

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:03 p.m. on Tuesday, November 7, 2017, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kevin Heaton	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Brian T. Whitley	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Matthew Chapman, Finance/Human Resources Director
Stephen Lachky, Community Development Director
Anna Mitchell, Assistant to the City Administrator
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

A. Recognize Boy Scouts for completing Eagle Scout service projects at the Parkville Nature Sanctuary

Nature Sanctuary Director Joe Ryan introduced two local boy scouts who completed Eagle Scout service projects at the Parkville Nature Sanctuary. The scouts were Peyton Cridlebaugh and Quentin Worley. Mayor Johnston thanked the scouts for their hard work.

B. Proclaim November 9, 2017, as Kansas City Camouflage Day

Mayor Johnston presented the proclamation to Kansas City, Missouri, Police Officer Nathan Magers.

3. CONSENT AGENDA

- A. Approve the minutes for the October 17, 2017, regular meeting
- B. Approve the minutes for the October 17, 2017, work session
- C. Approve the minutes for the October 30, 2017, work session
- D. Receive and file the September 2017 sewer report
- E. Reappoint Kim Verhoeven and Keith Cary to the Planning and Zoning Commission through May 2021
- F. Approve a temporary resort liquor license with Sunday sales for White Horse Café to be located at 6325 Lewis Street (formerly Rusty Horse Tavern)
- G. Authorize staff to transfer funds from the Emergency Reserve Fund to the Brink Meyer Debt Service Fund and Brush Creek Debt Service Fund sufficient to cover the payment of bond principal, interest and fees due and paid on September 1, 2017

- H. Approve a professional services agreement with the Institute for Building Technology and Safety for on-call building permit review and inspection services
- I. Receive and file the proposed 2018 budget for the 9 Highway Corridor Community Improvement District
- J. Approve accounts payable from October 14 to November 2, 2017

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS PRESENTED. ALL AYES; MOTION PASSED 8-0.

4. ACTION AGENDA

A. Adopt an ordinance to approve a lease agreement with New Cingular Wireless PCS, LLC and AT&T Mobility Corporation, its manager, to continue to maintain a telecommunications tower on City-owned property at 6407 NW Graden Road

City Administrator Joe Parente stated that the City entered into a 20-year lease agreement with an affiliate of American Tower. In early 2017 the City sent a notice of termination that was effective November 30, 2017. The previous lease agreement included a one-time \$20,000 payment and a subsequent \$20,000 payment for the prior three years. The proposed lease agreement was for 15 years with a \$30,000 payment for the first year and an annual increase of 3.5 percent to become effective November 14, 2017. Parente noted that the revenue would be put into the General Fund.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2954, AN ORDINANCE APPROVING A LEASE AGREEMENT WITH NEW CINGULAR WIRELESS PCS, LLC, AND AT&T MOBILITY CORPORATION, ITS MANAGER, TO CONTINUE TO MAINTAIN A TELECOMMUNICATIONS TOWER ON CITY-OWNED PROPERTY AT 6407 NW GRADEN ROAD, ON FIRST READING. ALL AYES; MOTION PASSED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2954 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2920 ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, HEATON, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

B. Adopt an ordinance to amend Ordinance No. 2873 amending the 2017 Operating Budget and 2017-2022 Capital Improvement Program for the General Fund

Finance/Human Resources Director Matthew Chapman stated that the budget amendment would increase the 2017 budget by \$70,000 and the projected 2017 expenditures were lower than budgeted which would offset the increase in the budget.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2955, AN ORDINANCE AMENDING ORDINANCE NO. 2873 AMENDING THE 2017 GENERAL FUND OPERATING BUDGET AND THE 2017-2022 CAPITAL IMPROVEMENT PROGRAM, ON FIRST READING. ALL AYES; MOTION PASSED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2955 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2921. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, HEATON, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

C. Approve a construction agreement with Wick Buildings for the construction of the Parks storage building

Public Works Director Alysén Abel stated that the new storage building would house parks vehicles and equipment and the best location was determined to be next to the parks headquarters building in English Landing Park. Olsson Associates provided recommendations for the building, which would be placed in the floodplain, and the Board of Zoning Adjustment approved a floodplain variance in August. The Community Land and Recreation Board recommended that staff bid out the project. A bid opening was held in August and one bid was received. Staff rebid the project and one bid was also received from the same bidder.

Abel noted that the project would span over two budget cycles and the total budget included landscaping and screening. She said that the parks storage building was a similar sized project to the building at the wastewater treatment plant and the costs were similar. Staff felt comfortable with the one bid received and recommended that the Board approve the construction contract.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A CONSTRUCTION AGREEMENT WITH WICK BUILDINGS FOR THE CONSTRUCTION OF THE PARKS STORAGE BUILDING IN THE AMOUNT OF \$80,090. ALL AYES; MOTION PASSED 8-0.

D. Adopt an ordinance to approve the final plat for Cider Mill Ridge 7th Plat– Case No. PZ17-06B; FiveStar Lifestyles, LLC, applicant

Alderman Heaton noted that he would abstain from the vote because of financial reasons.

Mayor Johnston stated that the first reading of the ordinance was presented on October 17 and public comments were accepted.

Community Development Director Stephen Lachky said that the Planning and Zoning Commission requested alternate design options for the connection to South National Drive. At the meeting on October 10, the Commission recommended approval of option three to extend the road through the existing bulb on South National Drive to the new development.

At the first reading of the ordinance at the October 17 meeting, the Board of Aldermen voted to approve an alternate design for option two that would divide the connecting roads by a raised emergency pathway to be maintained by the homeowners' association. The National homeowners' association expressed concerns with the revised option that included the condition for long-term maintenance and legal liability.

Several residents shared their opposition to the Board's proposed design through e-mail. Staff maintained its original recommendation for option three to include two access points into the new development. Lachky added that an estimated 580 vehicle trips would be added with the new development and an additional access point would help with traffic flow. Two ordinance options were included in the agenda packet for the Board's consideration.

