

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, February 21, 2017, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- absent with prior notice
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Interim City Administrator Kirk Davis
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Tim Blakeslee, Assistant to the City Administrator
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Proclaim February 21, 2017, as International Student Appreciation Day

Mayor Johnston presented to proclamation to Erik Bergrud, Park University Associate Vice President for External Relations.

3. CONSENT AGENDA

- A. Approve the minutes for the February 7, 2017, regular meeting
- B. Approve the minutes for the February 7, 2017, work session
- C. Receive and file the January Municipal Court report
- D. Receive and file the financial report for the month ending January 31, 2017
- E. Receive and file the crime statistics for January through December 2016
- F. Approve Resolution No. 17-005 to destroy certain records past their required retention schedule
- G. Approve the second reading of an ordinance to approve a Missouri Highways and Transportation Commission Congestion Mitigation and Air Quality agreement to utilize federal funding for Complete Streets improvements on Route 9
- H. Approve the purchase of a purchase of a new 2017 Ford F-350 4x4 Super Duty truck from Shawnee Mission Ford for the Public Works Department
- I. Approve a construction agreement with Foley Company for the 45 Highway Pump Station reconstruction
- J. Approve accounts payable from February 3 to February 15, 2017

City Clerk Melissa McChesney noted that the final list of records to be destroyed was provided to the Board at their seats prior to the meeting.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS PRESENTED.** ALL AYES BY ROLL CALL VOTE: PLUMB, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

4. ACTION AGENDA

A. Adopt an ordinance employing Joe Parente as the City Administrator

Finance/Human Resources Director Matthew Chapman stated that the City hired Strategic Government Resources (SGR) to conduct an executive search for a new city administrator. A search committee was formed that narrowed down the 44 candidates to three finalists who took part in a four-part interview process. The Board recommended hiring Joe Parente as the new city administrator. He brought over 30 years of local government experience. Chapman recognized SGR for their work in coordinating the search process and gave a special thank you to Kirk Davis for spearheading the process and serving as the interim city administrator.

Mayor Johnston also thanked Davis for his work in the interim.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2917, AN **ORDINANCE EMPLOYING JOE PARENTE AS THE CITY ADMINISTRATOR FOR THE CITY OF PARKVILLE EFFECTIVE FEBRUARY 27, 2017,** ON FIRST READING. ALL AYES; MOTION PASSED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2917 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2887 ALL AYES BY ROLL CALL VOTE: PLUMB, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

B. Authorize staff to transfer funds from the Emergency Reserve Fund to the Brink Meyer Neighborhood Improvement District Debt Service Fund sufficient to cover the payment of bond interest due March 1, 2017

Finance/Human Resources Director Matthew Chapman said that the City adopted a policy of building up the Emergency Reserve Fund balance in order to help cover deficiencies in collections for the Brush Creek Drainage and Brink Meyer Road Neighborhood Improvement Districts. He noted that similar transfers were made in 2015 and 2016 and the payment amount was included in the 2017 Emergency Reserve Fund budget.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO **AUTHORIZE STAFF TO TRANSFER UP TO \$209,359.02 FROM THE EMERGENCY RESERVE FUND TO THE BRINK MEYER ROAD NID FUND FOR THE PURPOSE OF PAYING THE BRINK MEYER ROAD NID BOND PAYMENT DUE ON MARCH 1, 2017.** ALL AYES; MOTION PASSED 7-0.

Mayor Johnston announced that items 4C and 4D on the action agenda would be postponed to a future date.

C. Authorize the mayor to execute a Funding Agreement with Foutch Brothers for Project Keystone

City Clerk Note: This item was postponed to a future date.

D. Approve an agreement with Springsted Incorporated to complete an Internal Rate of Return Analysis and a Fiscal Impact Analysis for Project Keystone

City Clerk Note: This item was postponed to a future date.

E. Approve Resolution No. 17-006 selecting Bank Liberty for a lease purchase agreement for street maintenance and the Route 9 improvement project

Assistant to the City Administrator Tim Blakeslee stated that the Board adopted a two-part strategy for enhanced funding for street maintenance and improvements to Route 9 totaling approximately \$2.36 million. The first debt payment for the improvements to Route 9 would be due in 2019 and would be funded by the proposed 9 Highway Corridor Community Improvement District. The additional street maintenance cost totaled \$1.13 million but did not include any personnel savings from the first half of 2017. Blakeslee noted that staff targeted \$1 million because it was the maximum the City could issue without having to hire an outside contractor.

Staff solicited proposals from local banks and Bank Liberty was selected because of the low interest rate of 2.19 percent and because the proposal did not require payment of an origination fee. Blakeslee noted that the interest rates increased since the 2017 budget was adopted which increased the total cost by approximately \$10,000. Springsted and Gilmore Bell would work with Bank Liberty to finalize the agreement which was approved by the Finance Committee on February 13.

