

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:06 p.m. on Tuesday, March 17, 2020, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Tina Welch	- absent with prior notice
Ward 1 Alderman Philip Wassmer	- present
Ward 2 Alderman Brian T. Whitley	- present via videoconferencing
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present via videoconferencing

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Anna Mitchell, Assistant to the City Administrator
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

Mayor Johnston stated that without objection, item 4A was postponed to a future meeting date to minimize public exposure to COVID-19.

2. CITIZEN INPUT

A. Declare and proclaim a state of emergency in Parkville due to the COVID-19 virus

Mayor Johnston declared and proclaimed a state of emergency in Parkville in response to the COVID-19 virus. City Administrator Joe Parente added that the mayor requested the declaration to declare the state of emergency existed. The declaration allowed the City to exercise its emergency authority.

3. CONSENT AGENDA

- A. Approve the minutes for the February 21, 2020, work session
- B. Approve the minutes for the February 24, 2020, work session
- C. Approve the minutes for the March 3, 2020, regular meeting
- D. Receive and file the February Municipal Court report
- E. Receive and file the financial report for the month ending February 29, 2020
- F. Receive and file the crime statistics for January 2020
- G. Amend the use agreement with Parkville Farmers Market Association
- H. Approve the purchase and installation of a digital vehicle repeater system and a 30 foot radio tower and obtain a Federal Communications Commission license from Midwest Radio Services Inc. for a new radio frequency in western Parkville
- I. Approve a construction agreement with Terry Snelling Construction for the 2020 Curb and Sidewalk Program
- J. Approve a construction agreement with JM Fahey for the 2020 Mill and Overlay Program

- K. Approve a purchase order with Metro Rolloff Container Services, LLC to rent waste collection containers for the cleanups and recycling events for a three-year term
- L. Approve the disbursement of funds for the Six At Park Public Parking Lot construction
- M. Approve accounts payable from February 28 to March 13, 2020

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. MOTION PASSED 7-0.

4. ACTION AGENDA

A. **Approve the second reading of an ordinance to amend Parkville Municipal Code sections 402.010, 405.020 and 405.040 to create provisions and guidelines for short-term rentals – Case No. PZ19-12**

No action was taken. As Mayor Johnston noted at the beginning of the meeting, the item was postponed to a future meeting date.

B. **Approve a license for bicycle path/pedestrian pathway with the BNSF Railway Company to obtain permission to use the BNSF easement for a trail connector from English Landing Park to Riverside**

Assistant to the City Administrator Anna Mitchell stated that at the March 3 meeting the Board rescinded approval the agreement that was approved on February 18 and requested that staff present BNSF Railway with their recommended amendments. Staff held a conference call with the railroad's broker to discuss the termination clause and to review the Board's concerns. Jones Lang LaSalle Brokerage, Inc. discussed their point of view and said that since 2000 they approved 74 similar trail license agreements with the same termination cause that were still in effect. They also felt that BNSF had worked with the City in good faith to negotiate the permit fee down to the same rate per square foot as Platte County and they were not charging the City a fee for the prior years the trail was within the easement.

Mitchell said that the Community Land and Recreation Board (CLARB) reviewed the agreement on March 11 and were provided three options. The options included 1) move the trail; 2) remove the trail and 3) continue with the agreement as originally approved on February 18. She provided a summary of the costs and impacts associated with each option.

Mitchell noted that since the March 3 meeting, Platte County offered to include the cost of the fence required by the railroad between the trail and railroad tracks to their trail extension project from Riverside the English Landing Park. They would also cover the cost of the flagger required by BNSF during construction.

CLARB recommended that the Board approve Option 3 to continue with the agreement as presented. The Platte County Commissioners approved the license on March 16 with the same termination language as in the City's agreement. The cost for the license fee would be paid out of the Projects Fund from the payment made from Platte County to the City for Platte Landing Park.

Discussion focused on the fence that Platte County would be required to install. The City planned to install a fence to match the character of English Landing Park, but it was different than the fence the County planned to install.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE LICENSE FOR BICYCLE PATH/PEDESTRIAN PATHWAY WITH THE BNSF RAILWAY COMPANY FOR USE OF THE BNSF EASEMENT FOR A TRAIL CONNECTION FROM ENGLISH LANDING PARK TO RIVERSIDE. MOTION PASSED 7-0.

C. Approve the second reading of an ordinance to approve a construction, maintenance and use agreement with the City of Riverside and Platte County for the maintenance of the Missouri Riverfront Trail

Mayor Johnston stated that the first reading was presented on February 18 and the second reading postponed on March 3. No additional information was presented.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3083, AN ORDINANCE APPROVING A CONSTRUCTION, MAINTENANCE AND USE AGREEMENT WITH THE CITY OF RIVERSIDE AND PLATTE COUNTY FOR THE MAINTENANCE OF THE MISSOURI RIVERFRONT TRAIL, ON SECOND READING TO BECOME ORDINANCE NO. 3033. AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

5. STAFF UPDATES ON ACTIVITIES

City Administrator Joe Parente provided an update on the City's operations in response to COVID-19. He encouraged the public to communicate with the City by e-mail, phone or mail. The upper lobby was closed to the public and City meetings were cancelled through April 15. Municipal Court was also cancelled for 30 days. The events scheduled in the park and the recycling events through April 15 were also cancelled. He noted that staff would continue to work with federal, state and county health officials and the Police Department would continue to engage with residents. The emergency declaration would give the City the tools to adjust accordingly. He said that if the City decided it needed to take more action than Platte County, a special Board of Aldermen meeting could be arranged to take any necessary actions. In regards to rescheduling the general municipal election on April 7, the State of Missouri would make the decision. Parente noted that he spoke with Missouri American Water and water shut-offs would not be conducted and any water customers that had their water turned off would be turned back on.

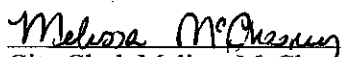
6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

7. ADJOURN

Mayor Johnston declared the meeting adjourned at 7:28 p.m.

The minutes for Tuesday, March 17, 2020, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twenty-first day of April 2020.

Submitted by:


City Clerk Melissa McChesney