Discussion focused on traffic flow, emergency vehicle access, maintenance of the emergency pathway, safety, the effects of the new development on traffic and the City maintaining the emergency pathway. Public Works Director Alysén Abel stated that the emergency pathway would require mowing, snow plowing and maintenance that the City was not staffed to handle.

Further discussion focused on requiring realtors and developers to notify future property owners of future plans for development near the property. Lachky said that he had discussed the issue with the city attorney who said that some cities required property owners to sign an affidavit stating they were made aware of plans and some required signs. He added that staff could help to a certain extent on future plans to detail future development.

The following provided public comments in favor of option three for two access points into Cider Mill Ridge 7th Plat:

Nancy Fahey, 5900 S. National Drive; Michaela Bays, 5902 S. National Drive; and Nick McLean, 5895 S. National Drive.

The Board further discussed traffic flow, traffic control measures and the effect of speed bumps on the City and residents.

Additional public comments were received from:

Nancy Fahey, 5900 S. National Drive; Mike Eustrom, 9489 Lime Stone Road; and Michaela Bays, 5902 S. National Drive.

Clerk's Note: Prior to the Board of Aldermen meeting, correspondence was received from Bill and Connie Elam, 5899 S. National Drive; Lung Tan, 5898 S. National Drive; and Nancy Fahey, 5900 S. National Drive; attached as Exhibit A.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2950A, AN **ORDINANCE APPROVING THE FINAL PLAT FOR CIDER MILL RIDGE 7TH PLAT, A SUBDIVISION IN PARKVILLE, PLATTE COUNTY, MISSOURI, SUBJECT TO STAFF'S RECOMMENDED CONDITIONS AS NOTED IN THE POLICY REPORT, ON FIRST READING. MOTION PASSED 7-0-1 (HEATON ABSTAINED).**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2950A ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2922. AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0-1 (HEATON ABSTAINED).

E. Approve the second reading of an ordinance to amend Parkville Municipal Code Section 405.020, Table 405-2 to allow Recreation – Indoor, Limited uses in the “OTD” Old Town District as a conditional use subject to the discretionary review process in Municipal Code Section 403.050

Mayor Johnston stated that the first reading of the ordinance was presented on October 17 and public comments were accepted. Community Development Director Stephen Lachky said that the proposed ordinance was amended from the first reading to include two exhibits detailing the text amendments instead of being written into the ordinance. Mayor Johnston noted that the retail ordinance for first floor retail on Main Street from the railroad tracks to Second Street remained in effect.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2951, AN **ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE TITLE IV, SECTION 405.020 DISTRICTS & USES, TABLE 405-2: USE TABLE, TO ALLOW RECREATION – INDOOR, LIMITED USES IN THE “OTD” OLD TOWN DISTRICT AS A CONDITIONAL USE (C) SUBJECT TO THE DISCRETIONARY REVIEW PROCESS IN SECTION 403.050, SUBJECT TO CHANGES BY AND AS RECOMMENDED BY THE PLANNING AND ZONING COMMISSION, ON SECOND READING TO BECOME ORDINANCE NO. 2923. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, HEATON, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.**

F. Adopt an ordinance to approve a conditional use permit to construct a Trylon T200 self-supporting SCADA communications tower at Utility Water Well No. 7 located at 300 South

Main Street in Platte Landing Park – Case No. PZ17-20; Missouri American Water Company, applicant (postponed from the October 17, 2017, meeting)

Mayor Johnston noted that the item was postponed from the October 17, 2017, meeting.

Community Development Director Stephen Lachky stated that prior to the October 17th meeting the conditional use permit request was not reviewed by the Community Land and Recreation Board (CLARB) and the item was postponed to give them time for review prior to Board action. He said a special meeting was held on November 2nd and CLARB concluded that the proposed location for the tower was not the most ideal location in the park and the motion failed by a vote of 0-6.

Discussion focused on the proposed location and why it was chosen and other possible locations for the tower.

Scott Keith, Missouri American Water, stated that a temporary tower could be placed or they could use the tower at its downtown Parkville location. He said that they could not demolish the old plant and have the tower working before the new plant was operational. Keith noted that they looked at placing the tower on the property but because of water lines a foundation could not be poured. He said delaying the demolition of the downtown plant was feasible and the backup plan was to keep the downtown plant operational. He added that the proposed location would have the least impact on the water rate payers.

Further discussion focused on benefits to the City and downtown for collocating opportunities at the proposed location. Keith noted that if the conditional use permit was denied the next option would be to continue operating the downtown plant and to research other locations. He added that Missouri American Water was willing to powder coat the tower to help conceal it in the park.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2952, AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT FOR MISSOURI AMERICAN WATER COMPANY TO CONSTRUCT A TRYLON T200 SELF-SUPPORTING SCADA COMMUNICATIONS TOWER AT UTILITY WATER WELL NO. 7 IN PLATTE LANDING PARK AT 300 SOUTH MAIN STREET, SUBJECT TO CONDITIONS, ON FIRST READING. MOTION FAILED 1-7.

G. Approve the second reading of an ordinance to approve a conditional use permit to allow offsite storage, staging and assemblage of heavy equipment and materials for public utility and infrastructure construction, fronting on or with reasonable access to a state or county highway generally located at the northwest corner of I-435 and Highway 152, northeast of the intersection of Highway N and NW Jones-Meyer Road – Case No. PZ17-19; JDJ Commercial Properties, LLC, applicant

Mayor Johnston stated that the first reading of the ordinance was presented on October 17 and public comments were accepted.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2953, AN ORDINANCE APPROVING A CONDITIONAL USE PERMIT TO ALLOW OFFSITE STORAGE, STAGING AND ASSEMBLAGE OF HEAVY EQUIPMENT AND MATERIALS FOR PUBLIC UTILITY AND INFRASTRUCTURE CONSTRUCTION, FRONTING ON OR WITH REASONABLE ACCESS TO A STATE OR COUNTY HIGHWAY ON PARCEL NO. 20-3.0-07-000-000-003.001 (34.66 ACRES, MORE OR LESS) GENERALLY LOCATED AT THE NORTHWEST CORNER OF I-435 AND MO-HIGHWAY 152, SUBJECT TO CONDITIONS, ON SECOND READING TO BECOME ORDINANCE NO. 2924. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, HEATON, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

6. STAFF UPDATES ON ACTIVITIES

A. Administration

1. City Hall Closed – Veterans Day November 10, 2017

Finance/Human Resources Director Matthew Chapman stated that City offices would be closed on Friday, November 10 in observance of Veterans Day.

