



Work Session Agenda
BOARD OF ALDERMEN
CITY OF PARKVILLE, MISSOURI
October 30, 2017; 5:30 p.m.
City Hall Board Room

1. GENERAL AGENDA

- A. 2018 City of Parkville Operating and Capital Budget

CITY OF PARKVILLE Policy Report

Date: October 27, 2017

Prepared By:
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City Administrator

Reviewed By:
Mathew Chapman
Finance and Human Resources Director

ISSUE:
Second Work Session – 2018 City of Parkville Operating and Capital Budget

BACKGROUND:

The City operates on a January 1 – December 31 fiscal year and therefore must adopt a 2018 budget before the end of the calendar year. The process involves four budget work sessions followed by an action item on a regular meeting to review and adopt the final budget.

At the first budget work session, staff presented preliminary budget sheets for the General Fund, Economic Development Fund, Emergency Reserve Fund, Fewson Fund, and Nature Sanctuary Donations Fund.

The second budget work session is intended to focus on the Debt Service Funds and the Capital Improvement Program (CIP).

The City has five active debt service funds. Five of the funds existed when the current year 2017 budget was adopted. The sixth fund, the 2017 Lease Purchase Agreement (street projects), was established during the fiscal year.

The debt service fund includes:

1. The Certificates of Participation Fund (22) covers payments for the 2015 refunding of the 2006 Certificates of Participation (COPs), which includes City Hall and projects from the 2004 ballot measure. It is set to retire in 2027. The debt was historically supported by the temporary property tax levy approved in 2004 and General Fund revenues. Due to savings from the refunding, excess funds from the temporary levy and General Fund transfer are redirected to the Emergency Reserve Fund in accordance with the Neighborhood Improvement District (NID) financing strategy.
 2. The Sewer Debt Service Fund (30) includes sewer utility projects that are supported by sewer fees. In 2015, a 2003 lease purchase that covered emergency upgrades to the wastewater treatment plant (WWTP) was retired. Therefore, the only remaining sewer debt is a 2004 State Revolving Fund (SRF) loan that funded other plant upgrades. It is set to expire in 2024.
 - 3 - 5. The City has limited general obligation debt for three Neighborhood Improvement Districts (NIDs) that is supported by annual assessments applied to the benefitting property owners. The River Park NID Bond Fund (21) includes debt that financed infrastructure (primarily streets and sewer lines) in The National. The River Park NID bonds are set to be fully repaid in 2020. The City issued permanent financing for the Brush Creek and Brink Meyer NIDs in 2014. The Brush Creek NID debt financed the extension of sewer infrastructure, and the Brink Meyer NID debt supported improvements to Brink Myers Road, including the retaining wall. The Board established a long-term financing strategy to make future payments if assessments are delayed due to delinquencies.
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6. The 2017 Lease Purchase Agreement provided funding for two street projects. Financing of \$1,345,000 for Highway 9 project will be funded by Community Improvement District funds and grant reimbursement. The 2017 Street Maintenance project will be paid over the next five years using Transportation Fund revenue.

The Preliminary Capital Improvement Program (CIP) includes \$1,340,369 of projects for the 2018 budget year. This figure does not include the total cost of multi-year or grant funded projects (Highway 9 Corridor Project). This first version of the CIP includes Transportation Fund and Sewer Fund projects, but they are still preliminary. Both the Sewer Fund and Transportation Fund portions of the CIP will be reviewed in subsequent work sessions along with the operating budgets for those funds.

The 2018 General Fund CIP is currently at \$356,669. This recommendation was developed based on available funding and staff capacity to complete projects and purchases within the year. However, as discussed in the first work session, the payment of CIP and the NID Strategy Emergency Reserve Fund transfer mostly comes from the year end fund balance. Since the city is budgeting more accurately, the year end fund balance has been declining. While revenue enhancements would help shore this up, reducing CIP spending is another option to maintain a targeted level in the fund balance.

Finally, the CIP includes approximately \$9.7 million of projects that are outside the five-year program and listed for “future years” due to limited funding. Direction is requested regarding the relative priority of any of these projects.

As a follow-up, Attachment 4 includes responses to questions that were raised at the first work session. Since the first budget work session, changes were made to the General Fund. The General Fund was updated to reflect the revised recommendations for employee compensation. There were also some minor adjustments to department budgets, accounting for revised software and database maintenance costs.

BUDGET IMPACT:

As this is a work session, there is no budget impact at this time.

ALTERNATIVES:

1. Provide direction to City Administration regarding the 2018-2023 CIP.
2. Table the discussion.

STAFF RECOMMENDATION:

Provide direction to City Administration regarding the 2018-2023 CIP.

SUGGESTED MOTION

As this is a work session, no motion is necessary.

ATTACHMENTS:

1. Debt Service Budget Sheets
 2. Preliminary Capital Improvement Program (CIP)
 - a. CIP Summary
 - b. Budget Year Projects (2018)
 - c. Five-Year Projection (2019-2023)
 - d. Unfunded Future Projects
 3. Parks Donations Fund
 - a. Forecast Sheet
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ITEM 1A

For 10-30-17

Board of Aldermen – Work Session

- b. Budget Sheet
 - 4. Responses to Questions from the First Budget Work Session
 - 5. Revised General Fund Forecast Sheet – 10-27-2017
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River Park NID Bonds (21) Revenues and Expenses								
Type	Account	Description	Account	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget
Revenues	River Park Special Assessment	Assessment levied on property owners in the River Park NID.	41001-00	319,746	307,423	320,994	319,463	320,994
	Interest Income	Interest earned from general fund investments.	41701-00	179	167	200	170	170
Total River Park NID Bonds (21) Revenues				319,925	307,590	321,194	319,633	321,164
Expenses	Bond Principal	Payment of bond principal.	10-01-00	275,000	280,000	285,000	285,000	295,000
	Bond Interest	Payment of bond interest. Drop in interest payments is due to refinancing of bond issue at lower interest rates.	10-02-00	46,256	40,700	33,275	33,275	24,575
	Bond Fees	Payment of bond fees.	10-03-00	424	265	424	424	424
	River Park NID Reserve	Transfer of outstanding balance to be held in reserve for future debt payments.	20-01-00	(1,755)	-	2,495	2,495	1,165
Total River Park NID Bonds (21) Expenses				319,925	320,965	321,194	321,194	321,164

Certificates of Participation (COPs) (22) Revenues and Expenses								
Type	Account	Description	Account	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget
Revenues	Property Taxes	Property taxes collected for debt service.	41001-00	338,662	338,407	366,316	372,363	386,237
	Interest Income	Interest earned from investments.	41701-00	613	127	-	110	110
	Interest on COPS Reserved Funds	Interest earned from investments.	41701-01	8,618	-			
	Carry over applied to Bond Payment	Carry over applied to Bond Payment	N/A					10,928
	Gain on Investment	Gain on Investment	41710-00	3,313	-			
	Transfer from General Fund	This fund transfer covers the lease payment on City Hall.	42020-00	217,500	-	4,366	4,366	4,366
Total COPs (22) Revenues				568,707	338,534	370,682	376,839	401,641
Expenses	COI Expenses	COI Expenses	01-00-00	37,439				
	Underwriter FCC, Expenses	Underwriter FCC, Expenses	02-00-00	12,640				
	Loss on Investments	Loss on Investments	09-50-00	1,367				
	2006/2015 COPS Bond Principal	Payment of bond principal.	10-01-00	270,000		297,114	297,114	335,155
	2006/2015 COPS Bond Interest	Payment of bond interest.	10-02-00	204,890	56,636	72,468	72,468	65,386
	2006/2015 COPS Bond Fees	Payment of bond fees.	10-03-00	2,350	1,100	1,100	1,100	1,100
	COPs Debt Reserve	Monies transferred to the General Debt Reserve; anticipated for early debt retirement.	20-01-00	40,021				
Total COPs (22) Expenses				531,268	57,736	370,682	370,682	401,641

Brush Creek NID Bonds (23) Revenues and Expenses								
Type	Account	Description	Account	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget
Revenues	Brush Creek Special Assessment	Assessment levied on property owners in the Brush Creek NID.	41001-00	248,497	246,788	251,029	251,303	251,303
	Penalties	Fees collected by the County and remitted to the City for assessments that are collected after the deadline.	41002-00	843	87			
	Reserve applied to Bond Payment	Reserve applied to Bond Payment	42001-00			78,480	78,480	
	Transfers	Transfer from Emergency Reserve Fund (or other sources) to cover shortfalls in assessment collections.	41901-00			69,658	69,658	135,609
	Interest Income	Interest earned from debt service reserve fund investments.	41701-00	6,318	4,443	6,500	4,782	7,650
Total Brush Creek NID Bonds (23) Revenues				255,658	251,318	405,667	404,223	394,563
Expenses	Loss on Investments		09-50-00	2,563	35			
	Bond Principal	Payment of bond principal.	10-01-00			210,000	210,000	215,000
	Bond Interest	Payment of bond interest. Drop in interest payments is due to refinancing of bond issue at lower interest	10-02-00	228,663	187,088	183,938	183,938	177,563
	Bond Fees	Payment of bond fees.	10-03-00	2,000	2,000	2,000	2,000	2,000
	Brush Creek NID Reserve	Transfer of outstanding balance to be held in reserve for future debt payments.	20-01-00	12,704				
	Brush Creek Maintenance Reserve	Transfer of portion of assessments designated for maintenance on the improvements during the life of the bonds.	20-02-00	9,728		9,728	9,728	-
Total Brush Creek NID Bonds (23) Expenses				245,930	189,123	405,666	405,666	394,563

