



Finance Committee Meeting

November 13, 2017

Administration Conference Room, City Hall

Minutes

1. CALL TO ORDER

Chair Sportsman called the meeting to order at 4:34 p.m. A quorum was present.

- **Members Present:** Chair Marc Sportsman, Vice Chair Dave Rittman, Nan Johnston and Robert Lock
- **Other Aldermen Present:** Brian Whitley
- **City Staff Present:** City Administrator Joe Parente, Police Chief Kevin Chrisman, Finance/Human Resources Director Matthew Chapman, Public Works Director Alysen Abel, Assistant to the City Administrator Anna Mitchell and Community Development Department Assistant Shakedra Knight

2. FINANCIAL UPDATES

A. City Administrator Approvals

City Administrator Joe Parente provided an update on purchases made within his approval authority for the Twilight Place sewer break repair and the professional services agreement with George Butler Associates for a traffic counts study.

B. 3rd Quarter 2017 Budget Variance Report

City Administrator Joe Parente said that the general fund projected to be under budget in 2017.

3. ACTION ITEMS

A. Approve the minutes from the October 9, 2017, meeting

Dave Rittman moved to approve the October 9, 2017, minutes. Robert Lock seconded; motion passed 4-0.

B. Approve the employee health insurance renewal for 2018 with Blue Cross Blue Shield of Kansas City

Finance/Human Resources Director Matthew Chapman said that Bukaty Companies reached out to several agencies who all declined to provide a quote. Blue Cross/Blue Shield proposed a 0.35 percent premium increase for the 2018 renewal for similar, but with lesser benefits.

Discussion focused on premiums, out of pocket expenses for employees and increased costs for the City.

Rittman moved to recommend that the Board of Aldermen approve the health insurance renewal for 2018 with Blue Cross/Blue Shield with the premium plans, rates, and costs shares, attached hereto as Attachments 2 and 3 and incorporated by reference. Lock seconded; motion passed 4-0.

C. Approve the construction agreements with C&M Masonry and MTS Contracting for the English Landing Park restroom exterior improvements project

Public Works Director Alysen Abel stated that the City required three sealed bids for the project. Two responses were received for reinforcement of the walls which was the largest portion of the project and one contractor submitted a bid for roofing.

Abel said that additional subcontractor work needed included heating and cooling and stone work. She said staff was getting quotes and anticipated contracts would be within the approval authority of the City Administrator.

Rittman moved to recommend that the Board of Aldermen approve the construction agreements with C&M Masonry and MTS Contracting for the English Landing Park restroom exterior improvements project. Lock seconded; motion passed 4-0.

4. NON-ACTION ITEMS

A. Quarterly Projects Update

Assistant to City Administrator Anna Mitchell provided an update on 2017 major projects.

5. UNFINISHED BUSINESS (postponed from prior meetings)

6. OTHER BUSINESS

Discussion focused on low-water crossing construction. Public Works Director Alysén Abel stated she would research alternative options to closing the bridge and provided an example of a portable bridge.

7. ADJOURNMENT

Chair Sportsman adjourned the meeting at 5:32 p.m.

Submitted by:


Shakedra Knight
Community Development Department Assistant

November 27, 2017
Approval Date