

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:02 p.m. on Tuesday, August 6, 2019, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Tina Welch	- present
Ward 1 Alderman Philip Wassmer	- present
Ward 2 Alderman Brian T. Whitley	- absent with prior notice
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- absent with prior notice
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator  
Jon Jordan, Police Captain  
Stephen Lachky, Community Development Director  
Alysen Abel, Public Works Director  
Matthew Chapman, Finance/Human Resources Director  
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**A. Proclaim the City of Parkville to be a Purple Heart City**

Mayor Johnston presented the proclamation to Walter Schley, Commander of the Department of Missouri Military Order of the Purple Heart. He presented a plaque to the City for the Purple Heart City designation.

**B. Recognize Ryan Bennett for his Eagle Scout project in English Landing Park**

Mayor Johnston presented a certificate of recognition to Ryan Bennett for his Eagle Scout project to plant new trees near the future site of the Veterans Memorial.

**C. Russell Downing regarding parking issues in Bell Road Industrial Park**

Russell Downing, 6107 NW Pine Ridge Road, shared his concerns about parking in the Bell Road Industrial Park, noting that several cars were parked on both sides of 63rd Street and Kelly Drive daily. For safety reasons, he requested that no parking signs be installed on both or one side of the street.

**3. CONSENT AGENDA**

- A. Approve the minutes for the July 16, 2019, regular meeting
- B. Approve the minutes for the July 16, 2019, work session
- C. Receive and file the June sewer report
- D. Approve the semi-annual financial report for the first half of 2019 and direct the City Administrator to publish
- E. Approve a construction agreement with S&A Entity, LLC for the replacement of the carpet in City Hall
- F. Approve a temporary resort liquor license with Sunday sales for The Craic on Main, a new business to be located at 16 Main Street

- G. Approve accounts payable from July 12 to August 1, 2019

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED. ALL AYES; MOTION PASSED 6-0.

4. ACTION AGENDA

- A. Approve the second reading of an ordinance to accept the street and storm sewer public improvements and the associated maintenance bonds for Thousand Oaks 22<sup>nd</sup> Plat

Mayor Johnston stated that the first reading of the ordinance was held on July 16. Public Works Director Alysen Abel noted that since the first reading, the water line was installed. She said that staff wanted to ensure that the water line installation did not affect condition of the streets.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3053, AN ORDINANCE ACCEPTING THE STREET AND STORM SEWER PUBLIC IMPROVEMENTS AND ASSOCIATED MAINTENANCE BONDS FOR THOUSAND OAKS 22<sup>ND</sup> PLAT, ON SECOND READING TO BECOME ORDINANCE NO. 3005. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WASSMER, WELCH, RITTMAN AND SPORTSMAN. MOTION PASSED 6-0.

- B. Adopt an ordinance to install a stop sign on eastbound S. National Drive at the intersection of S. National Drive

Public Works Director Alysen Abel stated that a work session was held on June 24 to present the results of the traffic study at Crooked Road, River Hills Road and S. National Drive. In addition to improvements that could be completed in-house, the study recommended the addition of a stop sign on eastbound S. National Drive at the intersection of S. National Drive. She noted an ordinance was required before the sign could be enforceable.

Abel added that action items resulting from the work session would be presented at the August 20 meeting, specifically a radar-monitoring sign and a draft policy. The traffic engineer would also be present to answer additional questions.

Mayor Johnston said that she typically required each reading at different meetings, but because of the importance she agreed with the recommendation of both readings at the same meeting.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3055, AN ORDINANCE APPROVING THE INSTALLATION OF A STOP SIGN ON EASTBOUND S. NATIONAL DRIVE AT S. NATIONAL DRIVE, ON FIRST READING. ALL AYES; MOTION PASSED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3055 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 3006. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WASSMER, WELCH, RITTMAN AND SPORTSMAN. MOTION PASSED 6-0.

- C. Approve the first reading of an ordinance to enable the City to join Show Me PACE for commercial projects only, pursuant to RSMo §67.2800 to §67.2835, and to state the terms under which the City will conduct activities as a member of such district

Community Development Director Stephen Lachky stated that the Property Assessment Clean Energy Act allowed property owners to qualify for funds for energy efficient improvements that would be paid back through annual property assessments. He added that in order for the City to join, an ordinance was required. The program was also available for residential, but staff only recommended it for commercial properties. There would not be any cost, liability or exposure to

the City with the program and no administrative duties would be required of City staff. Lachky noted that information about the program was presented at a work session on July 16. The program was a gap financing tool and the interest rate of six percent was comparable to banks.

Recommended changes to the proposed agreement included removing all references to residential, addressing the Board's concerns about indemnification and adding the by-laws.

Jan Shoemaker, Show Me PACE, said that some communities had a commercial-only program and she would provide copies of the ordinance to staff. She said that the key component of the program was that a project had to be cash flow positive and it covered components that provided efficiency beyond what was required by code. Other aspects of the program included first lien status for current and past due assessments, a primary mortgage holder was required to sign off on commercial projects and a third party would collect the funds.

Platte County First District Commissioner Dagmar Wood said that the program the county was familiar with was for residential.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **POSTPONE ACTION ON BILL NO. 3056 TO AUGUST 20, 2019. ALL AYES; MOTION PASSED 6-0.**

**D. Approve the second reading of an ordinance to amend Parkville Municipal Code Section 409.060 allowing electronic message signage in residential districts**

Mayor Johnston stated that the first reading of the ordinance was held on July 16. Community Development Director Stephen Lachky said that staff proposed two motions and recommended that the second reading be postponed until the first meeting in September.