Brink Meyer NID Bonds (24) Revenues and Expenses								
Type	Account	Description	Account	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget
Revenues	Brink Meyer Special Assessment	Assessment levied on property owners in the Brink Meyer NID.	41001-00	91	3,774	1,790	1,790	1,810
	Transfers	Transfer from Emergency Reserve Fund (or other sources) to cover shortfalls in assessment collections.	41902-00	180,130	144,431	278,661	278,661	282,052
	Interest Income	Interest earned from general fund investments.	41701-00	4,617	3,246	4,750	4,750	4,750
	Carry over applied to Bond Payment	Carry over applied to Bond Payment	N/A	1,522		2,782	2,782	
Total Brink Meyer NID Bonds(24) Revenues				184,837	151,451	285,201	285,201	288,613
Expenses	Loss on Investments	Loss on Investments	09-50-00	1,873	26			
	Bond Principal	Payment of bond principal.	10-01-00		-	140,000	140,000	145,000
	Bond Interest	Payment of bond interest.	10-02-00	180,874	147,988	145,888	145,888	141,613
	Bond Fees	Payment of bond fees.	10-03-00	2,000	2,000	2,000	2,000	2,000
	Brink Meyer NID Reserve	Transfer of outstanding balance to be held in reserve for future debt payments.	20-01-00	91				
	Brink Meyer Maintenance Reserve	Transfer of portion of assessments designated for maintenance on the improvements during the life of the bonds.	20-02-00			95	95	
Total Brink Meyer NID Bonds (24) Expenses				184,837	150,013	287,983	287,983	288,613

Sewer Service Debt (30) Revenues and Expenses

Type	Account	Description	Account	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget
Revenues	Sewer Fund	Transfer to pay all Sewer Fund debt.	41901-00	357,870	203,113	180,965	180,965	185,288
Total Sewer Service Debt (30) Revenues				357,870	203,113	180,965	180,965	185,288
Expenses		Lease payment on sewer plant.	10-04-00	151,063				
	SRF Principal	Payment of bond principal.	12-11-00	157,083		150,000	150,000	150,000
	SRF Interest	Payment of bond interest.	12-11-01	32,552	57,769	23,931	26,975	28,524
	SRF Administration Fee	Payment of bond fees.	12-11-02	17,171		7,034	7,793	6,764
Total Sewer Service Debt (30) Expenses				357,870	57,769	180,965	184,768	185,288
2017 Lease Purchase Agreement Road Capital Maintenance (XX) Revenues and Expenses								
Type	Account	Description	Account	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2018 Budget
Revenues	9 Highway CID Payments	Payment by the Highway 9 Corridor Community Improvement District (1% sales tax)	XXXXX-00					-
	Transfers	Transfer from Transportation Fund to cover 2017 Road Capital Maintenance Project.	XXXXX-00					215,314
	Interest Income	Interest earned from general fund investments.	XXXXX-00					
Total 2017 Lease Purchase Agreement Road Capital Maintenance (XX) Revenues				-	-	-	-	215,314
Expenses	Bond Principal	Payment of bond principal.	10-01-00					194,100
	Bond Interest	Payment of bond interest. Drop in interest payments is due to refinancing of bond issue at lower interest rates.	10-02-00					21,365
Total 2017 Lease Purchase (XX) Expenses				-	-	-	-	215,465

2018-2023 Capital Improvement Program Summary

Division	Type	Project	CITY BUDGET IMPACT ONLY							
			2018	2019	2020	2021	2022	2023	Future Years	Total All
Admin/IT	Multi-year	Computer Replacement Cycle	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000	\$6,000		\$36,000
Admin/IT	Multi-year	City Hall Building Repairs	\$40,365	\$56,638	\$80,264	\$27,500	\$25,883	\$7,865		\$238,515
Admin/IT	Multi-year	Building Safety Upgrades	\$8,920	\$13,500	\$10,500					\$32,920
Admin/IT	Multi-year	Train Depot Building Repairs		\$16,168	\$67,580	\$4,416	\$14,640			\$102,804
Admin/IT	Equipment	Copier	\$15,000							\$15,000
Admin/IT	Equipment	Security System Upgrade				\$11,041	\$11,041			\$22,082
Admin/IT	Equipment	Server Replacement	\$10,000							\$10,000
Admin/IT	Equipment	Facility Reservation Management Software						\$25,917		\$25,917
Community Development	Software	Development Code Integratioon into eCode360 Portal	\$10,000							\$10,000
Community Development	Project	Building Permit Software	\$3,000							\$3,000
Community Development	Project	Master Plan Update		\$175,000						\$175,000
Parks	Project	Maintenance and Equipment Storage Facility	\$70,000							\$70,000
Parks	Project	Friends Field	\$100,000							\$100,000
Parks	Project	ELP Low Water Crossing Improvement	\$24,000	\$90,000						\$114,000
Parks	Equipment	Ball Field Drag		\$20,000						\$20,000
Parks	Equipment	Trailer	\$10,000							\$10,000
Parks	Equipment	JD 6-Series Tractor with Turf Tires		\$20,000						\$20,000
Parks	Equipment	Office, Renovations (Incl. Finishes, Furnishings and Appliances)			\$10,612					\$10,612
Parks	Project	Dog Park Shade Structure			\$20,000					\$20,000
Parks	Multi-year	Alloe Creek/English Landing Park (Stream bank upgrade)			\$50,000	\$50,000	\$50,000			\$150,000
Police	Equipment	Patrol Vehicle	\$36,534	\$37,264	\$38,010	\$38,770	\$39,000	39,000		\$228,578
Police	Software	CrimeStar records management system	\$13,850							\$13,850
Police	Equipment	In-Car Video Systems			\$4,075					\$4,075
Public Works	Project	Storm Sewer Evaluation and Repair	\$40,000	\$194,000	\$41,000	\$198,000	\$42,000			\$515,000
Public Works	Project	Hawver Gulch Watershed Study	\$75,000							\$75,000
Public Works	Project	Mill Street Culvert Guardrail	\$50,000							\$50,000
Public Works	Project	Relocate Siren #4	\$5,500							\$5,500
Public Works	Project	Thousand Oaks Tornado Siren		\$23,000						\$23,000
Sewer	Multi-year	WWTP Headworks Screen Rebuild	\$90,000							\$90,000
Sewer	Equipment	RAS Pump Drives Replacement		\$5,400						\$5,400
Sewer	Equipment	Clarifier Drives	\$16,000							\$16,000
Sewer	Equipment	Lab Equipment	\$6,000							\$6,000
Sewer	Equipment	WWTF Effluent Pump Station	\$150,000							\$150,000
Sewer	Project	South National P.S. Equipment Replacement.	\$63,000							\$63,000
Sewer	Project	RAS Flow Meters		\$20,000						\$20,000
Sewer	Project	CCTV	\$57,000	\$58,000	\$59,000	\$60,000	\$61,000	62,000		\$357,000
Sewer	Multi-year	Downtown Manhole Reconstruction Phase 2	\$130,000							\$130,000
Sewer	Project	Low Water Crossing Replacement			\$125,000					\$125,000
Sewer	Equipment	RAS Pump AFD's	\$5,200	\$11,500						\$16,700
Sewer	Equipment	Digester Blowers		\$17,000						\$17,000
Sewer	Equipment	Aeration Blowers			\$11,000					\$11,000
Sewer	Project	Clarifier Floor				\$54,000				\$54,000
Sewer	Project	Sewer Manhole Inspections			\$30,000					\$30,000
Sewer	Project	Sanitary Sewer Phase 4	\$15,000	\$200,000						\$215,000
Sewer	Equipment	RAS Pump Replacement						\$13,000		\$13,000

2018-2023 Capital Improvement Program Summary

Division	Type	Project	CITY BUDGET IMPACT ONLY							
			2018	2019	2020	2021	2022	2023	Future Years	Total All
Sewer	Equipment	Self Priming Pump					\$28,000			\$28,000
Sewer	Equipment	Pinecrest Pump			\$4,500		\$4,800			\$9,300
Sewer	Project	Sanitary Sewer - Ongoing Renewal			\$200,000	\$200,000	\$200,000	\$200,000		\$800,000
Sewer	Project	WWTF Treatment Upgrades						\$1,100,000		\$1,100,000
Streets	Project	River Road Ditch Work		\$25,000						\$25,000
Streets	Project	Elm Street Creek Crossing Improvement		\$12,000	\$108,000					\$120,000
Streets	Project	76th Street Bridge Reconstruction		\$20,000	\$160,000					\$180,000
Streets	Project	6th Street Spillway				\$100,000				\$100,000
Streets	Equipment	Dumptruck, 1-ton, 4-wheel Drive, Snowplow and Salt Spreader	\$60,000	\$62,000	\$64,000	\$66,000	\$68,000	\$70,000		\$390,000
Streets	Maintenance	2" Asphalt Mill and Overlay	\$150,000	\$150,000	\$155,000	\$160,000	\$170,000	\$175,000		\$960,000
Streets	Maintenance	Curb Repair	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000	\$48,000		\$288,000
Streets	Maintenance	Sidewalk Repair	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$20,000		\$80,000
Streets	Maintenance	Crack Sealing	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$15,000		\$65,000
Streets	Maintenance	Street Striping	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$15,000		\$65,000
Streets	Project	Major Project Improvements -Route 9 Phases 1 and 2a		\$1,279,112						\$1,279,112
SUBTOTAL			\$1,340,369	\$2,591,582	\$1,324,541	\$1,055,727	\$800,364	\$1,796,782	\$0	\$8,909,365
Administration	Equipment	Court Dept. Furnishings							\$7,428	\$7,428
Administration	Equipment	Court Dept. Break Room Furnishings							\$21,848	\$21,848
Administration	Equipment	Facility Reservation Management Software							\$26,000	\$26,000
Administration	Equipment	Holding Cell Repairs							\$14,640	\$14,640
Administration	Equipment	HVAC Replacement							\$90,000	\$90,000
Administration	Equipment	Police Department Furnishings							\$7,283	\$7,283
Administration	Equipment	Upstairs Administration Furnishings							\$16,329	\$16,329
Administration	Equipment	Upstairs Furnishings							\$16,329	\$16,329
Administration	Project	Roof, Thermoplastic							\$164,262	\$164,262
Community Development	Project	Highway 45 Corridor Plan Improvements							\$30,000	\$30,000
Community Development	Project	OTD-R Zoning District and Guidelines							\$10,000	\$10,000
Court	Equipment	Eticket System							\$20,000	\$20,000
Nature Sanctuary	Project	Nature Sanctuary Entry Pavilion							\$24,000	\$24,000
Nature Sanctuary	Project	Additional Access Points							\$80,000	\$80,000
Parks	Maintenance	Southern Platte Pass Trail Maintenance							\$50,000	\$50,000
Parks	Maintenance	Southern Platte Pass Trail Maintenance							\$50,000	\$50,000
Parks	Project	Asphalt Pavement, Total Replacement							\$21,705	\$21,705
Parks	Project	Dog Park Amenities							\$5,000	\$5,000
Parks	Project	Fence							\$24,499	\$24,499
Parks	Project	Grigsby Field Bleacher Shade Canopy							\$20,000	\$20,000
Parks	Project	Grigsby Field Bleacher Shade Canopy							\$20,000	\$20,000
Parks	Project	Grigsby Trail Widening							\$5,000	\$5,000
Parks	Project	Perimeter Trail at Small Dog Park							\$3,500	\$3,500
Parks	Project	Platte Landing Park Playground							\$50,000	\$50,000
Parks	Project	Trail Lighting - Platte Landing Park							\$100,000	\$100,000
Parks	Project	Trail Lighting - Platte Landing Park							\$50,000	\$50,000
Public Works	Maintenance	Storm Sewer Evaluation and Repair							\$551,000	\$551,000
Public Works	Project	6th Street Spillway							\$100,000	\$100,000
Public Works	Project	76th Street Bridge Reconstruction							\$160,000	\$160,000

