

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:06 p.m. on Tuesday, March 20, 2018, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Tina Welch	- present
Ward 1 Alderman Philip Wassmer	- present
Ward 2 Alderman Brian T. Whitley	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- absent with prior notice
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Matthew Chapman, Finance/Human Resources Director
Stephen Lachky, Community Development Director
Anna Mitchell, Assistant to the City Administrator
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Recognize Friends of Parkville Nature Sanctuary Winter Photo Contest Winners

Brent Frazee, Friends of Parkville Nature Sanctuary contest organizer, noted that the contest was created to bring more attention to the Parkville Nature Sanctuary. Mr. Frazee and Alderman Sportsman presented certificates to January winner Tim Verner and February winner Doug Thomas.

B. Recognize Steve Smith for his volunteer work picking up trash along Crooked Road

Mayor Johnston stated that Mr. Smith was unable to attend the meeting, but planned to attend a meeting in April.

3. CONSENT AGENDA

- A. Approve the minutes for the March 6, 2018, regular meeting
- B. Approve the minutes for the March 6, 2018, work session
- C. Receive and file the February 2018 Municipal Court report
- D. Receive and file the financial report for the month ending February 28, 2018
- E. Receive and file the crime statistics for January 2018
- F. Approve the purchase of hydrogen sulfide odor control chemicals from Brenntag for the sanitary sewer lines in the Riss Lake subdivision.
- G. Approve a construction agreement with Wiedenmann, Inc. for Sanitary Sewer Phase 4 Improvements
- H. Approve a retail liquor by the drink picnic license for the Association for Women Lawyers of Greater Kansas City Foundation for the 3rd Annual Women on the Move 5K Run/Walk on April 15, 2018

- I. Approve accounts payable from March 3 to March 16, 2018

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS PRESENTED.** ALL AYES; MOTION PASSED 7-0.

4. ACTION AGENDA

- A. **Approve the first reading of an ordinance to amend Parkville Municipal Code Section 140.350, Subsection B, providing for the reservation of the Riverview Shelter in Platte Landing Park and green spaces throughout English Landing Park in the Guidelines for Events in Parkville**

Assistant to the City Administrator Anna Mitchell stated that the ordinance would add the Riverview Shelter and several green spaces throughout English Landing Park to the list of places that could be reserved in the parks. The issue was introduced to City staff in 2017 when a yoga group class wanted to have a small class without reserving a shelter, which required an event permit under the guidelines at the time. Mitchell said that the green space reservations would be treated like a shelter reservation and the maximum capacity would be 50 people. Once constructed, the Riverview Shelter would be the fourth shelter that could be reserved by the public.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2971, AN ORDINANCE **AMENDING PARKVILLE MUNICIPAL CODE SECTION 140.350, SUBSECTION B, PROVIDING FOR THE RESERVATION OF THE RIVERVIEW SHELTER IN PLATTE LANDING PARK AND GREEN SPACES THROUGHOUT ENGLISH LANDING PARK IN THE GUIDELINES FOR EVENTS IN PARKVILLE,** ON FIRST READING AND POSTPONE THE SECOND READING TO APRIL 3, 2018. ALL AYES; MOTION PASSED 7-0.

- B. **Approve Resolution No. 18-006 adopting the Parks Donation Policy**

Management Analyst Shakedra Knight stated that the policy was created in support of the 2016 Parks Master Plan and a recommendation by the Board of Aldermen during its strategic planning session. The Community Land and Recreation Board recommended approval on March 14.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE RESOLUTION NO. 18-006 ADOPTING THE PARKS DONATION POLICY.** ALL AYES; MOTION PASSED 7-0.

- C. **Approve the first reading of an ordinance to vacate a portion of Walnut Street along Lots 7, 8 and 9 of Block 40 of the Parks Addition to Parkville subdivision – Case No. VC18-01; David and Daniell Gile, applicants**

Community Development Director Stephen Lachky provided an overview of the request; presentation attached as Exhibit A. He stated that staff was approached by the property owners of lots 7-9 who wanted to build a single-family home on the property. Issues with the property included a portion of Walnut Street was previously vacated in 1993 by Ordinance No. 1342 which prevented the City from building a proper through street, resulting in a dead end, which was not recommended in the Parkville Master Plan or the Development Code; the Public Works Department did not want to maintain the portion of the road due to its size, shape and the lack of a turnaround for maintenance; and the existing homes on lots 10 and 11, as well as the driveway and retaining wall, were located in the right-of-way and would require the homeowner to move the house out of the right-of-way.

Lachky said that the applicant requested a private drive which would require a license encroachment agreement. He stated that staff recommended the vacation and the addition of a

private drive. He also provided an overview of the alternatives.

Diane Driver, 904 Main Street, and Arsen Kharatyan, 11 West 11th Street, spoke in opposition to the application, stating that the vacation would be detrimental to the adjacent property owners.

Daniell Gile, applicant, stated that she and her husband purchased the property to build a single-family home and were in the process of purchasing lots five and six.