B. Police Department

1. Deer Count

Police Chief Kevin Chrisman provided an update on the deer hunts at Park University, noting that three bucks were taken, which was the least amount in the prior three years.

C. Public Works

1. US-169 Buck O'Neil Bridge

Mayor Johnston said that she attended several meetings to discuss funding of the US-169 Buck O'Neil Bridge. She noted that Public Works Director Alysén Abel drafted a letter for the Mid-America Regional Council (MARC) for the Board's review and asked for confirmation from the Board that the City's position in the letter was acceptable.

Public Works Director Alysén Abel stated that two options for the bridge included full closure or keeping it open during construction. The City's position was to keep the bridge open during construction because of the large number of commuters in Parkville that used the bridge daily.

Abel noted that Kansas City, Missouri, approached MARC and requested all of the next round of Missouri Surface Transportation Program grant funding. The City planned to apply for the grant funds for the improvements to Route 9. She added that the City was in full support of the project but did not support the request from Kansas City to use the grant funds.

The consensus of the Board was for staff to distribute the letter as written.

Public Works Director Alysén Abel stated that the City received notice that it was going to receive additional money from the Missouri Department of Transportation through the Traffic Engineering Assistance Program grant for a traffic study of the South National and NW Crooked Road area. The study would not be completed until 2019 and with the new development of Cider Mill Ridge 7th Plat being constructed by then it would help the City capture new traffic counts.

7. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

A. Discussion on Public Input at Board of Aldermen meetings

Mayor Johnston stated that after the October 17 meeting she wanted to address public input with the Board because she was unsure that the Rules of Order adhered to the intent of what the Board wanted to do. She asked that the Board review the information she distributed at the meeting prior to the November 21 meeting; handouts attached as Exhibit B.

Mayor Johnston said she and City Administrator Joe Parente met with school officials for tax increment financing application for the APEX Plaza project. She also noted that Ed Bradley's brother passed away the prior week, she attended the Missouri Municipal League West Gate meeting where the future of municipal courts was discussed and that under 1,000 tickets were sold for Ghost Stories on October 28.

8. ADJOURN

Mayor Johnston declared the meeting adjourned at 9:01 p.m.

The minutes for Tuesday, November 7, 2017, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the twenty-first day of November 2017.

Submitted by:

Melissa McChesney
City Clerk Melissa McChesney



Exhibit A
11/21/17 Board of
Aldermen

Alysen Abel

From: Connie Elam <bcelam12@gmail.com>
Sent: Tuesday, November 07, 2017 11:27 AM
To: Alysen Abel
Cc: niefahay@yahoo.com
Subject: Parkville Board of Aldermen Meeting 11-7-17

Mr Abel,

My name is Bill Elam. My wife (Connie) and I will be unable to attend tonight's Board of Aldermen meeting because of conflicts. We wanted to attend tonight's meeting. We did attend the meeting back on Sept 12, 2017 where the discussion seemed to focus on the few houses trying to protect their cul-de-sac environment. We live at 5899 S National Drive and are very concerned about the current high traffic volume to and from Crooked Road. It is already becoming more dangerous to get in and out of our own drive way, especially during peak work hours, because of the increasing higher speed, higher volume traffic. There has been several near miss accidents on our street as a result of traffic using S National Dr/Limestone Rd as a short cut to and from Crooked Rd. The new development sits directly behind our house. We see the plat lay out and construction every day. It is obvious what will happen to the traffic on S National Drive in front of our house if there is only one entrance (at the pool) to/from the new development. The traffic volume has to increase. Making a bad situation worse. The logical solution is to have two entrances so the new development traffic as an option to exit the shortest distance to get to and from Crooked Road.

Thank you for the consideration.

Bill & Connie Elam
5899 S National Drive

Alysen Abel

From: Lung Tan <drlung69@yahoo.com>
Sent: Tuesday, November 07, 2017 12:02 PM
To: Emily A. Tan; Mitch Weber; Alysen Abel; Doug Wylie; Robert Lock; Nan Johnston
Cc: nlefahey@yahoo.com; nbays@mawdpathology.com
Subject: Re: S National Drive Traffic Concerns - Found word(s) barn in the Text body

Dear Alderman:

I am in favor of through street on National Drive. There is just too much traffic coming through that section of the neighborhood.

There is a neighborhood park located on south National Drive that has children playing there periodically but I think there would be more kids using it except for the high level of traffic scaring them off.

A through street should disperse the traffic evenly to alleviate all the speeding and congestion on this stretch of National Drive.

Additionally, the approximately 60 new houses should have an additional entry point into their development for first responders in the case of an emergency.

Unfortunately, I will not be able to attend tonight's council meeting due to illness. However, I implore you to weigh the benefits of all the current residents of National Drive and the future homeowners of the current developing lots against the few self-interested voices of owners on the cul de sac.

Thank you,

Dr. Lung Tan Heartland Ankle and Foot Center 5202 Faraon Suite A St. Joseph, MO 64506

On Tuesday, November 7, 2017 11:03 AM, Emily A. Tan <EmilyATan@outlook.com> wrote:

Dear Alderman:

I am in favor of through street on National Drive. Several months ago, my dog was hit in front of my home by a red minivan. As I was attempting to retrieve my dog from the road, I was almost hit twice by two separate vehicles who failed to even slow down as I was in the road.

