



Finance Committee Agenda

August 7, 2017

4:30 PM

Administration Conference Room, City Hall

- 1. Call to Order**
- 2. Financial Updates**
 - A. City Administrator Approvals
 - B. 2nd Quarter 2017 Budget Variance Report
- 3. Action Items**
 - A. Approve the minutes from the July 24, 2017, meeting
 - B. Approve the 2017 property tax levy for Fiscal Year 2018 (Administration)
 - C. Approve the purchase of materials from Pavement Maintenance Supply, Inc. for the 2017 Crack Sealing Program (Public Works)
- 4. Non-Action Items**
 - A. Quarterly Projects Update
- 5. Unfinished Business (postponed from prior meetings)**
- 6. Other Business**
- 7. Adjourn**



CITY ADMINISTRATOR
PURCHASING APPROVAL

August 1, 2017

City of Parkville

Preparation date:

Department: Public Works

Low Bidder and
Contract Amount:

K&G Striping, Inc.
4125 N.W. Riverside Street
Riverside, MO 64150

Contract Amount = \$9,780.00

General Scope of Work Description/Project:

The contractor will install permanent pavement marking on public streets and parking areas. Work shall be in accordance with the Scope of Work and Pricing Agreement included in Exhibit A of the agreement. Specifications for the type of material are also included in Exhibit A. Work must be coordinated with the Director of Operations, or authorized representative.

Competitive Purchasing Information: (List bidder, address, and price):

The request for bid was released on July 13, 2017 for the 2017 Pavement Marking Program. The 2017 Capital Improvement Program includes \$15,000 to re-paint areas on the pavement such as centerlines and stop bars for traffic safety. On Wednesday, July 26, 2017, bid responses were received from three companies. The bidders were:

- K&G Striping (Riverside MO) - \$9,780
- Morgan Contractors, Inc (Belton MO) - \$10,308
- Twin Traffic Marking Corporation (Kansas City, KS) - \$24,510

The low bidder was K&G Striping with a bid of \$9,780.

Project Start Date: 8/7/17

Estimated Completion Date: 9/29/17

Budget Account Code: 40-520.04-83-00

Authorization:

City Administrator: Joe Lavetta

Department Head: Alyssa M. Adams

Mayor (if applicable): _____

Date: 8/2/17
8/2/17

Submit to the Finance Committee for Authorization (if requested by the City Administrator)

BID TABULATION

2017 Pavement Marking
Bid Opening Wednesday, July 26, 2017
10:05 a.m., Public Works Conference Room

Bidder Name	BASE TOTAL	ALTERNATE TOTAL
* K&G Striping, Inc. Riverside, MO	\$9,780.00	\$300.00
Morgan Contractors, Inc. Belton, MO	\$10,308.00	\$150.00 Including Signs
Twin Traffic Marking Corporation Kansas City, KS	\$24,510.00	\$500.00

(*) Recommended Award of Purchase

BUDGET VARIANCE REPORT
 General Fund Expenses
 As of 3/31/2017

Expenditures	----- 2016 -----				----- 2017 -----				----- FY 2017 Projections -----				Notes
	Budget	YTD as of 6/30/2016	% of Budget	2016 Total Expenditures	Budget	YTD as of 6/30/2017	% of Budget	Remaining Budget	Avg Monthly Expense	2017 Expenditures	Projected (Over)/Under		
Administration													
Personnel	459,598	211,222	46%	446,992	492,460	241,071	49%	251,389	40,179	482,142	10,318		
Insurance	146,499	125,259	86%	144,272	150,589	127,771	85%	22,818	21,295	150,170	419		
Utilities	73,270	29,847	41%	67,486	73,720	41,892	57%	31,828	6,982	83,784	(10,064)		
Capital Expenditures	1,200	417	35%	837	650	156	24%	494	26	312	338		
Office Expenditures	7,300	3,280	45%	8,727	7,050	6,353	90%	697	1,059	7,050	-	Adjustment - Miscode of City Attorney Services (\$5,400)	
Maintenance	42,200	19,983	47%	57,604	44,500	28,350	64%	16,150	4,725	56,700	(12,200)		
City Services	22,396	11,704	52%	16,956	15,800	5,578	35%	10,222	930	7,856	7,944	Adjustment - No zoning code update this year	
Professional Fees	246,120	97,943	40%	205,646	298,222	130,859	44%	167,363	21,810	323,198	(24,976)	Adjustment - Inclusion of Salary Survey (\$21,480) and anticipated use of \$40,000 set aside for NID Development	
Other Expenditures	13,400	7,254	54%	16,661	15,200	8,648	57%	6,552	1,441	18,175	(2,975)	Adjustment - Inclusion of TASER (\$1,362) and AED (\$1,613) to be reimbursed via Fund 81	
Operating Expenses	1,011,983	506,910	50%	965,181	1,098,191	590,678	54%	507,513	98,446	1,129,387	(31,196)		
Police													
Personnel	935,932	393,460	42%	845,173	979,488	466,866	48%	512,622	77,811	933,732	45,756		
Insurance	181,438	98,721	54%	158,010	156,048	80,611	52%	75,437	13,435	146,691	9,357		
Utilities	5,400	1,884	35%	4,405	5,400	1,907	35%	3,493	318	3,814	1,586		
Office Expenditures	24,750	7,660	31%	22,241	24,850	8,350	34%	16,500	1,392	16,700	8,150		
Maintenance	65,300	15,093	23%	36,401	65,800	17,262	26%	48,538	2,877	34,524	31,276	Vehicle Gas & Oil projections show only half of budget line item being utilized. No adjustment needed.	
City Services	9,200	1,004	11%	6,108	8,700	960	11%	7,740	160	3,920	4,780	Adjustment - REJIS Services Contract (\$2,000)	
Other Expenditures	1,850	50	3%	161	1,850	555	30%	1,295	93	1,110	740		
Operating Expenses	1,223,870	517,872	42%	1,072,499	1,242,136	576,511	46%	665,625	96,085	1,140,491	101,645		
Municipal Court													
Personnel	104,941	53,813	51%	107,213	110,605	54,279	49%	56,326	9,047	108,558	2,047		
Insurance	13,860	8,282	60%	12,451	12,425	6,267	50%	6,158	1,045	9,296	3,129		
Utilities	120	60	50%	130	120	70	58%	50	12	140	(20)		
Office Expenditures	9,350	3,435	37%	5,792	9,250	1,365	15%	7,885	228	4,730	4,520	Adjustment - Fine envelope printing and file jackets (\$2,000)	
Maintenance	3,900	50	1%	2,842	4,300	87	2%	4,213	15	2,974	1,326	Adjustment - Maintenance agreement with Tyler Technologies for the Incode court module (\$2,800)	
City Services	20,800	5,570	27%	11,729	18,800	3,293	18%	15,507	549	16,586	2,214	Adjustment - Boarding of prisoners and bailiff were below average in 1st quarter, but would anticipate an increase the remainder of the year.	
Other Expenditures	500	53	11%	316	400	6	2%	394	1	12	388		
Operating Expenses	153,471	71,264	46%	140,473	155,900	65,367	42%	90,533	10,895	142,296	13,604		

