

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, February 20, 2018, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Tina Welch	- absent with prior notice
Ward 1 Alderman Philip Wassmer	- present
Ward 2 Alderman Brian T. Whitley	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Matthew Chapman, Finance/Human Resources Director
Stephen Lachky, Community Development Director
Anna Mitchell, Assistant to the City Administrator
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the February 6, 2018, regular meeting
- B. Approve the minutes for the February 6, 2018, special meeting
- C. Receive and file the January 2018 Municipal Court report
- D. Receive and file the financial report for the month ending January 31, 2018
- E. Receive and file the crime statistics for January through December 2017
- F. Renew a three year agreement with Friends of Parkville Animal Shelter through December 31, 2020
- G. Approve the purchase of an e-STUDIO 6506ACT multi-function copier from Toshiba Business Solutions for City Hall
- H. Approve the purchase of a new Ford Taurus All Wheel Drive police interceptor sedan from Shawnee Mission Ford to be used as a patrol vehicle
- I. Approve a two year maintenance agreement with FTC Equipment, LLC for on-call pump maintenance and repair services
- J. Approve a land use and waste disposal agreement with Damon Pursell Construction for use of its property for annual clean-up events in 2018
- K. Authorize staff to transfer funds from the Emergency Reserve Fund to the Brink Meyer Debt Service Fund and Brush Creek Debt Service Fund sufficient to cover the payment of bond principal, interest and fees due and paid on March 1, 2018 and September 1, 2018
- L. Approve accounts payable from February 3 to February 16, 2018

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS

FOR EACH ITEM, AS PRESENTED. ALL AYES; MOTION PASSED 7-0.

4. NON-ACTION AGENDA

A. Update on progress of 2017-2018 Strategic Goals

City Administrator Joe Parente provided an overview of the 2017-2018 strategic goals resulting from the strategic planning retreat held by the Board of Aldermen in August 2017; presentation attached as Exhibit A. He noted that a future work session would be held with George Butler Associates regarding the improvements to Route 9 from Route 45 to Lakeview Drive.

The Board said they appreciated the enhanced communications to the public and asked about the status of the public Wi-Fi project with Kansas City, Missouri. Parente noted that staff worked on feasibility-type issues in summer 2017 and Kansas City was working on getting vendors for the project.

5. ACTION AGENDA

A. Approve the second reading of an ordinance to amend Parkville Municipal Code Section 320.020 to increase the speed limit in Platte Landing Park to 15 miles per hour

Mayor Johnston stated that the first reading of the ordinance was presented on February 6. No additional information was presented by staff.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2970, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTION 320.020 INCREASING THE SPEED LIMIT IN PLATTE LANDING PARK TO 15 MILES PER HOUR, ON SECOND READING TO BECOME ORDINANCE NO. 2937. ALL AYES BY ROLL CALL: PLUMB, WYLIE, WHITLEY, WASSMER, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

B. Authorize staff to release 50 building permits for Thousand Oaks 16th and 19th plats

Public Works Director Alysén Abel stated that the engineering designs for storm sewer and street improvements were reviewed and approved in fall 2016 from Thousand Oaks to River Road. Work began in fall 2017 and the Platte County Regional Sewer District worked with the developer on the sanitary sewer improvements. Abel noted that the public improvements that were approved stopped about 180 feet short of River Road. Staff wanted to ensure that the culvert was large enough to avoid flooding of River Road in the future. She said that because of additional improvements that were needed she did not feel comfortable approving the improvements for the 180 feet to River Road.

Abel said staff recommended releasing 50 building permits to the developer to help begin developing the lots. The developer had 103 lots in the 16th and 19th plats and presold approximately 40 lots. She noted that the same process was approved for Townhomes at the National; staff released at-risk building permits. Certificates of occupancy could not be approved until all the required items were completed and the City accepted the public improvements.

Discussion focused on the timeline to complete the improvements, where the stormwater would go, how the permits would be issued by the developer, screening of the nearby pump station, the risk to the City, adequate capacity to handle stormwater for future development, involvement of the Planning and Zoning Commission and grinder pumps. The Board was concerned with the uncertainty that future improvements would be completed as required.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO AUTHORIZE STAFF TO RELEASE 50 BUILDING PERMITS FOR THOUSAND OAKS 16TH AND 19TH PLATS AND POSTPONE THE ACCEPTANCE OF

THE STREET AND STORM SEWER IMPROVEMENTS UNTIL FINAL COMPLETION OF THE IMPROVEMENTS. ALL AYES; MOTION PASSED 7-0.

6. STAFF UPDATES ON ACTIVITIES

7. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Mayor Johnston said she was part of a panel discussion with the Kansas City Chamber of Commerce Centurions group to discuss issues relevant to small towns and was asked by Public Works Director Alysen Abel to introduce Missouri Representative Kevin Corlew at a Women in Transportation group meeting. She added that the final paperwork was completed to transfer Platte Landing Park from Platte County to the City.