Further, there is a small park located at the turn on National Drive that is barely used by the children in the area due to high traffic concerns. A few months ago, in the middle of the morning, a speeding driver struck a utility pole directly in front of the park.

A through street should disperse the traffic evenly to alleviate all the speeding and congestion on this small stretch of National Drive.

Additionally, the approximately 60 new houses should have an additional entry point into their development for first responders in the case of an emergency.

Unfortunately, I will not be able to attend tonight's council meeting due to illness. However, I implore you to weigh the benefits of all the current residents of National Drive and the future homeowners of the current developing lots against the few self-interested voices of owners on the cul de sac.

Thank you,

Emily A. Tan
5898 S. National Drive | Parkville, MO 64152
Phone: (417) 763-7332 |
Email: EmilyATan@outlook.com |

From: Mitch Weber <mitchweber@gmail.com>
Sent: Monday, November 6, 2017 5:53:24 PM
To: aabel@parkvillemo.gov; dwylie@parkvillemo.gov; rlock@parkvillemo.gov; njohnston@parkvillemo.gov
Cc: nlefahey@yahoo.com; nbays@mawdpathology.com
Subject: S National Drive Traffic Concerns

Hi,

My name is Mitch Weber. I live at 5896 S. National Drive. I am emailing you about my concern over the increased traffic along S National Drive and the public access at Barn Hill Road for the 7th Platte of Cider Mill Ridge.

I understand the Board of Aldermen plan to vote on Tuesday about the temporary cul de sac issue at the end of S National. **I am in favor of a through street** instead of a cul de sac. We already deal with traffic issues along our street on a daily basis and with the addition of the new development, the more options the better for drivers to get to Crooked Road.

I can't even keep track anymore how many times I've almost been hit backing into my driveway coming home. I back in because backing out while leaving is the more dangerous option.

The safety of the families along S National Drive needs to be the most important issue in making sure the original plans of a through street is constructed for the new development.

I apologize I won't be able to make it to the meeting Tuesday evening. Please feel free to share my comments.

Mitch Weber
5896 S National Drive
Parkville, MO 64152
(816)315-1912

From: [nancy fahey](#)
To: [Nacaela Bays](#); [Melissa McChesney](#)
Cc: [Joe Parente](#); [Alysen Abel](#); [Stephen Lachky](#); [Kevin L. Chrisman](#); [Jon Jordan](#); [cwilliams@publiclawfirm.com](#)
Subject: Re: Response to Safety South National Drive
Date: Tuesday, November 7, 2017 9:35:11 PM
Attachments: [Board of Aldermen Presentation Nov 17 Fahey.pptx](#)

Ms McChesney,

Attached please find the powerpoint prepared for the November 2017 Board of Aldermen meeting. Please note I corrected slide 5 to indicate there is only one marked pedestrian crosswalk in Cider Mill Ridge.

Stephen, would like to thank you for an honest summary of the issues presented to you by the residents. We felt like our concerns were heard and understood and presented effectively to the city leadership.

There is more work to be done to improve the safety of the neighborhood. We look forward to working with the city to determine safe and workable solutions.

Thank you sincerely,
Nancy Fahey

On Thursday, October 26, 2017 11:26:14 AM CDT, Melissa McChesney <mmcchesney@parkvillemo.gov> wrote:

Ms. Fahey,

Per your request for additional information received on October 24, 2017, below are responses to your inquiries:

1. Summary of all traffic data that was reviewed by staff in regards to speed and volume.

Information about traffic data was presented at the Planning & Zoning Commission meeting on October 10, 2017. The attached staff analysis was presented at the meeting along with Exhibit J, the traffic survey summary. This staff analysis details how and when City staff gathered the information on pages 7 and 8. In addition, City staff presented traffic information to the Board of Aldermen on October 17, 2017 (see attached). The traffic summary information was reviewed by staff as well as by George Butler Associates (GBA), the City's on-call traffic engineer.

Based on information received, City staff and GBA estimates approximately 10 trips per day per additional residential lot according to Institute of Transportation Engineers trip generation rates. It is estimated that approximately 580 additional vehicle trips per day will

be generated as a result of new development within the Cider Mill Ridge – Seventh Plat.

2. Additional detail on decisions made by City staff related to additional signage, speed bumps and slope guidelines.

Public Works Director Alysen Abel provides the following information in regards to this portion of your request as follows:

- The City does not currently have a policy with regard to traffic calming devices. They are typically reviewed on a case-by-case basis. The Institute of Transportation Engineers (ITE) provides standards for traffic calming devices. According to ITE, speed bumps shall not be installed on roadways that exceed 8% slope. City staff measured the slope of the roadway around the S. National Drive loop and determined that the majority of the slopes exceeded 8%. Furthermore, the roadway is a residential collector and the installation of a speed bump would impact emergency response times. ITE does not recommend speed bumps on emergency routes.
- The request for additional signage was reviewed by Public Works and Police Department staff. There are warrants in the Manual on Uniform Traffic Control Devices (MUTCD) regarding the placement of signs. City staff also consulted with the City's on-call engineer and based on the lack of traffic accidents, traffic volumes and speeds of the roadway, no signs were warranted. Because of the concern about the safety at this intersection, City staff decided to install yield signs on the minor legs of the intersection to further reinforce what should already be happening at the intersection. Once the new development is constructed, City staff will review the need for additional signage at the 3-way intersection. For the new phase of Cider Mill Ridge, there will be one stop sign installed on Barn Hill Road for northbound traffic. No additional stop signs are warranted at the intersection of Barn Hill Road and S. National Drive in accordance with MUTCD.

