

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, April 18, 2017, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Diane Driver	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Jim Werner	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: City Administrator Joe Parente  
Kevin Chrisman, Police Chief  
Alysen Abel, Public Works Director  
Stephen Lachky, Community Development Director  
Matthew Chapman, Finance/Human Resources Director  
Tim Blakeslee, Assistant to the City Administrator  
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. MUNICIPAL ELECTION RESULTS**

**A. Adopt an ordinance to canvass the election returns for the April 4, 2017, general municipal election**

City Clerk Melissa McChesney provided an overview of the election results.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2927, AN ORDINANCE CANVASSING THE ELECTION RETURNS FROM THE APRIL 4, 2017, GENERAL MUNICIPAL ELECTION, ON FIRST READING. ALL AYES; MOTION PASSED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN DRIVER TO APPROVE BILL NO. 2927 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2896 ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WERNER, DRIVER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**B. Present Certificates of Election and Administer Oaths of Office**

City Clerk Melissa McChesney presented certificates of election and administered the oaths of office to aldermen-elect Kevin Heaton, Brian T. Whitley, Douglas P. Wylie and Greg Plumb. Heaton and Whitley took their seats as new aldermen.

**C. Recognize outgoing Ward 1 Alderman Diane Driver and Ward 2 Alderman Jim Werner**

Mayor Johnston recognized outgoing aldermen Diane Driver and Jim Werner.

**3. CITIZEN INPUT**

**A. Proclaim May 8, 2017, as Patriot Outreach Day**

The Mayor presented the proclamation to Patriot Outreach Chief Financial Officer, retired Colonel Jack Shafferman.

**B. Proclaim April 28, 2017, as Arbor Day**

Mayor Johnston presented the proclamation to Public Works Director Alysen Abel.

Mayor Johnston recognized a member of the Boy Scouts of America from Troop 314 who was working on his Citizenship in the Community merit badge.

**4. CONSENT AGENDA**

- A. Approve the minutes for the April 4, 2017, regular meeting
- B. Receive and file the March Municipal Court Report
- C. Receive and file the financial report for the month ending March 31, 2017
- D. Receive and file the crime statistics for January through February 2017
- E. Approve the second reading of an ordinance to accept public street and storm sewer improvements and associated maintenance bonds for Thousand Oaks 20th Plat
- F. Approve a construction agreement with Terry Snelling Construction for the 2017 Curb and Sidewalk Program
- G. Approve a construction agreement with J.M. Fahey Construction Co. for the 2017 Mill and Overlay Program
- H. Approve a construction agreement with Vance Brothers, Inc. for the 2017 Microsurfacing Program
- I. Approve the purchase of truck equipment from Kranz of Kansas City, Inc. for the new Public Works truck
- J. Approve the purchase of a skid steer and milling attachment from Victor L. Phillips for the Public Works Department
- K. Approve a retail liquor by the drink picnic license for Northland Progress for the In For Ten event on August 26, 2017
- L. Receive and file the 2016-2017 Annual Snow Report
- M. Approve accounts payable from April 1 to April 14, 2017

Alderman Whitley provided a comment on items G and H and requested that staff inform the trash truck companies of the street maintenance work. Public Works Director Alysen Abel responded that in the past staff had contacted them about upcoming street maintenance projects.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS PRESENTED. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, HEATON, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.**

**5. ACTION AGENDA**

**A. Approve a donation agreement with the Main Street Parkville Association for the Grigsby Statue and associated installation at Pocket Park**

Assistant to the City Administrator Tim Blakeslee stated that staff received a proposal from a citizen group led by new alderman Kevin Heaton to relocate the Bill Grigsby statue, previously at the National, to Pocket Park to be funded through private donations. Staff wanted to protect the

interests of the donor and the City through a donation agreement. The City would own and maintain the statue and the Main Street Parkville Association (MSPA) would provide maintenance of up to \$500 per year. Blakeslee noted that the draft agreement required a revision from the MSPA meeting held the previous week, MSPA would not pay to move the statue in the future and staff was working with the group to revise the location of the statue. The Community Land and Recreation Board recommended approval of the agreement on April 12.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO AUTHORIZE STAFF TO FINALIZE AND THE MAYOR AND CITY CLERK TO EXECUTE A DONATION AGREEMENT WITH THE MAIN STREET PARKVILLE ASSOCIATION FOR THE GRIGSBY STATUE AND ASSOCIATED INSTALLATION AT POCKET PARK. ALL AYES; MOTION PASSED 8-0.**