Alderman Wassmer mentioned that the Main Street Parkville Association would hold a meeting with Park University to discuss the Bank Liberty building and the Vision Downtown Parkville plan.

Alderman Lock commended the Public Works Department for their hard work during the ice storm.

Alderman Plumb commended Public Works Director Alysen Abel, Wastewater Operator Consultant Richard Wilson and H&H Septic Service for fixing a sewer water leakage issue on Meadow Lake. He also said he was contacted by a resident in the Reserve at Riss Lake who was concerned about short-term rentals occurring in the neighborhood and asked if it was allowed in the city. Community Development Director Stephen Lachky said the Municipal Code did not address the issue. City Administrator Joe Parente noted that more cities were adopting regulations and staff could discuss it with the Planning and Zoning Commission.

Alderman Wylie commented on an e-mail sent to the mayor and several aldermen regarding glass recycling. The Board discussed the City's level of involvement and the consolidated trash service discussion that was led by former alderman Kendall Welch several years prior. It was recommended that the newsletter include a survey to find out if residents would be interested in glass recycling. Parente added that it could also include an update to residents on recycling resources available to them.

8. ADJOURN

Mayor Johnston declared the meeting adjourned at 7:59 p.m.


The minutes for Tuesday, February 20, 2018, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the sixth day of March 2018.

Submitted by:


City Clerk Melissa McChesney



Board of Alderman
2017 - 2018
Strategic Planning Goals and Priorities
Six Month Update



The slide features a white background with a dark teal triangle in the bottom right corner. The text is centered in the white area. The logo for Parkville, Missouri, is located in the teal triangle, featuring the word 'Parkville' in a green script font with blue wavy lines underneath, and 'Missouri' in a smaller font below it.

Vision Statement

Parkville will offer an exceptional quality of life for residents and visitors by embracing opportunities to enhance commerce and economic activity, while preserving the community's historic charm, attractive character and unique natural environments.



The slide has a white background with a dark teal header and footer. The text is centered. The logo for Parkville, Missouri, is located in the bottom right corner of the teal footer, featuring the word 'Parkville' in a green script font with blue wavy lines underneath, and 'Missouri' in a smaller font below it.

Critical Success Factors

Categories:
Basic Services
Infrastructure
Economic Development
Parks
Finances



Goals and Priorities

The Board identified nine goals and priorities to follow over the next twelve to eighteen months. These include:

1. Promote downtown revitalization.
2. Continue to investigate and analyze development options for the intersection of I-435 and Highway 45.
3. Continue to focus on the Highway 9 improvements.
4. Conduct an ongoing comprehensive capital improvement plan that will identify priorities, costs, financing alternatives, and a schedule of improvements.



Goals and Priorities

5. Begin implementing the compensation study by recommending funding options and a plan.
6. Identify revenue growth options.
7. Provide additional opportunities for printed and electronic communications to the public.
8. Develop a long term staffing plan to maintain operational excellence and efficiency.
9. Complete the acquisition of Platte Landing Park and related park improvements.



Six Month Update Format Example

1. Promote downtown revitalization.
 - A. Continue working on the streetscape and beautification efforts that are the City's responsibility.

Departmental Action Items (Administration, Community Development, and Public Works):

 1. Research the themed Wayfinder Signage Concept contained in the Vision Downtown Parkville Plan, and progress toward a plan of action for funding and implementation.
 2. Research the construction of the curb bump out near Pocket Park, as an extension of Pocket Park and as a potential barrier for pedestrian safety.
 3. Explore funding options, and work with the Downtown Parkville Main Street Association on both projects.

Status:

 1. Staff has researched and had internal discussions on the signage plan and curb bump out near Pocket Park. Further planning efforts are scheduled for 2018 including obtaining preliminary design and cost estimates, identifying funding sources, and developing an implementation plan.
 2. Staff has researched BikeWalkKC about the Bike Share program and provided the information to the Downtown Parkville Association.



Some Highlights of Progress

1. Highway 9 Corridor Project to Lakeview
2. Downtown Street Light Project - Contract Award Pending
3. Development Projects – Apex Plaza and 6th and Park
4. Platte Landing Park Acquisition Completed – Parks Projects Progressing
5. Continue to work prospective developments at 435 Corridor




Some Highlights of Progress

6. City Employee Compensation Study Implementation
7. Identification of Revenue Growth Options - Presented at Budget Workshops
8. Capital Improvement Plan Updates - Street, Sanitary Sewer and Storm Sewer Planning
9. 2017 Enhanced Street Project completed – Planning for 2018 Project
10. Increased Public Communication Opportunities



Board of Alderman
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Questions?

The logo for Parkville, Missouri, is located in the bottom right corner of the slide. It features the word "Parkville" in a stylized, cursive green font with a white outline. Below it, the word "Missouri" is written in a smaller, blue, sans-serif font. To the right of the text are three wavy lines in shades of blue and green, representing water or a river.