Melissa McChesney, MRCC
City Clerk | City of Parkville
8880 Clark Avenue | Parkville, MO 64152
(816) 741-7676 | Fax: (816) 741-0013



From: nancy fahey [<mailto:nlefahey@yahoo.com>]

Sent: Tuesday, October 24, 2017 12:12 AM
To: Aysen Abel <AAbel@parkvillemo.gov>
Cc: Kevin L. Chrisman <kchrisman@parkvillemo.gov>; Jon Jordan <jjordan@parkvillemo.gov>; Stephen Lachky <SLachky@parkvillemo.gov>; Melissa McChesney <mmcchesney@parkvillemo.gov>; Joe Parente <JParente@parkvillemo.gov>; Nacaela Bays <nbays@mawdpathology.com>
Subject: Re: Safety South National Drive

Ms Abel,

Thank you for your response.

I will personally notify the residents along S. National Drive south of Lime Stone Road of the upcoming meeting on November 7th so they have an opportunity to attend, or provide their input/concerns ahead of time re this matter.

I respectfully request a summary of the traffic data that was reviewed by staff re speed and volume for S. National Drive and Lime Stone Road prior to the November 7th meeting. Please include the following in this summary: names and position of the staff who reviewed the data; date(s) when the data was collected (dd/mm/year); time of day data was collected; length of time the data was collected for each collection period; method used to collect the data and the site(s) along these roads where the data was collected.

I also respectfully request additional detail on decisions stated in your email prior to the November 7th meeting. Please clarify why additional signage is not warranted at this time. Regarding speed bumps, clarify what portions of S. National Drive are too steep for speed bumps. What are the specific slope guidelines you referred to and where do the guidelines come from?

Thank you in advance for the information requested. I have included Ms Bays from our neighborhood on this email as she received a response from you as well regarding the traffic safety issues in our neighborhood.

Nancy Fahey

From: Aysen Abel <AAbel@parkvillemo.gov>
To: nancy fahey <nlefahey@yahoo.com>
Cc: Kevin L. Chrisman <kchrisman@parkvillemo.gov>; Jon Jordan <jjordan@parkvillemo.gov>; Stephen Lachky <SLachky@parkvillemo.gov>; Melissa McChesney <mmcchesney@parkvillemo.gov>; Joe Parente <JParente@parkvillemo.gov>
Sent: Monday, October 23, 2017 4:10 PM
Subject: RE: Safety South National Drive

Ms. Fahey,

I appreciate your email. Stephen Lachky (Community Development Director) is out until later this week, so I thought I would respond to your email in his absence.

The Planning Commission met to discuss the new phase of Cider Mill on September 13th. Although this was not a public hearing, there was an opportunity for the members of the public to comment about the application. There were several members of the public in favor of the new development with the thru street, and several who opposed it. This item was postponed until the following month and the developer was encouraged to develop a plan that considered the public's concerns.

At the Planning Commission meeting on October 10th, the developer presented three options for consideration. Several members of the public opposed the thru street, but no one spoke in favor of it. The Planning Commission ultimately approved the plan with a thru street and an island in the existing cul-de-sac.

During the Board of Aldermen meeting on October 21st, the Aldermen were seeking a compromise to balance all of the concerns of the public. There was only one person who commented during the meeting, he was in opposition of the thru street and strongly encouraged the alternative with the emergency access. The Board of Aldermen approved the first reading of an ordinance for the single point of public access at Barn Hill Road, with an emergency access through the existing cul-de-sac.

Since the first Planning Commission meeting on September 13th, staff reviewed the traffic data collected in the S. National and Limestone areas. The data includes both speed and volume. The speed and volume are consistent with the residential collector type of roadway. This information was presented at the second Planning Commission meeting on October 10th and to the Board of Aldermen on October 21st.

Staff has reviewed your request for additional signage and speed bumps. It was determined that additional signs are not warranted at this time. When the new development is constructed, there will be additional signage installed. Staff reviews requests for speed bumps on a case-by-case basis. Staff determined that speed bumps cannot be installed on S. National Drive because the slope of the roadway is too steep.

The second reading at the next Board of Aldermen meeting on Tuesday, November 7th. The meeting will be in the Board Room of City Hall at 7:00pm. If you cannot attend the

meeting, please feel free to submit any information the Melissa (the City Clerk) for their consideration prior to noon on Thursday, November 2nd.

Alysen

Alysen M. Abel, P.E.

Public Works Director

City of Parkville

8880 Clark Ave

Parkville, MO 64152

816-741-7676

www.parkvillemo.gov

aabel@parkvillemo.gov



From: Melissa McChesney

Sent: Thursday, October 19, 2017 10:25 AM

To: nancy fahey <nlefahey@yahoo.com>; CityHall <cityhall@parkvillemo.gov>

Cc: Kevin L. Chrisman <kchrisman@parkvillemo.gov>; Jon Jordan <jjordan@parkvillemo.gov>; Alysen Abel <AAbel@parkvillemo.gov>; Stephen Lachky <SLachky@parkvillemo.gov>

Subject: RE: Safety South National Drive

Ms. Fahey,

In looking back at my e-mails my response on May 15, 2017, was that I was forwarding your e-mail to Police Chief Kevin Chrisman, Captain Jon Jordan and Public Works Director Alysen Abel. I'm not able to search for an e-mail from them in response to your May 15th e-mail, but they are all copied on my response here and can follow-up with you.

I am copying Community Development Director Stephen Lachky on this e-mail as well. He oversees the Planning & Zoning Commission and has a thorough knowledge of the development and the current application. We will add your public comments to the record for the Board of Aldermen's consideration at the November 7, 2017, Board of Aldermen meeting.

Mr. Chrisman, Mr. Jordan, Ms. Abel or Mr. Lachky have been copied on this e-mail. Each of them may be able to respond to your concerns.