**B. Approve a memorandum of understanding with Missouri American Water for the payment of sewer tap and sewer impact fees for the new water treatment plant**

Public Works Director Alysén Abel said that Missouri American Water was constructing a new water treatment plant on FF Highway west of downtown Parkville. The City required new construction to pay for sewer tap and sewer impact fees to cover the impact to the sewer system. Per the Parkville Municipal Code, industrial customers were charged a separate fee that was based on sewer usage. She said that during review of the construction plans, Missouri American Water provided staff with varying volumes and in order to obtain a realistic view staff recommend installing a meter to measure the impact to the system over a three-month period and determine the average usage. Missouri American Water requested that the City delay the collection of the data after the plant is operational one month so they could work out any issues at the water plant. Abel noted that the memorandum of understanding captured the information she presented.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A MEMORANDUM OF UNDERSTANDING WITH MISSOURI AMERICAN WATER FOR THE PAYMENT OF THE SEWER TAP AND SEWER IMPACT FEES FOR THE NEW WATER TREATMENT PLANT. ALL AYES; MOTION PASSED 8-0.**

**6. STAFF UPDATES ON ACTIVITIES**

**A. Administration**

**1. 99.7 the Point's Best Burb 2017 Recognition Ceremony**

City Clerk Melissa McChesney said that the City would be recognized at a ceremony on April 24 in English Landing Park for winning the 99.7 the Point Battle of the Burbs contest.

**B. Police Department**

**1. MILO Range Machine**

Police Chief Kevin Chrisman said that the MILO machine would be in the Police Department May 1-8, May 22 and May 31.

**2. Law Enforcement Day**

Police Chief Kevin Chrisman noted that an event would be held in English Landing Park on May 20 for Law Enforcement Day. The event involved partners in the Northland and was free to the public.

**C. Public Works**

**1. Spring Cleanup and Extended Yard Waste Drop Off**

Public Works Director Alysen Abel stated that at the electronics recycling event on April 11 the City also held a paper shredding event for residents only. She noted that the annual Spring Clean Up was scheduled for April 22 and the extended yard waste drop off was scheduled for April 24 through May 12. In addition, Platte County would hold its annual clean up May 12-13.

**7. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

Mayor Johnston welcomed the new aldermen, Kevin Heaton and Brian T. Whitley. She noted that she attended meetings with the Main Street Parkville Association (MSPA) steering committee to finalize details with the donation agreement for the Grigsby statue, with Park University President and Finance Director to learn about the new business school, with Alliance Water Resources to discuss changes in management and assistance options for sewer billing, with the MSPA to discuss the downtown street lights, with local Veterans of Foreign Wars member about the possibility of a veterans memorial in Parkville, with each alderman to discuss upcoming development projects,

She said she also attended the Parkville Chamber of Commerce ribbon cutting on March 29th, the grand re-opening of the English Landing Park restroom, presented to the Lakeview Middle School 7<sup>th</sup> and 8<sup>th</sup> graders, the Northland Regional Chamber of Commerce meeting and a Mid-America Regional Council (MARC) Total Transportation Policy Committee meeting about the Missouri Department of Transportation revising the cost share program. She also participated in a radio interview with 99.7 the Point, a television interview with KSHB Channel 41 to discuss the car that ran into Finders Keepers, the Miles of Smiles fashion show and in a youth leadership mayors' panel.

Mayor Johnston requested input from the Board about the trash issue in town and restoring the environmental committee.

Alderman Plumb noted that the Parkville Chamber of Commerce would hold its annual golf tournament on May 1 and that he attended the Chamber's legislative trip to Jefferson City. He said that Senator Claire McCaskill held a town hall meeting at Park University.

Alderman Welch said that she and Alderman Wylie attended a meeting at the Mid-Continent Public Library to discuss future improvements.


Mayor Johnston added that the MARC Regional Assembly was scheduled on June 9.

**8. ADJOURN**

Mayor Johnston declared the meeting adjourned at 7:58 p.m.

The minutes for Tuesday, April 18, 2017, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the second day of May 2017.

Submitted by:

  
City Clerk Melissa McChesney

