

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, August 15, 2017, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kevin Heaton	- absent
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Brian T. Whitley	- present
Ward 2 Alderman Dave Rittman	- absent with prior notice
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator
Jon Jordan, Police Captain
Alysen Abel, Public Works Director
Stephen Lachky, Community Development Director
Matthew Chapman, Finance/Human Resources Director
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the August 1, 2017, regular meeting
- B. Approve the minutes for the August 1, 2017, work session
- C. Receive and file the July Municipal Court report
- D. Receive and file the financial report for the month ending July 31, 2017
- E. Receive and file the crime statistics for January through May 2017
- F. Approve a temporary resort liquor license with Sunday sales for Flavor Trade, Inc. at 100 South Main Street
- G. Approve memorandums of agreement with Park University to conduct the annual supervised deer hunt and permit hunt
- H. Approve the purchase of materials from Pavement Maintenance Supply, Inc. for the 2017 Crack Sealing Program
- I. Approve a construction agreement with K&G Striping, Inc. for the 2017 Pavement Marking Program
- J. Approve accounts payable from July 28 to August 10, 2017

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS PRESENTED. ALL AYES; MOTION PASSED 7-0.

4. ACTION AGENDA

- A. Hold a public hearing and adopt an ordinance to approve the 2017 tax levy for the fiscal year 2018

Finance/Human Resources Director Matthew Chapman stated that the City received the pro forma calculations from the Missouri State Auditor for the 2018 tax year. The temp levy was approved by voters in 2004 and helped to pay one-half of the 2006 Certificates of Participation. He added that in 2011 the Board of Aldermen approved keeping the levies at the maximum in order to keep sufficient reserves to cover the bonds. He said that revenue was estimated to increase by approximately \$71,000 and lowering the general levy would require the City to find other revenue sources or reduce expenditures in 2018. The Finance Committee recommended approval of the levies on August 10,

Mayor Johnston opened the public hearing and opened the floor to public comments. Hearing none, she closed the hearing.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 2939, AN ORDINANCE **SETTING THE 2017 GENERAL TAX LEVY AT \$.4653 PER \$100.00 OF ASSESSED VALUATION AND THE GENERAL-TEMP LEVY AT \$.1759 PER \$100.00 OF ASSESSED VALUATION**, ON FIRST READING. ALL AYES; MOTION PASSED 7-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 2939 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2908. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, HEATON, WELCH, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

B. Approve the second reading of an ordinance to approve a services agreement with the Platte County Assessor for Geographic Information Systems solution services

Mayor Johnston said that the first reading of the ordinance was held on August 1 and public comments were accepted at that time. Community Development Director Stephen Lachky said he did not have any additional comments since the first reading.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 2937, AN ORDINANCE **APPROVING A SERVICES AGREEMENT WITH THE PLATTE COUNTY ASSESSOR IN ORDER TO PROVIDE THE CITY WITH GIS SERVICES SOLUTIONS**, ON SECOND READING TO BECOME ORDINANCE NO. 2909. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, HEATON, WELCH, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

C. Approve the first reading of an ordinance to amend Parkville Municipal Code Section 800.050 related to plats approved prior adoption of the 2017 Public Improvement Fee Structure

Public Works Director Alysén Abel stated that in March 2017 the City approved a new four percent fee, effective April 1, based on the total cost to construct public improvements to cover engineering review, construction inspections and construction materials testing. She noted that additional language was needed to address developments recorded prior to April 1, 2017.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 2940, AN ORDINANCE **AMENDING PARKVILLE MUNICIPAL CODE SECTION 800.050 UPDATING THE PUBLIC IMPROVEMENT FEE STRUCTURE FOR PLATS APPROVED PRIOR TO APRIL 1, 2017**, ON FIRST READING AND POSTPONE THE SECOND READING TO SEPTEMBER 5, 2017. ALL AYES; MOTION PASSED 7-0.

