

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, January 2, 2018, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Brian T. Whitley	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator  
Kevin Chrisman, Police Chief  
Alysen Abel, Public Works Director  
Matthew Chapman, Finance/Human Resources Director  
Stephen Lachky, Community Development Director  
Anna Mitchell, Assistant to the City Administrator  
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**A. Friends of Parkville Nature Sanctuary Photo Contest**

Parkville Nature Sanctuary Director Joe Ryan stated that Friends of Parkville Nature Sanctuary (FOPNS), a non-profit organization created to fundraise for the sanctuary, started a photo contest for amateur photographers in December and a winner would be chosen each month. The winning photo would be displayed at City Hall and at the Parkville Coffeehouse. Ryan requested that the Board recognize the winning photos each quarter, with the first winning photos from December, January and February being recognized in March.

**3. CONSENT AGENDA**

- A. Approve the minutes for the December 19, 2017, regular meeting
- B. Receive and file the November 2017 sewer report
- C. Approve Resolution No. 18-001 to approve revisions to the Board of Aldermen Rules of order regarding public comments and suspension of the rules
- D. Approve accounts payable from December 15 to December 28, 2017

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS PRESENTED. ALL AYES; MOTION PASSED 7-0.

**4. ACTION AGENDA**

**A. Accept the resignation of Kevin Heaton as Ward 1 Alderman and declare the position vacant**

Mayor Johnston stated that Kevin Heaton submitted his resignation as Ward 1 alderman effective January 1, 2018. Applications would be accepted through January 19 and a committee would review the applications and make a recommendation to the mayor.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO ACCEPT THE RESIGNATION OF KEVIN HEATON AS WARD 1 ALDERMAN AND DECLARE THE SEAT VACANT. ALL AYES; MOTION PASSED 7-0.

**B. Approve the second reading of an ordinance to amend Parkville Municipal Code Section 206.020 to amend the definition of smoking**

Mayor Johnston stated that the first reading of the ordinance was presented on December 19 and public comments were accepted.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2966, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTION 206.020 AMENDING THE DEFINITION OF SMOKING TO BE CONSISTENT WITHIN THE CODE, ON SECOND READING TO BECOME ORDINANCE NO. 2932. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

**C. Approve the second reading of an ordinance to amend Parkville Municipal Code sections 140.035 and 206.050 to prohibit smoking in the Farmer's Market during hours of operation**

Mayor Johnston stated that the first reading of the ordinance was presented on December 19 and public comments were accepted.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2967, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTIONS 140.035 AND 206.050 PROHIBITING SMOKING IN OUTDOOR AREAS TO INCLUDE THE FARMER'S MARKET DURING HOURS OF OPERATION, ON SECOND READING TO BECOME ORDINANCE NO. 2933. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

**D. Approve Resolution No. 18-002 to name the Parkville Nature Sanctuary trail network The Jim Reed Trail System**

Parkville Nature Sanctuary Director Joe Ryan said that since the installation and naming of the Robert Fluchel Memorial Butterfly Garden there was a desire to honor the first director Jim Reed. Ryan said the trails were the heart of the sanctuary and FOPNS recommended naming the trail system after Jim Reed. He added that FOPNS would be applying for a Platte County grant to add signs, similar to those installed in English Landing Park, at the butterfly garden, the entrance and other areas within the sanctuary.

Mayor Johnston thanked Ryan and FOPNS for honoring Jim Reed by naming the trail system after him.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE RESOLUTION NO. 18-002 NAMING THE PARKVILLE NATURE SANCTUARY TRAIL NETWORK "THE JIM REED TRAIL SYSTEM." ALL AYES; MOTION PASSED 7-0.

**E. Approve Resolution No. 18-003 to endorse an application for the Platte County Parks and Recreation Outreach Grant Program for Parks storage facility screening, playground equipment and a trail at the small dog park**

Public Works Director Alysén Abel provided an overview of the Platte County Outreach Grant program and said that staff reviewed the budget to ensure there were matching funds to cover the projects being requested. The Community Land and Recreation Board (CLARB) recommended

approval at its December meeting. The application was split into three priorities: screening for the new parks storage building with construction being leveraged as the City's local match; replacing playground equipment with matching funds from the Parks budget; and a trail around the small dog park with matching funds from the installation of the trail. Abel added that CLARB would provide a final recommendation on the types of playground equipment to be purchased at a future meeting.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE RESOLUTION NO. 18-003 ENDORSING AN APPLICATION FOR THE PLATTE COUNTY PARKS AND RECREATION OUTREACH GRANT PROGRAM FOR PARKS STORAGE FACILITY SCREENING, PLAYGROUND EQUIPMENT AND A TRAIL AT THE SMALL DOG PARK. ALL AYES; MOTION PASSED 7-0.

**F. Approve a construction agreement and change order with SRI Contractors, LLC for the English Landing Park Restroom Exterior Improvements Project**

Public Works Director Alysén Abel stated the original plan for the exterior of the restroom was to remove the roof and raise the walls above the base flood elevation, which was not a requirement of the Federal Emergency Management Agency. Staff, along with a contractor, determined it would be more cost effective to maintain the roof line that existed. Three quotes were received for a new metal roof and additional trusses and SRI Contractors LLC was the low bidder. The project included installation of the new roof and a change order for additional gables. Abel noted that the project was behind schedule and staff wanted to proceed without a recommendation from the Finance Committee so the project would not be delayed an additional two weeks.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A CONSTRUCTION AGREEMENT WITH SRI CONTRACTORS, LLC IN THE AMOUNT OF \$34,955 AND CHANGE ORDER NO. 1 IN THE AMOUNT OF \$7,100 FOR THE ENGLISH LANDING PARK RESTROOM EXTERIOR IMPROVEMENTS PROJECT. ALL AYES; MOTION PASSED 7-0.

**5. STAFF UPDATES ON ACTIVITIES**

**A. Community Development**

**1. Great Places in Missouri 2018 Great Neighborhood Award – Downtown Parkville**

Community Development Director Stephen Lachky said that City staff submitted a nomination and received notice that downtown Parkville won a Great Places in Missouri award in the Great Neighborhood category. An official recognition would be held on January 31 in Jefferson City. Lachky said a member of the Missouri chapter of the American Planning Association would attend a future meeting to present the award.

**2. Missouri Department of Transportation Cost Share Program Award for Route 9 Corridor Improvements**

Community Development Director Stephen Lachky stated that the City received a letter of award from the Missouri Department of Transportation for Cost Share Program funding for Route 9 improvements, which was all the funding needed for improvements from Route 45 to Lakeview Drive.

Police Chief Kevin Chrisman thanked the board members and staff who attended the Park Village senior's luncheon on December 21 and Al Burns, Al's Bar and Grill, who donated food for the event.

**6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

Alderman Lock commented on the fatality that occurred on Interstate 435 and thanked the Police Department for their hard work during the dangerous situation.

**7. ADJOURN**

Mayor Johnston declared the meeting adjourned at 7:45 p.m.

The minutes for Tuesday, January 2, 2018, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the sixteenth day of January 2018.

Submitted by:

Melissa McChesney  
City Clerk Melissa McChesney