2018-2023 Capital Improvement Program Summary

Division	Type	Project	CITY BUDGET IMPACT ONLY							Future Years	Total All
			2018	2019	2020	2021	2022	2023			
Public Works	Project	City Entry Signage							\$50,000	\$50,000	
Public Works	Project	Elm Street Creek Crossing Improvement							\$120,000	\$120,000	
Public Works	Project	Livable Communities Recommendations - Phase 1							\$500,000	\$500,000	
Public Works	Project	Mill Street Culvert Guardrail							\$50,000	\$50,000	
Public Works	Project	Railroad Quiet Zones							\$1,000,000	\$1,000,000	
Public Works	Project	Relocate Siren #4							\$5,500	\$5,500	
Public Works	Project	River Road Ditch Work							\$25,000	\$25,000	
Stormwater	Project	Main Street Drainage Improvements							\$500,000	\$500,000	
Stormwater	Project	Parkville Athletic Complex (PAC) Detention Pond Dredging							\$100,000	\$100,000	
Streets	Equipment	Mini-Excavator							\$100,000	\$100,000	
Streets	Equipment	Wood Chipper							\$25,000	\$25,000	
Streets	Maintenance	Full Depth Patching and Street Replacement							\$325,000	\$325,000	
Streets	Project	Air Handling Unit							\$8,323	\$8,323	
Streets	Project	Asphalt Pavement, Total Replacement							\$107,615	\$107,615	
Streets	Project	Bell Road Improvements (63rd St. to 59th Terrace)							\$1,500,000	\$1,500,000	
Streets	Project	Kelly Industrial Park Street Replacement							\$300,000	\$300,000	
Streets	Project	Lakeview Drive Dam							\$100,000	\$100,000	
Streets	Project	Main Street Brick Sidewalk Improvements							\$500,000	\$500,000	
Streets	Project	Office, Renovations (Incl. Finishes, Furnishings and Appliances)							\$16,646	\$16,646	
Streets	Project	Overhead Doors							\$10,924	\$10,924	
Streets	Project	Roof, Metal (Incl. Gutters and Downspouts)							\$41,075	\$41,075	
Streets	Project	Route 9 from 12th St. to 7th St.							\$135,000	\$135,000	
Streets	Project	Route 9 from 13th St. to 12th St.							\$78,740	\$78,740	
Streets	Project	Route 9 from 2nd St. to White Alloe Creek							\$141,500	\$141,500	
Streets	Project	Route 9 from 5th St. to 2nd St.							\$58,120	\$58,120	
Streets	Project	Route 9 from 7th St. to 5th St.							\$110,920	\$110,920	
Streets	Project	Route 9 from Clark to Parkville Athletic Complex							\$448,564	\$448,564	
Streets	Project	Route 9 from Lakeview Drive to 13th St.							\$563,000	\$563,000	
Streets	Project	Route 9 from Park University Dr. to Coffey Rd.							\$460,000	\$460,000	
Streets	Project	Route 9 from Parkville Athletic Complex to Lakeview Drive							\$252,600	\$252,600	
Streets	Project	Route 9 from White Alloe Creek to Park University Dr.							\$51,700	\$51,700	
Streets	Project	Salt Storage							\$55,137	\$55,137	
Streets	Project	Septic System							\$11,262	\$11,262	
Streets	Project	Unit Heaters							\$3,121	\$3,121	
Streets	Project	Walls, Steel Siding							\$20,943	\$20,943	
Streets	Project	Windows and Doors, Metal Frames							\$2,872	\$2,872	
Streets/Parks	Project	Main Street Bridge Widening							\$100,000	\$100,000	
Train Depot	Project	Carpet Replacement							\$4,161	\$4,161	
Train Depot	Project	Kitchenette Renovation							\$5,272	\$5,272	
Train Depot	Project	Kitchenette Renovation							\$5,272	\$5,272	
Train Depot	Project	Light Fixtures and Fans							\$7,030	\$7,030	
Train Depot	Project	Light Fixtures and Fans							\$7,030	\$7,030	
Train Depot	Project	Paint Finishes							\$7,499	\$7,499	
Train Depot	Project	Paint Finishes							\$7,499	\$7,499	
Train Depot	Project	Rest Room Renovation							\$3,515	\$3,515	

2018-2023 Capital Improvement Program Summary

Division	Type	Project	CITY BUDGET IMPACT ONLY								
			2018	2019	2020	2021	2022	2023	Future Years	Total All	
Train Depot	Project	Rest Room Renovation								\$3,515	\$3,515
Train Depot	Project	Tile Floor Coverings								\$11,389	\$11,389
Train Depot	Project	Tile Floor Coverings								\$11,389	\$11,389
TOTAL		GRAND TOTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,690,956	\$9,690,956

Note: CIP BUDGET IMPACT ONLY columns include only funding anticipated from the City to complete each project and exclude outside funding such as grants or donations.

**Capital Improvement Program
FY 2018**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT		Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 6,000	\$ 6,000
Admin		Project	Year 2 of 4	Building Safety Upgrades	Install bulletproof glass panels and dais protection throughout the building in phases. Phase 2: Municipal Court	100% General Fund	\$ 8,920	\$ 8,920
Admin/IT		Equipment	Replacement	Servers	Facilitate replacement of the City's two main servers that are each over 10 years old (life span 5 years)	100% General Fund	\$10,000	\$10,000
Admin		Equipment	Replacement	Copier	The existing plan is to replace the Admin copier in 2018. The Police Department purchased a new copy machine in 2017. Purchasing has previously been determined to provide significant savings over leasing.	100% General Fund	\$15,000.00	\$15,000.00
Admin		Project	Replacement	Carpet Replacement	Carpet Replacement phased in 4 different areas over 4 years (Admin 1, Admin 2, Court, PD)	100% General Fund	\$ 27,500	\$ 27,500
Admin		Project	Replacement	City Hall Landscaping	Landscaping of the north side of City Hall.	100% General Fund	\$ 5,000	\$ 5,000
Admin		Project	Replacement	Concrete Flatwork	720 square feet of concrete flatwork every five years, includes hand rail repair and painting.	100% General Fund	\$ 7,865	\$ 7,865
Admin/IT Total							\$ 80,285	\$ 80,285
Com Dev		Equipment	New	Building Permit Software	Staff currently utilizes Microsoft Access and a free version of Drobox to process, store and manage building permit applications. After meeting with several building permit software vendors in 2017, staff determined our existing methods are adequate, but could be upgraded via our IT Support, Eddie Seasholtz. Project includes the purchase of a Drobox Business account, Microsoft Access training via MARC's Government Training Institute (GTI), and additional resources as needed.	100% General Fund	\$ 3,000	\$ 3,000
Com Dev		Software	New	Development Code Integration into eCode360 Portal	The City adopted its new Title IV - Development Code in 2017, but the document currently exists in PDF form and hasn't been integrated into the City's eCode360 online Municipal Code portal. Project includes cost for eCode360 staff to integrate all 10 chapters, 166 pgs., tables and imagery into the searchable Municipal Code.	100% General Fund	\$ 10,000	\$ 10,000
Com Dev Total							\$ 13,000	\$ 13,000
Parks		Project	New	Maintenance and Equipment Storage Facility Phase 1	Storage and shop area to protect and maintain equipment. Shop location is proposed in conjunction with the proposed ELP Restroom Facility. The cost includes the site improvements associated with the building (access drive, fence, etc.)	100% General Fund	\$ 120,000	\$ 70,000
Parks		Project	New	Friends Fields	Construct new practice fields in Platte Landing Park	8% Parks Donation 12% FOFP Donation	\$ 125,000	\$ 100,000
Parks		Multi-year Project	Year 2 of 3	ELP Low Water Crossing Improvement	This project would raise the low water crossing in English Landing Park to reduce the amount of time the park is closed due to backwater from the Missouri River flooding out the crossing.	96% Projects Fund; 4% Outreach Grant	\$ 500,000	\$ 24,000
Parks		Equipment	New	Trailer	Purchase 16-foot heavy duty trailer for hauling tractor equipment for mowing remote areas.	100% General Fund	\$ 10,000	\$ 10,000
Parks Total							\$ 755,000	\$ 204,000

**Capital Improvement Program
FY 2018**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
PW/Streets		Maintenance	New	Storm Sewer Evaluation and Repair	Evaluate the existing storm sewer pipe and structures. Based on data acquired, point repairs can be made to the storm sewer.	100% Transportation fund 2018-2022	\$ 515,000	\$ 40,000
Streets		Project	New	Hawver Gulch Watershed Study	Review the locations of the low water crossings in the Hawver Gulch watershed. Model the proposed improvements and their overall impacts. Prepare cost estimates and a program to implement improvements	100% Transportation Fund	\$ 75,000	\$ 75,000
Streets		Project	New	Mill Street Culvert Guardrail	This project would add guardrails along Mill Street just west of Crooked Road.	100% Transportation Fund	\$ 50,000	\$ 50,000
PW		Project	Replacement	Relocate Siren #4	Relocate existing tornado siren (Siren #4) to an accessible location for service.	100% General Fund	\$ 5,500	\$ 5,500
Public Works Total							\$ 645,500	\$ 170,500
Police		Equipment	Replacement	Patrol Vehicle	2018 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 36,534	\$ 36,534
Police		Software	Replacement	CrimeStar records management system	Replace/update the current version of CrimeStar RMS with the Enterprise Edition	100% General Fund	\$ 13,850	\$ 13,850
Police Total							\$ 50,384	\$ 50,384
Sewer		Equipment	Replacement	WWTP Headworks Screen Rebuild	Replace the influent mechanical bar screen at the WWTP. Begin design/bidding in 2016, construct in 2017.	100% Sewer Fund	\$90,000	\$90,000
Sewer		Equipment	Replacement	RAS Pump AFD's	Replacement of three RAS Pump drives that control the pump speed at WWTP.	100% Sewer Fund	\$10,600	\$5,200
Sewer		Equipment	Replacement	Clarifier Drives	Rebuild two clarifier drives at WWTP.	100% Sewer Fund	\$16,000	\$16,000
Sewer		Equipment	New	Lab Equipment	Purchase new lab equipment	100% Sewer Fund	\$6,000	\$6,000
Sewer		Project	New	WWTF Effluent Pump Station	Install new pump station to protect UV building.	100% Sewer Fund	\$150,000	\$150,000
Sewer		Project	Replacement	South National P.S. Equipment Replacement.	Replace pumps, base elbows, rails, along with electrical work.	100% Sewer Fund	\$63,000	\$63,000
Sewer		Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	\$357,000	\$57,000
Sewer		Project	Replacement	Downtown Manhole Reconstruction Phase 2	Second phase of manhole project started in 2016. This involves the reconstruction of existing manholes.	100% Sewer Fund	\$130,000	\$130,000
Sewer		Project	Replacement	Sanitary Sewer Phase 4	Phase 4 repairs focus on repairing aged and poor condition sewer pipes, prioritized in the line database. Includes lines discovered in the last two years of CCTV work.	100% Sewer Fund	\$215,000	\$15,000
Sewer Total							\$ 1,037,600	\$ 532,200
Streets		Equipment	Replacement	Dumptruck, 1-ton, 4-wheel Drive, Snowplow and Salt Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately \$7,000	100% Transportation Fund	\$60,000	\$60,000
Streets		Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	\$150,000	\$150,000
Streets		Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	\$48,000	\$48,000
Streets		Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	\$12,000	\$12,000
Streets		Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	\$10,000	\$10,000
Streets		Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$10,000	\$10,000
Streets Total							\$ 290,000	\$ 290,000
Grand Total							\$ 2,226,391	\$ 1,340,369

2018 Budget Impact	
By Funding Source	
General Fund	\$ 319,169
Sewer Fund	\$ 532,200
Transportation Fund	\$ 455,000
Other Fund	\$ 34,000
TOTAL	\$ 1,340,369

**Capital Improvement Program
FY 2019**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT		Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 6,000	\$ 6,000
Admin			Project	Replacement	Carpet Replacement phased in 4 different areas over 4 years (Admin 1, Admin 2, Court, PD)	100% General Fund	\$ 28,500	\$ 28,500
Admin		Project	Replacement	Vinyl Tile Replacement	Vinyl Tile Replacement (PD, Court, Admin)	100% General Fund	\$9,364	\$9,364
Admin/IT		Project	Year 3 of 4	Building Safety Upgrades	Install bulletproof glass panels and dais protection throughout the building in phases. Phase 3: Administration Part 1	100% General Fund	\$ 13,500	\$ 13,500
Admin/IT		Project	Maintenance	Train Depot Building Repairs	Maintenance improvements for the Train Depot as identified in the building reserve study including trim and stucco repairs	100% General Fund	\$ 9,433	\$ 9,433
Admin/IT	Train Dept	Project	Replacement	Train Depot Building Repairs	Replacement of 535 square feet of concrete flatwork	100% General Fund	\$6,735	\$6,735
Admin	Project		Replacement	Wallpaper Replacement (Court Room, Exec Chamber)	Wallpaper Replacement in Court Room and Executive Chambers	100% General Fund	\$6,139	\$6,139
Admin		Project	Replacement	Masonry Inspection and Repairs	Complete inspection of the masonry, and partial repointing with related masonry repairs every 8- to 10-years to forestall deterioration.	100% General Fund	\$6,735	\$6,735
Admin		Project	Replacement	Exterior Building Wide Paint Finishes	Repaint Exterior Building Finishes	100% General Fund	\$ 5,900	\$ 5,900
Admin/IT Total							\$ 92,306	\$ 92,306
Com Dev		Project	New	Master Plan Update	The Parkville Master Plan was adopted in 2009, and is recommended to be updated every 10 years. Project includes a consultant team conducting an extensive public engagement process, and updating the current plan's vision, community goals and objectives, SWOT analysis, data, maps and future land use projections.	100% General Fund	\$ 175,000	\$ 175,000
Com Dev Total							\$ 175,000	\$ 175,000
Parks		Equipment	New	Brush Hog Mower Attachment	Attachment to 6-series tractor used for mowing wetland area and river bank.	100% General Fund	\$ 25,000	\$25,000
		Equipment	Replacement	JD 6-Series Tractor with Turf Tires	Replacement for aging (30+ years) tractor in fleet used primarily to mow riverfront parks. Can also handle a boom mower (shared with Streets) for mowing medians and riverbank.	100% General Fund	\$ 40,000	\$40,000
Parks		Equipment	New	Ballfield Drag	Replace the existing a 3-wheel drag for ballfield maintenance.	100% General Fund	\$ 20,000	\$ 20,000
Parks		Multi-year Project	Year 3 of 3	ELP Low Water Crossing Improvement	This project would raise the low water crossing in English Landing Park to reduce the amount of time the park is closed due to backwater from the Missouri River flooding out the crossing.	96% Projects Fund; 4% Outreach Grant	\$ 500,000	\$ 90,000
Parks Total							\$ 760,000	\$ 175,000
Police		Equipment	Replacement	Patrol Vehicle	2019 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$37,264	\$37,264
Police Total							\$ 37,264	\$ 37,264
PW/Streets		Maintenance	New	Storm Sewer Evaluation and Repair	Evaluate the existing storm sewer pipe and structures. Based on data acquired, point repairs can be made to the storm sewer.	100% Transportation fund 2018-2022	\$515,000	\$194,000
Streets		Project	New	River Road Ditch Work	Reconstruct the ditch along River Road by Thousand Oaks. Allow additional discharge by railroad pipe.	50% Transportation Fund 50% County Stormwater Grant	\$50,000	\$25,000
Streets		Project	New	Elm Street Creek Crossing Improvement	This project would reduce the likelihood of water overtopping Elm Street. Immediate project would repair culvert at 11th Street and improve guardrail/roadway	50% Transportation Fund 50% County Stormwater Grant	\$240,000	\$12,000
Streets		Project	New	76th Street Bridge Reconstruction	Reconstruct bridge along 76th Street that has deteriorated over time. Based on MoDOT bridge ratings, this bridge is one of the worst in Platte County.	20% Transportation Fund 80% BRO Funding from Platte County	\$180,000	\$20,000
PW		Project	New	Thousand Oaks Tornado Siren	Construct new tornado siren to cover the gap in service on the west side of Parkville around Thousand Oaks.	100% General Fund	\$23,000	\$23,000
Public Works Total							\$1,008,000	\$274,000

**Capital Improvement Program
FY 2019**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Sewer		Equipment	Replacement	RAS Pump AFD's	Replacement of three RAS Pump drives that control the pump speed at WWTP.	100% Sewer Fund	\$10,600	\$5,400
Sewer		Equipment	Replacement	RAS Pump Replacement	Replace RAS Pump at WWTP	100% Sewer Fund	\$11,500	\$11,500
Sewer		Equipment	Replacement	Digester Blowers	Replacement of two digester blowers at WWTP.	100% Sewer Fund	\$17,000	\$17,000
Sewer		Equipment	Replacement	RAS Flow Meters	Modify flow meters	100% Sewer Fund	\$20,000	\$20,000
		Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	\$357,000	\$58,000
		Project	Replacement	Sanitary Sewer Phase 4	Phase 4 repairs focus on repairing aged and poor condition sewer pipes, prioritized in the line database. Includes lines discovered in the last two years of CCTV work.	100% Sewer Fund	\$215,000	\$200,000
Sewer Total							\$ 631,100	\$ 311,900

**Capital Improvement Program
FY 2019**

Division	Account Code	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets		Equipment	Replacement	Dumptruck, 1-ton, 4-wheel Drive, Snowplow and Salt Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately \$7,000	100% Transportation Fund	\$62,000	\$62,000
Streets		Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	\$150,000	\$150,000
Streets		Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	\$48,000	\$48,000
Streets		Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	\$12,000	\$12,000
Streets		Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	\$10,000	\$10,000
Streets		Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$10,000	\$10,000
Streets Total							\$ 292,000	\$ 292,000
Grand Total							\$ 2,995,670	\$ 1,357,470
2019 Budget Impact								
By Funding Source								
General Fund								\$ 502,570
Sewer Fund								\$ 311,900
Transportation Fund								\$543,000
Other Fund								\$ -
TOTAL								\$ 1,357,470

**Capital Improvement Program
FY 2020**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT	Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 6,000	\$ 6,000
Admin	Project	Replacement	Ceiling-mounted cassettes (room vent fans, heaters)	Phased replacement of Ceiling-Mounted Cassettes beginning in 2020	100% General Fund	\$ 43,297	\$ 43,297
Admin	Project	Replacement	Internal Building Wide Paint Finishes	Repaint Interior Building Finishes	100% General Fund	\$ 21,967	\$ 21,967
Train Depot	Project	Replacement	Air Handling Units and Split Systems	replacement interior forced air unit, evaporator coil, refrigerant lines and three exterior condensing units	100% General Fund	\$ 19,102	\$ 67,580
Train Depot	Project	Replacement	Fence	Replacement of 320 linear feet of perimeter aluminum fence	100% General Fund	\$ 5,249	\$ 5,249
Train Depot	Project	Replacement	Feet Pavers, Masonry	Repair of 3,370 square feet of patio and Parking Pavers Only)	100% General Fund	\$ 43,229	\$ 43,229
Admin	Project	Replacement	Carpet Replacement	Carpet Replacement phased in 4 different areas over 4 years (Admin 1, Admin 2, Court, PD)	100% General Fund	\$ 15,000	\$ 15,000
Admin/IT	Project	Year 4 of 4	Building Safety Upgrades	Install bulletproof glass panels and dais protection throughout the building in phases. Phase 4: Administration Part 2	100% General Fund	\$ 10,500	\$ 10,500
IT Total						\$ 164,344	\$ 212,822
Parks	Project	New	Dog Park Shade Structure	Construct a shade structure at the entrance of the two dog parks in Platte Landing Park.	50% Outreach Grant 50% Donations	\$ 40,000	\$ 20,000
Parks	Project	Replacement	Office, Renovations (Incl. Finishes, Furnishings and Appliances)	Vinyl floor coverings, Paint finishes, plumbing fixtures, light fixtures, Kitchenette with cabinetry and minor appliances, furnishings including a desk, chairs and bookcase	100% General Fund	\$ 10,612	\$ 10,612
Parks	Multi-year Project	New	Alloe Creek/English Landing Park Flood Berm (Stream bank upgrade)	Multi-year project to construct the White Alloe Creek flood berm in phases. Will involve flat rock creek banks between railroad tracks and Alloe crossing.	100% General Fund	\$ 150,000	\$ 50,000
Parks Total						\$ 200,612	\$ 80,612
PW/Streets	Maintenance	New	Storm Sewer Evaluation and Repair	Evaluate the existing storm sewer pipe and structures. Based on data acquired, point repairs can be made to the storm sewer.	100% Transportation fund 2018-2022	\$ 515,000	\$ 41,000
Streets	Project	New	Elm Street Creek Crossing Improvement	This project would reduce the likelihood of water overtopping Elm Street. Immediate project would repair culvert at 11th Street and improve guardrail/roadway	50% Transportation Fund 50% County Stormwater Grant	\$ 240,000	\$ 108,000
Streets	Project	New	76th Street Bridge Reconstruction	Reconstruct bridge along 76th Street that has deteriorated over time. Based on MoDOT bridge ratings, this bridge is one of the worst in Platte County.	20% Transportation Fund 80% BRO Funding from Platte County	\$ 180,000	\$ 160,000
Public Works Total						\$ 935,000	\$ 309,000
Police	Equipment	Replacement	Patrol Vehicle	2020 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 38,010	\$ 38,010
Police	Equipment	Replacement	In-Car Video Systems	Replace existing in-car video system with updated system. Purchase one in 2020. Will be on a five-year maintenance cycle to match warranty pending wear and tear.	100% General Fund	\$ 4,075	\$ 4,075
Police Total						\$ 42,085	\$ 42,085
Sewer	Equipment	Replacement	Aeration Blowers	Rebuild/Replace aeration blower at the WWTP. One blower replaced in 2017.	100% Sewer Fund	\$ 11,000	\$ 11,000
Sewer	Project	Replacement	Low Water Crossing	Replace bridge crossing at entrance to Sewer Plant.	Possible HMGP Grant	\$ 500,000	\$ 125,000
Sewer	Equipment	Replacement	Pinecrest Pump	Rebuild existing pump at Pinecrest Pump Station	100% Sewer Fund	\$ 9,300	\$ 4,500

**Capital Improvement Program
FY 2020**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Sewer	Project	New	Sewer Manhole Inspections	Locate, open, inspect, and assess condition of manholes. Enter information into database and record photos. Update GIS map and database.	100% Sewer Fund	\$ 30,000	\$ 30,000
	Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	\$ 357,000	\$ 59,000
	Project	Replacement	Sanitary Sewer - Ongoing Renewal	Once the five phases of repair are complete, City will focus on periodic projects to rebuild sewer pipes, using primarily the CIPP process.	100% Sewer Fund	\$ 1,000,000	\$ 200,000

**Capital Improvement Program
FY 2020**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Sewer Total						\$ 1,907,300	\$ 429,500
Streets	Equipment	Replacement	Dumptruck, 1-ton, 4-wheel Drive, Snowplow and Salt Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately \$7,000	100% Transportation Fund	\$ 64,000	\$ 64,000
Streets	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	\$ 150,000	\$ 150,000
Streets	Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	\$ 48,000	\$ 48,000
Streets	Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	\$ 12,000	\$ 12,000
Streets	Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets	Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets Total						\$ 294,000	\$ 294,000
Grand Total						\$ 3,543,341	\$ 1,368,019
2020 Budget Impact							
By Funding Source							
General Fund						\$	335,519
Sewer Fund						\$	429,500
Transportation Fund						\$	603,000
Other Fund						\$	-

**Capital Improvement Program
FY 2021**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT	Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 6,000	\$ 6,000
Admin/IT	Equipment	Replacement	Security System Upgrade	Security System Upgrade. Fifty percent (50%) of the security system.	100% General Fund	\$ 11,041	\$ 11,041
Admin/IT	Project	Maintenance	Train Depot Building Repairs	Maintenance improvements for the Train Depot as identified in the building reserve study including Bench Repairs	100% General Fund	\$ 4,416	\$ 4,416
Admin	Project	Replacement	Carpet Replacement	Carpet Replacement phased in 4 different areas over 4 years (Admin 1, Admin 2, Court, PD)	100% General Fund	\$ 27,500	\$ 27,500
IT Total						\$ 48,957	\$ 48,957
Police	Equipment	Replacement	Patrol Vehicle	2021 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 38,770	\$ 38,770
Police Total						\$ 38,770	\$ 38,770
Sewer	Project	Replacement	Clarifier Floor	Replacement of Clarifier Floor. One in 2016 and the other in 2018.	100% Sewer Fund	\$ 54,000	\$ 54,000
Sewer	Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	\$ 357,000	\$ 60,000
Sewer	Project	Replacement	Sanitary Sewer - Ongoing Renewal	Once the five phases of repair are complete, City will focus on periodic projects to rebuild sewer pipes, using primarily the CIPP process.	100% Sewer Fund	\$ 1,000,000	\$ 200,000
Sewer Total						\$ 1,411,000	\$ 314,000
Parks	Multi-year Project	New	Alloe Creek/English Landing Park Flood Berm (Stream bank upgrade)	Multi-year project to construct the White Alloe Creek flood berm in phases. Will involve flat rock creek banks between railroad tracks and Alloe crossing.	100% General Fund	\$ 150,000	\$ 50,000
Parks Total						\$150,000	\$50,000
PW/Streets	Maintenance	New	Storm Sewer Evaluation and Repair	Evaluate the existing storm sewer pipe and structures. Based on data acquired, point repairs can be made to the storm sewer.	100% Transportation fund 2018-2022	\$ 515,000	\$ 198,000
Streets	Project	New	6th Street Spillway	Reconstruct the spillway to increase the flow through the pipes and change profile of low water crossing to prevent overtopping	50% Transportation Fund 50% County Stormwater Grant	\$ 200,000	\$ 100,000
Public Works Total						\$ 715,000	\$ 298,000
Streets	Equipment	Replacement	Dumptruck, 1-ton, 4-wheel Drive, Snowplow and Salt Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately \$7,000	100% Transportation Fund	\$ 66,000	\$ 66,000
Streets	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	\$ 150,000	\$ 150,000
Streets	Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	\$ 48,000	\$ 48,000
Streets	Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	\$ 12,000	\$ 12,000
Streets	Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets	Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 10,000	\$ 10,000
Streets Total						\$ 296,000	\$ 296,000
Grand Total						\$ 2,659,727	\$ 1,045,727

2021 Budget Impact	
By Funding Source	
General Fund	\$ 137,727
Sewer Fund	\$ 314,000
Transportation Fund	\$ 594,000
Other Fund	\$ -
TOTAL	\$ 1,045,727

**Capital Improvement Program
FY 2022**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT	Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 6,000	\$ 6,000
Admin/IT	Project	Maintenance	City Hall Building Repairs	Maintenance improvements for City Hall as identified in the building reserve study including holding cell repairs, IT room split system replacement, and concrete flatwork.	100% General Fund	\$ 25,883	\$ 25,883
Admin/IT	Project	Maintenance	Train Depot Building Repairs	Maintenance improvements for the Train Depot as identified in the building reserve study including window and door replacement	100% General Fund	\$ 14,640	\$ 14,640
IT Total						\$ 46,523	\$ 46,523
Police	Equipment	Replacement	Patrol Vehicle	2022 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 39,000	\$ 39,000
Police Total						\$ 39,000	\$ 39,000
Sewer	Equipment	Replacement	Self Priming Pump	Engine Driven Trash Pump for By-Pass and Tank Cleaning. Can be used for flood response and system overflow bypasses.	100% Sewer Fund	\$28,000	\$28,000
Sewer	Equipment	Replacement	Pinecrest Pump	Rebuild existing pump at Pinecrest Pump Station	100% Sewer Fund	\$9,300	\$4,800
Sewer	Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	\$357,000	\$61,000
	Project	Replacement	Sanitary Sewer - Ongoing Renewal	Once the five phases of repair are complete, City will focus on periodic projects to rebuild sewer pipes, using primarily the CIPP process.	100% Sewer Fund	\$1,000,000	\$200,000
Sewer Total						\$ 1,394,300	\$ 293,800
Parks	Multi-year Project	New	Alloe Creek/English Landing Park Flood Berm (Stream bank upgrade)	Multi-year project to construct the White Alloe Creek flood berm in phases. Will involve flat rock creek banks between railroad tracks and Alloe crossing.	100% General Fund	\$150,000	\$ 50,000
Parks Total						\$ 150,000	\$ 50,000
PW/Streets	Maintenance	New	Storm Sewer Evaluation and Repair	Evaluate the existing storm sewer pipe and structures. Based on data acquired, point repairs can be made to the storm sewer.	100% Transportation fund 2018-2022	\$515,000	\$42,000
Public Works Total						\$515,000	\$42,000
Streets	Equipment	Replacement	Dumptruck, 1-ton, 4-wheel Drive, Snowplow and Salt Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately \$7,000	100% Transportation Fund	\$68,000	\$68,000
Streets	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	\$150,000	\$150,000
Streets	Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	\$48,000	\$48,000
Streets	Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	\$12,000	\$12,000
Streets	Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	\$10,000	\$10,000
Streets	Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$10,000	\$10,000
Streets Total						\$ 298,000	\$ 298,000
Grand Total						\$ 2,442,823	\$ 769,323

2021 Budget Impact	
By Funding Source	
General Fund	\$ 135,523
Sewer Fund	\$ 293,800
Transportation Fund	\$ 340,000
Other Fund	\$ -
TOTAL	\$ 769,323

**Capital Improvement Program
FY 2023**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Admin/IT	Equipment	Replacement	Computer Replacement Cycle	Continue cycle to replace 25% of office computers each year in order to maintain a four-year replacement cycle for software, hardware, operating systems, and warranties.	100% General Fund	\$ 6,000	\$ 6,000
Administration	Equipment	New	Facility Reservation Management Software	Software for parks and facility reservations to streamline online reservations and payments.	100% General Fund	\$ 25,917	\$ 25,917
Admin	Project	Replacement	Concrete Flatwork	720 square feet of concrete flatwork every five years, includes hand rail repair and painting.	100% General Fund	\$ 7,865	\$ 7,865
IT Total						\$ 39,782	\$ 39,782
Police	Equipment	Replacement	Patrol Vehicle	2023 AWD Police Ford Taurus Sedan including emergency equipment, video, radio, etc.	100% General Fund	\$ 39,000	\$ 39,000
Police Total						\$ 39,000	\$ 39,000
Sewer	Equipment	Replacement	RAS Pump Replacement	Replace RAS Pump at WWTP	100% Sewer Fund	\$ 13,000	\$ 13,000
Sewer	Project	Replacement	WWTF Treatment Upgrades	Upgrade the treatment processes at the Sewer Plant.	Possible SRF Loan	\$ 1,100,000	\$ 1,100,000
Sewer	Project	New	CCTV	Program to clean and televise a portion of the 15,000 feet per year of the City's sewers.	100% Sewer Fund	\$ 357,000	\$ 62,000
Sewer	Project	Replacement	Sanitary Sewer - Ongoing Renewal	Once the five phases of repair are complete, City will focus on periodic projects to rebuild sewer pipes, using primarily the CIPP process.	100% Sewer Fund	\$ 1,000,000	\$ 200,000
Sewer Total						\$ 2,470,000	\$ 1,375,000
Streets	Equipment	Replacement	Dumptruck, 1-ton, 4-wheel Drive, Snowplow and Salt Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately \$7,000	100% Transportation Fund	\$ 390,000	\$ 68,000
Streets	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	\$ 1,500,000	\$ 150,000
Streets	Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	\$ 480,000	\$ 48,000
Streets	Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	\$ 120,000	\$ 12,000
Streets	Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	\$ 90,000	\$ 10,000
Streets	Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$ 90,000	\$ 10,000
Streets Total						\$ 2,670,000	\$ 298,000
Grand Total						\$ 5,218,782	\$ 1,751,782

2021 Budget Impact	
By Funding Source	
General Fund	\$ 78,782
Sewer Fund	\$ 1,375,000
Transportation Fund	\$ 298,000
Other Fund	\$ -
TOTAL	\$ 1,751,782

**Capital Improvement Program
Unfunded Future Projects**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Administration	Project	Replacement	Roof, Thermoplastic	Roof replacement	100% General Fund	\$164,262	\$164,262
Administration	Equipment	Replacement	Court Dept. Break Room Furnishings	add description and year/future	100% General Fund	\$21,848	\$21,848
Administration	Equipment	Replacement	Court Dept. Furnishings	Replacement/Update of furnishings	100% General Fund	\$7,428	\$7,428
Administration	Equipment	Replacement	Police Department Furnishings	Replacement/Update of furnishings	100% General Fund	\$7,283	\$7,283
Administration	Equipment	Replacement	Upstairs Administration Furnishings	Replacement/Update of furnishings	100% General Fund	\$16,329	\$16,329
Administration	Equipment	Replacement	Holding Cell Repairs	Replacement/Update of furnishings	100% General Fund	\$14,640	\$14,640
Administration	Equipment	Replacement	Upstairs Furnishings	Replacement/Update of furnishings	100% General Fund	\$16,329	\$16,329
Train Depot	Project	Replacement	Carpet Replacement	Replacement of 67 square yards of carpet	100% General Fund	\$4,161	\$4,161
Train Depot	Project	Replacement	Tile Floor Coverings	Replacement of 90 square yards of tile floor coverings	100% General Fund	\$11,389	\$11,389
Train Depot	Project	Replacement	Kitchenette Renovation	Replacement of countertops, cabinets and appliances	100% General Fund	\$5,272	\$5,272
Train Depot	Project	Replacement	Light Fixtures and Fans	Replacement of Light Fixtures and Fans	100% General Fund	\$7,030	\$7,030
Train Depot	Project	Replacement	Paint Finishes	Replacement of approximately 6,400 square feet of the interior paint finishes.	100% General Fund	\$7,499	\$7,499
Train Depot	Project	Replacement	Rest Room Renovation	Replacement of restroom features including plumbing fixtures and furnishings	100% General Fund	\$3,515	\$3,515
Train Depot	Project	Replacement	Tile Floor Coverings	Replacement of 90 square yards of tile floor coverings	100% General Fund	\$11,389	\$11,389
Train Depot	Project	Replacement	Kitchenette Renovation	Replacement of countertops, cabinets and appliances	100% General Fund	\$5,272	\$5,272
Train Depot	Project	Replacement	Light Fixtures and Fans	Replacement of Light Fixtures and Fans	100% General Fund	\$7,030	\$7,030
Train Depot	Project	Replacement	Paint Finishes	Replacement of approximately 6,400 square feet of the interior paint finishes.	100% General Fund	\$7,499	\$7,499
Train Depot	Project	Replacement	Rest Room Renovation	Replacement of restroom features including plumbing fixtures and furnishings	100% General Fund	\$3,515	\$3,515
Court	Equipment	New	Eticket System	Electronic ticketing and organization system for Municipal Court	100% General Fund	\$20,000	\$20,000
Community Development	Project	New	Highway 45 Corridor Plan Improvements	The Highway 45 Corridor Plan includes design guidance tools for the City, County, developers and landowners to implement as development occurs in the future. Project includes implementation of landscaping, pedestrian-level street lighting, and other pedestrian amenities along Hwy 45 throughout Parkville city limits.	100% General Fund	\$30,000	\$30,000
Nature Sanctuary	Project		Nature Sanctuary Entry Pavilion	Construct an interpretive center for the Nature Sanctuary. The shelter would be functional for three of the four seasons. It would hold picnic tables and storage space for the program supplies, tables and chairs. The shelter includes a small office space and family restroom.	80% Grants/Donations; 20% Nature Sanctuary Fund	\$120,000	\$24,000

**Capital Improvement Program
Unfunded Future Projects**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Nature Sanctuary	Project	New	Additional Access Points	Provide additional access points to the Nature Sanctuary from Park University / Riss Lake. This includes improvements to parking areas and signage.	80% General Fund; 20% Nature Sanctuary Fund	\$80,000	\$80,000
Parks	Project	New	Grigsby Trail Widening	Costs to purchase material to widen the existing trail around Grigsby Field.	100% General Fund	\$5,000	\$5,000
Parks	Project	New	Trail Lighting - Platte Landing Park	Install solar lighting along the loop trail in Platte Landing Park.	100% General Fund	\$100,000	\$100,000
Parks	Maintenance	New	Southern Platte Pass Trail Maintenance	The City is responsible for maintenance of the multi-modal trail along Route 45 that is beginning to show wear. Funds need to be budgeted for periodic routine maintenance. The need will grow with the completion of Route 45 - Phase C.	100% Transportation Fund	\$50,000	\$50,000
Parks	Project	New	Grigsby Field Bleacher Shade Canopy	This project would add sun shades over the bleachers.	100% General Fund	\$20,000	\$20,000
Parks	Project	Replacement	Asphalt Pavement, Total Replacement	650 square yards of parking areas and access drives	100% General Fund	\$21,705	\$21,705
Parks	Project	Replacement	Fence	Replace 510 linear feet of perimeter wood fence at the Parks Building.	100% General Fund	\$24,499	\$24,499
Streets	Equipment	New	Wood Chipper	Purchase wood chipper to chip the tree limbs. This equipment can be used by Parks, Streets and Nature Sanctuary	100% Transportation Fund	\$25,000	\$25,000
Streets	Equipment	New	Mini-Excavator	The mini-excavator is a multi-purpose piece of equipment that can be used frequently by all divisions, but primarily for projects in the streets department. With the smaller equipment, the crews can work in smaller areas.	100% Transportation Fund	\$100,000	\$100,000
Streets	Project	New	Lakeview Drive Dam	Reconstruct Lakeview Drive along the dam to assist with the drainage, direct the stormwater to the inlets and prevent ponding. Project will include adjusting the elevation of the roadway and new curbs	75% Transportation Fund 25% County Stormwater Grant	\$400,000	\$100,000
Streets	Project	Replacement	Roof, Metal (Incl. Gutters and Downspouts)	Roof and gutter replacement. Approx. 47 squares of corrugated sheet metal roofing with exposed fasteners	100% General Fund	\$41,075	\$41,075
Streets	Project	Replacement	Walls, Steel Siding	Steel siding repair and replacement. Approximately 3,660 square feet of the exterior walls	100% General Fund	\$20,943	\$20,943
Streets	Project	Replacement	Windows and Doors, Metal Frames	Replacement of approximately 60 square feet of metal frame windows and doors.	100% General Fund	\$2,872	\$2,872
Streets	Project	Replacement	Office, Renovations (Incl. Finishes, Furnishings and Appliances)	Wood wall coverings, Paint finishes on the shop area walls, plumbing fixtures, light fixtures, cabinetry and minor appliances, Furnishings including desks and chairs	100% General Fund	\$16,646	\$16,646
Streets	Project	Replacement	Air Handling Unit	Replacement of the two packaged terminal air conditioner (PTAC) units serve the Streets Barn.	100% General Fund	\$8,323	\$8,323

**Capital Improvement Program
Unfunded Future Projects**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets	Project	Replacement	Unit Heaters	Replacement of two gas-fired unit heaters provide heat to the shop during the winter months	100% General Fund	\$3,121	\$3,121
Streets	Project	Replacement	Septic System	Septic system replacement/repair	100% General Fund	\$11,262	\$11,262
Streets	Project	New	Main Street Brick Sidewalk Improvements	Reconstruct brick sidewalks along Main Street. Project includes providing a solid base course to prevent differential settlement.	100% Transportation Fund	\$500,000	\$500,000
Streets	Project	Replacement	Overhead Doors	Garage Door Replacement	100% General Fund	\$10,924	\$10,924
Streets	Project	Replacement	Salt Storage	Replacement of salt storage canopy and frame at the Streets Barn. The structure comprises a concrete base and 2,400 square feet of canvas coverings. The canopy was replaced in approximately 2006, is in fair overall condition, and has a useful life of 10- to 15-years.	100% General Fund	\$55,137	\$55,137
Streets	Project	Replacement	Asphalt Pavement, Total Replacement	420 square yards of parking areas and access drives at the Streets Barn.	100% General Fund	\$107,615	\$107,615
Public Works	Maintenance	New	Storm Sewer Evaluation and Repair	Evaluate the existing storm sewer pipe and structures. Based on data acquired, point repairs can be made to the storm sewer.	100% Transportation fund	\$551,000	\$551,000
Public Works	Project	New	Elm Street Creek Crossing Improvement	This project would reduce the likelihood of water overtopping Elm Street. Immediate project would repair culvert at 11th Street and improve guardrail/roadway	50% Transportation Fund 50% County Stormwater Grant	\$240,000	\$120,000
Public Works	Project	New	Mill Street Culvert Guardrail	This project would add guardrails along Mill Street just west of Crooked Road.	100% Transportation Fund	\$50,000	\$50,000
Public Works	Project	New	River Road Ditch Work	Reconstruct the ditch along River Road by Thousand Oaks. Allow additional discharge by railroad pipe.	50% Transportation Fund 50% County Stormwater Grant	\$50,000	\$25,000
Public Works	Project	New	76th Street Bridge Reconstruction	Reconstruct bridge along 76th Street that has deteriorated over time. Based on MoDOT bridge ratings, this bridge is one of the worst in Platte County.	20% Transportation Fund 80% BRO Funding from Platte County	\$800,000	\$160,000
Public Works	Project	New	6th Street Spillway	Reconstruct the spillway to increase the flow through the pipes and change profile of low water crossing to prevent overtopping	50% Transportation Fund 50% County Stormwater Grant	\$200,000	\$100,000
Public Works	Project	Replacement	Relocate Siren #4	Relocate existing tornado siren (Siren #4) to an accessible location for service.	100% General Fund	\$5,500	\$5,500
Streets	Project	New	Route 9 from Clark to Parkville Athletic Complex	Construct a signal at Clark Avenue; coordinate signal with a pedestrian crossing across Route 9; allow for future connection on east side of intersection for development (Green property); traffic calming along 63rd St.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	\$2,242,820	\$448,564

**Capital Improvement Program
Unfunded Future Projects**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets	Project	New	Route 9 from Parkville Athletic Complex to Lakeview Drive	Upgrade to a 3-lane urban section with complete street elements; define driveway access locations; provide frontage "slip" lane where possible; work with property owners for parking modifications	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	\$1,263,000	\$252,600
Streets	Project	New	Route 9 from Lakeview Drive to 13th St.	Upgrade to a 3-lane urban section with complete street elements; extend Main St. and connect with Lakeview Dr. (includes property acquisition costs)	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	\$2,815,000	\$563,000
Streets	Project	New	Route 9 from 13th St. to 12th St.	Upgrade to a complete urban section; retaining wall reconstruction; add side street sidewalks; add turn lanes.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	\$393,700	\$78,740
Streets	Project	New	Route 9 from 12th St. to 7th St.	Upgrade to a complete urban section; retaining wall reconstruction; add side street sidewalks; add turn lanes.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	\$675,000	\$135,000
Streets	Project	New	Route 9 from 7th St. to 5th St.	Upgrade to a complete urban section; retaining wall reconstruction; add side street sidewalks; interesection improvements at 6th St.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	\$554,600	\$110,920
Streets	Project	New	Route 9 from 5th St. to 2nd St.	Upgrade to a complete urban section; retaining wall reconstruction; side street sidewalks; extend the White Alloe Creek Trail connection from 6th St. to 1st St./Route 9.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	\$290,600	\$58,120
Streets	Project	New	Route 9 from 2nd St. to White Alloe Creek	Upgrade to a complete urban section; add a signalized intersection at 1st St.; must be coordinated with other project sections along Route 9.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	\$707,500	\$141,500

**Capital Improvement Program
Unfunded Future Projects**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Streets	Project	New	Route 9 from White Alloe Creek to Park University Dr.	Upgrade to a complete urban section; lane widening; signal modifications; must be coordinated with other project sections.	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	\$258,500	\$51,700
Streets	Project	New	Route 9 from Park University Dr. to Coffey Rd.	Lane widening; extended turn lanes at Coffey Rd.; trail extension	80% Grants, 20% Other sources TBD (Transportation Fund, General Fund, development costs, CID/TDD)	\$2,300,000	\$460,000
Administration	Equipment	New	Facility Reservation Management Software	Software for parks and facility reservations to streamline online reservations and payments.	100% General Fund	\$26,000	\$26,000
Community Development	Project	New	OTD-R Zoning District and Guidelines	In 2011 the City adopted the new Old Town District - Residential Zone and related guidelines to preserve the character of the downtown neighborhood. This project would rezone residential properties from R-4 Multi-Family to the new OTD-R. Costs include notifications, legal reviews, map and code updates, legal notices, etc. Public meetings and workshops are not included.	100% General Fund	\$10,000	\$10,000
Parks	Project	New	Perimeter Trail at Small Dog Park	Construct a limestone screenings walking trail around the perimeter fence inside the Platte Landing Park small dog parks. Recommend cost-sharing with dog park donations or a Platte County Outreach Grant.	50% General Fund; 50% grants	\$7,000	\$3,500
Parks	Project	New	Dog Park Amenities	Provide an obstacle course and play equipment for the dog park. Recommend cost-sharing with dog park donations or a Platte County Outreach Grant.	50% General Fund; 50% grants	\$10,000	\$5,000
Parks	Project	New	Trail Lighting - Platte Landing Park	Install solar lighting along the loop trail in Platte Landing Park.	100% General Fund	\$50,000	\$50,000
Parks	Project	New	Platte Landing Park Playground	This project would add a playground at Platte Landing Park. Could be funded in whole or part through an Outreach Grant.	100% General Fund	\$50,000	\$50,000
Parks	Maintenance	New	Southern Platte Pass Trail Maintenance	The City is responsible for maintenance of the multi-modal trail along Route 45 that is beginning to show wear. Funds need to be budgeted for periodic routine maintenance. The need will grow with the completion of Route 45 - Phase C.	100% Transportation Fund	\$50,000	\$50,000
Parks	Project	New	Grigsby Field Bleacher Shade Canopy	This project would add sun shades over the bleachers.	100% General Fund	\$20,000	\$20,000
Public Works	Project	New	Railroad Quiet Zones	Necessary improvements at East St. and Main St. to establish a railroad Quiet Zone in downtown Parkville.	100% General Fund	\$1,000,000	\$1,000,000

**Capital Improvement Program
Unfunded Future Projects**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact
Public Works	Project	New	Livable Communities Recommendations - Phase 1	Placeholder for Phase 1 intersection improvements as recommended in the Livable Communities Study to improve transportation flow through downtown. Improvements are subject to design but may include bump-out islands, landscaping, and crossing improvements.	100% General Fund	\$500,000	\$500,000
Stormwater	Project	New	Parkville Athletic Complex (PAC) Detention Pond Dredging	Removal of unwanted silt in the bottom of the retention pond.	100% General Fund	\$100,000	\$100,000
Public Works	Project	New	City Entry Signage	Improve entryway signage at key intersections.	100% General Fund	\$50,000	\$50,000
Stormwater	Project	New	Main Street Drainage Improvements	This project would improve the stormwater drainage along Main Street from the river to approx. 12th Street.	100% General Fund	\$500,000	\$500,000
Streets/Parks	Project	New	Main Street Bridge Widening	Current bridge width is only 1 1/2 lanes. This is a potential conflict area as activity in Platte Landing Park grows, particularly with heavy vehicle/truck traffic for the boat ramp.	100% General Fund	\$100,000	\$100,000
Streets	Project	New	Bell Road Improvements (63rd St. to 59th Terrace)	This project would regrade the street, add curb and gutter, sidewalks, utilities, and lighting.	100% General Fund	\$1,500,000	\$1,500,000
Streets	Maintenance	New	Full Depth Patching and Street Replacement	Street maintenance program currently does not include funding for complete street replacement. Staff recommends annual patching (\$25,000) and bi-annual funding for major repairs (\$300,000).	100% Transportation Fund	\$325,000	\$325,000
Streets	Project	New	Kelly Industrial Park Street Replacement	Full Depth replacement of the concrete streets in the development that are in need of replacement.	100% Transportation Fund	\$300,000	\$300,000
Administration	Equipment	Replacement	HVAC Replacement	Replacement of the 50 Ton RTU and 10 Ton RTU.	100% General Fund	\$90,000	\$90,000
TOTAL						\$ 20,181,032	\$ 9,690,956
					Future Budget Impact		
					By Funding Source		
					General Fund		\$4,830,812
					Sewer Fund		\$0
					Transportation Fund		\$4,756,144
					Other Fund		\$104,000
					TOTAL		\$9,690,956

Parks Donation Fund (63) Revenues and Expenses

Type	Account	Description	Account	2015 Actual	2016 Actual	2017 Budget	YTD as of 9/30/2017	2017 Projected	2018 Budget
Revenue	Beginning Fund Balance	Projected carryover from prior year.		45,794	25,203	49,961	49,961	49,961	39,682
	Donations	Miscellaneous grants and private donations to Parkville parks.	40901-00	7,761	31,142	-	6,074	6,058	2,500
Total Park Donations Fund (63) Revenues				53,555	56,345	49,961	56,035	56,019	42,182
Expenses	Park Expenses	Parks improvements and projects funded in part of whole with parks donations. Examples including English Landing Park restroom renovations, trail enhancements, ball fields enhancements, low water bridge crossing, equipment, etc.	05-41-00	26,484		25,000			25,000
	Park Benches	Expenses related to Park Bench installation	07-01-00	1,868	6,384		1,337	1,337	5,000
	Transfer to Projects Fund	Transfer to Projects Fund to supplement eligible projects.	20-20-00			25,000		15,000	
Total Park Donations Fund (63) Expenses				28,352	6,384	50,000	1,337	16,337	30,000
Ending Fund Balance Park Donations Fund (63)				25,203	49,961	(39)	54,698	39,682	12,182



CITY OF PARKVILLE
Memorandum

Date: Friday, October 27, 2017

To: Mayor and Board of Aldermen

From: Joe Parente, City Administrator

CC: Management Staff

RE: Budget Work Session Follow up Information

Below is a summary of questions, or requests for additional information, that were raised by the Mayor or Board of Aldermen at the first budget work session on October 17, 2017. This document will be updated after subsequent work sessions as new questions are raised and additional information becomes available.