Thank you,

Melissa

Melissa McChesney, MRCC
City Clerk | City of Parkville
8880 Clark Avenue | Parkville, MO 64152
(816) 741-7676 | Fax: (816) 741-0013



From: nancy fahey [<mailto:nlefahey@yahoo.com>]
Sent: Wednesday, October 18, 2017 8:47 PM
To: Melissa McChesney <mmcchesney@parkvillemo.gov>; CityHall <cityhall@parkvillemo.gov>
Cc: Kevin L. Chrisman <kchrisman@parkvillemo.gov>; Jon Jordan <jjordan@parkvillemo.gov>; Alysen Abel <AAbel@parkvillemo.gov>
Subject: Re: Safety South National Drive

Ms McChesney,

It has been 4 months since I sent my email to you expressing my concerns over the traffic and safety issues on S. National Drive. I have not received any follow-up to my issue.

Since I wrote my concern to you, I and other Parkville residents living on S. National Drive attended the September zoning board meeting where the entrances to Platte 7 in Cider

Ridge were discussed. Neighbors living at the very end of S. National Drive were there to petition that their temporary cul de sac remain a cul de sac, resulting in one entrance to Platte 7 with 56 new homes. A number of residents went on the record to tell the zoning board the decision to close off the planned exit will add to the traffic issues being felt by all residents living at the National from Crooked Road to Bell Road. The zoning board said whereas traffic concerns were outside of their jurisdiction, they would pass on our concerns to the city council where our issue could be addressed. It has come to my attention that a decision has been made, the cul de sac remains, and the traffic from Platte 7 will spill onto S. National Drive.

The issues stated in my initial email to you remain. Traffic continues to increase in the area as more houses are added. The last traffic study was done **at least** three years ago. Since that time the town homes on and off of Lime Stone have nearly been completed. Most of the homes south of Lime Stone on National Drive have been completed. The homes off of Promenade are going in. And 56 new homes will soon be built in Platte 7. The traffic at certain times of the day is that of a busy street, not a neighborhood street. This stretch of road is used by resident of River Hills Estates, Walnut Creek and others as a cut through to and from Bell Road. The speed limit of 25 mph is often not adhered to. Cars blatantly pass cars doing the speed limit.

The safety of residents is of concern, just like it was for the few houses on the cul de sac. The stretch of road from Crooked to Bell needs speed bumps/humps and stop signs strategically placed to slow down those that ignore the speed limit.

I respectfully request a response to my issue and a stated plan from the City Council to address the safety concerns expressed by me and the other residents who attended the zoning meeting.

Thank you,

Nancy Fahey

From: Melissa McChesney <mmcchesney@parkvillemo.gov>
To: Nancy Fahey <nlefahey@yahoo.com>; CityHall <cityhall@parkvillemo.gov>
Cc: Kevin L. Chrisman <kchrisman@parkvillemo.gov>; Jon Jordan <jjordan@parkvillemo.gov>; Alysen Abel <AAbel@parkvillemo.gov>
Sent: Monday, May 15, 2017 12:25 PM
Subject: RE: Safety South National Drive

Ms. Fahey,

Thank you for sharing your concerns about traffic and safety at S. National Drive. Your e-mail has been forwarded to Police Chief Kevin Chrisman, Police Captain Jon Jordan and Public Works Director Alysén Abel.

Melissa McChesney, MRCC

City Clerk | City of Parkville

8880 Clark Avenue | Parkville, MO 64152

(816) 741-7676 | Fax: (816) 741-0013

-----Original Message-----

From: Nancy Fahey [mailto:nlefahey@yahoo.com]

Sent: Monday, May 15, 2017 12:21 PM

To: CityHall

Subject: Safety South National Drive

I have lived on South National Drive for three years and continue to witness an increase flow of traffic as the neighborhood continues to be built out. And the number of people driving over the posted speed limit grows. Recently a light post was taken out by a driver driving too fast and trying to pass drivers obeying the speed limit. Though the police periodically patrol the area, something needs to be done to get drivers to slow down. As the neighborhood grows, there are many more children living on South National and the risk for injury increases. Speed bumps and or stop signs strategically placed are needed.

Thank you for your attention to this matter.

Nancy Fahey

5800 South National Drive

Parkville MO 64152

Sent from my iPhone

Cul-de-sac Cider Mill Ridge at the National

Not in favor
Our reasons why

S. National Drive Cider Mill Ridge at the National

0.6 mile stretch from Crooked Road to Limestone Rd
25 mph

24 ½ Feet wide (narrower than Riss & Thousand Oaks

32 homes with avg 33 feet of driveway pulling in from
and out onto the road.

Issue with cut through traffic at Crooked Road to Bell
Road and vice versa

Visibility issues at pool area and when cars are parked
on street

Unique stretch of road not found in Riis Lake or
Thousand Oaks – more concentration of homes for
length of road with traffic concern

Expanding traffic issue

CONCERN: One entry/exit to Plat 7 increases traffic on
already congested S. National Drive





In Comparison Riss Lake

1.7 mile road (64th St entrance to start of dam)

25 mph

No homes along road in new section (1 mile)

24 homes with driveways on Lake View Road in a 0.7 section of road (dam to Quail Ridge)

