

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:17 p.m. on Tuesday, April 21, 2020, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Tina Welch	- present via videoconferencing
Ward 1 Alderman Philip Wassmer	- present via videoconferencing
Ward 2 Alderman Brian T. Whitley	- present via videoconferencing
Ward 2 Alderman Dave Rittman	- present via videoconferencing
Ward 3 Alderman Robert Lock	- present via videoconferencing
Ward 3 Alderman Douglas Wylie	- present via videoconferencing
Ward 4 Alderman Marc Sportsman	- present via videoconferencing
Ward 4 Alderman Greg Plumb	- present via videoconferencing

A quorum of the Board of Aldermen was present via videoconferencing.

The following staff was also present via videoconferencing: Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Anna Mitchell, Assistant to the City Administrator
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Proclaim April 21-27, 2020, as SevenDays® Week

Mayor Johnston read the proclamation.

B. Proclaim April 24, 2020, as Arbor Day

Mayor Johnston read the proclamation.

3. CONSENT AGENDA

- A. Approve the minutes for the March 17, 2020, regular meeting
- B. Receive and file the March Municipal Court report
- C. Receive and file the February Sewer Report
- D. Receive and file the financial report for the month ending March 31, 2020
- E. Receive and file the crime statistics for January through February 2020
- F. Approve Resolution No. 20-003 to reappoint Mayor Nan Johnston as City Director and John Davis and Kristi Stuedle as owner representatives to the Parkville Market Place Community Improvement District Board of Directors through June 2024
- G. Approve Resolution No. 20-004 to reappoint Mayor Nan Johnston and Matthew Chapman as City Directors and Rick Baier as an owner representative to the Parkville Market Place #2 Community Improvement District Board of Directors through June 2024
- H. Approve a purchase order with Kranz of Kansas City, Inc. for truck equipment for the new Public Works truck
- I. Approve a construction agreement with Shergain to install a dog park shade structure in Platte Landing Park
- J. Approve Work Authorization No. 4 with Vireo to design riverfront parks entryway signage

- K. Accept a report on a purchase order from Eaton Corporation for electrical pedestals in English Landing Park
- L. Accept a report on a construction agreement with Hi-G Excavating for ditch clearing near the wastewater treatment plant
- M. Accept right-of-way and easements from J. Scott Riga and Denver and Audrey Harris and remit payments associated with the Route 9 Improvements from Highway 45 to Lakeview Drive.
- N. Accept a report on accounts payable from February 15 to February 27, 2020
- O. Approve accounts payable from April 4 to April 16, 2020

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. MOTION PASSED 8-0.

4. ACTION AGENDA

- A. **Adopt an ordinance to authorize the mayor to waive, modify or suspend certain requirements set forth in the Parkville Municipal Code and adopted regulations and policies during the COVID-19 state of emergency**

City Administrator Joe Parente stated that Platte County and the State of Missouri issued Stay at Home orders and during the orders there were deadlines for various City licenses and permits. The proposed ordinance allowed the extension of deadlines. He noted that the process included a written request submitted to the Mayor and if approved a communication to the Board.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3084, AN ORDINANCE AUTHORIZING THE MAYOR TO WAIVE, MODIFY OR SUSPEND CERTAIN REQUIREMENTS SET FORTH IN THE PARKVILLE MUNICIPAL CODE AND ADOPTED REGULATIONS AND POLICIES DURING THE COVID-19 STATE OF EMERGENCY, ON FIRST READING. MOTION PASSED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3084 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 3034. AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

- B. **Approve Resolution No. 20-005 to authorize the refunding of the Series 2014A Neighborhood Improvement District Limited General Obligation Bonds – Brush Creek Drainage Area Neighborhood Improvement Project and to authorize the use of a preliminary official statement and certain related matters**
- C. **Approve Resolution No. 20-006 to authorize the refunding of the Series 2014B Neighborhood Improvement District Limited General Obligation Bonds – Brink Meyer Road Neighborhood Improvement Project and to authorize the use of a preliminary official statement and certain related matters**

City Administrator Joe Parente said that the go-to-market resolutions would authorize the refunding of the Brush Creek Drainage Neighborhood Improvement District (NID) bonds for the installation of a sewer interceptor and the Brink Meyer Road NID bonds for a retaining wall and road improvements, both in western Parkville. The bonds were issued in 2014 and payments began in 2016; the City was responsible for making payments of assessments not paid by the property owners or for which the City took over ownership.

Parente said that the Debt Management Policy required staff to monitor bond markets to find

possible savings. With the low interest rates available there was an opportunity to refinance the bonds. He noted that the savings would help close the gap between the Creekside transfer and the General Fund transfer to reduce the assessments.

Jack Ryan-Feldman, Baker Tilly, stated that the bonds were limited to refinancing within 90 days of the call date. He provided an overview of the sale options and noted that bond counsel would determine the best method closer to the June 2, 2020, sale date.

