

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, August 1, 2017, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kevin Heaton	- absent
Ward 1 Alderman Tina Welch	- absent with prior notice
Ward 2 Alderman Brian T. Whitley	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- absent
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- absent with prior notice

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the July 18, 2017, regular meeting
- B. Receive and file the June sewer report
- C. Approve accounts payable from July 15 to July 27, 2017

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS PRESENTED. ALL AYES; MOTION PASSED 6-0.

4. ACTION AGENDA

A. Approve an agreement with Park Girls Lacrosse to construct and maintain a multi-use field

Public Works Director Alysen Abel stated that the City owned the area north of the parking lot at the entrance to Platte Landing Park which was an ideal location for a football-sized field. The 2016 Parks Master Plan update recommended engaging in partnerships with outside organizations to assist with the fields. The proposal received from Park Girls Lacrosse included the creation of a lacrosse field and initial grading and seeding, and in exchange for constructing and maintaining the field the team would have the first rights to use the field. Abel said that additional funding would be needed for electricity and to extend the water line for irrigation. She also noted that the Community Land and Recreation Board shared its concerns about the location at a meeting on July 12.

Kelly Franklin, Park Girls Lacrosse president, provided an overview of the program, noting that it was the only program in the northland and was founded in 2010 for kids from grades 3-12.

Discussion focused on if the project would be subject to prevailing wage, the cost of the waterline extension and concerns about spending the money now when the field might be moved in the future. Abel noted that because the timing would coincide with the wetland project some of the dirt could be used on the field.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO AUTHORIZE STAFF TO FINALIZE AND THE MAYOR AND CITY CLERK TO EXECUTE THE AGREEMENT WITH THE PARK GIRLS LACROSSE FOR THE CREATION OF A MULTI-USE FIELD. ALL AYES; MOTION PASSED 6-0.

B. Approve a professional services agreement with George Butler Associates for the Route 9 engineering

Public Works Director Alysén Abel stated that in January 2016 the Board of Aldermen adopted the Route 9 Corridor Study that included preliminary design from Highway 45 to Mattox Road. The City applied for MARC grant funding for the first segment from Highway 45 to Clark Avenue and received notice that approximately \$965,000 was awarded. On July 13 requests for qualifications for engineering services were due and seven firms submitted proposals. A selection committee comprised of City Administrator Joe Parente, Community Development Director Stephen Lachky, Public Works Director Alysén Abel, Alderman Bob Lock, Parkville Economic Development Council Executive Director Mike Kellam and Shelie Daniel and Jeff Hardy from the Missouri Department of Transportation reviewed the proposals and interviewed the top three firms. Abel noted that George Butler Associates (GBA) addressed staff's key concerns that included utilities and right-of-way acquisition. GBA prepared a scope and fee that was presented to the Finance Committee on July 10. The Committee directed staff to negotiate a lower fee and Abel noted that GBA was able to reduce the costs because staff found out that the city attorney Williams & Campo, P.C. offered right-of-way services that staff could utilize under the existing contract.

At the MARC Surface Transportation Program meeting on July 11 staff learned that the application for the Missouri Moves Cost Share Program was ranked third and only the top two projects would be submitted to the Missouri Department of Transportation. The City's application would be submitted for future rounds of available funding.

Abel said that staff requested GBA for a second scope of services for an expanded area from Highway 45 to Lakeview Drive which was presented to the Finance Committee on July 24. In response to the meeting, staff created a third option that tried to balance the Committee's budgetary concerns and position for cost share funding. She added that a way to strengthen future applications was to get closer to a final design of the project which would provide the ability to predict right-of-way and easements that would need to be acquired. Option three would complete the preliminary design and the right-of-way plans needed to start the right-of-way acquisition that would allow the City to continue the momentum of the project with a design that would improve the chances to receive cost share funding.