BUDGET VARIANCE REPORT
 General Fund Expenses
 As of 3/31/2017

Expenditures	2016				2017				FY 2017 Projections			Notes
	Budget	YTD as of 6/30/2016	% of Budget	2016 Total Expenditures	Budget	YTD as of 6/30/2017	% of Budget	Remaining Budget	Avg Monthly Expense	2017 Expenditures	Projected (Over)/Under	
Public Works												
Personnel	160,352	70,155	44%	152,869	172,866	78,597	45%	94,269	13,100	157,194	15,672	
Insurance	14,448	6,900	48%	13,408	17,860	10,202	57%	7,658	1,700	19,378	(1,518)	
Utilities	720	343	48%	727	730	303	42%	427	51	606	124	
Office Expenditures	1,400	430	31%	1,111	1,300	148	11%	1,152	25	1,300	-	Adjustment - Supplies to be ordered later in the year
Maintenance	3,350	1,404	42%	2,808	3,500	1,404	40%	2,096	234	3,500	-	
Professional Fees	35,000	3,252	9%	10,527	30,000	31,292	104%	(1,292)	5,215	45,148	(15,148)	Adjustment - Friends field design budgeted in 2016 not completed until 2017 (\$6,400). Lewis street study (\$8,748.46) will be reimbursed at 75%. Engineering design of Lakeview Dam (\$9,740.25)
Other Expenditures	500	140	28%	270	500	515	103%	(15)	86	1,030	(530)	
Operating Expenses	215,770	82,624	38%	181,721	226,756	122,461	54%	104,295	20,410	228,156	(1,400)	
Community Development												
Personnel	268,322	102,075	38%	227,496	251,087	122,094	49%	128,993	20,349	244,188	6,899	Adjustment - Longevity bonus, higher-than-anticipated costs for upcoming out-of-state ICC trainings
Insurance	27,701	12,848	46%	22,805	22,551	6,690	30%	15,861	1,115	20,009	2,542	
Utilities	1,600	660	41%	1,630	1,600	660	41%	940	110	1,320	280	
Office Expenditures	4,670	913	20%	3,339	3,950	1,334	34%	2,616	222	2,668	1,282	
Maintenance	2,250	332	15%	1,090	1,700	440	26%	1,260	73	880	820	
City Services	7,000	1,554	22%	2,175	5,500	750	14%	4,750	125	1,500	4,000	
Professional Fees	4,500	1,245	28%	1,270	6,300	400	6%	5,900	67	3,800	2,500	Adjustment - NPDES II/Arcview (\$3,000)
Other Expenditures	350	168	48%	565	350	149		201	25	298	52	
Operating Expenses	316,393	119,795	38%	260,369	293,038	132,517	45%	160,521	22,086	274,663	18,375	
Street Department												
Personnel	285,017	130,763	46%	275,705	305,280	148,330	49%	156,950	24,722	283,160	22,120	Adjustment - Longevity bonuses
Insurance	73,429	45,728	62%	68,252	68,598	39,323	57%	29,275	6,554	61,923	6,675	
Utilities	15,060	5,682	38%	12,797	15,400	6,049	39%	9,351	1,008	12,098	3,302	
Office Expenditures	9,900	1,859	19%	8,896	9,900	2,518	25%	7,382	420	10,636	(736)	Adjustment - Uniforms purchased later in year (\$3,000), anticipated shop supplies
Maintenance	-	78	N/A	-	-	-	N/A	-	-	-	-	
City Services	16,000	7,416	46%	19,414	23,148	6,393	28%	16,755	1,066	22,047	1,101	Adjustment - MARC HHW Contract (\$6,547), Clean up and Recycling Events (\$14,500), Mosquito & Weed Control (\$1,000)
Other Expenditures	250	-	0%	74	250	53	21%	197	9	250	-	
Operating Expenses	399,656	191,527	48%	385,137	422,576	202,666	48%	219,910	33,778	390,114	32,462	

BUDGET VARIANCE REPORT
 General Fund Expenses
 As of 3/31/2017

Expenditures	----- 2016 -----				----- 2017 -----				----- FY 2017 Projections -----			Notes
	Budget	YTD as of 6/30/2016	% of Budget	2016 Total Expenditures	Budget	YTD as of 6/30/2017	% of Budget	Remaining Budget	Avg Monthly Expense	2017 Expenditures	Projected (Over)/Under	
Parks Department												
Personnel	183,442	73,228	40%	159,758	188,623	81,117	43%	107,506	13,520	198,287	(9,664)	Adjustment - Summer seasonal employees one month
Insurance	29,940	18,796	63%	30,024	26,931	14,093	52%	12,838	2,349	24,297	2,634	
Utilities	33,200	13,974	42%	28,662	33,200	12,508	38%	20,692	2,085	31,016	2,184	Adjustment - Utilities are month behind
Office Expenditures	25,275	12,558	50%	23,504	28,975	12,379	43%	16,596	2,063	36,758	(7,783)	Adjustment - Summer park expenses and improvements through June
Maintenance	50,150	18,334	37%	36,366	48,250	12,282	25%	35,968	2,047	46,000	2,250	Adjustment - Increased summer park maintenance work
City Services	33,000	14,833	45%	45,176	46,500	7,603	16%	38,897	1,267	44,000	2,500	Adjustment - PLP wetland Mowing x2 per year (\$3,300), TRIM Grant and other Tree Trimming (\$18,000), Tree Planting (\$5, 000)
Other Expenditures	1,000	533	53%	772	1,000	332	33%	668	55	1,000	-	
Operating Expenses	356,007	152,255	43%	324,262	373,479	140,314	38%	233,165	23,386	381,358	(7,879)	
Nature Sanctuary												
Personnel	27,181	7,835	29%	21,350	27,431	12,275	45%	15,156	2,046	32,550	(5,119)	Adjustment - Summer camp/s not included
Utilities	600	98	16%	218	600	123	21%	477	21	246	354	
Office Expenditures	4,750	777	16%	5,136	4,770	871	18%	3,899	145	5,442.00	(672)	Adjustment - Summer camp/s materials (\$3,700)
Maintenance	6,500	986	15%	6,609	6,750	493	7%	6,257	82	6,186.00	564	Adjustment - Planned tree trimming (\$4,000), NS Porta Potties (\$1,200)
City Services	150	42	28%	55	150	146	97%	4	24	150	-	Adjustment - Planned weed killer purchase.
Other Expenditures	500	64	13%	178	500	200	40%	300	33	500	-	Adjustment - Planned equipment Rental.
Operating Expenses	39,681	9,801	25%	33,545	40,201	14,108	35%	26,093	2,351	45,074	(4,873)	
Public Information												
Personnel	12,300	2,950	24%	11,000	12,300	5,100	41%	7,200	850	10,200	2,100	
Capital Expenditures	200	-	0%	-	100	-	0%	100	-	-	100	
Office Expenditures	500	-	0%	559	200	-	0%	200	-	-	200	
Maintenance	560	-	0%	699	660	600	91%	60	100	660	-	Adjustment - Planned annual subscription fees
Other Expenditures	250	-	0%	-	-	-	N/A	-	-	-	-	
Operating Expenses	13,810	2,950	21%	12,258	13,260	5,700	43%	7,560	950	10,860	2,400	

