

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:05 p.m. on Tuesday, December 17, 2019, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Tina Welch	- present
Ward 1 Alderman Philip Wassmer	- present
Ward 2 Alderman Brian T. Whitley	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator  
Kevin Chrisman, Police Chief  
Stephen Lachky, Community Development Director  
Alysen Abel, Public Works Director  
Matthew Chapman, Finance/Human Resources Director  
Anna Mitchell, Assistant to the City Administrator  
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**A. Recognize Jeremy Franklin for his donation to the Parkville Police Community Assistance Fund**

Police Chief Kevin Chrisman thanked Jeremy and Pete Franklin for their donation to the Police Community Assistance Fund, noting that they had given cheesecakes to City staff for the last several years and for the previous three to four years had donated several thousands of dollars to the Fund.

**3. CONSENT AGENDA**

- A. Approve the minutes for the December 3, 2019, regular meeting
- B. Receive and file the November Municipal Court report
- C. Receive and file the financial report for the month ending November 30, 2019
- D. Receive and file the crime statistics for January through October 2019
- E. Authorize staff to transfer funds from the Transportation Fund to the Projects Fund for the Route 9 Improvements Project
- F. Approve a professional services agreement with Confluence for the 2020 Master Plan update
- G. Approve accounts payable from November 27 to December 12, 2019

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTION FOR EACH ITEM, AS PRESENTED.** ALL AYES; MOTION PASSED 8-0.

**4. ACTION AGENDA**

**A. Approve the second reading of an ordinance to adopt the 2020 Operating Budget and 2020-2025 Capital Improvement Program**

Mayor Johnston said that the first reading was presented on December 3. City Administrator Joe Parente said that changes were made in the Sewer Fund budget and included carrying over capital projects that were not completed or because invoices would not be paid until 2020. A total of \$136,700 was added to the sewer capital outlay budget.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3066, AN ORDINANCE **ADOPTING THE 2020 OPERATING BUDGET AND THE 2020-2025 CAPITAL IMPROVEMENT PROGRAM**, ON SECOND READING TO BECOME ORDINANCE NO. 301. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**B. Approve the second reading of an ordinance to classify all employee positions and establish compensation for such classifications for fiscal year 2020**

Mayor Johnston said that the first reading was presented on December 3. Finance/Human Resources Director Matthew Chapman said that the salary schedule had been revised to adjust the salaries for four police officers. He noted that the money was included in the budget, but was not reflected in the salary ordinance at the first reading.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3067, AN ORDINANCE **APPROVING THE CLASSIFICATION OF EMPLOYEE POSITIONS AND ESTABLISHING COMPENSATION RANGES FOR FISCAL YEAR 2020**, ON SECOND READING TO BECOME ORDINANCE NO. 3018. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**C. Approve the first reading of an ordinance to amend various sections of Parkville Municipal Code Chapter 703 to increase sewer rates**

Public Works Director Alysen Abel stated that the proposed sewer rate increase for 2020 was five percent. Abel said that a sewer allocation study was completed by Springsted in 2016 to determine a reasonable transfer from the Sewer Fund to the General Fund to cover sewer-related expenses. The 2020 budget included a transfer of 65 percent of the recommended transfer.

Abel said that sewer rates had steadily increased in previous years and the prior three years included a ten percent increase each year. The five percent increase in 2020 would be used to cover the additional transfer to the General Fund to get closer to the recommended amount from the study. She noted that the Platte County Regional Sewer District approved a five percent increase on usage only.

Discussion focused on the future Missouri Department of Natural Resources requirements for sewer plant updates. Abel said that money was programmed in future budgets and the City's State Revolving Fund loan could be renewed to help pay for the required improvements.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3074, AN ORDINANCE **AMENDING SECTION 703.040 OF THE PARKVILLE MUNICIPAL CODE IMPLEMENTING A FIVE PERCENT INCREASE TO THE SEWER BASE CHARGE, SEWER USAGE CHARGE AND SURCHARGE FOR CUSTOMERS OF THE PARKVILLE SEWER SYSTEM**, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 21, 2020. ALL AYES; MOTION PASSED 8-0.

