

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, July 17, 2018, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Tina Welch	- present
Ward 1 Alderman Philip Wassmer	- present
Ward 2 Alderman Brian T. Whitley	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator  
Kevin Chrisman, Police Chief  
Alysen Abel, Public Works Director  
Stephen Lachky, Community Development Director  
Matthew Chapman, Finance/Human Resources Director  
Anna Mitchell, Assistant to the City Administrator  
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**A. Recognize Parkville for being named the 8<sup>th</sup> Safest City in Missouri**

Mayor Johnston commended the Parkville Police Department for their hard work in keeping the community safe. Chief thanked the police officers, the mayor, board and residents, business owners and visitors.

**3. CONSENT AGENDA**

- A. Approve the minutes for the July 3, 2018, regular meeting
- B. Receive and file the June Municipal Court report
- C. Receive and file the financial report for the month ending June 30, 2018
- D. Receive and file the crime statistics for January through May 2018
- E. Approve Resolution No. 18-010 to approve the slate of nominations for the Parkville Old Towne Market Community Improvement District through June 2022
- F. Approve a three-year contract renewal with Curious Eye Productions for broadcast management services and technical consulting required to operate the online Parkville Government Access Channel through December 31, 2020
- G. Approve a professional services agreement with Phelps Engineering, Inc. for on-call engineering plan review services
- H. Approve memorandums of agreement with Park University to conduct annual supervised deer and permit hunts
- I. Approve accounts payable from June 29 to July 3, 2018

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS PRESENTED. ALL AYES; MOTION PASSED 8-0.

**4. NON-ACTION AGENDA**

**A. Parkville Economic Development Council Quarterly Update**

Parkville Economic Development Council Executive Director Nathan BeVelle provided an update on the first and second quarters of 2018, noting that there were seven named and two unnamed projects he was working on. He participated in the annual Platte County Community Development Day in May; the expo brought in over 60 developers and he obtained several leads for upcoming projects with the Missouri American Water building in downtown Parkville.

BeVelle said there was a slight dip in membership in the first and second quarters. He was a member of the Platte County Economic Development Council's legislative committee, the Northland Chamber of Commerce's planning and development committee and the Parkville Area Chamber of Commerce Board of Directors. He noted that with his transition a legislative priority list was not compiled for 2018, but he would work on a list for 2019. In his overview of the projects, he noted that Project Kick was on hold.

Tom Hutsler, 10300 NW River Hills Drive, asked about the status of the railroad quiet zone in downtown Parkville. BeVelle responded that he needed to look into his files to understand the process, the costs and how to implement it. Hutsler said that there was additional space in English Landing Center for future businesses.

**5. ACTION AGENDA**

**A. Approve the first reading of an ordinance to amend Ordinance No. 2939 amending Parkville Municipal Code Section 140.350, Subsection B, renaming the newest shelter located in Platte Landing Park to Friends of Parkville Parks Shelter**

Assistant to the City Administrator Anna Mitchell stated that the new shelter constructed in Platte Landing Park was originally named the Riverview Shelter. The Community Land and Recreation Board (CLARB) and City staff felt the name was too similar to the River Shelter in English Landing Park and the public was asked to submit names and vote on a new name for the shelter. Following a public vote, the top five names were reviewed by CLARB at its July meeting. The new shelter was named the Friends of Parkville Parks shelter.

**IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2990, AN ORDINANCE AMENDING ORDINANCE NO. 2939 AMENDING PARKVILLE MUNICIPAL CODE SECTION 140.350, SUBSECTION B, RENAMING THE NEWEST SHELTER IN PLATTE LANDING PARK THE FRIENDS OF PARKVILLE PARKS SHELTER, ON FIRST READING AND POSTPONE THE SECOND READING TO AUGUST 7, 2018. ALL AYES; MOTION PASSED 8-0.**

**B. Approve Change Order No. 4 with USA Concrete for the brick sidewalk on Main Street**

Public Works Director Alysén Abel said that USA Concrete was awarded the work for the 2018 curb and sidewalk program. As a change order, staff recommended that they also complete improvements to the brick sidewalk on Main Street in downtown Parkville. Staff reviewed the conditions of the sidewalk and determined that 2,000 square feet needed to be fixed immediately to repair the worst areas. Because the brick sidewalk repair was not budgeted in 2018, Abel provided an overview of cost savings estimates from other areas of the Transportation Fund budget.

Discussion focused on repairing all the areas with the most safety concerns and the status of the streetlight project from Kansas City Power & Light. Abel said that the goal was for the streetlights to be completed in August prior to Parkville Days.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE CHANGE ORDER NO. 4 WITH USA CONCRETE FOR THE BRICK SIDEWALK REPAIR ON MAIN STREET IN THE AMOUNT OF \$24,000. ALL AYES; MOTION PASSED 8-0.

