



## Skilled Laborer

### JOB DESCRIPTION / Key Facts

**Department:** Public Works

**Reports To:** Public Works Superintendent

**Salary Range:** \$48,464-\$67,850    **FLSA:** Non-Exempt

**Schedule:** Monday-Friday 6:00 AM-2:30 PM. Some nights and weekends depending on weather.

### Summary

The Skilled Laborer assists the Public Works Department in maintaining city infrastructure. This role involves performing general maintenance duties, operating heavy equipment, and ensuring safe and functional public spaces. The position reports to the Director of Operations and requires adaptability to emergency situations and weather-related events.

### Essential Job Functions

- Perform general maintenance, including repair of streets, alleys, sidewalks, and drainage structures.
- Inspect city infrastructure for damage and maintenance needs.
- Operate heavy equipment such as asphalt rollers, backhoes, skid loaders, dump trucks, tractors, and various power tools.
- Set up and operate traffic control during maintenance projects.
- Maintain work activity records and assist in data collection.
- Lead maintenance teams in daily operations.
- Remain on-call for emergency response, including snow and ice removal.
- Interact professionally with the public and city staff.
- Attend meetings and training sessions as required.
- Assist other departments with city functions as needed.

### Minimum Qualifications – you must meet these requirements to be considered for the job.

- High School Diploma or equivalent.
- Valid Driver's License with a good driving record.
- Two years of experience as a laborer or equivalent experience.
- Knowledge of maintenance duties and safe work practices.

**Knowledge, Skills and Abilities (KSAs)** which may be representative, but not all-inclusive of those commonly associated with this position.

- Ability to work independently and make decisions in the Director's absence.
- Proficiency in using power tools and heavy equipment.
- Basic knowledge of construction, maintenance, and electrical concepts.
- Ability to maneuver and control dump trucks, spreaders, and snowplows.
- Physical strength to lift, climb, and traverse rugged terrain.

**Work Environment** – Environmental or atmospheric conditions commonly associated with the performance of the functions of this job.

- Outdoor environment with exposure to inclement weather.
- Work around mechanical and motorized equipment, including moving vehicles.
- Potential for irregular and overtime hours.

**Physical Abilities** that are commonly associated with the performance of the functions of this job. The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Ability to perform physical labor, including lifting and maneuvering objects.
- Capability to work in varied environmental conditions.
- Must be able to travel to job sites as required.

**The City of Parkville** is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. All employment is decided on the basis of qualifications, merit, and business need. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees may be required to follow other job-related instructions and to perform other job-related duties as requested, subject to all applicable state and federal laws. These duties may be modified, as required, by applicable federal and state laws.