Alderman Whitley asked how long the final design would last if the cost share funding was not approved. Cory Clark, George Butler Associates, responded that the cost estimates could change until construction began. He said that extending the first segment to Lakeview Drive was a positive move for the design and construction because larger projects have better economies of scale. He added that a solid design would minimize the number of change orders, would set a footprint of what the entire project would look like and would help the City be as cost effective as possible.

Discussion focused on where the funds would come from for option three and Abel noted that it

would be funded through the lease purchase agreement and 9 Highway Corridor Community Improvement District sales tax revenues. The Board also discussed financing and paying for the improvements in the future.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A PROFESSIONAL SERVICES AGREEMENT WITH GEORGE BUTLER ASSOCIATES FOR CONSULTING ENGINEERING SERVICES FOR ROUTE 9 IMPROVEMENTS FROM ROUTE 45 TO LAKEVIEW DRIVE IN THE AMOUNT OF \$223,560. ALL AYES; MOTION PASSED 6-0.

C. Approve the second reading of an ordinance to amend Parkville Municipal Code Section 405.050 to allow for garden centers, landscape centers, nurseries and related uses in residential district – Case No. PZ17-07A; City of Parkville, applicant

Mayor Johnston said that the first reading of the ordinance was held on July 18 and public comments were accepted at that time.

Community Development Director Stephen Lachky noted that since the first reading of the ordinances he reached out to adjacent property owner David Barth who confirmed that the applicant Danny Tinsley had contacted him about the proposed business to be located near Interstate 435 and Missouri 152. Barth confirmed that he did not have any issues with the business because it would add business to western Parkville and would help spur growth along the Interstate 435 corridor.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2936, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTION 405.050 CONDITIONAL USES TO ALLOW FOR GARDEN CENTERS, LANDSCAPE CENTERS, NURSERIES AND RELATED USES IN RESIDENTIAL DISTRICTS, ON SECOND READING TO BECOME ORDINANCE NO. 2906. AYES BY ROLL CALL VOTE: WYLIE, HEATON, RITTMAN, LOCK AND SPORTSMAN. WHITLEY OPPOSED. MOTION PASSED 5-1.

D. Approve the first reading of an ordinance to approve a services agreement with the Platte County Assessor for Geographic Information Systems solution services

Community Development Director Stephen Lachky stated that the City did not have a program to update the zoning map. Staff met with other organizations with similar products and recommended a cooperative agreement with the Platte County Assessor's Office because the city's zoning map data could be easily integrated into their system. In addition to the zoning, sewer line locations would also be integrated into the system. The set-up fee and monthly maintenance and support costs would be included in the Community Development budget.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2937, AN ORDINANCE APPROVING A SERVICES AGREEMENT WITH THE PLATTE COUNTY ASSESSOR IN ORDER TO PROVIDE THE CITY WITH GIS SERVICE SOLUTIONS, ON FIRST READING AND POSTPONE THE SECOND READING TO AUGUST 15, 2017. ALL AYES; MOTION PASSED 6-0.

E. Adopt an ordinance to amend Parkville Property Maintenance Code Section 108 – Unsafe Structures and Equipment to include insurance provisions to guarantee completion of rehabilitation or demolition of seriously damaged buildings

Community Development Director Stephen Lachky stated that Missouri statutes allowed cities to adopt an ordinance to rehabilitate or demolish seriously damaged buildings if more than 50 percent of the building is damaged and the owner abandoned it and it need to be removed. He

said that the insurance providers would pay part of the claim instead of the taxpayers. Lachky noted that the provision was previously in the Parkville Municipal Code but when the revised Property Maintenance Code was adopted in 2016 staff did not transfer over the insurance requirements when the chapter was repealed. The request would amend the Property Maintenance Code to add back what was originally included in the Parkville Municipal Code.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2938, AN ORDINANCE AMENDING THE PARKVILLE PROPERTY MAINTENANCE CODE SECTION 108 UNSAFE STRUCTURE SAND EQUIPMENT TO INCLUDE INSURANCE PROVISIONS TO GUARANTEE COMPLETION OF REHABILITATION OR DEMOLITION OF SERIOUSLY DAMAGED BUILDINGS, ON FIRST READING. ALL AYES; MOTION PASSED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2938 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2907. ALL AYES BY ROLL CALL VOTE: WYLIE, WHITLEY, HEATON, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 6-0.