Road Width varies but at least 30 feet

No issue with cut through traffic from adjoining neighborhoods

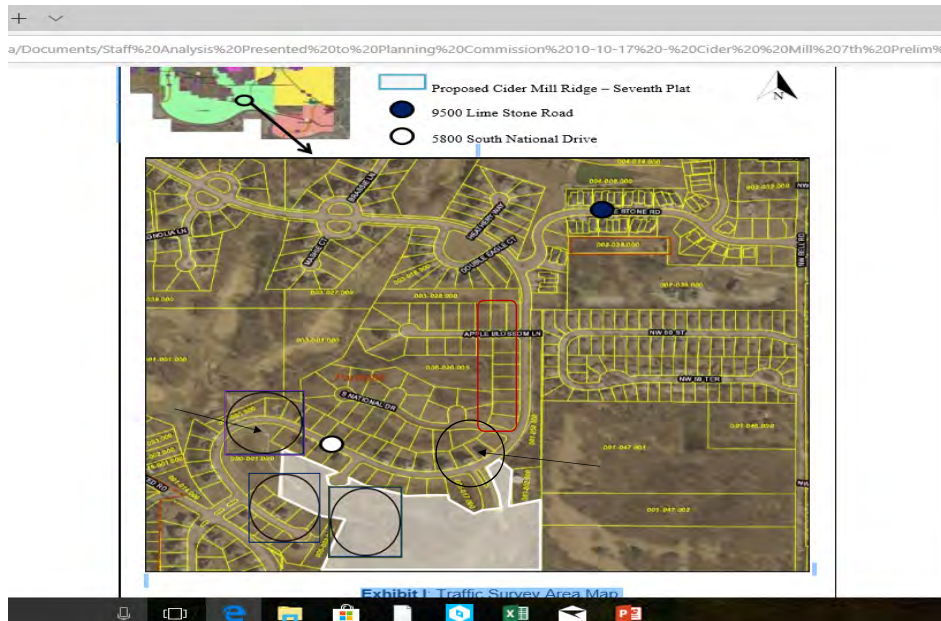


Traffic Safety Issues – Volume*

- Volume of traffic exceeds estimations for resident traffic
 - Traffic study used to make decisions in May of 2016 is now outdated
 - 1190 units per day during period when only 30 homes existed in Cider Mill Ridge
 - Cider Mill Ridge traffic at that time would only have been 300 units per day using ITE standards
 - Expect some traffic from within the National Community to have use of S. National Drive – reasonable amount?
 - Per LifeStyles –Cider Mill Ridge will have 135 homes when development complete – 1350 units of traffic
 - Cut through traffic from outside neighborhoods contributing to excessive traffic revealed in 2016 survey? (Walnut Creek, River Hills, Bluffs - roughly 700-800 cars from 2016 study).
- Volume of traffic exceeds and compounds the issue now and in near future
 - 60 homes built to date = 600 units of traffic
 - 17 more homes slated to be built on Promenade, Apple Blossom and S. National = 170 units of traffic
 - 58 more homes to be built in Plat 7 = 580 units of traffic
 - 890 units per day from cut through traffic using 2016 data (could be higher with further build out of neighborhoods like River Hills Estates)
 - Est. Total=2,240 units* on a 0.6 mile stretch of narrow, low visibility road with one pedestrian crosswalks

*Volume estimates based on Institute of Transportation Engineers (ITE) manual – 10 units per single resident dwelling.

Points of Reference



Pedestrian Safety

One pedestrian crosswalk exists in Cider Mill Ridge near entry to the park (#3 on map). Another is needed by the community pool (#4 on map). The Community pool is located at corner of S. National Dr. and Barn Hill Drive (access road to Plat 7). That corner is shown in picture on the right. Both crossings are of concern, but in particular the crossing by the pool sits at the top of a hill and off of a curve in the road, making visibility a concern. A school bus stop was adjusted from this corner due to visibility issues. Barn Hill Drive is where all cars from Plat 7 would enter/exit if the cul-de-sac is approved.



Proposed Solutions to Traffic Volume Issues Reasons and Benefits to Road

- Implement Option #3 from the Planning Commission Analysis:

Option #3 – One Roundabout and Marked Pedestrian Crosswalk Based on feedback of option #2 from City staff, the applicant created third design option, where the existing cul-de-sac on South National Dr. is extended, but traffic calming mechanisms are included in the form of a roundabout and marked pedestrian crosswalk at the proposed walking trail through Tract B to the community pool at 5905 South National Dr. (see Exhibit L). The City's Public Works Dept., Police Dept., and SPFPD prefer this option as two points of access would be provided to the subdivision, and appropriate traffic calming would be added along South National Dr. For this option, staff will require the developer enter into a right-of-way maintenance agreement with the city, outlining the maintenance responsibilities of the developer for private improvements in the public right-of-way

Proposed Solutions to Traffic Volume Issues Reasons and Benefits to Road

- Open S. National Dr. to Plat 7, creating the round-a-bout to calm traffic for the residents at the south tip of the road
 - Keeps traffic slow for the **9** homes
 - Appeals to the new **58** homes in Plat 7 with two access point options
 - Diverts SOME traffic from the **36** homes along S. National Dr.
- Divert traffic off S. National Dr.
 - Slow the growth of traffic by homes on S. National Drive between Crooked Road and Lime Stone Road
 - Shift traffic away from pedestrian crosswalks at pool and playground enhancing SAFETY of families
 - Decrease traffic flowing to Lime Stone Road
- Provide a compromise to manage the expanding traffic flow issues in our community
 - Plat 7 access, if reduced from planned two entries to one, will force traffic onto S. National Drive (58 homes = estimated additional 580 trips per day using ITE traffic estimate standards)
 - Keeping the cul-de-sac appeals to only 9 homes while allowing additional access through the neighborhood appeals to the 36 current and 58 additional homes.
 - Encourage children from cul-de-sac to play in park directly behind their homes (make park even better!)
- Form a resident safety committee to discuss Traffic Safety Issues and accomplish further accommodations for Cider Mill Ridge, their families and guests

Nan Johnston

From: Joe Parente
Sent: Tuesday, October 31, 2017 10:12 AM
To: Melissa McChesney; Nan Johnston
Cc: cwilliams@publiclawfirm.com
Subject: Public Comment at Board Meetings

In reviewing the Board rules, if we want to tighten up the public comment portion of our meetings (except for public hearings), I believe we would be permitted to enforce the following:

For items on the action agenda:

1. A member of the public must submit their name to the Clerk by noon of the board meeting
2. The member of the public may only provide comment at the designated time for public comment (at the beginning of the meeting). No public comment may be permitted once the Board moves to the action agenda (notwithstanding the Board may ask for clarification from the member of the public or applicant, but the respondent may not use this opportunity to provide additional public comment).
3. All remarks should be addressed to the Board of Aldermen as a whole and not to any individual member or to staff. The Board is not required to respond to questions. They simply accept the public comment and thank the speaker.
4. The Mayor may limit the speaker to a total of 3 minutes. The Clerk shall time the speaker.
5. The Mayor may further limit the total time devoted to any given agenda item (discretionary - 15 minutes?)