It was noted that the low interest rates were available because of the City's AA- credit rating. The Board thanked staff for their work with the annual budgets.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE RESOLUTION NO. 20-005 AUTHORIZING THE REFUNDING OF APPROXIMATELY \$4,060,000 IN SERIES 2014A NEIGHBORHOOD IMPROVEMENT DISTRICT LIMITED GENERAL OBLIGATION BONDS FOR THE BRUSH CREEK DRAINAGE AREA NEIGHBORHOOD IMPROVEMENT PROJECT. MOTION PASSED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE RESOLUTION NO. 20-006 AUTHORIZING THE REFUNDING OF APPROXIMATELY \$2,775,000 SERIES 2014B NEIGHBORHOOD IMPROVEMENT DISTRICT LIMITED GENERAL OBLIGATION BONDS FOR THE BRINK MEYER ROAD NEIGHBORHOOD IMPROVEMENT PROJECT. MOTION PASSED 8-0.

D. Approve the first reading of an ordinance to accept public street and stormwater improvements and associated maintenance bonds for Melody Lane at APEX Plaza

Public Works Director Alysen Abel stated that improvements were made to Melody Lane at Highway 45 per the traffic study. The Missouri Department of Transportation approved the outstanding items in March and all the improvements were completed.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3085, AN ORDINANCE ACCEPTING PUBLIC STREET IMPROVEMENTS AND THE ASSOCIATED MAINTENANCE BOND FOR MELODY LANE IMPROVEMENTS AT APEX PLAZA, ON FIRST READING AND POSTPONE THE SECOND READING TO MAY 5, 2020. MOTION PASSED 8-0.

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. COVID-19

City Administrator Joe Parente provided an update on the COVID-19 pandemic, noting that City Hall operations had been modified since the Stay at Home orders were issued. City Hall was closed to the public and staff was available at City Hall to answer the phones while other staff worked remotely. He said that staff was working closely with other communities and the Platte County Health Department to develop a unified message. The financial impact to the City would be unknown until the monthly sales tax reports were received and Parente believed that the City could use Emergency Reserve Fund to cover any lost revenue. He noted that some of the City's capital improvements in 2020 could be put on hold.

B. Community Development

1. Recap of April 16, 2020 Special Planning and Zoning Commission Meeting

Community Development Director Stephen Lachky provided an overview of the special Planning and Zoning Commission meeting to discuss the final development plan for the

proposed Burger King to be located in the northwest quadrant of the Creekside development. Sign height was a topic of discussion and Lachky said that the Commission approved a 20 foot sign with a setback from the road to meet the Parkville Municipal Code. The Commission requested that staff create standards for the Creekside corridor. Based on preliminary development plans that had been submitted, only one or two other developments along the corridor could have a similar sign.

C. Public Works

Public Works Director Alysén Abel said that the spring cleanup and spring yard waste drop off events were postponed and could be rescheduled. The Mid-American Regional Council's household hazardous waste disposal event on May 16 in Parkville could also be postponed. She noted that staff would continue to monitor the pandemic for the June electronics recycling and paper shredding events.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Mayor Johnston said that several Parkville businesses shared their concerns with the impact of COVID-19 on their businesses. The Missouri and Platte County Health Department Stay at Home orders would determine when things could be reopened. She said that Alderman Lock volunteered to be the chair of an ad-hoc task force of business leaders. Alderman Lock said that an introductory meeting was held earlier in the day to discuss the objectives of the task force. The task force included FiveStar Lifestyles, the Main Street Parkville Association and the Parkville Chamber of Commerce. He noted that the task force would draft a letter to the health board to share with them the business community's thoughts.

Alderman Sportsman asked if the Parkville Farmers Market plans had been vetted with the Police Department and Police Chief Kevin Chrisman said that they were involved with the initial planning and would monitor and re-evaluate after the Saturday event. He said he was concerned with traffic backups.

Alderman Sportsman requested a status update on the easement purchases for the Route 9 improvements. Public Works Director Alysén Abel said that two payments were approved on the consent agenda and staff held weekly conference calls. The utilities had all the easements needed to complete their work. She noted that Missouri American Water completed the relocation of the water lines, Spire had mobilized to relocate the gas lines and Evergy would start the electricity relocation soon after. Certified letters were mailed to 12 property owners for the 60-day notice period. City Attorney Chris Williams said that after the 60 days were over, the condemnation proceedings could begin. A petition had to be filed to start the process and it could take four to six months to complete.

Alderman Whitley said that mail was being stolen out of resident mailboxes in Riss Lake.

7. ADJOURN

Mayor Johnston declared the meeting adjourned at 8:49 p.m.

The minutes for Tuesday, April 21, 2020, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the ~~fifth~~ ^{fourth} day of May 2020.

Submitted by:


City Clerk Melissa McChesney