**C. Approve the first reading of an ordinance to approve the installation of a stop sign on Barn Hill Road at the intersection of South National Drive**

Public Works Director Alysén Abel stated that the new phase of Cider Mill 7<sup>th</sup> Plat was underway and the public improvements were almost completed. The previous phase installed a large portion of Barn Hill Road in front of the Cider Mill pool house and would extend to the other end of S. National Drive near Crooked Road. The extension would increase traffic and staff determined that a stop sign at the northern entrance to Barn Hill Road was warranted. Abel noted that no additional traffic control devices were needed until the new phase was built out. Once completed, a traffic study could be done to determine if additional traffic signs were warranted.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2991, AN ORDINANCE APPROVING THE INSTALLATION OF A STOP SIGN ON BARN HILL ROAD AT THE INTERSECTION OF S. NATIONAL DRIVE, ON FIRST READING AND POSTPONE THE SECOND READING TO AUGUST 7, 2018. ALL AYES; MOTION PASSED 8-0.

**D. Adopt an ordinance to approve the installation of a no parking sign along Foxhill Road at the storm drainage flume**

Public Works Director Alysén Abel stated that Foxhill Road was included in the 2018 Mill and Overlay Program and during the work, staff noticed a vehicle was always parked in the area where a storm drain was located. Because of safety concerns, staff installed a no parking sign to let the residents know vehicles were not allowed to park in the area. Abel noted that staff recommended both readings of the ordinance in one meeting because the sign was previously installed and the ordinance would make the sign legal.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2992, AN ORDINANCE APPROVING THE INSTALLATION OF A NO PARKING SIGN ALONG FOXHILL ROAD AT THE STORM DRAINAGE FLUME, ON FIRST READING. ALL AYES; MOTION PASSED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN SPORTSMAN TO APPROVE BILL NO. 2992 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2954. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**E. Approve the second reading of an ordinance to approve a cooperative agreement with the Parkville Market Place Community Improvement District**

Mayor Johnston stated that the first reading of the ordinance was presented on July 3.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2988, AN ORDINANCE APPROVING A COOPERATIVE AGREEMENT WITH THE PARKVILLE MARKET PLACE COMMUNITY IMPROVEMENT DISTRICT AND CBC PARKVILLE, LLC, ON SECOND READING TO BECOME ORDINANCE NO. 2955. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**F. Approve the second reading of an ordinance to approve a cooperative agreement with the Parkville Market Place #2 Community Improvement District**

Mayor Johnston stated that the first reading of the ordinance was presented on July 3.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2988, AN ORDINANCE APPROVING A COOPERATIVE AGREEMENT WITH THE PARKVILLE MARKET PLACE #2 COMMUNITY IMPROVEMENT DISTRICT AND CBC PARKVILLE, LLC, ON SECOND READING TO BECOME ORDINANCE NO. 2956. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**6. STAFF UPDATES ON ACTIVITIES**

**A. Police Department**

**1. 4th of July Celebration Follow-Up**

Police Chief Kevin Chrisman noted there were no significant events related to public safety at the 4th of July celebration. He also noted that the 3<sup>rd</sup> Annual Back to School Program event was scheduled on July 26 and 12 children would receive school supplies. He thanked Sergeant Laura Shaded for coordinating the program, City Administrator Joe Parente's wife and Sergeant Craig Hubbell's wife for their help shopping, Captain Jon Jordan and Officer Mark Hill, and contributors to the Police Community Assistance Fund that funded the event.

**B. Administration**

City Administrator Joe Parente provided an update on future changes to the prevailing wage law that was signed by Governor Parsons to become effective August 28, 2018, noting that prevailing wage would only be required for projects above \$75,000. Staff reviewed the City's prior year and upcoming projects in the Capital Improvement Program and determined that several projects would have had cost savings if the law was in effect at the time.

**6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

Mayor Johnston said she testified before the Missouri Highways and Transportation Commission and Representative Kevin Corlew's transportation task force regarding additional funding for transportation projects. She noted that Proposition D on the November ballot would ask voters to approve a ten cent per gallon tax increase to be implemented over a four-year period. Parkville was estimated to receive approximately \$87,000 annually.

Alderman Sportsman requested the status of the Platte County parks tax that would sunset in 2020. City Administrator Joe Parente responded that staff would discuss the issue at the strategic planning session and the issue for a Parkville parks tax could be on the ballot in 2019.

Alderman Plumb said that the Community Land and Recreation Board approved the concept design for the Veterans Memorial at its July meeting. The Committee was soliciting firms to engineer the project. He added that groundbreaking was scheduled for September 15, 2018.

Alderman Whitley said that Riss Lake residents were concerned with traffic safety in Riss Lake.

**7. ADJOURN**

Mayor Johnston declared the meeting adjourned at 8:17 p.m.

MINUTES OF THE BOARD OF ALDERMEN REGULAR MEETING OF JULY 17, 2018

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The minutes for Tuesday, July 17, 2018, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the seventh day of August 2018.

Submitted by:

Melissa McChesney  
City Clerk Melissa McChesney