BUDGET VARIANCE REPORT
 General Fund Expenses
 As of 3/31/2017

<i>Expenditures</i>	----- 2016 -----				----- 2017 -----				----- FY 2017 Projections -----			Notes
	Budget	YTD as of 6/30/2016	% of Budget	2016 Total Expenditures	Budget	YTD as of 6/30/2017	% of Budget	Remaining Budget	Avg Monthly Expense	2017 Expenditures	Projected (Over)/Under	
Information Technology												
Personnel	21,000	9,180	44%	21,159	20,400	5,040	25%	15,360	840	15,742	4,658	Adjustment - Updated to account for recent invoices
IT Expenditures	20,850	17,446	84%	21,953	27,383	21,489	78%	5,894	3,582	63,916	(36,533)	Adjustment - Additional equipment (\$3,000), Tyler Technologies (\$16,938), Spam blocker price increase (\$1,000)
Maintenance	2,124	1,062	50%	2,124	2,124	1,062	50%	1,062	177	2,124	-	
Operating Expenses	43,974	27,688	63%	45,236	49,907	27,591	55%	22,316	4,599	81,782	(31,875)	
General Fund Capital Outlay												
Administration	-	6,699	N/A	6,699	83,745	31,964	38%	51,781	5,327	60,724	23,021	Adjustment - Carpet replacement phase 1 deferred to 2018. Building Safety Upgrades to be completed mid-summer.
Police	42,535	8,275	19%	42,031	41,150	8,684	21%	32,466	1,447	41,150	-	Adjustment - New police car included in projections
Public Works	-	28,277	N/A	31,855	94,000	9,825	10%	84,175	1,638	94,000	-	Adjustment - PAC Pond Maintenance, PAC Pond Reimbursement to QT, Storm Sewer Evaluation scheduled 3rd Quarter
Municipal Court	-	-	N/A	-	-	-	N/A	-	-	-	-	
Community Development	109,000	11,130	10%	98,241	9,000	14,838	165%	(5,838)	2,473	14,838	(5,838)	Adjustment - New car upgrades budgeted in 2016 not completed until 2017. Zoning Code final payment budgeted in 2016 not completed until 2017. No further purchases anticipated
Streets	-	-	N/A	-	-	-	N/A	-	-	-	-	
Parks	194,500	37,135	19%	116,578	151,000	25,255	17%	125,745	4,209	145,380	5,620	Adjustment - Projects to be completed 2nd through 4th quarter.
Nature Sanctuary	-	-	N/A	-	-	-	N/A	-	-	-	-	
PIO/IT	5,000	4,925	98%	4,924	6,000	-	0%	6,000	-	6,000	-	Adjustment - Computers recently ordered, but have not been invoiced. Drill Seeder, Mower, and Lighting Project total 562 under budget
Capital Outlay	351,035	96,441	27%	300,328	384,895	90,566	24%	294,329	15,094	362,092	22,803	
Transfers												
To Projects Fund (95)	-	-	N/A	15,910	-	-	N/A	-	-	-	-	
To Debt Service Fund (22)	-	-	N/A	-	-	-	N/A	-	-	-	-	
To Emergency Reserve Fund (50)	317,500	158,750	50%	317,500	317,500	158,750	50%	158,750	26,458	317,500	-	
Transfers	317,500	158,750	50%	333,410	317,500	158,750	50%	158,750	26,458	317,500	-	
Total of General Fund:	4,443,150	1,937,876	44%	4,054,419	4,617,839	2,127,229	46%	2,490,610	354,538	4,503,774	114,065	

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 General Fund Expenses
 As of 3/31/2017

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Expenditures												
Sewer Fund Operating Expense												
Personnel	15,698	8,005	51%	18,669	17,893	9,139	51%	8,754	1,523.17	17,030	863	Adjustment - Extra pay period in March
Insurance	6,805	3,117	46%	9,188	6,017	1,260	21%	4,757	210.00	2,520	3,497	
Utilities	52,180	21,085	40%	48,426	45,980	21,890	48%	24,090	3,648.33	53,780	(7,800)	Adjustment - Utility bills are a month behind
Office Expenditures	10,450	3,897	37%	9,015	8,250	4,228	51%	4,022	704.67	8,456	(206)	
Maintenance	58,480	39,453	67%	82,641	45,000	18,631	41%	26,369	3,105.17	45,000	-	Adjustment - Pump station repairs
City Services	86,000	30,726	36%	74,406	86,000	57,434	67%	28,566	9,572.33	122,000	(36,000)	
Professional Fees	304,983	179,167	59%	311,717	306,800	234,471	76%	72,329	39,078.50	393,000	(86,200)	
Other Expenditures	4,000	369	9%	4,435	4,000	25	1%	3,975	4.17	2,500	1,500	
Operating Expenses	538,596	285,819	53%	558,497	519,940	347,078	67%	172,862	57,846.33	644,286	(124,346)	
Capital Expenses												
Equipment & Machinery	3,000	-	0%	375	7,000	6,044	86%	956	1,007.33	7,919	(919)	Adjustment - Two tires and four rims on tractor. Sludge wagon equipment replaced.
Sewer Plant Improvements	156,200	-	0%	11,049	81,000	3,987	5%	77,013	664.50	19,000	62,000	Adjustment - WWTP Building improvements (\$6,000) and access drive (\$13,000). bar screen and clarifier drives deferred.
Pump Station Improvements	37,700	14,798	39%	8,952	151,000	18,690	12%	132,310	3,115.00	148,302	2,698	Adjustment - Pump station improvements scheduled after 1st quarter
Line Maintenance	636,300	221,541	35%	476,316	164,000	105,123	64%	58,877	17,520.50	99,077	64,924	Adjustment - Phase 3 completed in 1st Quarter, Riverchase, and CCTV, and manhole finalization
Other Maintenance	5,000	-	0%		50,000		0%	50,000	-	50,000	-	
Capital Subtotal	838,200	236,338	28%	496,692	453,000	133,844	30%	319,156	22,307.33	324,298	128,703	
Debt Service												
Debt Service for SRF	185,495	73,727	40%	162,520	181,701	94,283	52%	87,418	15,713.83	181,701	-	Adjustment - Correction for timing
Debt Service Subtotal	185,495	73,727	40%	162,520	181,701	94,283	52%	87,418	15,713.83	181,701	-	