~~IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE RESOLUTION NO. 17-006 SELECTING BANK LIBERTY FOR A LEASE PURCHASE AGREEMENT FOR STREET MAINTENANCE AND THE ROUTE 9 IMPROVEMENT PROJECT. ALL AYES; MOTION PASSED 7-0.~~

F. Actions related to revisions of the special event permit process

- 1. Approve Resolution No. 17-007 to revise the special event policy guidelines with regard to special events fees**
- 2. Approve Resolution No. 17-008 to revise fees associated with special events in the Schedule of Fees**

Assistant to the City Administrator Tim Blakeslee said that Mayor Johnston and various event sponsors requested that the City evaluate other community fee structures with the intent to help offset the costs for City staff to cover events. The biggest complaint for event sponsors was that it was hard to budget based on the fees, some events use several additional days to set up and tear down without being charged and the cost for weddings was too high. Blakeslee said the issues were addressed with the new fee structure. The Community Land and Recreation Board recommended approval on February 8.

~~IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE RESOLUTION NOS. 17-007 AND 17-008 REVISING THE SPECIAL EVENT GUIDELINES AND THE ASSOCIATED FEES IN THE SCHEDULE OF FEES. ALL AYES; MOTION PASSED 7-0.~~

G. Approve Grigsby Statue engineering and placement at Pocket Park

Assistant to the City Administrator Tim Blakeslee stated that a proposal was received from a citizen group in November 2016 to relocate the Bill Grigsby statue from The National to Pocket Park. The project would be fully funded by private donations. The group requested approval of the design prior to ordering the statue base from overseas. The goal was to have the statue placed in Pocket Park by the July 4th event. Blakeslee noted that based on feedback from the Board at a prior meeting, the group moved the placement of the statue four feet back from the center of the park.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE ENGINEERING OF THE GRIGSBY STATUE AND THE PLACEMENT AT POCKET PARK. ALL AYES; MOTION PASSED 7-0.

H. Approve the first reading of an ordinance prohibiting smoking in certain public park locations

Assistant to the City Administrator Tim Blakeslee stated that staff was approached by a community member in October 2016 requesting that smoking be prohibited in certain areas of the park where children and families congregate. The ordinance mirrored the regulations in Platte County parks and smoking would be allowed during events with approval by the Board of Aldermen.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2918, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTION 140.010 AND ADDING SECTION 140.035 RELATED TO PROHIBITING SMOKING IN CERTAIN AREAS OF PUBLIC PARKS, ON FIRST READING AND POSTPONE THE SECOND READING TO MARCH 7, 2017. ALL AYES; MOTION PASSED 7-0.

I. Approve the butterfly garden project and garden name at the Parkville Nature Sanctuary

Assistant to the City Administrator Tim Blakeslee said that in 2014 a work session was held to discuss creating the Friends of Parkville Nature Sanctuary (FOPNS) with the goal to increase funding with supplemental funding. The City budgeted \$2,000 to match the project out of the Nature Sanctuary Donation Fund. FOPNS proposed that the butterfly garden be placed north of the old jail at the Parkville Nature Sanctuary and that it be named in memory of former Nature Sanctuary Director Bob Fluchel. FOPNS would research sign options and construction was anticipated in the summer. FOPNS recommended the name The Bob Fluchel Memorial Garden.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE THE BUTTERFLY GARDEN PROJECT AND GARDEN NAME (THE BOB FLUCHEL MEMORIAL GARDEN) AT THE PARKVILLE NATURE SANCTUARY. ALL AYES; MOTION PASSED 7-0.

J. Approve Resolution No. 17-009 endorsing an application for the Platte County Stormwater Management Grant Program for the improvements to the low water crossing in English Landing Park

Public Works Director Alysén Abel stated that a portion of the county sales tax was allocated to the stormwater program. The City would apply for a grant for the low water crossing project in English Landing Park; the City would be responsible for the 25 percent grant match. Staff planned to apply for a \$30,000 stormwater management grant through Platte County to help cover the City's portion of the grant funding for the project. Following discussion by the Board about the grant request amount, Abel said staff would adjust the amount to be requested for the grant.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE RESOLUTION NO. 17-009 ENDORSING AN APPLICATION FOR THE PLATTE COUNTY STORMWATER MANAGEMENT GRANT PROGRAM TO ASSIST WITH THE LOCAL MATCH REQUIREMENT FOR THE IMPROVEMENTS TO THE LOW WATER CROSSING IN ENGLISH LANDING PARK. ALL AYES; MOTION PASSED 7-0.

5. NON-ACTION AGENDA

A. Update on progress of 2016-2017 strategic goals

Assistant to the City Administrator Tim Blakeslee provided a six-month review of the City's progress in accomplishing the 2016-2017 strategic goals; presentation attached as Exhibit A.

6. STAFF UPDATES ON ACTIVITIES

7. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Mayor Johnston said she attended the Parkville Chamber of Commerce Annual Gala on January 27, a dinner at the home of Park University President Greg Gunderson, the Riss Lake Homeowners' Association annual meeting and the Mayor's Prayer Breakfast. She was also asked to visit St. Therese School for Catholic Schools Week.

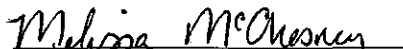
The Mayor thanked Kirk Davis for his work as interim city administrator and welcomed new city administrator Joe Parente. She also thanked the search committee and community members who participated in the search and interviews.

8. ADJOURN

Mayor Johnston declared the meeting adjourned at 7:53 p.m.

The minutes for Tuesday, February 21, 2017, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the seventh day of March 2017.

Submitted by:


City Clerk Melissa McChesney

