



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Shelter Reservation Permit – English Landing Park & Platte Landing Park

8701 McAfee, Parkville, MO 64152

Reservations accepted starting March 1; shelters available April 1 through October 31

*Required fields

*Applicant Name: _____ *Group Name/Function: _____

*Day of Week: SU M T W TH F SA *Group Size: _____ *Event Date: _____

75 OR LESS @EAST/WEST/FRIENDS; 35 OR LESS @RIVER

(Weddings, events, amplified sound, stage/patio and shelter reservations of 75 or more are considered special events and require additional review. Visit <http://parkvillemo.gov/guidelines-events-parkville/> for more information.)

FEES (PER TIME SLOT, PER SHELTER/GREENSPACE)

Resident: \$25 Non-Resident: \$35 **Self-Contained BBQ: \$30

English Landing Park Shelters: East: next to playground; West: closest to entrance; River: on the river

Platte Landing Park Shelter: Friends of Parkville Parks (listed as Friends below): next to Grigsby Field

[Map](#)

<u>*Reservation Period</u>	<u>*Shelter Reserved</u>						<u>Fee</u>
<input type="checkbox"/> 7:30 AM to 10:30 AM	<input type="checkbox"/> RIVER	<input type="checkbox"/> WEST	<input type="checkbox"/> EAST	<input type="checkbox"/> FRIENDS	<input type="checkbox"/> GREENSPACE # _____	\$ _____	
<input type="checkbox"/> 11 AM to 2 PM	<input type="checkbox"/> RIVER	<input type="checkbox"/> WEST	<input type="checkbox"/> EAST	<input type="checkbox"/> FRIENDS	<input type="checkbox"/> GREENSPACE # _____	\$ _____	
<input type="checkbox"/> 2:30 PM to 5:30 PM	<input type="checkbox"/> RIVER	<input type="checkbox"/> WEST	<input type="checkbox"/> EAST	<input type="checkbox"/> FRIENDS	<input type="checkbox"/> GREENSPACE # _____	\$ _____	
<input type="checkbox"/> 6 PM to 9 PM	<input type="checkbox"/> RIVER	<input type="checkbox"/> WEST	<input type="checkbox"/> EAST	<input type="checkbox"/> FRIENDS	<input type="checkbox"/> GREENSPACE # _____	\$ _____	
<input type="checkbox"/> **Self-Contained BBQ Cooker (only allowed at East and West shelters)						\$ _____	

Total \$ _____

River: No vehicle access; no personal grills allowed Water available at all shelters except Friends Electricity at all shelters

CONTACT INFORMATION:

*Contact Person: _____ *Signature: _____

*Address/City/State/Zip: _____

*Daytime Phone: _____ E-mail: _____

AFFIDAVIT OF LIQUOR CONSUMPTION: (Complete only if you plan to consumer liquor in the parks)

The undersigned requests permission for the above group to consumer liquor in English Landing Park/Platte Landing Park on the day and between the hours shown above. (If the undersigned is not contact person named above, please print name, address and phone number on the back of sheet.) _____

TERMS & CONDITIONS:

TO PERMIT HOLDERS: This is your permit to use the facility/facilities that you have reserved. Keep this permit with you to present upon request. If someone is occupying the space you reserved, present this permit and ask that they vacate the area. If they refuse to leave, contact Parkville Police at (816) 741-4454 or (816) 858-3521 to have an officer dispatched. **NO REFUNDS will be issued if you change your mind, inclement weather, or other acts of nature.** Refunds are only issued if the City closes the park. **NO PARKING around shelters, on grass or on BBQ pad sites.** Law strictly enforced – \$75.00 MINIMUM FINE. Public parking is located at the entrance to English Landing Park; only handicap parking is available inside park. You must clean up the area inside and around your reserved shelter before leaving, including throwing away trash and cleaning picnic tables. Be sure to leave the area in good condition for the next user.

FOR CITY USE ONLY:

Amount Paid: \$ _____ Cash _____ Check # _____ Credit Card _____ Date: _____ Received by: _____

Filed Original Copy to Requestor Copy for Parks Copy for Police Copy with Receipt

SUPPLEMENTAL ACTIVITIES ADDENDUM:

This portion is required only if you plan to have supplemental activities to a shelter reservation in the park. Examples of supplemental activities include but are not limited to, inflatables (bounce house, obstacle course, slide, etc.), carnival games, dunk tank or similar products. The City reserves the right to require additional insurance for any activity that is supplemental to a shelter reservation. The undersigned agrees that any inflatables used in the park will be rented from a commercial supplier with acceptable levels of liability coverage (outlined below). The undersigned agrees that the commercial inflatable supplier will provide the City acceptable proof of insurance seven days (7) prior to the reserved date. The undersigned agrees that the commercial inflatable supplier will set up inflatables only in specific locations predetermined by the city.

***Inflatable Provider Name:** _____

***Inflatable Provider Phone:** _____

Inflatable Provider E-mail: _____

***Signature:** _____

Acceptable levels of liability coverage Insurance requirements: \$1,000,000 Combined Single Limit Bodily and Property Damage (CSL) each occurrence, \$1,000,000 General Aggregate. The City is required to be included as an Additional Insured, and shall require its insurer to provide the City with at least 30 days advance notice of cancellation or proof of premium payment. Service Provider shall deliver to the City a copy of an Additional Insured Endorsement, using ISO Additional Insured Endorsement (CG 20 10), edition date 11/85, or an equivalent (e.g., CG 20 10, edition date 10/93, plus CG 20 37, edition date 04/13 or other carrier form) and a Notice of Cancellation Endorsement, using CNA form G-140327-B (Ed. 07/11), Travelers Form IL T4 00 (12/09) or other equivalent carrier forms. A copy of the Additional Insured Endorsement and Notice of Cancellation Endorsement or proof of premium payment must be furnished to the City prior to commencement of supplemental activity use on city property.