BUDGET VARIANCE REPORT
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Street Department - Capital												
Crack Seal Project	15,000	-	0%	10,155	15,000	(1,524)	-10%	16,524	(254)	15,000	-	Adjustment - Crack Seal Project
Street Striping	20,000	-	0%	13,833	15,000	-	0%	15,000	-	15,000	-	Adjustment - Street Striping
Asphalt Overlay Program	225,000	149,225	66%	260,432	888,824	-	0%	888,824	-	888,824	-	Adjustment - Asphalt Overlay Program
Equipment	128,000	28,352	22%	116,954	127,000	29,193	23%	97,807	4,866	120,219	6,781	Adjustment - Equipment
Major Project Improvements (Route 9)	-	-	N/A	-	1,279,112	28,699	2%	1,250,413	4,783	1,279,112	-	Adjustment - Major Project Improvements (Route 9)
Curb & Sidewalk Program	100,000	78,185	78%	106,928	211,176	-	0%	211,176	-	211,176	-	Adjustment - Curb & Sidewalk Program
Operating Expenses	488,000	255,762	52%	508,302	2,536,112	56,368	2%	2,479,744	9,395	2,529,331	6,781	
Street Department - Operating												
Building Maintenance	5,000	347	7%	625	5,000	605	12%	4,395	101	4,400	600	Adjustment - Repair work anticipated later in the year
Vehicle Maintenance	10,500	3,319	32%	6,362	10,500	1,707	16%	8,793	285	6,200	4,300	
Fuel	25,500	4,243	17%	12,165	20,000	5,648	28%	14,352	941	14,000	10,000	Adjustment - Additional driving for summer street repairs
Snow Removal	40,000	14,482	36%	30,205	40,000	14,393	36%	25,607	2,399	35,000	5,000	Adjustment - One additional purchase of snow removal material
Storm Sewer Repair	2,500	1,878	75%	5,781	5,000	608	12%	4,393	101	25,000	(20,000)	Adjustment - Repair sinkhole areas
Street Repair Materials	15,000	2,660	18%	3,919	15,000	521	3%	14,479	87	10,000	5,000	Adjustment - Street repair material purchases
Street Lights	260,000	108,262	42%	256,007	260,000	61,454	24%	198,546	10,242	122,909	137,091	
Street Signs	2,500	194	8%	1,946	2,500	378	15%	2,122	63	2,500	-	
Street Sweeping	15,000	6,344	42%	9,464	15,000	25	0%	14,975	4	15,000	-	Adjustment - Street sweeping contract signed
Tree Trimming & Removal	6,000	-	0%	3,455	6,000	2,450	41%	3,550	408	6,000	-	Adjustment - Prior year averages/planning for summer storms
Rental Equipment	3,000	-	0%	-	3,000	-	0%	3,000	-	1,500	1,500	
Miscellaneous	1,000	-	0%	-	1,000	-	0%	1,000	-	800	200	
Operating Expenses	386,000	141,728	37%	329,928	383,000	87,789	23%	295,211	14,631	243,309	139,691	
Transfers												
To General Fund (10)	240,000	120,000	50%	190,000	225,000	112,500	50%	112,500	18,750	235,202	(10,202)	Adjustment - Fund transfer to reimburse Streets Division for transportation related expenses. Street financing first payment (\$10,202)
To Debt Service	-	-	N/A	-	-	-	N/A	-	-	-	-	
Operating Expenses	240,000	120,000	50%	190,000	225,000	112,500	50%	112,500	18,750	235,202	(10,202)	



**Finance Committee Meeting
July 24, 2017**

Administration Conference Room, City Hall

Minutes

1. CALL TO ORDER

Chair Sportsman called the meeting to order at 4:30 p.m. A quorum was present.

- **Members Present:** Chair Marc Sportsman, Vice Chair Dave Rittman, Nan Johnston, Robert Lock and Tina Welch (*arrived at 4:35 p.m.*)
- **Other Aldermen Present:** Kevin Heaton and Brian T. Whitley (*arrived at 4:35 p.m.*)
- **City Staff Present:** City Administrator Joe Parente, Police Chief Kevin Chrisman, Public Works Director Alysén Abel, Finance/Human Resources Director Matthew Chapman, Community Development Director Stephen Lachky, Assistant to the City Administrator Tim Blakeslee and Community Development Department Assistant Shakedra Knight

2. FINANCIAL UPDATES

A. City Administrator Approvals

City Administrator Joe Parente said that he approved an on-call contract agreement for emergency heating and cooling services with Lippert Mechanical in the annual amount of \$3,461.37.

3. ACTION ITEMS

A. Approve the minutes from the July 10, 2017, meeting

Robert Lock moved to approve the July 10, 2017, minutes. Nan Johnston seconded; motion passed 4-0.

B. Approve a professional services agreement with George Butler Associates for the consulting engineering services associated with the Route 9 improvements from Route 45 to Clark Avenue

Public Works Director Alysén Abel provided a brief background on the selection and services of consulting engineering firm, George Butler Associates (GBA). Abel addressed previous concerns with right-of-way acquisition and the original scope provided by GBA.

The City's legal counsel, Williams & Campo, had right-of-way acquisition listed as an additional service in the City's contract. Staff recommended contracting with counsel for the service based on the existing contractual relationship.

Based on discussion among the Finance Committee at its July 10 meeting, staff requested that GBA revise its scope. Abel presented two design fee options. The first option provided a design cost of \$197,267 which included design, landscape architecture, and geotechnical services from Route 45 to Clark Avenue. The second option was for an expanded project from Route 45 to Lakeview Drive estimated at \$385,081.

Abel stated there was not any funding for the expanded project to Lakeview Drive and additional revenue from the 9 Highway Corridor Community Improvement District (CID) would be needed to cover added expenses.

Discussion focused on the budget and how to proceed with the project.