Alderman Rittman said he did not have any financial involvement in the church and only introduced a member to Lachky.

Because the Board felt the issue was important for the full Board to consider, the consensus was that the second reading be as recommended.

IT WAS MOVED BY ALDERMAN PLUMB AND SECONDED BY ALDERMAN RITTMAN TO **POSTPONE BILL NO. 3054, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTION 409.060, SUBSECTION C, TO ALLOW ELECTRONIC MESSAGE SIGNS FOR CIVIC/INSTITUTIONAL USES IN RESIDENTIAL DISTRICTS ABUTTING A STATE OR INTERSTATE HIGHWAY VIA A CONDITIONAL USE PERMIT, TO THE SEPTEMBER 3, 2019, MEETING. ALL AYES; MOTION PASSED 6-0.**

**5. STAFF UPDATES ON ACTIVITIES**

**A. Community Development**

**1. Planning & Zoning Commission – August Meeting**

Community Development Director Stephen Lachky stated that a special meeting was scheduled for Monday, August 12, followed by a work session to provide information about medical marijuana in Missouri.

**B. Public Works**

**1. Park Flood Restoration Update**

Public Works Director Alysén Abel provided an update on flood restoration in the parks, noting that silt work began to start filling in the low-lying areas; the work required heavy machinery. Staff met with the U.S. Corps of Engineers to discuss the final design of the wetlands project and to review the condition of the area after the floods. Crews mobilized to start working on

the low water crossing project in English Landing Park and the plan was to start delivering the bridge pieces later in the week. With the addition of a temporary access road, City staff would be able to access the park to start cleaning.

Abel said that staff was working with the Main Street Parkville Association on final plans for Parkville Days, met with the Federal Emergency Management Agency (FEMA) on the first round of reimbursements and met with Midwest Public Risk to submit an insurance claim. A denial letter was required by FEMA from the City's insurance provider showing what would not be covered before any reimbursements would be issued. Abel noted that the reimbursements would be covered at 75 percent, including staff time with benefits. Any volunteer hours could be used toward the City's local match. She added that staff was working to open the park as soon as it was safe enough for the public.

**6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

Alderman Rittman provided a handout, attached as Exhibit A, providing information about a Senior Citizens Tax Relief Program offered by the state for retirees and the disabled on a fixed income to pay increases in property taxes. He said he attended the Parkville Old Towne Market Community Improvement District meeting on August 6.

Alderman Wassmer requested an update on the status of the burned house on Highway 9. Community Development Director Stephen Lachky said that the property owner was waiting on his insurance company before he could get back onto the property. The owner anticipated that work would start in mid-August. Lachky noted that if the property owner did not move forward, the City would demolish the building and notify them of the cost.

Alderman Plumb said that the Parkville Chamber of Commerce scheduled several meetings in August and the annual legislative breakfast would be held in September.

Alderman Wylie said that the Mid-American Regional Council Solid Waste Management Committee met and approved several mini-grants.

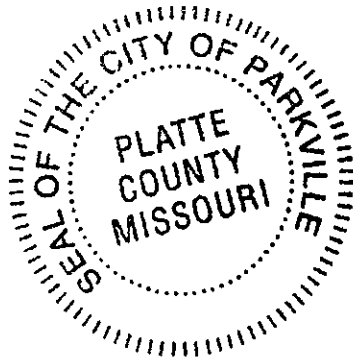
**7. ADJOURN**

Mayor Johnston declared the meeting adjourned at 8:46 p.m.

The minutes for Tuesday, August 6, 2019, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twentieth day of August 2019.

Submitted by:

*Melissa McChesney*  
City Clerk Melissa McChesney



**Dave Rittman**

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**From:** Dagmar Wood <dagmar.wood@co.platte.mo.us>  
**Sent:** Tuesday, August 06, 2019, 1:58 PM  
**To:** Dave Rittman  
**Subject:** Fwd: Property Tax Relief for Seniors/Disabled Persons

Dave, please see below in case you might run across someone this might help.

Dagmar

----- Forwarded message -----

**From:** **Dagmar Wood** <dagmar.wood@co.platte.mo.us>  
**Date:** Tue, Aug 6, 2019 at 1:57 PM  
**Subject:** Property Tax Relief for Seniors/Disabled Persons  
**To:** Anne Rogers <arogers@platteseniorcenter.org>

Anne, it was good speaking with you today. As you know, seniors on a fixed income are continuing to have difficulty with their property taxes increasing along with their home valuations. There is a Senior Citizens Tax Relief program where qualifying taxpayers aged 65 and up and also the 100% disabled can get \$750 - \$1100 in tax relief. I was hoping you could help get the word out.

In order to qualify, singles would have to have a net income of \$27,500 or less and couples \$29,500 or less. (There is a form to fill out at [www.dor.mo.gov/tax/personal/PTC](http://www.dor.mo.gov/tax/personal/PTC) and then if you go to the forms tab and search on PTC you can see the chart that lists what seniors can qualify for.)

They can call the Missouri Department of Revenue for info at 573-751-3505 as well to get information on the Missouri Property Tax Credit. More information is attached.

Thank you so much for getting the word out on this little-known tax relief programs. I hope our elderly can benefit from these.