**D. Approve the second reading of an ordinance to approve an agreement with the Missouri Highways and Transportation Commission to install and maintain Purple Heart City signs**

Mayor Johnston said that the first reading was presented on December 3. No additional information was presented.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3068, AN ORDINANCE APPROVING AN AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TO INSTALL AND MAINTAIN PURPLE HEART CITY SIGNS NEXT TO EXISTING CITY LIMIT SIGNS ON WESTBOUND HIGHWAY 45 EAST OF KLAMM ROAD, EASTBOUND HIGHWAY 45 WEST OF BELL ROAD AND WESTBOUND ROUTE 9 NEAR RIVERCHASE, ON SECOND READING TO BECOME ORDINANCE NO. 3019. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**E. Approve the second reading of an ordinance to approve an agreement with the Missouri Highways and Transportation Commission to install and maintain Tree City USA signs**

Mayor Johnston said that the first reading was presented on December 3. No additional information was presented.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3069, AN ORDINANCE APPROVING AN AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TO INSTALL AND MAINTAIN TREE CITY USA SIGNS NEXT TO EXISTING CITY LIMIT SIGNS ON WESTBOUND HIGHWAY 45 EAST OF KLAMM ROAD, EASTBOUND HIGHWAY 45 WEST OF BELL ROAD AND WESTBOUND ROUTE 9 NEAR RIVERCHASE, ON SECOND READING TO BECOME ORDINANCE NO. 3020. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**F. Approve the second reading of an ordinance to approve the Downtown Parkville Redevelopment Plan, establish the redevelopment area as a blighted area, authorize certain tax abatements within the redevelopment area and approve the Downtown Parkville Redevelopment Plan Policy**

Mayor Johnston said that the first reading was presented on December 3. No additional information was presented.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3070, AN ORDINANCE APPROVING THE DOWNTOWN PARKVILLE REDEVELOPMENT PLAN PURSUANT TO CHAPTER 353 OF THE REVISED STATUTES OF MISSOURI, ESTABLISHING THE REDEVELOPMENT AREA DESCRIBED THEREIN AS A BLIGHTED AREA, AUTHORIZING CERTAIN TAX ABATEMENTS WITHIN THE REDEVELOPMENT AREA, AND APPROVING THE DOWNTOWN PARKVILLE REDEVELOPMENT PLAN POLICY, ON SECOND READING TO BECOME ORDINANCE NO. 3021. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**G. Adopt an ordinance approving an amendment of certain documents in connection with a plan for an Industrial Development Project for Six At Park, LLC**

Alderman Plumb recused himself because he was an employee of Park University.

Community Development Director Stephen Lachky said that Chapter 100 allowed for a sales tax exemption on construction materials. Completion of the Six at Park project was originally anticipated in October, but due to weather and delays caused by an unknown storm drain they were

behind schedule. The Chapter 100 would expire on December 31 and Foutch Brothers requested an extension through July 1, 2020. Staff requested both readings of the ordinance because the exemption would expire before the next Board of Aldermen meeting.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3075, AN ORDINANCE **APPROVING THE AMENDMENT OF CERTAIN DOCUMENTS IN CONNECTION WITH A PLAN FOR AN INDUSTRIAL DEVELOPMENT PROJECT FOR SIX AT PARK, LLC, ON FIRST READING. ALL AYES; MOTION PASSED 8-0.**

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3075 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 3022. ALL AYES BY ROLL CALL VOTE: WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 7-0.

Alderman Plumb returned to the meeting at 7:39 p.m.

**H. Adopt an ordinance to amend Parkville Municipal Code Section 215.020, Subsection 3 to modify the hours where operation of any tools or equipment used in construction, drilling, earthmoving, excavating or demolition work that creates noise is prohibited**

Community Development Director Stephen Lachky stated that provisions were added to the Parkville Municipal Code in June 2004 to address construction noise which was allowed from 7 a.m. to 8 p.m. on weekdays and 10 a.m. to 8 p.m. on weekends. Lachky said that developers, builders and contractors had reached out to staff and said it was overly burdensome in some circumstances.