6. STAFF UPDATES ON ACTIVITIES

A. Public Works

1. Electronics Recycling & Paper Shredding Event – Tuesday, August 8th

Public Works Director Alysen Abel noted that the next events for electronics recycling and paper shredding were scheduled on August 8. She added that the electronics recycling was open to anyone and the paper shredding was only open to Parkville residents. Abel noted that one more event in 2016 was scheduled for October 10.

2. July 2017 Storm Damage

Public Works Director Alysen Abel provided an overview of damage received in Parkville on July 26, noting that trees were down on Main Street and Crooked Road and the low water crossing in English Landing Park crested. She thanked the Public Work staff for their hard work in fixing the issues in a timely manner.

Abel added that street maintenance was completed earlier in the day and there might have been some savings from the project. She noted that there was a sewer issue on Clearwater Drive and the connections for both properties were repaired.

Community Development Director Stephen Lachky provided another update on storm damage, noting that a private retaining wall failed and the original concern was that the adjacent home would move toward the other. He said the city inspector and engineer determined that the wall was structurally safe and staff was working with the property owner to fix the retaining wall.

City Administrator Joe Parente noted that the deadline for applications for the Assistant to the City Administrator position were due on August 4. He said that several applications were received and would be reviewed the following week.

Police Chief Kevin Chrisman said that the last day for Officer Nick Pence was August 2. He thanked him for his service to the city and said he embraced community policing.

7. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Mayor Johnston said that she was contacted by former mayor Kathy Dusenbery about a ceremony to welcome back home Parkville resident and Miss Teen USA 2017 winner Sofia Dominguez-Heithoff on August 5 at Riss Lake. She also said she testified before the Missouri Department of Labor about prevailing wage and asked that they set a minimum amount and better define the difference between construction and maintenance. The Mayor said she attended the Missouri Municipal League Civic Leadership Awards banquet where Deanna Armstrong's family and friends accepted the city's award for outstanding leaders. She met with Riverside Mayor Kathy Rose, Platte County Economic Development Council Executive Director Alicia Stephens and Dale Brouk with The National regarding the U.S. 169 Buck O'Neil Bridge and noted that the City would possibly be asked to support a transportation development district to fund a new bridge. She also attended a Show It 2 Vote discussion with Missouri Secretary of State Jay Ashcroft, the annual Parkville Old Towne Market Community Improvement District meeting on July 26, testified at a transportation task force meeting with Missouri Representative Kevin Corlew, attended a going away reception for former Assistant to the City Administrator Tim Blakeslee on July 27, the Main Street Parkville Association's Final Fridays on July 28 and introduced singer/songwriter Paul Childers at S.D. Strong Distilling on July 29.

Alderman Whitley thanked staff for addressing the crosswalk concerns in Riss Lake.

Alderman Lock commended staff on their work to clean up after the storm the previous week. Public Works Director Alysén Abel noted that cleanup was found by staff and not from resident phone calls.

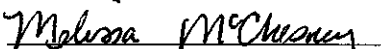
Alderman Wylie said he attended the Mid-America Regional Council Solid Waste Management Committee meeting where potential recycling efforts were discussed, including dumpsters offered through Kansas City, Missouri for \$75 per month and programs to pick up trash on the streets. The group recommended that cities model programs from the Missouri Department of Transportation requirements.

8. ADJOURN

Mayor Johnston declared the meeting adjourned at 8:54 p.m.

The minutes for Tuesday, August 1, 2017, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifteenth day of August 2017.

Submitted by:


City Clerk Melissa McChesney