Items that are Addressed in this Memorandum

1. How does the proposed classification plan recommend establishing annual pay raises?

There was a discussion during the work session concerning how the classification system proposes to handle annual adjustments, to assure the plan is maintained up to date, consistent with the 60th percentile market benchmark. After reviewing the report by Austin Peters, further clarification is being provided.

The Austin Peters report recommends that the beginning and top pay range, for each classification, be moved each year according to an index that follows what pay ranges move for public employers in Missouri. This assures the pay ranges do not fall behind the market benchmark. To provide an example, for a Grade 10 Laborer position, the recommended range is \$29,349 - \$41,371. With a hypothetical 2.1% change in an adopted employer cost index for 2018, this range would be updated in the classification system to \$29,965 - \$42,240. A new employee hire would be based on the revised range.

The Austin Peters report does not recommend that the amount of merit increase each year for existing employees be based on this same market index, only the adjustments to the pay grade ranges. The amount of maximum merit increases are annually set by the Board based on budgetary and other cost of living considerations.

A copy of Austin Peters Executive Summary is attached, outlining their recommendation.

2. Please provide more information on the decline in court revenue.

Staff is working on an analysis of court revenue. Court receipts over the past few years are being examined. Staff is also reviewing court statistics, including the number and types of

cases heard by the Court. The analysis will be provided to the Board at an upcoming work session.

3. Follow-up to revenue enhancements discussed in the first work session?

Staff discussed at the first work session with the Board two revenue enhancements. As part of the 2018 budget deliberations, and looking forward to 2019 and beyond, pursuing these enhancements could be considered to help preserve the fiscal health of the city government, and permit it to continue to provide quality services to residents. The following additional information is provided:

Parks Sales Tax. The Parkville Parks Master Plan presents the option of asking the voters to approve a sales tax to pay for improvements to the city's parks and recreation facilities. The Missouri Department of Revenue reported 2016 taxable sales of \$117,791,509 within the City of Parkville. Based on this figure, a half cent parks sales tax would have generated \$588,958. The funds could be used for the development of improvements included in the Park's Master Plan. A portion of the funds could also be used for the maintenance of the parks.

To following is the process to place the parks sales tax question before the voters.

Chapter 90 of the Missouri Statutes state, in part:

1. When one hundred voters of any incorporated city or town having less than thirty thousand inhabitants, or any city of the third class, shall petition the mayor and common council asking that an annual tax be levied for the establishment and maintenance of free public parks in the incorporated city or town, and providing for suitable entertainment therein, and shall specify in their petition a rate of taxation as provided in this section, the mayor and common council shall submit the question to the voters.

2. The question shall be submitted in substantially the following form:
Shall a _____ cent tax per one hundred dollars assessed valuation be levied for public parks?

3. The tax specified in the notice shall be levied and collected in the same manner as other general taxes of the incorporated city or town and shall be deposited in the park fund.

The question may be submitted to the voters during any election. The existing Platte County Parks sales tax was approved by the voters in August, 2009. It is scheduled to terminate in 2020.

Use Tax

Parkville residents pay a 1.5% municipal sales tax (combined general and transportation) when purchasing goods within the city. However, when purchasing goods out of state, and delivered to a Parkville address, this tax is not assessed. This creates unfair competition for Parkville businesses, who are required to sell their goods with the 1.5% sales tax included. When a resident purchases goods in this manner, the city also misses out on the revenue that helps pay for municipal services, including public safety programs. With changing practices in retailing, and changing consumer spending habits, sales tax growth is impacted by these trends.

The city has considered a Use Tax in the past. On April 2, 2013, Parkville voters rejected a Use Tax Referendum by ten votes, 369 (50.7%) to 359 (49.3%).

In 2016, Parkville voters approved a referendum on a related measure, re-affirming the 1.5% tax on the out of state purchases of motor vehicles and boats. This action was necessary because of a Missouri Supreme Court ruling that placed this revenue in jeopardy of a legal challenge. The voters approved the referendum 585 (71.3%) to 236 (28.7%).

According to the Missouri Department of Revenue Web Page, there were \$13,562,403 in gross receipts in 2015 that would have been subject to the Use Tax in Parkville. These sales would have generated \$203,436 in revenue for the city, had the use tax been imposed by voters.

Imposing a Use Tax may be an opportunity for Parkville to even the playing field for existing businesses, while preventing the leakage of municipal revenue from an increasing trend toward online sales.

Executive Summary

The governing body approved engagement of The Austin Peters Group, Inc. in 2017 to conduct an employee compensation and benefit study for positions in the City government. The proposal scope included: 1) providing comments on job descriptions and guidance for 29 positions; 2) evaluating and classifying positions into pay grades; and 3) determining what market adjustments should be made based upon information obtained from peers for wages and benefits.

After several months of ongoing meetings with employees, department heads, and the City Administrator, the consulting team submits the attached report.

The findings of the consulting team are briefly outlined below.

The specific findings and recommendations of the study for base wages are:

1. Move employees to the minimum of the proposed ranges for a financial impact of \$48,583.15 (base wages), impacting 23 employees, to compete at the 60th percentile of the market. This means four employers will pay more than the City and six employers will pay less than the City. **The City is currently just below the 40th percentile of the market for pay ranges.**
2. Implement a one-time market pay compression adjustment for a financial impact of \$40,291.47 (base wages), impacting up to 38 employees, to compete at the 60th percentile of the market.
3. Annually move the pay ranges according to an index that follows what pay ranges move for public employers in Missouri and annually adjust employee pay based on performance.
4. Distribute Table 3 to employees.

General Fund (10)

Last Updated 10/24/17

	2015 Actual	2016 Actual	2017 Budget	2017 YTD	2017 Projected	2018 Proposed	2019 Projected	2020 Projected	2021 Projected	2022 Projected	2023 Projected
<i>Beginning Fund Balance</i>	\$ 1,296,496	\$ 1,673,162	1,662,979	1,662,979	1,662,979	1,368,272	\$ 779,864	\$ 204,897	\$ (294,332)	\$ (926,883)	\$ (1,313,496)
Revenues											
Taxes	2,132,142	2,183,385	2,213,500	1,975,306	2,228,537	2,287,121	2,332,863	2,379,521	2,427,111	2,475,653	2,525,166
Licenses	59,563	60,507	57,800	50,691	59,000	57,800	58,378	58,962	59,551	60,147	60,748
Permits	256,201	267,732	221,670	235,788	298,266	239,470	243,912	242,911	247,296	251,768	256,549
Franchise Fees	828,215	875,432	874,000	507,297	839,479	870,000	887,270	904,884	909,455	927,644	946,197
Other Revenue	35,096	42,362	40,761	32,125	38,454	40,761	41,313	41,876	42,451	43,037	43,636
Court Revenue	225,128	191,726	220,000	103,289	154,890	180,000	182,700	185,441	188,222	191,045	193,911
Interest Income	7,623	8,149	8,000	7,283	8,000	8,160	8,323	8,490	8,659	8,833	9,009
Miscellaneous Revenue	60,460	109,703	22,080	35,006	38,451	52,080	54,074	56,162	58,348	60,637	63,034
Grant Revenue	8,827	11,711	10,750	10,000	11,500	9,250	-	1,500	1,500	1,500	1,500
Transfers	348,251	293,530	375,000	281,250	375,000	390,000	405,000	400,000	405,000	410,000	415,000
Total - General Fund Revenues:	3,961,506	4,044,237	4,043,561	3,238,036	4,051,577	4,134,642	4,213,833	4,279,745	4,347,594	4,430,265	4,514,751
Total Sources	5,258,002	5,717,399	5,706,540	4,901,015	5,714,556	5,502,914	4,993,697	4,484,642	4,053,262	3,503,382	3,201,255
Expenditures											
Administration	789,401	965,181	1,098,192	735,603	1,031,076	1,148,786	1,171,491	1,194,848	1,218,878	1,243,607	1,269,057
Police	1,036,581	1,072,499	1,242,136	748,675	1,151,214	1,285,992	1,313,410	1,341,544	1,370,415	1,400,047	1,430,462
Municipal Court	132,141	140,472	155,900	86,352	137,050	152,594	155,529	158,534	161,610	164,759	167,983
Public Works	172,372	181,720	226,756	163,178	243,290	241,219	246,092	251,087	256,206	261,454	266,834
Community Development	267,231	260,370	293,038	174,926	286,106	306,861	313,281	319,854	326,584	333,474	340,531
Streets	356,757	385,138	422,576	256,068	408,690	427,946	437,896	448,127	458,646	469,464	480,591
Parks	319,765	324,262	373,479	195,918	335,230	377,184	383,933	390,852	397,945	405,219	412,678
Nature Sanctuary	29,834	33,546	40,201	20,623	38,743	44,138	44,516	44,898	45,284	45,673	46,067
Information Technology	34,185	45,236	49,907	32,662	52,348	49,551	49,799	50,048	50,298	50,549	50,802
Public Information	15,357	12,258	13,260	7,750	14,460	14,610	14,683	14,756	14,830	14,904	14,979
Total Operating Expenses	3,153,624	3,420,682	3,915,445	2,421,755	3,698,207	4,048,881	4,130,631	4,214,547	4,300,696	4,389,151	4,479,984
Capital Outlay (CIP)	149,139	300,328	384,895	134,403	330,577	356,669	340,669	246,927	361,949	110,227	135,523
Transfers	282,077	333,410	317,500	211,667	317,500	317,500	317,500	317,500	317,500	317,500	317,500
Total - General Fund Expenditures:	\$ 3,584,841	\$ 4,054,420	\$ 4,617,840	\$ 2,767,824	\$ 4,346,284	\$ 4,723,050	\$ 4,788,800	\$ 4,778,974	\$ 4,980,145	\$ 4,816,878	\$ 4,933,007
Estimated Ending Balance (deficit):	\$ 1,673,162	\$ 1,662,979	\$ 1,088,700	\$ 2,133,190	\$ 1,368,272	\$ 779,864	\$ 204,897	\$ (294,332)	\$ (926,883)	\$ (1,313,496)	\$ (1,731,752)