



COMMUNITY
DEVELOPMENT
8880 Clark Avenue
Parkville, MO
(816) 741-7676

Application #: _____
Date Submitted: _____
Public Hearing: _____
Date Approved: _____

CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

Voluntary Annexation Petition

1. Applicant / Contact Information

Owner(s)	Contact, if different from petitioner
Name: _____	Name: _____
Address: _____	Address: _____
Phone: _____	Phone: _____
Fax number: _____	Fax number: _____
Email: _____	Email: _____

2. Property Information

Property address and/ or general location: _____

 Area to be annexed in acres: _____ square feet: _____

3. Acknowledgement and Verification

We, the undersigned Petitioners, hereby petition the Board of Aldermen of the City of Parkville, Missouri, state and allege, as evidenced by our signatures below, that:

1. we are the owners of all fee interests of record in of the real estate in Platte County, Missouri, described on "Exhibit A" attached hereto;
2. we are of lawful age and are duly authorized to make said Petition;
3. said real estate is not now a part of any incorporated municipality;
4. said real estate is contiguous and compact to the existing corporate limits of the City of Parkville, Missouri;
5. we request said real estate be annexed to, and be included within the corporate limits of, the City of Parkville, Missouri, as authorized by provisions of Section 71.012, RSMo, as amended;
6. we have read said foregoing Petition and that the facts and matters stated in said Petition and all materials submitted with said Petition are true and correct according to our best knowledge, information, and belief; and
7. we request the Board of Aldermen of the City of Parkville, Missouri, to cause the required notice to be published and to conduct the public hearing required by law and to thereafter adopt an ordinance extending the limits of the City of Parkville to include the above described real estate.

Dated this _____ day of _____, 20_____

Signature: _____ Signature: _____

Printed Name: _____ Printed Name: _____

State of Missouri)
) ss.
County of _____)

On this _____ day of _____, 20____, before me, the undersigned notary public, personally appeared _____, known to me to be the person(s) described in and who executed the foregoing instrument, who after being duly sworn upon his/her/their oath, deposed, stated and acknowledged the above, and executed the same as his/her/their free act and deed.

In testimony whereof, I have hereunto set my hand and affixed my official seal the date and year first above written.

Notary Public

My Commission Expires: _____

4. Checklist of required submittals

At the time of petition three (3) copies of the following items must be submitted for review and comment by the Community Development and Public Works Departments. Once reviewed, additional copies must be provided for presentation to the Board of Aldermen.

- Completed application including all information requested herein.
- A legal description of the area to be annexed.
- A certificate of survey or other scaled drawing showing the area to be annexed.
- Any other supporting materials necessary to clarify and justify the request.
- Authorization signature of the owner of record of the property.

5. Deadline

All materials must be submitted not less than fourteen (14) days nor more than sixty (60) days prior to the Board of Aldermen meeting at which annexation request is to be heard. Applicants are encouraged to submit this application and required materials prior to this deadline, as incomplete or incorrect applications will not be accepted.

For City Use Only

Application accepted as complete by:

Name / Title: _____ Date: _____

Signature: _____

Action taken by the Board of Aldermen: Approved Approved with Conditions Denied

Date: _____ Ordinance #: _____

Special conditions if any: _____

Date recorded by the Platte County Recorder of Deed's Office: _____

Book and page #s: _____