



CITY OF PARKVILLE • 8880 Clark Avenue • Parkville, MO 64152 • (816) 741-7676 • FAX (816) 741-0013

ADDENDUM NO. 1
Thursday, January 4, 2018

**REQUEST FOR QUALIFICATIONS FOR DESIGN ENGINEERING SERVICES
FOR
ENGLISH LANDING PARK LOW WATER CROSSING OF WHITE ALLOE BRANCH CREEK**

The RFQ DEADLINE DATE remains unchanged: January 18, 2018

This addendum is to provide additional information not originally included in the Request for Qualifications. This addendum is hereby made a part of the **REQUEST FOR QUALIFICATIONS**.

Please attach this addendum to the documents in your possession, and confirm receipt of Addendum No. 1.

1. Attendee's List: The following were in attendance at the Pre-Proposal Meeting held on Wednesday, January 3, 2018:

<u>NAME</u>	<u>COMPANY</u>	<u>EMAIL</u>	<u>PHONE</u>
Alysen Abel Public Works Director	City of Parkville	Aabel@parkvillemo.gov	816-741-7676
Alan Schank Streets Director of Operations	City of Parkville	Aschank@parkvillemo.gov	816-741-0824
Bonnie Buckmaster Public Works Assistant	City of Parkville	Bbuckmaster@parkvillemo.gov	816-741-7676
Nathan Ellermmann Public Works Intern	City of Parkville	Nellermmann@parkvillemo.gov	816-741-7676
Mike Kellam	Shafer, Kline & Warren	Mike.Kellam@SKW-inc.com	816-668-8894
Gary Strack	Anderson Engineering	GStrack@andersonengineeringinc.com	816-777-0400
Andy Macias	Snyder & Associates	Aemacias@snyder-associates.com	816-364-5222
Curt Talcott	RIC	Ctalcott@ric-consult.com	816-800-0950
Chad Johnson	Olsson & Associates	Cjohnson@olssonassociates.com	913-381-1170
Barb Wells	CDM Smith	wellsbl@cdmsmith.com	816-412-3112
Matthew Scott	CDM Smith	Scottma@cdmsmith.com	816-412-3160
Nathan Hladky	Phelps Engineering	Nhladky@phelpsengineering.com	913-393-1155
Dan McMullen	Phelps Engineering	Dmcmullen@phelpsengineering.com	913-393-1155

2. Prevailing Wage: The City is required to pay prevailing wage for the construction of the project. The cost estimates generated during the design phase will need to reflect prevailing wage prices.
3. Key Staff Experience: Include resumes for the key personnel in the proposal. Identify the Project Manager, Project Engineer and other essential team members who will be dedicated to this project.
4. Funding Source: Following the disaster declaration during the 2015 flooding, FEMA offered funding for improvements through their Hazard Mitigation Grant Program (HMGP). The City applied for and received notice of award for the HMGP funding. The HMGP funding will provide a 75% federal grant, and requires a 25% local match. The total project award is \$491,850, which includes costs associated with both design and construction. The City received an additional \$11,000 through the Platte County Stormwater Grant program to assist with the local match.
5. Project Experience: Include related project experience in the proposal, highlight FEMA and Hazard Mitigation Grant Projects, if possible.
6. Preliminary Design: A preliminary engineering report was completed by Olsson & Associates in January 2017. The report highlighted three design options and associated cost estimates for the low water crossing. Option 3 was recommended to the Board of Aldermen for approval. The existing low water crossing includes 4-36" concrete pipes. The proposed design includes a 3-9x5 RCB configuration.
7. Project Budget: The grant application was based on the proposed design, with an estimated cost estimate of \$491,850.00. Any additional project expenses beyond the grant award will be the responsibility of the City. There is no additional budget available for those additional expenses.
8. Bank Stabilization: Additional bank stabilization is desired in addition to the installation of a new bridge over White Alloe Branch Creek, if the budget allows for such improvements.
9. Staging Area: There will be space available in the parking lot near the Low Water Crossing area. The construction will take place while the Farmers Market is closed. The current construction projects in the park (restroom improvements and storage building construction) will be completed prior to the anticipated construction phase.
10. Construction Phase: The construction phase will take place between the two largest events in Parkville, so there is little flexibility with the construction timeline. The construction will begin after Turkey Trot with a formal Notice to Proceed on Monday, November 26th. The construction needs to be finalized by April 1st. There may be an opportunity for the contractor to start construction early, waiting to close the access to the park until after November 26th.
11. Vehicular Access: The low water crossing is the only vehicular access to the park. Alternative access is available via private property. There will be a hard closure at the low water crossing starting November 26th for construction. There are secondary points of access for pedestrians. Based on past experience, pedestrians will likely access the park, even with a marked closure. The City staff will coordinate with emergency personnel as necessary to provide access to the park from the east side of the park.
12. Weight Rating: Once the bridge is completed, it is likely that heavy trucks will need to be able to cross the bridge to maintain certain utilities in the park and serve the special events. The bridge needs to be able to support such loads.

13. Alternate Designs: The design provided in the preliminary engineering study was recommended and approved by the Board of Aldermen. The hydraulic calculations were previously performed. Although it is not the expectation to repeat that work, there may be innovations with respect to the design. The only fixed variable associated with this project are the timeline and budget.
14. Survey: Limited surveying was performed in association with the preliminary engineering study. For this project it is expected that surveying will be a necessary.
15. Additional Services: In addition to engineering design and survey, geotechnical engineering services will be necessary.
16. Selection Committee: The selection committee will be comprised of one representative from the Community Land and Recreation Board (CLARB), the Public Works Director, the City Administrator, and one additional representative from Public Works (either the Director of Operations or Park Superintendent).
17. Interviews: Depending on the response and the content of the proposals, the selection committee may choose to narrow down the selection and schedule interviews. The optional interview is incorporated in the schedule provided in the original RFQ document.

**Additional questions should be addressed to:
Alysen Abel, Public Works Director
816-741-7676**