Discussion focused on extending the vacation to 11th Street and the effects of the vacation on the property owners. The consensus of the Board was to postpone the first reading for two weeks to allow the property owners time to try and find a solution.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO POSTPONE THE FIRST READING OF BILL NO. 2972 TO THE APRIL 3, 2018, MEETING. ALL AYES; MOTION PASSED 7-0.

D. Approve a construction agreement with Reinhold Electric, Inc. to install new streetlights downtown

Public Works Director Alysen Abel stated that the City worked with the Main Street Parkville Association and the Parkville Old Towne Market Community Improvement District (POTMCID) for grant funding to design the Downtown Streetlights Project. The City would pay for standard tariff rate and the POTMCID would pay the additional cost for the decorative streetlights up to \$3,400. The design was completed by TranSystems.

Two bids for the electrical work were received in February and the low bidder was Reinhold Electric, based out of St. Louis. She said that staff was concerned about the low price compared to the other bid received and so they checked their references and received favorable responses. The item was presented to the Finance Committee at two meetings and the Committee requested that staff apply for a grant from the POTMCID to help cover the cost to install the streetlights. The POTMCID approved a grant in the amount of \$30,000 at its March 20 meeting. Abel noted that cost savings in the Transportation Fund, along with using money from the 2018 Curb and Sidewalk Program, would help cover the remaining cost of the project.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A CONSTRUCTION AGREEMENT WITH REINHOLD ELECTRIC TO INSTALL NEW STREETLIGHTS DOWNTOWN IN THE AMOUNT OF \$59,780. ALL AYES; MOTION PASSED 7-0.

5. STAFF UPDATES ON ACTIVITIES

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

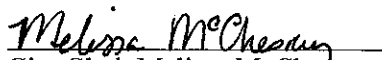
Alderman Sportsman provided an overview of the Community Land and Recreation Board meeting held on March 14.

7. ADJOURN

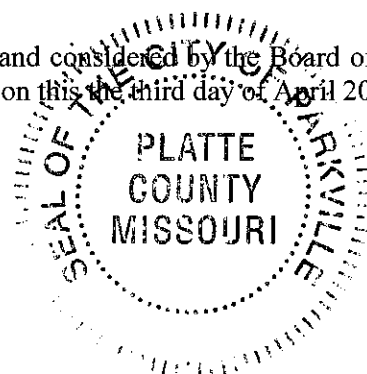
Mayor Johnston declared the meeting adjourned at 8:18 p.m.

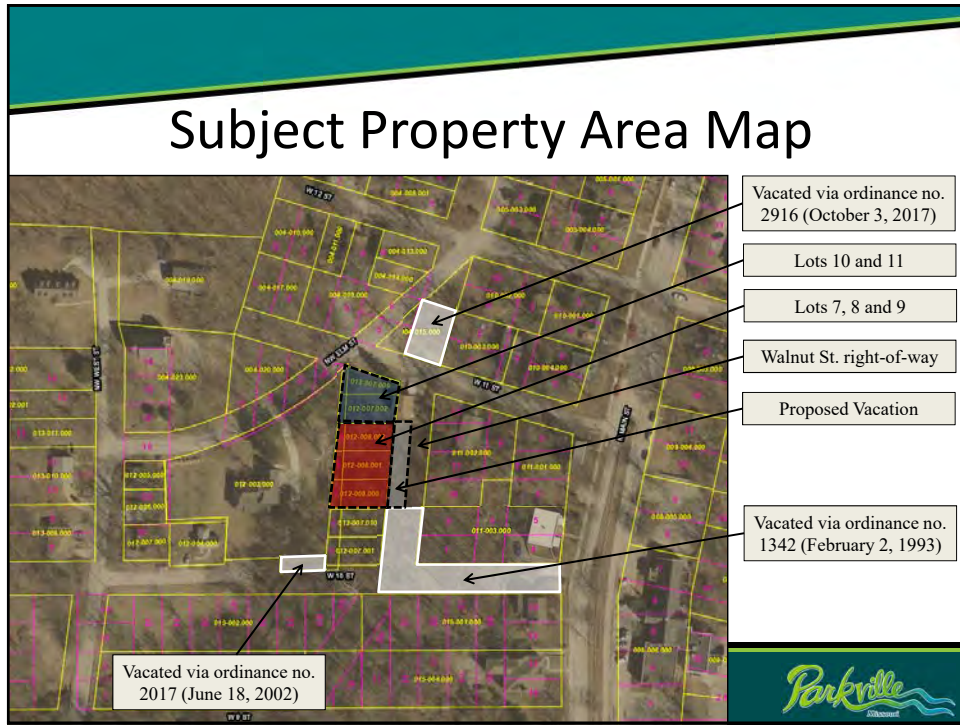
The minutes for Tuesday, March 20, 2018, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the third day of April 2018.

Submitted by:


City Clerk Melissa McChesney

2018-025





View from 11th St. looking south at
Walnut St. right-of-way

