

Application #: _____ Date Submitted: _____ Public Hearing: _____ Date Approved: _____

CITY OF PARKVILLE · 8880 Clark Avenue · Parkville, MO 64152 · (816) 741-7676 · FAX (816) 741-0013

Application for	Vacation (Street, Public Park, Alley, Etc.)	
1. Applicant / Contact Information	is strongly encouraged prior to preparing this application.	
Applicant(s)	Owner(s), if different from applicant	
Name:	Name:	
Company:	Company:	
Address	Address:	
City, State	City, State:	
Phone: Fax:	Phone: Fax:	
E-mail	E-mail:	
Engieer/Surveyor(s) preparing plans & legal desc.	Contact Person, if different from applicant	
Name:	Name:	
Company:	Company:	
Address	Address:	
City, State	City, State:	
Phone: Fax:	Phone: Fax:	
E-mail	E-mail:	
therein is true and correct. We acknowledge that development in the		
Property Owner's Signature (Required)	Date:	
2. Property Information (see also Checklist of require	d submittals)	
General location / property address (if applicable):		
Subdivision plat(s):		
Lot numbers affected:		
3. Vacation Requested		
Vacation type: Street Public Park Alley Other		
Present condition/use:		
Proposed use:		
Area (sq. ft.) to be vacated:		
Legal description of proposed vacation (please attach):		

4. Cł	necklist of required submittals				
Ð	Completed application, including all information	tion requested herein.			
	Nonrefundable application fee of \$75.00. Separately, the applicant will be billed to recover costs for required publication notice per Section 100.140 of the Parkville Municipal Code.				
4	Certificate of survey or other scaled drawings showing the proposed vacation in relationship to the subject property; and copies of plats, site plans, public improvement drawings or other documents identifying the location of the proposed vacation and any existing easements (if applicable).				
	Legal description of proposed vacation.				
	Letter of acknowledgement and approval of the request for vacation from all property owners and entities directly abutting the proposed vacation.				
	Authorization signature of the applicant and owner of record of the property.				
	Authorization signature of all persons preparing the legal description, survey and/or drawings.				
For C	ity Use Only				
Appli	cation accepted as complete by:				
	Name/Title	9		Date	
Appli	cation Fee (25.0000): \$	By:	D MO#		
Date	Paid:	Credit Card	🗆 Cash		
Paym	nent by:	Received by:			

Board of Aldermen Action: Approved	Approved with Conditions	Date of Action:
Conditions if any:		

Final reimbursable costs paid (if applicable). Date of Action: