



**Work Session Agenda**  
**BOARD OF ALDERMEN**  
CITY OF PARKVILLE, MISSOURI  
November 6, 2018; 5:30 p.m.  
City Hall Board Room

**1. GENERAL AGENDA**

- A. 2019 City of Parkville Operating and Capital Budget

## **CITY OF PARKVILLE Policy Report**

Date: Thursday, November 1, 2018

Prepared By:  
Joe Parente  
City Administrator

Reviewed By:  
Anna Mitchell  
Assistant to the City Administrator

ISSUE:  
Second Budget Work Session – 2019 City of Parkville Operating and Capital Budget and Transportation Budget

BACKGROUND:  
The City operates on a January 1 – December 31 fiscal year and therefore must adopt a 2019 budget before the end of the calendar year. The process involves three budget work sessions followed by final adoption of the final budget at a regular meeting.

At the first budget work session, staff presented preliminary budget sheets for the General Fund, Economic Development Fund, Emergency Reserve Fund, Debt Service Funds, Fewson Fund, Nature Sanctuary Donations Fund, and the Park Donations Fund. This second budget work session is focusing on the General Fund Capital Improvement Program (CIP) and the Transportation Fund. An updated General Fund forecast is included as Attachment 7.

Capital Improvement Plan (CIP)  
The Preliminary CIP for all funds includes \$1,487,502 of projects for the 2019 budget year. General Fund CIP includes \$277,102 in projects for the 2019 budget year. These figures do not include the cost of grant-funded portions of projects. This first version of the CIP includes Sewer Fund projects, but they are still preliminary. The Sewer Fund portions of the CIP will be reviewed in the third work session along with the operating budgets for the fund.

The General Fund CIP recommendation has been developed based on available funding and staff capacity to complete projects and purchases within the year. However, as discussed in the first work session, the payment of CIP and the NID Strategy Emergency Reserve Fund transfer mostly comes from the year-end fund balance. Since the City is budgeting more accurately, the year-end fund balance has been declining. While revenue enhancements would reduce or slow the decline, reducing CIP spending is another option to maintain a targeted level in the fund balance.

Transportation Fund  
As part of the strategy to finance the improvements made through the street maintenance program, the Transportation Fund forecast originally included a reduction in planned expenditures for the 5-year CIP in exchange for an annual debt payment that funded the 2017 expanded streets program. The capital streets program was funded at \$380,000 in 2017 and was scheduled to be reduced to \$230,000 in 2018 with the presumption of the higher funding level in 2023 after the debt was retired. During the Budget Work Sessions in 2017, the Board of Aldermen held lengthy discussions concerning the Transportation Fund and the annual capital streets program. It chose to maintain the 2018 program at a funding level of \$330,000. While increasing funding at this level would result in a projected deficit between anticipated revenues and expenditures, because of a modest Fund Balance and the potential for budget savings, the Board approved the budget as revised.

## ITEM 1A

For 11-06-18

Board of Aldermen Work Session

The 2019 Budget is prepared with an annual street capital improvement program funded at \$320,000. More information will be presented at the budget work session.

In addition to the operations and maintenance costs outlined in the budget request, staff recommends the following transportation capital projects in 2019:

### Capital Outlay Projects (CIP):

Replacement of 1-ton Dump Truck	\$ 63,000
Snow Box Attachment	\$ 5,000
Equipment Trailer	\$ 10,000
Route 9 Phases 1 & 2	\$ 965,788

### Annual Street Maintenance Program:

Regular Street Maintenance Program	
• Crack Sealing	\$ 10,000
• Asphalt Mill & Overlay	\$ 250,000
• Street Striping	\$ 10,000
• Curb & Sidewalk Repair	<u>\$ 50,000</u>

### Total 2019 Transportation Fund CIP

**\$ 1,363,788**

### Route 9 Improvements

On January 5, 2016, the Board of Aldermen adopted the final report for the Highway 9 Corridor Study and directed staff to submit an application to the Mid-America Regional Council (MARC) for improvements proposed in the study. The City's application for the first three phases of improvements (from Route 45 to Lakeview Drive) have been approved. The grant local match is funded by proceeds from the 1% special district sales tax for the Highway 9 Corridor Community Improvement District (CID).

As part of the 2017 Budget, the City decided to move forward with the project for Phases 1 and 2a in advance of the projected 2020 grant year when funds would be available for the project. This would enable it to perform the engineering and bid the project in advance of receiving the grant funds. To accomplish this, the city entered into a Lease Purchase Agreement with the Bank of Liberty to provide \$1,345,000 in project funding. Revenues from the CID would support a loan of \$343,100.

With the award of the Missouri Department of Transportation Cost Share Grant, the remainder portion of Phase 2 will be completed (to Lakeview Drive). In addition to the Grant Funds, in 2019 the city will be seeking additional financing to pay for the local cost share and increased engineering and construction costs above what was included in the original estimates. The source of funding is the CID. A budget amendment will be required at that time once final figures are known.

The City has contracted with GBA Engineering to design the project. Bidding is expected to occur in early 2019.

### BUDGET IMPACT:

As this is a work session, there is no budget impact at this time.

### ALTERNATIVES:

1. Provide direction to City Administration regarding the 2019-2024 General Fund CIP and 2019 Operating Budget, specifically with regard the Transportation Fund.
2. Table the discussion.

**STAFF RECOMMENDATION:**

Provide direction to City Administration regarding the 2019-2024 General Fund CIP and 2019 Transportation Operating Budget and CIP.

**SUGGESTED MOTION:**

As this is a work session, no motion is necessary.

**ATTACHMENTS:**

1. Budget Year Projects (2019)
2. CIP 2019 – 2024 Summary
3. Preliminary Capital Improvement Program (CIP)
  - a. Admin/IT/Court CIP
  - b. Community Development CIP
  - c. Parks CIP
  - d. Police CIP
  - e. Public Works CIP
4. Transportation Fund (40) Forecast
5. Transportation Fund (40) Budget Sheet
6. Transportation Fund Capital Improvement Program (CIP)
  - a. 2019 and Five-Year Projection (2020-2024)
7. Updated General Fund Forecast

General Fund (10) Capital Outlay (560)								
Type	Description	Account	2016 Actual	2017 Actual	2018 Budget	YTD 9/30/2018	2018 Unaudited	2019 Budget
Admin.	Masonry/Hand Rail Repair (6,735), Carpet Phase 1&2 (56,000), Safety Upgrade Phase 3 (13,100), LED Lighting Conversion (20,000)	10-560-50-10-00	6,699	45,526	64,285	26,476	64,000	95,835
			6,699	45,526	64,285	26,476	64,000	95,835
Police	AWD Police Ford Taurus Sedan and equipment (39,700), Replacement Radios/Batteries (1,526)	10-560-50-50-00	42,031	46,912	53,884	35,990	45,000	41,226
			42,031	46,912	53,884	35,990	45,000	41,226
Court	There is no capital outlay budgeted for the Municipal Court in 2019.	10-560-51-00-00	-	-	-	-	0	-
			-	-	-	-	0	-
Public Works	Park University Parking Lot Lease Payment (22,041)	10-560-51-50-00	31,855	69,275	17,157	13,500	13,500	22,041
			31,855	69,275	17,157	13,500	13,500	22,041
Community Development	There is no capital outlay budgeted for the Community Development Department in 2019.	10-560-51-80-00	98,241	14,838	13,000	10,850	10,850	-
			98,241	14,838	13,000	10,850	10,850	-
Streets	There is no capital outlay budgeted for the Streets Division in 2019.	10-560-52-00-00	-	-	-	-	0	-
			-	-	-	-	0	-
Parks	ELP Low Water Crossing Improvement (90,000), Equipment Trailer for Mowing Equipment (10,000), Mower Replacement (12,000)	10-560-52-50-00	116,578	43,025	34,000	178,970	214,500	112,000
			116,578	43,025	34,000	178,970	214,500	112,000
Nature Sanctuary	There is no capital outlay budgeted for the Nature Sanctuary Division in 2019.	10-560-53-50-00	-	-	-	-	0	-
			-	-	-	-	0	-
Public Information	There is no capital outlay budgeted for the Public Information Division in 2019.	10-560-54-00-00	-	-	-	-	0	-
			-	-	-	-	0	-
IT	2018: Computer Replacement Cycle (\$6,000)	10-560-55-50-00	4,925	6,333	16,000	16,418	16,418	6,000
			4,925	6,333	16,000	16,418	16,418	6,000
<b>General Fund (10) Capital Outlay (560)</b>			<b>300,328</b>	<b>225,908</b>	<b>198,326</b>	<b>282,205</b>	<b>364,268</b>	<b>277,102</b>

Dept.	Item	Funding Source	2019	2020	2021	2022	2023	2024	Project Total
<b>Admin</b>									
	City Hall Building Repairs	100% General Fund	62,735	89,697	27,500	25,883	7,865		213,680
	Safety Upgrades	100% General Fund	13,100	11,400					24,500
	Train Depot Repairs	100% General Fund		55,213	23,518	14,640			93,371
	LED Lighting Conversion	100% General Fund	20,000						20,000
	Security System	100% General Fund			11,041	11,041			22,082
	Court Software Update	100% General Fund			15,000				15,000
		<b>Administration Total</b>	<b>95,835</b>	<b>156,310</b>	<b>77,059</b>	<b>51,564</b>	<b>7,865</b>	<b>-</b>	
<b>IT</b>									
	Computer Replacement Cycle	100% General Fund	6,000	6,000	6,000	6,000	6,000	6,000	36,000
	Court Room Broadcasting Equipment	100% General Fund			10,000				10,000
	Facility Reservation Management Software	100% General Fund					25,917		25,917
		<b>Information Technology Total</b>	<b>6,000</b>	<b>6,000</b>	<b>16,000</b>	<b>6,000</b>	<b>31,917</b>	<b>6,000</b>	
<b>CD</b>									
	Mater Plan Update	100% General Fund		75,000	75,000				150,000
	Hwy 45 Corridor Plan Improvements	100% General Fund			30,000				30,000
		<b>Community Development Total</b>	<b>-</b>	<b>75,000</b>	<b>105,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Parks</b>									
	ELP Low Water Crossing	100% General Fund	90,000						90,000
	Ball Field Drag	100% General Fund			10,000				10,000
	Trailer	100% General Fund	10,000						10,000
	JD 6 Series Tractor with Turf Tires	100% General Fund			25,000				25,000
	Parks HQ Office Renovations	100% General Fund			10,612				10,612
	Mower Replacement	100% General Fund	12,000						12,000
	Dog Park Shade Structure	100% General Fund		40,000					40,000
		<b>Parks Total</b>	<b>112,000</b>	<b>40,000</b>	<b>45,612</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>PD</b>									
	Patrol Vehicle	100% General Fund	39,700	40,494	41,304	42,130	42,973	43,832	250,432
	Replacement Batteries/Radios	100% General Fund	1,526		20,000	20,000	20,000		61,526
	In-Car Video Systems	100% General Fund		4,075	4,157	4,240	4,324	4,411	21,206
		<b>Police Department Total</b>	<b>41,226</b>	<b>44,569</b>	<b>65,460</b>	<b>66,370</b>	<b>67,297</b>	<b>48,243</b>	
<b>PW</b>									
	Thousand Oaks Tornado Siren	100% General Fund				26,000			26,000
	Public Parking Lot lease Purchase	100% General Fund	22,041	22,041	22,041	22,041	22,041	22,041	132,246
	Hawver Gulch Watershed Study	100% General Fund		80,000					80,000
		<b>Public Works Total</b>	<b>22,041</b>	<b>102,041</b>	<b>22,041</b>	<b>48,041</b>	<b>22,041</b>	<b>22,041</b>	
<b>General Fund TOTAL</b>			<b>277,102</b>	<b>417,920</b>	<b>315,172</b>	<b>165,975</b>	<b>97,203</b>	<b>70,284</b>	

Dept.	Item	Funding Source	2019	2020	2021	2022	2023	2024	Project Total
<b>Sewer</b>									
	RAS Flow Meters	100% Sewer Fund	34,000						34,000
	RAS Pit Cleanout	100% Sewer Fund	11,000						11,000
	Effluent Pump Station	100% Sewer Fund		211,000					211,000
	CCTV	100% Sewer Fund	58,000	59,100	60,300	61,500	62,700	64,000	365,600
	RAS Pump Replacement	100% Sewer Fund		11,500			13,000		24,500
	Digester Blowers	100% Sewer Fund		17,000					17,000
	RAS Pump AFD's	100% Sewer Fund	5,400						5,400
	Sanitary Sewer Phase 5	100% Sewer Fund	235,000						235,000
	Sewer Truck	100% Sewer Fund	31,000						31,000
	Equipment Trailer	100% Sewer Fund	3,000						3,000
	Aeration Blowers	100% Sewer Fund		11,000					11,000
	Clarifier Floor	100% Sewer Fund			54,000				54,000
	Sewer Manhole Inspections	100% Sewer Fund		30,000					30,000
	Zero Turn Mower	100% Sewer Fund			20,000				20,000
	Ongoing Sanitary Sewer Repairs	100% Sewer Fund			200,000	200,000	200,000	200,000	800,000
	Self Priming Pump	100% Sewer Fund				28,000			28,000
	Pincrest Pump Rebuild	100% Sewer Fund		4,500		4,800			9,300
	Mini Camera	100% Sewer Fund		25,000					25,000
	WWTP Upgrades	Possible SRF Loan				30,000	1,350,000		1,380,000
	UV Bulbs, Sleeve & Ballasts	100% Sewer Fund				14,000			14,000
		<b>Sewer Fund Total</b>	<b>377,400</b>	<b>369,100</b>	<b>334,300</b>	<b>338,300</b>	<b>1,625,700</b>	<b>264,000</b>	
<b>Transportation</b>									
	Dump Truck	100% Transportation Fund	63,000	62,420	63,670	64,950	66,250	67,570	387,860
	2" Asphalt Mill and Overlay	100% Transportation Fund	250,000	250,000	250,000	250,000	250,000	250,000	1,500,000
	Curb and Sidewalk	100% Transportation Fund	50,000	50,000	50,000	50,000	50,000	50,000	300,000
	Snow Box Attachment	100% Transportation Fund	5,000						5,000
	Crack Sealing	100% Transportation Fund	10,000	10,000	10,000	10,000	15,000	15,000	70,000
	Street Striping	100% Transportation Fund	10,000	10,000	10,000	10,000	15,000	15,000	70,000
	Route 9 Future Phases	100% Transportation Fund		330,000	196,000				526,000
	Route 9 Phases 1 & 2	100% Transportation Fund	965,788						
	Route 9 Phases 1 & 2	MoDOT Cost share		1,734,500					
	Route 9 Phases 1 & 2	1% Sales Tax Hwy 9 CID	1,100,000						
	Equipment Trailer	100% Transportation Fund	10,000						10,000
	Storm Sewer Evaluations and Repair	100% Transportation Fund		90,000	41,000	198,000	42,000	200,000	571,000
	Downtown Wayfinder Signage	100% Transportation Fund		15,000					15,000
		<b>Transportation Fund Total</b>	<b>2,463,788</b>	<b>2,551,920</b>	<b>620,670</b>	<b>582,950</b>	<b>438,250</b>	<b>597,570</b>	
<b>GRAND TOTALS</b>			<b>3,118,290</b>	<b>3,344,940</b>	<b>1,286,142</b>	<b>1,093,225</b>	<b>2,193,070</b>	<b>937,854</b>	







Admin/ IT/ Court CIP

Priority	Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Yearly Budget						
								2019	2020	2021	2022	2023	2024	Future
Future	Train Depot	Project	Replacement	Paint Finishes	Replacement of approximately 6,400 square feet of the interior paint finishes.	100% General Fund	\$ -							\$ 7,499
Future	Train Depot	Project	Replacement	Restroom Renovation	Replacement of restroom features including plumbing fixtures and furnishings	100% General Fund	\$ -							\$ 3,515
2	Train Depot	Project	Replacement	Air Handling Units and Split Systems	replacement interior forced air unit, evaporator coil, refrigerant lines and three exterior condensing units	100% General Fund	\$ 19,102			\$ 19,102				
2	Train Depot	Project	Replacement	Concrete Flatwork	Replacement of 535 square feet of concrete flatwork	100% General Fund	\$ 6,735	\$ 6,735						
2	Train Depot	Project	Replacement	Fence	Replacement of 320 linear feet of perimeter aluminum fence	100% General Fund	\$ 5,249	\$ 5,249						
2	Train Depot	Project	Replacement	Feet Pavers, Masonry	Repair of 3,370 square feet of patio and parking pavers only	100% General Fund	\$ 43,229	\$ 43,229						
3	Train Depot	Project	Replacement	Benches	Bench repair and replacement	100% General Fund	\$ 4,416		\$ 4,416					
								\$ 101,835	\$ 162,574	\$ 93,059	\$ 57,564	\$ 39,782	\$ 6,000	\$ 290,656

**Community Development CIP**

Priority	Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact							
								2019	2020	2021	2022	2023	2024	Future	
2	CD	Project	New	Master Plan Update	The <i>Parkville Master Plan</i> was adopted in 2009, and is recommended to be updated every 10 years. Project includes a consultant team conducting an extensive public engagement process, and updating the current plan's vision, community goals and objectives, SWOT analysis, data, maps and future land use projections.	100% General Fund	\$225,000		\$150,000	\$75,000					
4	CD	Project	New	Highway 45 Corridor Plan Improvements	The <i>Highway 45 Corridor Plan</i> includes design guidance tools for the City, County, developers and landowners to implement as development occurs in the future. Project includes implementation of landscaping, pedestrian-level street lighting, and other pedestrian amenities along Hwy 45 throughout Parkville city limits.	100% General Fund	\$30,000			\$30,000					
TOTAL CD							\$255,000	\$0	\$150,000	\$105,000	\$0	\$0	\$0	\$0	

Parks CIP

								BUDGET IMPACT						
Priority	Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	2019	2020	2021	2022	2023	2024	Future
1	Parks	Project	New	Friends Fields	Construct new practice fields in Platte Landing Park	8% Parks Donation 12% FOPP Donation	\$ 500,000							\$ 500,000
3	Parks	Multi-year Project	Replacement	ELP Low Water Crossing Improvement	This project would raise the low water crossing in English Landing Park to reduce the amount of time the park is closed due to backwater from the Missouri River flooding out the crossing.	75% FEMA Grant 2% County SW Grant 13% Projects Fund	\$ 90,000	\$ 90,000						
4	Parks	Project	New	Parks HQ Office Renovations	new vinyl floor coverings, paint finishes, plumbing fixtures, light fixtures, Kitchenette with cabinetry and minor appliances, furnishings including a desk, chairs and bookcase.	100% General Fund	\$ 10,612			\$ 10,612				
5	Parks	Equipment	New	Ballfield Drag	Replace the existing a 3-wheel drag for ballfield maintenance.	100% General Fund	\$ 10,000			\$ 10,000				
6	Parks	Equipment	New	Trailer	Purchase 16-foot heavy duty trailer for hauling tractor equipment for mowing remote areas.	100% General Fund	\$ 10,000	\$ 10,000						
7	Parks	Project	New	Dog Park Shade Structure	Construct a shade structure at the entrance of the two dog parks in Platte Landing Park.	50% Outreach Grant 50% Donations	\$ 40,000		\$ 40,000					
8	Parks	Equipment	Replacement	JD 6-Series Tractor with Turf Tires	Replacement for aging (30+ years) tractor in fleet used primarily to mow riverfront parks. Can also handle a boom mower (shared with Streets) for mowing medians and riverbank.	100% General Fund	\$ 25,000			\$ 25,000				
9	Parks	Equipment	New	Zero Turn Mower	Replacement Mower	60% General Fund; 40% surplus of old mower	\$ 12,000	\$ 12,000						
Future	Parks	Multi-year Project	New	Alloe Creek/English Landing Park Flood Berm (Stream bank upgrade)	Multi-year project to construct the White Alloe Creek flood berm in phases. Will involve flat rock creek banks between railroad tracks and Alloe crossing.	100% General Fund	\$ 150,000							\$ 150,000
Future	Nature Sanctuary	Project	New	Additional Access Points	Provide additional access points to the Nature Sanctuary from Park University / Riss Lake. This includes improvements to parking areas and signage.	80% General Fund; 20% Nature Sanctuary Fund	\$ 80,000							\$ 80,000
Future	Parks	Project	New	Trail Lighting - Platte Landing Park	Install solar lighting along the loop trail in Platte Landing Park.	100% General Fund	\$ 100,000							\$ 100,000
Future	Parks	Maintenance	New	Southern Platte Pass Trail Maintenance	The City is responsible for maintenance of the multi-modal trail along Route 45 that is beginning to show wear. Funds need to be budgeted for periodic routine maintenance. The need will grow with the completion of Route 45 - Phase C.	100% Transportation Fund	\$ 50,000							\$ 50,000
Future	Parks HQ	Project	Replacement	Asphalt Pavement, Total Replacement	650 square yards of parking areas and access drives	100% General Fund	\$ 21,705							\$ 21,705
Future	Parks HQ	Project	Replacement	Fence	Replace 510 linear feet of perimeter wood fence at the Parks Building.	100% General Fund	\$ 24,499							\$ 24,499
<b>Totals</b>							<b>\$ 1,077,612</b>	<b>\$ 112,000</b>	<b>\$ 40,000</b>	<b>\$ 45,612</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ 880,000</b>

**Police CIP**

Priority	Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	Budget Impact						
								2019	2020	2021	2022	2023	2024	Future
	Police	Equipment	Replacement	Patrol Vehicle	AWD Police Vehicle including emergency equipment, video, radio, etc.	100% General Fund	\$ 250,432	\$ 39,700	\$ 40,494	\$ 41,304	\$ 42,130	\$ 42,973	\$ 43,832	
	Police	Equipment	Replacement	In-Car Video Systems	Replace existing in-car video system with updated system. Will be on a five-year maintenance cycle to match warranty pending wear and tear.	100% General Fund	\$ 21,206	\$ 4,075	\$ 4,157	\$ 4,240	\$ 4,324	\$ 4,411		
		Equipment	Replacement	Radio Batteries	One time purchase of XTS2500 batteries. Ongoing update of radios.	100% General Fund	\$ 61,526	\$ 1,526	\$ 20,000	\$ 20,000	\$ 20,000			
							\$ 333,165	\$ 41,226	\$ 44,569	\$ 65,460	\$ 66,370	\$ 67,297	\$ 48,243	\$ -

Public Works CIP

Priority	Account Code	Division	Type	New or Replacement ?	Name	Project Description	Funding Source	Total Cost	Budget Impact												
									2019	2020	2021	2022	2023	2024	Future						
2		Streets	Project	New	Hawver Gulch Watershed Study	Review the locations of the low water crossings in the Hawver Gulch watershed. Model the proposed improvements and their overall impacts. Prepare cost estimates and a program to implement improvements	100% General Fund	\$ 80,000		\$ 80,000											
	PW	Lease	Ongoing		Public Parking Lot Lease Purchase		100% General Fund	\$ 132,246	\$ 22,041	\$ 22,041	\$ 22,041	\$ 22,041	\$ 22,041	\$ 22,041							
8		PW	Project	New	Thousand Oaks Tornado Siren	Construct new tornado siren to cover the gap in service on the west side of Parkville around Thousand Oaks.	100% General Fund	\$ 26,000				\$ 26,000									
<b>TOTAL PW</b>								\$	22,041	\$	102,041	\$	22,041	\$	48,041	\$	22,041	\$	22,041	\$	-

# Transportation Fund (40)

Last Updated 10/30/18

	2017 Actual	2018 Budget	2018 YTD	2018 Projected	2019 Budget	2020 Projected	2021 Projected	2022 Projected	2023 Projected
<i>Beginning Fund Balance</i>	\$ 287,412	1,637,554	1,637,554	1,637,554	\$ 1,193,506	\$ 49,709	\$ (112,116)	\$ (259,028)	\$ (398,390)
<b>Revenues</b>									
Parkville Special Road District	140,072	142,874	141,814	142,874	\$ 145,674	\$ 147,859	\$ 150,077	\$ 152,328	\$ 154,613
City Transportation Sales Tax	467,233	462,000	412,754	485,128	\$ 490,135	\$ 497,487	\$ 504,949	\$ 512,524	\$ 520,211
Motor Fuel Tax	150,020	145,000	123,773	145,000	\$ 150,000	\$ 152,250	\$ 154,534	\$ 156,852	\$ 159,205
County Transportation Sales Tax	211,237	230,000	231,017	231,017	\$ 233,157	\$ 236,654	\$ 240,204	\$ 243,807	\$ 247,464
Project Cost Share	2,642	5,304	-	30,000	\$ 3,400	\$ 5,304	\$ 5,304	\$ 5,304	\$ 5,304
Sale of Equipment	-	-	-	-	\$ -	\$ -	\$ 7,500	\$ 7,500	\$ 7,500
Transportation Grants									
Bond Proceeds	2,353,700	-	-	-	\$ -	\$ -	\$ -	\$ -	\$ -
MPR Safety Funds									
Leased Properties			5,880	5,880					
<b>Transportation Fund Revenues:</b>	<b>3,324,904</b>	<b>985,178</b>	<b>915,238</b>	<b>1,039,899</b>	<b>1,022,366</b>	<b>1,039,554</b>	<b>1,062,568</b>	<b>1,078,315</b>	<b>1,094,297</b>
<b>Total Sources:</b>	<b>3,612,316</b>	<b>2,622,732</b>	<b>2,552,792</b>	<b>2,677,453</b>	<b>2,215,872</b>	<b>1,089,264</b>	<b>950,453</b>	<b>819,287</b>	<b>695,907</b>
<b>Expenditures</b>									
Streets - Capital	1,327,584	390,000	639,159	687,832	1,363,788	393,000	395,000	397,000	397,000
Streets - Operating	374,476	402,000	320,061	380,650	402,000	408,030	414,150	420,363	426,668
Transfers (including debt service)	272,701	415,465	346,221	415,465	400,375	400,350	400,330	400,314	185,000
<b>Transportation Fund Expenditures:</b>	<b>1,974,762</b>	<b>1,207,465</b>	<b>1,305,441</b>	<b>1,483,947</b>	<b>2,166,163</b>	<b>1,201,380</b>	<b>1,209,481</b>	<b>1,217,677</b>	<b>1,008,668</b>
<b>Estimated Ending Balance (deficit):</b>	<b>1,637,554</b>	<b>1,415,267</b>	<b>1,247,351</b>	<b>1,193,506</b>	<b>49,709</b>	<b>(112,116)</b>	<b>(259,028)</b>	<b>(398,390)</b>	<b>(312,761)</b>

**Transportation Fund (40) Revenues and Expenses**

Type	Account	Description	Account	2016 Actual	2017 Actual	2018 Budget	YTD 10/30/2018	2018 Projected	2019 Budget
Rev: Transportation	Beginning Fund Balance	Projected carryover from prior year.		320,048	287,413	1,637,555	1,637,555	1,637,555	1,193,507
	Parkville Special Road District	The City's percentage of property tax assessed by the County for the Special Road District.	41006-00	134,675	140,072	142,874	141,814	142,874	145,674
	City Transportation Sales Tax	The City levies a 0.5% sales tax to fund transportation projects.	41404-00	454,601	467,233	462,000	412,754	485,128	490,135
	Motor Fuel Tax	The State collects a tax on motor fuel and remits a portion to the City.	41405-00	149,253	150,020	145,000	123,773	145,000	150,000
	County Transportation Sales Tax	This is the City's portion of the County sales tax for transportation projects.	41406-00	239,661	211,237	230,000	231,017	231,017	233,157
	Project Cost Share	Funding from private entities or other sources for partial components of public projects.	41504-00	11,525	2,642	5,304		30,000	3,400
	Leased Properties	Revenue from City-owned properties.	41802-00	5,880			5,880	5,880	
	Sale of Transportation Fund Equipment	Revenue generated from the sale of transportation related equipment.	41805-00	-					
	Bond Proceeds	Construction funds for transportation projects generated from bond proceeds.	41806-00	-	2,353,700	-			
	Refunds	Miscellaneous reimbursements.	41901-00	-					
Transfers from Other Funds	Transfers from Other Funds.	42001-00	-						
<b>Transportation Fund (40) Revenues</b>				995,595	3,324,904	985,178	915,238	1,039,899	1,022,366
<b>Total Sources</b>				1,315,643	3,612,316	2,622,733	2,552,793	2,677,454	2,215,873



**Transportation Fund (40) Revenues and Expenses**

Type	Account	Description	Account	2016 Actual	2017 Actual	2018 Budget	YTD 10/30/2018	2018 Projected	2019 Budget
Exp: Streets	Building Maintenance & Repair	Maintenance and repairs for the street barn including security system, minor roof repairs, HVAC, etc.	06-01-00	625	1,835	5,000	2,843	4,500	5,000
	Vehicle & Equipment Maintenance	Maintenance work for Streets Division vehicles and equipment such as brakes, tires, hydraulic problems, etc.	06-21-00	6,362	9,135	10,500	4,922	10,500	10,500
	Vehicle & Equipment Gas & Oil	Fuel for Streets Division vehicles and equipment.	06-22-00	12,165	14,055	25,000	11,314	20,000	25,000
	Emergency Snow Removal	Purchase of sand and salt to spread on roads during snow removal.	07-20-00	30,205	26,294	40,000	26,141	41,000	40,000
	Storm Sewers - General Repair	All general repairs on the City's storm sewer system.	07-32-00	5,781	65,169	5,000	1,987	3,000	5,000
	Street Repair Materials	For asphalt necessary to complete simple repairs on city streets. This does not include asphalt overlay projects, crack seal materials, dirt, and paint.	07-33-00	3,919	4,309	15,000	5,418	6,400	15,000
	Street Lights	Utility charges for city street lights and costs for routine repair and maintenance. The 2016 utility costs include the new street lights on Route 9.	07-41-00	256,007	234,624	270,000	254,495	270,000	270,000
	Street Signs	Purchase of new and replacement street signs needed for City streets.	07-44-00	1,946	1,942	2,500	1,280	1,500	2,500
	Street Sweeping	Street sweeping of all roads citywide; will be performed twice annually in 2017.	07-45-00	9,464	11,967	15,000	6,433	13,500	15,000
	Tree Trimming & Removal	Maintenance of trees located within rights-of-way on City streets.	07-52-00	3,455	4,290	10,000	5,228	7,000	10,000
	Rental Equipment	Rental costs for equipment not owned by the City such as air compressors, tractor with extendable arm for ROW tree trimming, and bucket trucks.	07-60-00		664	3,000		3,000	3,000
	Miscellaneous	Miscellaneous uncategorized expenses related to the maintenance of the City's street network.	09-21-00		193	1,000		250	1,000
<b>Expenses: Streets (520)</b>				<b>329,928</b>	<b>374,476</b>	<b>402,000</b>	<b>320,061</b>	<b>380,650</b>	<b>402,000</b>
Exp: Capital Outlay	Street Programs	Funds for the Route 9 Improvements that were derived from the Route 9 Financing that is supported by the Route 9 Community Improvement District.	04-71-00		130,337	-	187,812	187,812	965,788
	Equipment	Includes one truck/snowplowing equipment (\$63,000), Equipment Trailer (\$10,000) and a Snow Box Attachment (\$5,000).	04-85-01	116,954	121,270	60,000	47,043	55,000	78,000
	Crack Seal Project	Annual Crack Seal project	04-81-00	10,155	11,293	15,000		10,000	10,000
	Street Striping	Annual Street Striping Project	04-83-00	13,833	13,149	15,000	2,700	10,000	10,000
	Asphalt Overlay Program	Materials and service for the Asphalt Overlay Program	04-85-00	260,432	771,112	250,000	301,294	320,474	250,000
	Curb & Sidewalk Program	Materials and service for the Curb & Sidewalk Program	04-90-00	106,928	280,423	50,000	100,311	104,547	50,000
<b>Expenses: CIP</b>				<b>508,302</b>	<b>1,327,584</b>	<b>390,000</b>	<b>639,159</b>	<b>687,832</b>	<b>1,363,788</b>
Exp: Transfers	Transfer to General Fund	Fund transfer to reimburse Streets Division for transportation related expenses.	20-10-00	190,000	225,000	200,000	166,667	200,000	185,000
	Transfer to Debt Service Fund (for 2017 LPA)	Funds are transferred to Debt Service for 2017 Lease Purchase payments.	20-X-XX		47,701	215,465	179,554	215,465	215,375
<b>Expenses: Transfers (550)</b>				<b>190,000</b>	<b>272,701</b>	<b>415,465</b>	<b>346,221</b>	<b>415,465</b>	<b>400,375</b>
<b>Total Transportation Fund (40) Expenses</b>				<b>1,028,231</b>	<b>1,974,762</b>	<b>1,207,465</b>	<b>1,305,441</b>	<b>1,483,947</b>	<b>2,166,163</b>
<b>Ending Fund Balance Transportation Fund (40)</b>				<b>287,413</b>	<b>1,637,555</b>	<b>1,415,268</b>	<b>1,247,351</b>	<b>1,193,507</b>	<b>49,710</b>

**2019 - 2024 Transportation Fund Capital Improvement Plan**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	2019	2020	2021	2022	2023	2024	Future
PW/Streets	Maintenance	New	Storm Sewer Evaluation and Repair	Evaluate the existing storm sewer pipe and structures. Based on data acquired, point repairs can be made to the storm sewer.	100% General Fund	\$ 571,000		\$ 90,000	\$ 41,000	\$ 198,000	\$ 42,000	\$ 200,000	\$ 44,000
Streets	Equipment	Replacement	Dumptruck, 1-ton, 4-wheel Drive, Snowplow and Salt Spreader	Replacement of older trucks and snowplowing equipment. Will replace next truck in line. Trade-in value approximately \$7,000	100% Transportation Fund	\$387,860	\$ 63,000	\$ 62,420	\$ 63,670	\$ 64,950	\$ 66,250	\$ 67,570	
Streets	Maintenance	New	2" Asphalt Mill and Overlay	Contractor to mill and overlay existing asphalt streets in the City that have become deteriorated.	100% Transportation Fund	\$1,500,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	
Streets	Maintenance	New	Curb Repair	Repair defective sections of curb due to general deterioration of the curb.	100% Transportation Fund	\$240,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	
Streets	Maintenance	New	Sidewalk Repair	Repair defective sections of sidewalk due to offsets and settlement in the sidewalk. Also includes repair of ADA ramps in mill and overlay areas.	100% Transportation Fund	\$60,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	
Streets	Maintenance	New	Crack Sealing	Crack sealing of existing street in the City. Includes rental of crack sealing machine and crack seal material.	100% Transportation Fund	\$70,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	
Streets	Maintenance	New	Street Striping	Needed to re-paint areas on the pavement such as centerlines and stop bars for traffic safety.	100% Transportation Fund	\$70,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 15,000	\$ 15,000	
Streets	Equipment	New	Snow Box Attachment	to assist with plowing snow in the downtown and small parking areas.	100% Transportation Fund	\$5,000	\$ 5,000						
Streets	Equipment	New	Trailer	to haul heavy equipment from street shop to remote areas.	100% Transportation Fund	\$10,000	\$ 10,000						
Streets	Project	New	Route 9 Corridor Future Phases	On April 17, 2018 the Board of Aldermen approved a preliminary development plan for Six At Park, a planned office/service use development at 105 East 6th St. consisting of a 4-story, 54,000 sq. ft. class-A office building. A Traffic Impact Study for the project warrants traffic improvements at the intersection of MO-Hwy 9 and E 6th St.	100% Transportation Fund (w/ possibility of funding from MoDOT and option of up to \$200,000 from savings as a result of Chapter 100 incentives)	\$330,000		\$330,000					
Streets	Project	New	Route 9 Corridor Future Phases	On January 5, 2016 the Board of Aldermen adopted the Route 9 Corridor Study, which includes multimodal improvements for 12 project segments along MO-Hwy 9. Funding has been secured for segments #1-3, and the next highest-prioritized segments to be constructed are #7-9 (7th St. to White Alloe Creek). This project would complete final engineering & design services for these segments, putting the City in a strong position to apply for federal-aid highway funding (80-20 match) via MARC's 2020 Call for Projects in the spring of 2020.	100% Transportation Fund (w/ possibility of funding from creation of a Transportation Development District [TDD])	\$196,000			\$196,000				
Streets	Project	New	Route 9 Phases 1&2	Complete design, easements and right of way acquisition, and construct Phases I and II of the Highway 9 Corridor Plan.	100% Transportation Fund	\$965,788	\$965,788						
Streets	Project	New	Route 9 Phases 1&2	Complete design, easements and right of way acquisition, and construct Phases I and II of the Highway 9 Corridor Plan.	MoDOT Cost Share	\$1,734,500		\$1,734,500					

**2019 - 2024 Transportation Fund Capital Improvement Plan**

Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	2019	2020	2021	2022	2023	2024	Future
Streets	Project	New	Route 9 Phases 1&2	Complete design, easements and right of way acquisition, and construct Phases I and II of the Highway 9 Corridor Plan.	1% Sales Tax Hwy 9 CID	\$1,100,000	\$1,100,000						
Streets	Equipment	New	Downtown Wayfinder Signage	Install Downtown Parkville themed signage in accordance with the Downtown Parkville Vision Plan.	Possible POTMCID Grant	\$15,000		\$ 15,000					
Streets	Equipment	New	Wood Chipper	Purchase wood chipper to chip the tree limbs. This equipment can be used by Parks, Streets and Nature Sanctuary	100% Transportation Fund	\$25,000							\$ 25,000
Streets	Equipment	New	Mini-Excavator	The mini-excavator is a multi-purpose piece of equipment that can be used frequently by all divisions, but primarily for projects in the streets department. With the smaller equipment, the crews can work in smaller areas.	100% Transportation Fund	\$100,000							\$ 100,000
Streets Barn	Project	Replacement	Roof, Metal (Incl. Gutters and Downspouts)	Roof and gutter replacement. Approx. 47 squares of corrugated sheet metal roofing with exposed fasteners	100% General Fund	\$41,075							\$ 41,075
Streets Barn	Project	Replacement	Walls, Steel Siding	Steel siding repair and replacement. Approximately 3,660 square feet of the exterior walls	100% General Fund	\$20,943							\$ 20,943
Streets Barn	Project	Replacement	Windows and Doors, Metal Frames	Replacement of approximately 60 square feet of metal frame windows and doors.	100% General Fund	\$2,872							\$ 2,872
Streets Barn	Project	Replacement	Office, Renovations (Incl. Finishes, Furnishings and Appliances)	Wood wall coverings, Paint finishes on the shop area walls, plumbing fixtures, light fixtures, cabinetry and minor appliances, Furnishings including desks and chairs	100% General Fund	\$16,646							\$ 16,646
Streets Barn	Project	Replacement	Air Handling Unit	Replacement of the two packaged terminal air conditioner (PTAC) units serve the Streets Barn.	100% General Fund	\$8,323							\$ 8,323
Streets Barn	Project	Replacement	Unit Heaters	Replacement of two gas-fired unit heaters provide heat to the shop during the winter months	100% General Fund	\$3,121							\$ 3,121
Streets Barn	Project	Replacement	Septic System	Septic system replacement/repair	100% General Fund	\$11,262							\$ 11,262
Streets	Project	New	Main Street Brick Sidewalk Improvements	Reconstruct brick sidewalks along Main Street. Project includes providing a solid base course to prevent differential settlement.	100% Transportation Fund	\$500,000							\$ 500,000
Streets Barn	Project	Replacement	Overhead Doors	Garage Door Replacement	100% General Fund	\$10,924							\$ 10,924
Streets Barn	Project	Replacement	Salt Storage	Replacement of salt storage canopy and frame at the Streets Barn. The structure comprises a concrete base and 2,400 square feet of canvas coverings. The canopy was replaced in approximately 2006, is in fair overall condition, and has a useful life of 10- to 15-years.	100% General Fund	\$55,137							\$ 55,137
Streets Barn	Project	Replacement	Asphalt Pavement, Total Replacement	420 square yards of parking areas and access drives at the Streets Barn.	100% General Fund	\$107,615							\$ 107,615
<b>TOTAL</b>						<b>\$7,587,066</b>	<b>\$ 2,463,788</b>	<b>\$ 2,551,920</b>	<b>\$ 620,670</b>	<b>\$ 582,950</b>	<b>\$ 438,250</b>	<b>\$ 597,570</b>	<b>\$ 729,242</b>