Chairman Sportsman stated he was not comfortable asking for a vote; therefore, no motion was made. The consensus of the Finance Committee was to provide additional information to the Board of Aldermen for further discussion that included CID revenue projections, the 2018

budget, how the larger scale helps chances with the cost share program and feedback from Bank Liberty and the Missouri Department of Transportation.

4. NON-ACTION ITEMS

5. UNFINISHED BUSINESS (postponed from prior meetings)

6. OTHER BUSINESS

A. Undercharged Sewer Accounts

Finance/Human Resources Director Matthew Chapman stated that 100 commercial and residential sewer accounts were only billed the base rate for service and did not include the additional consumption charges. He said that the uncollected amount was approximately \$20,500. Staff and legal counsel recommended going back one year to collect delinquent funds from the sewer customers.

The Committee requested the information be presented to the Board of Aldermen prior to any action.

7. ADJOURNMENT

Chair Sportsman adjourned the meeting at 5:46 p.m.

Submitted by:

Shakedra Knight
Community Development Department Assistant

Approval Date

CITY OF PARKVILLE Policy Report

Date: Thursday, August 3, 2017

Prepared By:
Matthew Chapman
Finance/HR Director

Reviewed By:
Michelle Hefley
Treasurer

ISSUE:
Approve the 2017 Property Tax Levy for Fiscal Year 2018.

BACKGROUND:

The City has received the State Auditor pro forma calculations for the General Tax Levy and the General-Temp Levy for the next tax year. The temporary levy was authorized by the voters in 2004 for 21 years (until 2025). The pro forma calculations give the maximum levy that can be set based on the City's voter-approved levies under Missouri law. Following requirements of the Hancock Amendment, the State Auditor has adjusted the maximum allowed amounts for both the General Tax levy and the General-Temp levy for the coming year to a combined total of \$0.6412 per \$100 of assessed valuation. In previous years the Board has elected to maintain the General levy at the maximum allowed tax rate. Beginning with 2011 the Board has also elected to keep the General-Temp near the maximum to provide sufficient reserves and for the purpose of paying off a portion of the debt early once the corresponding bonds become callable. In any year the Board may reduce, but not increase, the proposed levy, while in even-numbered years the Board has the option of increasing the tax levy upward, if the levy is below its allowed maximum. Such an adjustment would become effective for the following odd-numbered fiscal year.

The table below summarizes the cost of the proposed levy for homeowners at various levels--
2017 Tax Year

Value of Home	100,000	200,000	300,000	400,000
Assessed Valuation (19% of actual)	19,000	38,000	57,000	76,000
General Tax Levy	0.4653	0.4653	0.4653	0.4653
General-Temp Levy	0.1759	0.1759	0.1759	0.1759
Total City of Parkville Tax	121.83	243.66	365.48	487.31

BUDGET IMPACT:

ITEM 3B

For 08-07-15

Board of Aldermen - Finance Committee Meeting

The General Fund tax levy provides about 24% of the General operating funds of the City. The General-Temp levy has historically been used to pay approximately one-half of the 2006 capital improvements certificates of participation issued by the City. The estimated increase in tax revenues in 2018 due to maintaining the tax levies at the adjusted current maximum level is \$50,600 (General) and \$19,500 (General-Temp) for a total of \$70,100. Lowering either tax levy would require the City to either find other sources of revenue or to reduce expenditures for 2018.

ALTERNATIVES:

1. Approve maintaining the 2017 Tax Levy for Fiscal Year 2018 at the existing rate as adjusted by the State Auditor for the current tax year.
2. Reduce the 2017 Tax Levy for Fiscal Year 2018 as the Board of Aldermen deems appropriate.

STAFF RECOMMENDATION:

Approve maintaining the 2017 Tax Levy at the existing rate for the current tax year.

POLICY:

The Board of Aldermen may establish the Property Tax Levy to support municipal services within the limitations imposed by state law. The Property Tax Levy will determine a substantial portion of the revenue which will be available for Fiscal Year 2018. The amount of the revenue expected to be generated will be used during the budget process to determine available funds for Fiscal Year 2018. A public hearing is required per RSMo 67.110.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen adopt an ordinance to set the 2017 General Tax Levy at \$.4653 per \$100.00 of assessed valuation and the General-Temp Levy at \$.1759 per \$100.00 of assessed valuation.

ATTACHMENTS:

1. Draft Ordinance
2. Notice of Public Hearing

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE LEVYING A TAX OF \$0.6412 ON ALL TAXABLE PROPERTY IN THE CITY OF PARKVILLE FOR THE YEAR 2017

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF PARKVILLE, MISSOURI AS FOLLOWS:

The levy on all real and personal taxable property in the City of Parkville for the year 2017 shall be \$0.6412 per one hundred dollars of assessed valuation, divided as follows:

\$0.4653 per one hundred dollars of assessed valuation for the general operating budget.

\$0.1759 per one hundred dollars of assessed valuation for the general operating budget (temporary).

PASSED and APPROVED this 15th day of August 2017.

Mayor Nanette K. Johnston

ATTESTED:

City Clerk Melissa McChesney

**Notice of Public Hearing
on 2017 Tax Levy Adjusted to Comply with
Missouri State Statutes Chapter 137.073
City of Parkville, Missouri**

A public hearing will be held before the Board of Aldermen for the City of Parkville, Missouri, on August 15, 2017, at 7:00 p.m. in the board room at Parkville City Hall, 8880 Clark Avenue, Parkville, Missouri, 64152. At that time citizens may provide public comments on the following revised property tax rate proposed to be set by the City of Parkville for the 2017 tax year. The following information is provided pursuant to RSMo §67.110:

ASSESSED VALUATION

<u>Category</u>	Prior Tax Year	Current Tax
Real Estate	\$176,916,246	\$187,554,755
Personal Property	\$25,709,897	\$28,356,679
Railroad & Utility Local Assessed	\$781,484	\$452,265
Railroad & Utility State Assessed	\$6,087,120	\$6,558,025
	<hr/>	<hr/>
Total Current Valuation	\$209,494,747	\$222,921,724
Amount of property tax revenues budgeted for 2017 (less Platte County collection fees)		\$970,000
	General	General Temp
Current tax rate:	\$0.4701 per \$100	\$0.1777
Proposed tax rate:	\$0.4653 per \$100	\$0.1759
	General	General Temp
Increase in tax revenue due to increase in assessed value due to new construction and improvements, if proposed tax rate is adopted:	\$31,164	\$11,781
Increase in tax revenue as a result of reassessment, if proposed tax rate is adopted:	\$20,417	\$7,748
	2.1%	2.1%

DATE: August 8, 2017

Melissa McChesney, City Clerk

CITY OF PARKVILLE Policy Report

Date: Wednesday, August 2, 2016

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Melissa McChesney
City Clerk

ISSUE:

Approve the materials purchase for the 2017 crack sealing program in the amount of \$12,000.

BACKGROUND:

In fall 2010, the City began an annual maintenance program of crack sealing to perform preventative maintenance on the City's streets. The City uses a hot-applied crack filling machine which is faster and easier to apply than the cold-applied method that was previously used. By sealing the pavement, the City limits the amount of water that enters the subgrade, therefore extending the life of the pavement.

As part of the comprehensive street maintenance program, staff plans to crack seal the edges of the pavement at the curb for those streets that were asphalt overlaid this summer. Filling the cracks in the newly paved streets will help to prolong the life of the streets and the City's investment in the street maintenance program. In addition to crack sealing the newly paved streets, the street crew will crack seal other areas around the City to prolong the life of the existing streets in need of minor repairs.

Pavement Maintenance Supply, Inc. (PMSI) historically provided the crack sealing machine as a rental for approximately \$1,400 per week. In 2013, the City of Weatherby Lake purchased a new CRAFCO crack sealing machine and through a cooperative agreement, the City rented the machine for \$750 per week. In 2014, the City entered into a long-term cooperative agreement with Weatherby Lake for the use of the machine. This arrangement provides substantial savings and allows the street crew to seal more streets each year.

PMSI is the only local supplier of the CRAFCO materials for the crack seal machine. The quote for the Polyflex Type II sealant is \$0.52 per pound. PMSI has provided the same quote since 2014.

BUDGET IMPACT:

The 2017 budget includes \$15,000 in the Transportation Fund for the crack sealing program. The estimated cost of the rental of the equipment is \$3,000. The remaining budget would be used for the crack sealing material.

ALTERNATIVES:

1. Recommend that the Board of Aldermen approve the purchase of the crack sealing material from PMSI.
2. Do not approve the purchase.
3. Provide other direction to staff to meet the desires of the Finance Committee.
4. Postpone the item.

ITEM 3C

For 08-07-17

Board of Aldermen - Finance Committee Meeting

STAFF RECOMMENDATION:

Staff recommends that the Finance Committee recommend approval of the purchase order with PMSI for the crack sealing material.

POLICY:

The Purchasing Policy, Resolution No. 17-016, requires Board of Aldermen approval for all purchases above \$10,000 upon recommendation of the Finance Committee.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve the purchase order with PMSI for the purchase of the crack sealing material in the amount of \$12,000.

ATTACHMENT:

1. PMSI Purchase Order

PURCHASE ORDER
(construction less than \$5,000)

CITY OF PARKVILLE (PURCHASER)
8880 Clark Avenue
(816) 741-7676

Date: August 15, 2017

Upon proper acceptance, we agree to purchase from you upon terms and conditions set forth below and on the attached pages hereto.

VENDOR PMSI 1808 SW Market Street, Lee's Summit, MO 64082
816-525-8755

SHIP TO: Purchaser will pick up

INVOICE TO: Parkville City Hall, Attn: Alan Schank, 8800 Clark Ave., Parkville, MO 64152

ALL MATERIAL SHALL BE DELIVERED TO PURCHASER FREIGHT PREPAID, UNLESS OTHERWISE SPECIFIED BELOW.

Vendor agrees to furnish following goods in accordance with the terms and provisions of this Purchase Order Agreement consisting of 5 pages including attachments. Purchaser agrees to pay the total sum not to exceed twelve thousand Dollars (\$12,000.00) for such materials, subject to any additions or deductions agreed upon in writing. **Freight charges are included in purchase price and sales taxes will not be charged to the Purchaser as a tax exempt entity. Purchaser will provide Vendor with a Tax Exemption Certificate upon request.** Payment is to be made within 30 days after delivery of goods and receipt of invoice. This purchase order is only valid through December 31, 2016.

ITEMS:

CRA34518-2 Polyflex Type II sealant at a unit price of \$0.52 per pound

See Attachment "A" – Terms and Conditions
See Attachment "B" – Insurance Requirements

SCHEDULE OF DELIVERY:

Materials shall be available on request within seventy-two hours of placing order.

NOTE: All Terms and Conditions for Purchase Order attached hereto are incorporated herein by reference and made a part of this Purchase Order. Vendor's signature and return of this document as presented, or its delivery of any of the items covered by this Purchase Order, shall constitute acceptance of all of its terms and conditions. If this Purchase Order is not signed and returned to Purchaser within ten (10) days of the date stated on page 1 above, however, it may be deemed voidable at the option of Purchaser. Payment shall not be due until Vendor has furnished Purchaser, with the required Certificates of Insurance and any other documents required by Purchaser.

All terms in any offer, bid, order acknowledgement or other document that are inconsistent with the terms stated herein are explicitly rejected and not a part of this Purchase Order.

CITY OF PARKVILLE, MISSOURI. ("Purchaser")

Paving Maintenance Supply, Inc. (Vendor)

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

**City of Parkville
Major Projects Updates**

Updated as of February 24, 2017

2017 PROJECTS

Division	Type	New or Replacement	Name	Project Update	Funding Source	Total Cost	Remaining City Funds to Be Spent
Admin/IT	Equipment	Replacement	Phone System	Upgrade of the aging phone system at City Hall. The current system is no longer supported, and it is difficult to find parts for maintenance. The bid was released in February. 5 Bids were received on March 7, 2017. System installed occurred May 11, 2017. Minor technical issues are being resolved. PROJECT COMPLETED	100% General Fund	\$ 30,000	\$ 4,000
Admin/IT	Equipment	Replacement	Computer Replacement Cycle	Begin a cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties. Approved by Finance Committee May 30, 2017. Computers have been ordered but not yet delivered or installed.	100% General Fund	\$ 6,000	\$ (490)
Admin	Project	Maintenance	City Hall Building Repairs	Maintenance improvements for City Hall as identified in the building reserve study including concrete flatwork, wallpaper repair, and phase one of carpet replacement. The bid for phase one of carpet replacement was released in early February. One bid was received and was rejected by the Finance Committee. In the meantime, City Hall carpets were professionally cleaned. Staff recommends deferring phase 1 of carpet replacement to 2018 and combining it with phase two. This will create a larger project and may entice more bidders. DEFERRED TO 2018 . The remaining projects (concrete flatwork and wallpaper repair) are anticipated to happen in the 3rd quarter.	100% General Fund	\$ 35,895	\$ 35,895
Admin	Project	Year 1 of 4	Building Safety Upgrades	Install bulletproof glass panels and dais protection throughout the building in phases. Phase 1: Police Department and Dias. The project was approved by finance committee on February 28, 2017 and the Board of Aldermen on March 7, 2017. Contract documents have been signed with the vendor. Construction is expected in the next two months.	100% General Fund (52% MPR Safety Grant)	\$ 17,850	\$ 17,850
Com Dev	Equipment	Replacement	Plotter	The existing plotter is 10 years old and it can no longer be serviced if it needs maintenance. On 02/13/17, the Finance Committee approved purchase of the Canon imagePROGRAPH 770 from Unisource Document Products totaling \$5,965. The purchase order has been completed and the new plotter delivered. PROJECT COMPLETED	100% General Fund	\$ 9,000	\$ 3,035

