



## **Laborer**

### **JOB DESCRIPTION / Key Facts**

**Department:** Public Works

**Reports To:** Public Works Superintendent

**Salary Range:** \$44,054-\$61,651

**FLSA:** Non-Exempt

**Schedule:** Monday-Friday 6:00 AM-2:30 PM. Some nights and weekends depending on weather.

### **Summary**

The Laborer assists the Public Works Department in maintaining, repairing, and ensuring the functionality of city infrastructure within the City of Parkville. This position is responsible for performing various maintenance duties, operating specialized equipment, and responding to emergency situations as needed. The Laborer reports directly to the Public Works Superintendent.

### **Essential Job Functions**

- Performs general maintenance of city infrastructure, including repairing asphalt, concrete, gravel, dirt-surfaced streets, alleys, and sidewalks.
- Installs, repairs, and maintains drainage structures such as culverts, storm sewers, and catch basins.
- Operates equipment including asphalt rollers, backhoes, skid or tire loaders, dump trucks, tractors, mowers, crack sealers, and various power tools.
- Sets up, takes down, and operates traffic control during maintenance projects.
- Maintains work records and assists the Director of Operations with record-keeping and data collection.
- Remains on-call for snow and ice removal, inclement weather, and emergency response activities.
- Engages with the public and city staff professionally regarding maintenance activities and concerns.
- Ensures public safety during maintenance functions.
- Attends meetings and training as required.
- Assists other city departments in city functions as directed.

### **Minimum Qualifications – you must meet these requirements to be considered for the job.**

- High School Diploma or equivalent.
- Valid Driver's License with a good driving record.
- Knowledge of infrastructure maintenance and repair procedures.
- Ability to operate heavy equipment and power tools safely and effectively.

- Willingness to work in various weather conditions and respond to emergencies.

**Knowledge, Skills and Abilities (KSAs)** which may be representative, but not all-inclusive of those commonly associated with this position.

- Strong communication skills to interact effectively with co-workers and the public.
- Ability to work independently and make decisions in the absence of the Superintendent.
- Knowledge of power tools, heavy equipment, and basic construction techniques.
- Understanding of basic wiring, electrical concepts, and safe working practices.
- Proficiency in operating snow removal equipment such as dump trucks, spreaders, and plows.
- Physical capability to lift and maneuver heavy objects, climb, and traverse rugged terrain.

**Work Environment** – Environmental or atmospheric conditions commonly associated with the performance of the functions of this job.

- Primarily outdoor work environment with exposure to inclement weather conditions.
- Work involves operating and being around mechanical or motorized equipment, including tractors and moving vehicles.
- May require irregular and overtime hours, particularly during emergencies.

**Physical Abilities** that are commonly associated with the performance of the functions of this job. The physical demands described below are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

- Ability to lift and move objects of substantial weight.
- Capability to operate heavy equipment safely and effectively.
- Physical endurance to perform manual labor tasks for extended periods.

**The City of Parkville** is an Equal Opportunity Employer. We celebrate diversity and are committed to creating an inclusive environment for all employees. All employment is decided on the basis of qualifications, merit, and business need. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation, and training.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees may be required to follow other job-related instructions and to perform other job-related duties as requested, subject to all applicable state and federal laws. These duties may be modified, as required, by applicable federal and state laws.