# General Fund (10)

Last Updated 9/30/18

	2016	2017	2018	2018	2018	2019	2020	2021	2022	2023
	Actual	Actual	Budget	YTD	Projected	Budgeted	Projected	Projected	Projected	Projected
<i>Beginning Fund Balance</i>	\$ 1,654,343	\$ 1,675,331	1,598,029	1,598,030	1,598,030	1,537,576	\$ 1,042,115	\$ 273,642	\$ (268,955)	\$ (773,938)
<b>Revenues</b>										
Taxes	2,183,385	2,245,141	2,287,121	2,050,854	2,331,331	2,412,515	\$ 2,460,766	\$ 2,509,981	\$ 2,560,180	\$ 2,611,384
Licenses	60,507	56,257	57,800	54,135	58,063	57,850	\$ 58,429	\$ 59,013	\$ 59,603	\$ 60,199
Permits	267,732	309,647	239,470	297,566	338,955	294,470	\$ 299,962	\$ 299,981	\$ 305,406	\$ 310,940
Franchise Fees	875,432	844,467	870,000	772,293	911,245	907,000	\$ 925,090	\$ 943,541	\$ 957,210	\$ 976,354
Other Revenue	42,362	37,645	40,825	32,806	40,690	40,825	\$ 41,379	\$ 41,944	\$ 42,521	\$ 43,109
Court Revenue	191,726	174,730	180,000	109,515	171,944	180,000	\$ 182,700	\$ 185,441	\$ 188,222	\$ 191,045
Interest Income	8,149	7,673	8,160	6,236	8,324	8,400	\$ 8,568	\$ 8,739	\$ 8,914	\$ 9,092
Miscellaneous Revenue	109,703	99,917	52,080	84,921	83,123	52,200	\$ 54,200	\$ 56,294	\$ 58,487	\$ 60,783
Grant Revenue	11,711	10,000	9,250	6,101	6,101	9,250	\$ 9,250	\$ 1,500	\$ 1,500	\$ 1,500
Transfers	293,530	375,000	390,000	292,500	390,000	390,000	\$ 394,100	\$ 395,000	\$ 410,000	\$ 425,000
<b>Total - General Fund Revenues:</b>	<b>4,044,237</b>	<b>4,160,476</b>	<b>4,134,706</b>	<b>3,706,926</b>	<b>4,339,776</b>	<b>4,352,510</b>	<b>4,434,442</b>	<b>4,501,434</b>	<b>4,592,043</b>	<b>4,689,407</b>
<b>Total Sources</b>	<b>5,698,580</b>	<b>5,835,807</b>	<b>5,732,735</b>	<b>5,304,956</b>	<b>5,937,806</b>	<b>5,890,086</b>	<b>5,476,558</b>	<b>4,775,075</b>	<b>4,323,088</b>	<b>3,915,469</b>
<b>Expenditures</b>										
Administration	965,181	1,084,326	1,148,856	829,770	1,097,686	1,207,514	\$ 1,259,964	\$ 1,286,103	\$ 1,313,017	\$ 1,340,734
Police	1,072,499	1,132,535	1,285,992	844,185	1,221,855	1,382,068	\$ 1,467,925	\$ 1,500,909	\$ 1,534,779	\$ 1,569,564
Municipal Court	140,472	139,437	153,194	113,821	148,648	160,342	\$ 165,753	\$ 169,057	\$ 172,442	\$ 175,910
Public Works	181,720	229,501	241,219	169,287	238,089	246,742	\$ 255,807	\$ 261,150	\$ 266,633	\$ 272,258
Community Development	260,370	279,946	306,861	212,625	299,609	307,720	\$ 322,174	\$ 328,881	\$ 335,746	\$ 342,772
Streets	385,138	387,692	427,946	295,087	427,186	446,847	\$ 469,516	\$ 480,319	\$ 491,421	\$ 502,830
Parks	324,262	334,099	377,184	232,446	351,466	380,221	\$ 391,363	\$ 398,582	\$ 405,985	\$ 413,576
Nature Sanctuary	33,546	40,026	44,138	29,413	42,082	55,276	\$ 55,760	\$ 56,248	\$ 56,741	\$ 57,239
Information Technology	45,236	51,707	49,551	30,543	42,822	48,128	\$ 48,369	\$ 48,610	\$ 48,854	\$ 49,098
Public Information	12,258	15,100	15,510	8,978	14,960	18,510	\$ 18,603	\$ 18,696	\$ 18,789	\$ 18,883
<b>Total Operating Expenses</b>	<b>3,420,682</b>	<b>3,694,369</b>	<b>4,050,451</b>	<b>2,766,156</b>	<b>3,884,404</b>	<b>4,253,369</b>	<b>4,455,232</b>	<b>4,548,556</b>	<b>4,644,406</b>	<b>4,742,864</b>
Capital Outlay (CIP)	300,328	225,909	198,326	266,342	198,326	277,102	430,184	177,975	135,120	110,066
Transfers	333,410	317,500	317,500	211,667	317,500	317,500	317,500	317,500	317,500	317,500
<b>Total - General Fund Expenditures:</b>	<b>\$ 4,054,420</b>	<b>\$ 4,237,778</b>	<b>\$ 4,566,277</b>	<b>\$ 3,244,165</b>	<b>\$ 4,400,230</b>	<b>\$ 4,847,971</b>	<b>\$ 5,202,916</b>	<b>\$ 5,044,030</b>	<b>\$ 5,097,026</b>	<b>\$ 5,170,429</b>
<b>Estimated Ending Balance (deficit):</b>	<b>\$ 1,644,160</b>	<b>\$ 1,598,029</b>	<b>\$ 1,166,458</b>	<b>\$ 2,060,792</b>	<b>\$ 1,537,576</b>	<b>\$ 1,042,115</b>	<b>\$ 273,642</b>	<b>\$ (268,955)</b>	<b>\$ (773,938)</b>	<b>\$ (1,254,961)</b>