**City of Parkville
Major Projects Updates**

Updated as of February 24, 2017

Parks	Project	New	Maintenance and Equipment Storage Facility Phase 1	Storage and shop area to protect and maintain equipment. Shop location is proposed in conjunction with the proposed ELP Restroom Facility. The cost includes the site improvements associated with the building (access drive, fence, etc.). The location of the building will need approval by the Board of Zoning Appeals, which meet on August 22nd. In the meantime, staff will release the bid documents. It is anticipated that the construction will occur during the third quarter.	100% General Fund	\$ 120,000	\$ 50,000
Parks	Project	New	Friends Field	Construct new practice fields in Platte Landing Park. The survey was completed by RL Buford in January. The engineering consultant is finalizing the plans and specifications. The bids were received in March. Due to the possible land transfer of Platte Landing Park, this project will be delayed. Construction is anticipated to occur during the third quarter.	100% Parks Donations Fund (40% funded by earmarked donation dollars)	\$ 25,000	\$ 25,000
Parks	Project	New	ELP Restroom Rehabilitation	This project includes the second phase of the rehabilitation of the existing restroom. The improvements include replacement of the roof, installation of HVAC system, and exterior improvements. The design is currently being completed by Davidson Engineering and Architecture. The concept was presented to CLARB during the May meeting. Staff will continue to work with the consultant on the design based on the comments from CLARB. It is anticipated that construction will take place during the third quarter. Platte County awarded the City an Outreach Grant in the amount of \$35,000 to assist with the cost of the restroom upgrades.	67% General Fund, 33% Outreach Grant	\$ 105,000	\$ 70,000
Parks	Multi-year Project	Year 2 of 3	ELP Low Water Crossing Improvement	This project would raise the low water crossing in English Landing Park to reduce the amount of time the park is closed due to backwater from the Missouri River flooding out the crossing. The conceptual design was approved by the Board of Aldermen. Platte County awarded the City a Stormwater Grant in the amount of \$11,000 to assist with the local match. Due to the delay in the response from FEMA, the design is anticipated to start at the end of 2017. The construction is currently planned to start November 2018, to avoid conflicts with events in the park.	100% Projects Fund	\$ 500,000	\$ 12,000
Parks	Project	New	Dog Park Trail	Complete walking trail around the perimeter fence in the small dog park in Platte Landing Park. Staff submitted an Outreach Grant application with Platte County, but unfortunately did not receive grant funding for this project. DEFERRED TO 2018	100% County Outreach Grant (in-kind city labor)	\$ 4,000	\$ -

**City of Parkville
Major Projects Updates**

Updated as of February 24, 2017

Parks	Project	New	FOPP Shelter	Construct a new shelter near Grigsby field. Using donated FOPP funds to leverage Platte County Outreach Grant Dollars. Platte County awarded the City an Outreach Grant in the amount of \$16,031 to assist with the cost of the shelter construction. The location of the shelter will need approval by the Board of Zoning Appeals on August 22nd. In the meantime, staff will release the bid documents. It is anticipated that the construction will occur during the third quarter.	50% FOPP Grant 50% Outreach Grant	\$ 30,000	\$ 15,000
Parks	Equipment	New	Commercial soil/drill seeder	Purchase Frontier 58" PTO Driven Seeder that seeds more efficiently and maximizes seed germination for better long-term results. The purchase order for the seeder was approved by the Finance committee on Feb 28th. The seeder was purchased in March. PROJECT COMPLETE.	100% General Fund	\$ 8,000	\$ 1,923
Parks	Project	New	Spirit Fountain LED Lighting	This project includes the replacement of the can lighting around the Spirit Fountain and installation of LED lighting. The purchase of the materials was approved by the City Administrator in March. A separate work authorization for the electrical contractor was approved by the City Administrator in April. PROJECT COMPLETE.	100% General Fund	\$ 5,000	\$ 1,748
Parks	Equipment	Replacement	Zero Turn Mower	Mowing of ELP/PLP/Small Parks/ Right-of-ways. Trade in existing two mowers at a approximate value of \$2,500 per mower. The purchase order for the mower was approved by the Board of Aldermen on April 4th. The mower was purchased in April. PROJECT COMPLETE.	100% General Fund	\$ 18,000	\$ 2,100
Public Works	Project	Maintenance	PAC Pond Maintenance Part 1	Improvements include installation of riprap around the perimeter of the water surface of the pond are needed to assist with future pond maintenance. Staff anticipates that this work will be completed by the third quarter.	100% General Fund	\$ 8,000	\$ 8,000
Public Works	Payment	New	PAC Pond Maintenance Part 2	Payment to QuikTrip for maintenance repairs and improvements in 2016. According to agreement, payment is due in Dec 2017.	100% General Fund	\$ 50,000	\$ 50,000
Public Works	Project	Maintenance	Storm Sewer Evaluation and Repair	Evaluate the existing storm sewer pipe and structures. Based on data acquired, point repairs can be made to the storm sewer. The evaluation began in early May. The initial field work is complete. The final report will be completed during the third quarter.	100% General Fund	\$ 36,000	\$ 21,825
Police	Equipment	Replacement	In-Car Video Systems	Replace existing in-car video system with updated system. Purchase two systems in 2016 and one in 2017 with the addition of a wireless microphone and charger. Will be on a five-year maintenance cycle to match warranty pending wear and tear. Approved by the for Finance Committee meeting on February 28, 2017. The equipment was purchased in February. PROJECT COMPLETE.	100% General Fund	\$ 4,040	\$ 35
Police	Equipment	Replacement	Patrol Vehicle	2017 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc. Approved by Finance Committee on March 13, 2017. Vehicle has been received and is being equipped to be road ready.	100% General Fund	\$ 37,075	\$ 37,075