Please let me know your thoughts. Strictly enforcing the rule falls within the spirit and intent of the Board Rules (generally described below in the Introduction). We can still be accommodating to the public, but the structure will help both the Board and the members of the public.

Also, Melissa, would you review the below timer, and let me know if this would work at Board meetings?

Thanks.

<https://www.microsoft.com/en-us/store/p/free-timer/9wzdncrdd1g9>

INTRODUCTION

Pursuant to Missouri state law, the Board of Aldermen of a fourth class city may enact rules and regulations to govern its own proceedings and the transaction of its business. These rules, therefore, having been adopted by the Board of Aldermen, are intended to guide the efforts of its members, acting collectively, in conducting the business of the City of Parkville. These rules are intended to facilitate, and not obstruct the conduct of business by providing an orderly and consistent framework for conducting such meetings. They preserve the rights of all to fully participate in the proceedings and assist in an orderly discussion.

The Board of Aldermen is a single, ongoing governing body; the will of the majority shall be the decision of the body. These rules shall apply to all official proceedings conducted by the Board of Aldermen, in all its capacities, except those proceedings which by law requires a different procedure.

These rules may be amended by resolution at any time by the Board of Aldermen. They shall remain in effect upon adoption by resolution and until otherwise amended or suspended.

RULE 7: PUBLIC COMMENT

A member of the public is allowed to speak before the Board of Aldermen during regular meetings. Each speaker is limited to three (3) minutes under Citizen Input for comments on issues not listed on the action agenda. A member of the public must submit to the city clerk his/her name, address and the subject to be presented, along with any supporting materials, by noon on the day of the Board meeting. Unless unusual circumstances dictate otherwise, the Board of Aldermen will not make a decision on an issue(s) presented by an individual or group during that particular meeting but may refer any item to staff for action or additional analysis. (Boy Scouts, Girl Scouts, and other similar youth civic/service members will be recognized during Citizen Input and are therefore exempt from the notification requirement.)

Public comment will be accepted on all items on the action agenda. At the mayor's discretion, speakers may be limited to three (3) minutes. A member of the public cannot yield the balance of their public comment time to another member of the public. In addition, the mayor may limit the total time devoted to public comment on any given agenda item, provided that proponents and opponents of the action are given equal opportunity to comment.

After being recognized by the mayor, each member of the public addressing the Board of Aldermen shall go to the podium, state his/her name and address and who he/she is representing. All remarks should be addressed to the Board of Aldermen as a whole and not to any individual member or to staff. The names, addresses and a general overview of the public comments will be entered in the minutes.

Joseph D. Parente, AICP, ICMA-CM
City Administrator
City of Parkville
8880 Clark Avenue
Parkville, MO 64152
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jparente@parkvillemo.com





BOARD OF ALDERMEN
CITY OF PARKVILLE, MISSOURI

— A G E N D A —
NOVEMBER 7, 2017

MEETING SCHEDULE

- 5:45 p.m. Executive Session per RSMo 610.021(2)
- 6:00 p.m. Work Session
- 7:00 p.m. Regular Meeting

MAYOR
Nanette K. Johnston

WARD 1 ALDERMEN

Tina Welch
Kevin Heaton

WARD 2 ALDERMEN

Dave Rittman
Brian T. Whitley

WARD 3 ALDERMEN

Robert Lock
Douglas P. Wylie

WARD 4 ALDERMEN

Marc Sportsman
Greg Plumb

Welcome to the City of Parkville Board of Aldermen Meeting

The Board of Aldermen encourages citizen participation in local government processes. The following rules have been adopted to facilitate the transaction of business during the meeting. Please take a moment to review the rules before the meeting begins:

- Turn all cellular phones, pagers, beepers and other noise-making devices off or to "silent mode."
- Always speak from the podium using the microphone. This ensures that all remarks are accurately and properly recorded. Only one speaker should be at the podium at a time. Speakers are requested to state their name, address and who he/she is representing, if applicable, before delivering any remarks.
- Speakers should limit their comments so as not to exceed three (3) minutes. Speakers cannot yield the balance of their public comment time to another member of the public. If you have documentation or other materials to present to the Board of Aldermen, provide them to the City Clerk for distribution and filing with the official record of the meeting.
- Unless unusual circumstances dictate otherwise, the Board of Aldermen will not make a decision on an issue(s) presented by an individual or group during that particular meeting, but may refer any item to staff for action or additional analysis.
- The public is allowed to speak during public hearings. A time limit cannot be imposed on a speaker during a public hearing. Any comments intended for public hearings shall be spoken during those hearings and not during the CITIZEN INPUT section of the agenda.
- The CITIZEN INPUT section provides citizens a forum to address the Board of Aldermen on matters that pertain to or involve the City of Parkville government, but which do not appear on the printed agenda. It shall be no longer than a total of 15 minutes, which would be the cumulative time of all speakers for a particular meeting, and which may be waived at the discretion of the Mayor. Groups intending to speak on the same subject matter are encouraged to select a spokesperson whose total presentation time shall be limited to five (5) minutes. Speakers are encouraged to not make comments that have already been spoken.
- All remarks should be addressed to the Board of Aldermen as a whole and not to any individual member or to staff.

The City of Parkville Board of Aldermen welcomes your participation and appreciates your cooperation. If you would like additional information about the Board of Aldermen or its proceedings, please contact the City Clerk at (816) 741-7676 or visit the City's website at <http://parkvillemo.gov>.