D. Authorize staff to submit an application for a Traffic Engineering Assistance Program Grant to the Missouri Department of Transportation for the South National Drive Traffic Study

Public Works Director Alysen Abel said that the Missouri Department of Transportation (MoDOT) provided grants annually to small cities that did not have a budget for a full-time traffic engineer. She noted that the City conducted traffic engineering through on-call agreements. Staff identified the intersection at Crooked Road, South National Drive and River Hills Drive in 2016 and applied for a grant but one was not awarded. Staff revised the new application based on feedback provided by MoDOT from the 2016 application. Abel said that the four-way intersection had a two-way stop at South National Drive and River Hills Drive and a prior study determined that a four-way stop was not warranted. In response to resident concerns at the time, staff committed to reviewing the intersection again once more development had occurred. Abel noted the next phase of Cider Mill would extend to the cul-de-sac and connect to South National Drive.

Abel stated that staff received complaints from residents about the traffic flow at the three-way intersection of South National Drive north of Crooked Road. Yield signs were installed as a temporary measure until the completion of Cider Mill 7th Plat extended the existing cul-de-sac and a study could be performed to determine the best course of action. If directed by the Board of Aldermen, the application will be submitted in September.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO AUTHORIZE STAFF TO PREPARE AND SUBMIT AN APPLICATION FOR THE TRAFFIC ENGINEERING ASSISTANCE PROGRAM GRANT TO THE MISSOURI DEPARTMENT OF TRANSPORTATION FOR THE SOUTH NATIONAL DRIVE TRAFFIC STUDY. ALL AYES; MOTION PASSED 7-0.

E. Approve the first reading of an ordinance to vacate a portion of the sanitary sewer easement in Cider Mill 6th Plat

Public Works Director Alysen Abel stated that improvements for Cider Mill 6th Plat were approved in November 2016 and was under the two-year maintenance warranty. The easement was originally dedicated through the platting process when the 6th Plat was recorded. She said that the manhole was moved to the north slightly based on public improvement plans to have a more developable area on Lot 13. The developer was interested in selling the lot and requested a vacation of the easement. Abel added that staff recommended vacating a portion of the sanitary sewer easement because the area did not contain sewer facilities.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO APPROVE BILL NO. 2941, AN ORDINANCE VACATING A PORTION OF THE SANITARY SEWER EASEMENT IN CIDER MILL 6TH PLAT, ON FIRST READING AND POSTPONE THE SECOND READING TO SEPTEMBER 5, 2017. ALL AYES; MOTION PASSED 7-0.

6. STAFF UPDATES ON ACTIVITIES

A. Public Works

1. Missouri Department of Transportation “Buckle Up Phone Down” Campaign

Public Works Director Alysen Abel said that MoDOT was tackling the two most impactful actions through the “Buckle Up Phone Down” campaign. The City’s personnel policy required all City staff to wear seatbelts and prohibited cell phone use while driving. The MoDOT website featured a hall of fame and the City’s logo was added to the long list of groups that supported the campaign.

7. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Mayor Johnston noted that she attended meetings with the following: Platte County Mayors regarding the U.S. 169 Buck O'Neil Bridge and prevailing wage; a 9 Highway Corridor Community Improvement District Board of Directors; Mike Chambers with AT&T; Main Street Parkville Association; with Public Works Director Alysén Abel and downtown business and property owners regarding drainage issues; and the Mid-America Regional Council Total Transportation Policy Committee.

Mayor Johnston noted that she attended the following events: welcome reception for Parkville resident and Miss Teen USA Sophia Dominguez-Heithoff; and the Missouri Mayor's Digital Inclusion Summit regarding wireless and fiber technology, business growth and the changing technology to small cell towers.

Alderman Heaton said that the carnival for Parkville Days would start on August 17 and vendors and bands were scheduled throughout the event.

Alderman Plumb said that the committee for a Veteran's memorial would review funding recommendations from the funding subcommittee.

8. ADJOURN

Mayor Johnston declared the meeting adjourned at 7:35 p.m.

The minutes for Tuesday, August 15, 2017, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the fifth day of September 2017.

Submitted by:


City Clerk Melissa McChesney