**City of Parkville
Major Projects Updates**

Updated as of February 24, 2017

Sewer	Multi-Year Project	Year 2 of 2	WWTP Headworks Screen Rebuild	Rebuild the influent mechanical bar screen at the WWTP. Screen is used to filter out plastics, rags and debris. Includes replacing the screen links, media shafts, and drive chain links. Staff is currently reviewing options related to repair or full replacement. Due to other sewer priorities, it is likely that this project will be deferred to 2018. DEFERRED TO 2018	100% Sewer Fund		\$ 47,000	\$ 47,000
Sewer	Equipment	Replacement	Sludge Application Equipment	Equipment replacement for the tractor (two tires and four wheel rims) and wagon (hose and hydraulic ram gate) that are used to haul and distribute biosolids on agricultural fields. The Board approved a purchase order for the replacement of wheels and rims. The wagon equipment was purchased and installed during the second quarter. PROJECT COMPLETE.	100% Sewer Fund		\$ 7,000	\$ (919)
Sewer	Project	Replacement	WWTP Building Improvements	Replace existing doors and door jams on the main building at the WWTF. Staff is currently requesting quotes from vendors for the door replacement. It is anticipated that this work will be completed in the third quarter.	100% Sewer Fund		\$6,000	\$6,000
Sewer	Equipment	Replacement	Clarifier Drives	Onsite rebuild of the two hydraulic drive units that make the clarifier mechanisms rotate. Due to other sewer priorities, this item was deferred to 2018. DEFERRED TO 2018.	100% Sewer Fund		\$ 15,000	\$ 15,000
Sewer	Project	Maintenance	WWTP Access Road	Replace existing gravel access roadway from FF Hwy to the WWTP. It is anticipated that this work will be completed during the third quarter.	100% Sewer Fund		\$ 13,000	\$ 13,000
Sewer	Equipment	Replacement	Misc. Pump Station Improvements	Includes installation of FF Hwy Pump Station valves, Pinecrest Valve pit lid, and McAfee level transducer. The pump station upgrades were completed during the third quarter.	100% Sewer Fund		\$9,000	\$9,000
Sewer	Project	Replacement	45 Hwy Pump Station	Install new pumps and controls. Begin design in 2016, construct in 2017. The contract was approved by the Board in February. The contractor started the work in July and finalizing the pump station improvements. The improvements will be completed in mid-August.	100% Sewer Fund		\$66,000	\$66,000
Sewer	Project	Replacement	South National P.S. Equipment Replacement	Replace pumps, base elbows, rails, along with electrical work. The design will be completed during the third quarter and construction will begin in the fourth quarter.	100% Sewer Fund		\$67,000	\$67,000
Sewer	Equipment	Replacement	McAfee Pump	Rebuild one existing pump at McAfee Pump Station. The improvements to the McAfee pump station were approved by the Board of Aldermen in February. The work was completed during the second quarter. PROJECT COMPLETE.	100% Sewer Fund		\$9,000	(\$2,698)
Sewer	Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers. Blue Nile Contractors started the CCTV work in June and should be completed by mid-August.	100% Sewer Fund		\$56,000	\$ 56,000
Sewer	Project	Replacement	Downtown Manhole Reconstruction Phase 2	Second phase of manhole project started in 2016. This involves the reconstruction of existing manholes. The manhole improvements were completed in February. The contractor will install asphalt in the spring to repair the street cuts. Final invoicing is pending the street patching.	100% Sewer Fund		\$8,000	\$8,000

**City of Parkville
Major Projects Updates**

Updated as of February 24, 2017

Sewer	Project	Replacement	Sanitary Sewer Phase 3	Phase 3 repairs to repair manholes and install new manholes to access areas in downtown. The design will occur during the third quarter. It is anticipated that the engineering will be completed during the fourth quarter. It is anticipated that the project will bid at the end of 2017.	100% Sewer Fund		\$60,000	\$60,000
Sewer	Project	Replacement	Riverchase Sewer Repair	Remove and replace sewer main in the Riverchase Subdivision. The design is complete. The contract with Westland Construction approved by the Board of Aldermen on April 4th. The work is currently underway and should be completed in August.	100% Sewer Fund		\$40,000	\$33,213
Sewer	Project	Replacement	Levee Repair / Bank Stabilization	Repair two location of breeches in the levee and the streambank failure along the creek adjacent to the entrance to the sewer plant. Staff will contact contractors to obtain quotes for the work. It is anticipated that this work will be completed during the third quarter.	100% Sewer Fund		\$50,000	\$50,000
Streets	Equipment	Replacement	Dumptruck, 1-ton, 4-wheel Drive, Snowplow and Salt Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately \$7,000. The truck was delivered in June. Staff is currently waiting for the installation of the truck equipment. It is anticipated that this will be complete in August.	100% Transportation Fund		\$ 57,000	\$ 28,346
Streets	Equipment	New	Case SR-270 Uniloader and 24" mini-milling machine attachment	Purchase new Case SR270 uniloader and milling attachment to be used for street patching and repairs, dirt work, etc. The Board of Aldermen approved the purchase of a uniloader and attachment in April. The uniloader was delivered at the end of July. Staff is waiting on final invoicing.	100% Transportation Fund		\$ 70,000	\$ 70,000
Streets	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated. The Board of Aldermen approved a resolution of support for the financing on February 21, 2017. The final lease purchase agreement is slated to be approved March 7, 2017 by the Board of Aldermen. The majority of the mill and overlay work has been completed. With additional budget available, the low area around Lakeview Drive was completed. It is anticipated that the work will be completed in early August.	100% Transportation Fund		\$ 1,000,000	\$ 619,279
Streets	Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb. During the April 18th meeting, the Board of Aldermen approved the contract with Terry Snelling Construction. The curb and sidewalk improvements are complete. PROJECT COMPLETE.	100% Transportation Fund		\$ 80,000	\$ -
Streets	Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas. During the April 18th meeting, the Board of Aldermen approved the contract with Terry Snelling Construction. The curb and sidewalk improvements are complete. PROJECT COMPLETE.	100% Transportation Fund		\$ 20,000	\$ -
Streets	Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material. It is anticipated that this work will be completed during the third quarter.	100% Transportation Fund		\$ 15,000	\$ 15,000

**City of Parkville
Major Projects Updates**

Updated as of February 24, 2017

Streets	Maintenance	New	Street Striping	Re-painting areas on the pavement such as centerlines and stop bars for traffic safety. It is anticipated that this work will be completed during the third quarter.	100% Transportation Fund	\$ 15,000	\$ 15,000
Streets	Project	New	Major Project Improvements - Route 9 Phase 1 and 2a	Phase 1: Route 45 to 62nd St, Phase 2a: 62nd St. to past Clark Ave. Upgrade to a 3-lane urban section with enclosed storm system and complete street elements. Staff started the utility coordination process. The Board of Aldermen approved a resolution of support for the financing on February 21, 2017. The final lease purchase agreement is slated to be approved March 7, 2017 by the Board of Aldermen. The engineering design is currently underway and should be completed during the first quarter of 2018.	100% Transportation Fund	\$ 1,279,112	\$ 1,279,112