Discussion focused on including a distance requirement, adding a clause to allow construction noise outside of the timeframes with a staff-approved permit and looking at reasonable exceptions to the ordinance. The Board was concerned that the proposed change to the weekend start time would be cause issues for residents.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3076, AN ORDINANCE **AMENDING PARKVILLE MUNICIPAL CODE SECTION 215.020, SUBSECTION 3 TO MODIFY THE HOURS WHERE OPERATION OF ANY TOOLS OR EQUIPMENT USED IN CONSTRUCTION, DRILLING, EARTHMOVING, EXCAVATING OR DEMOLITION WORK THAT CREATES NOISE IS PROHIBITED, ON FIRST READING. MOTION FAILED 0-8.**

**I. Approve Work Authorization No. 119 with North Hills Engineering for the McAfee Sewer Force Main Replacement**

Public Works Director Alysen Abel said that the force main was located in English Landing Park west to the wastewater treatment plant. A total of seven repairs were made over the past two years due to failures in the degraded pipe material. Staff wanted to be proactive and strategically repair the force main over several budget years. The design of all three phases of the project was included in the work authorization. The first phase would be completed in 2020, the second phase in 2021 and the third phase in 2022. She added that a new line would be laid parallel to the existing line and would be changed over when the new line was in place.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE WORK AUTHORIZATION NO. 119 WITH NORTH HILLS ENGINEERING FOR THE MCAFEE SEWER FORCE MAIN REPLACEMENT IN THE AMOUNT OF \$34,573. ALL AYES; MOTION PASSED 8-0.

**J. Approve the second reading of an ordinance to accept storm sewer public improvements and associated maintenance bonds for Townhomes at the National**

Mayor Johnston said that the first reading was presented on December 3. No additional information was presented.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3071, AN ORDINANCE **ACCEPTING THE PUBLIC STORM SEWER IMPROVEMENTS AND ASSOCIATED MAINTENANCE BONDS FOR THE TOWNHOMES AT THE NATIONAL**, ON SECOND READING TO BECOME ORDINANCE NO. 3023. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**K. Approve the second reading of an ordinance to accept street and storm sewer public improvements and associated maintenance bonds for Meadows at Creekside Phase 1**

Mayor Johnston said that the first reading was presented on December 3. No additional information was presented.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3072, AN ORDINANCE **ACCEPTING THE STREET AND STORM SEWER PUBLIC IMPROVEMENTS AND ASSOCIATED MAINTENANCE BONDS FOR MEADOWS AT CREEKSIDE PHASE 1**, ON SECOND READING TO BECOME ORDINANCE NO. 3024. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**L. Approve the second reading of an ordinance to accept street and storm sewer public improvements and associated maintenance bonds for Creekside Village Phase 1**

Mayor Johnston said that the first reading was presented on December 3. No additional information was presented.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3073, AN ORDINANCE **ACCEPTING THE STREET AND STORM SEWER PUBLIC IMPROVEMENTS AND ASSOCIATED MAINTENANCE BONDS FOR CREEKSIDE VILLAGE PHASE 1**, ON SECOND READING TO BECOME ORDINANCE NO. 3025. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

**M. Approve the first reading of an ordinance with the Missouri Highways and Transportation Commission for the widening of Route 9 from Highway 45 to Lakeview Drive**

Public Works Director Alysén Abel stated that maintenance agreement included the back of the curb to the right-of-way line and included the greenspace and trails along Route 9 from Highway 45 to Lakeview Drive. She noted that City staff maintained areas along Highway 45 and as more areas along Route 9 were improved similar agreements would be considered.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3077, AN ORDINANCE **APPROVING A MAINTENANCE AGREEMENT WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION OF THE DEPARTMENT OF TRANSPORTATION FOR THE WIDENING OF ROUTE 9 FROM ROUTE 45 TO LAKEVIEW DRIVE**, ON FIRST READING AND POSTPONE THE SECOND READING UNTIL JANUARY 7, 2020. ALL AYES; MOTION PASSED 8-0.

**N. Accept right-of-way and easements from River North Development associated with the Route 9 improvements from Route 45 to Lakeview Drive**

Public Works Director Alysén Abel said that negotiations for easements continued and payments for easements and right-of-way were being finalized. She said that the City needed to accept the right-of-way and easements before they could be recorded with Platte County. River North Development was paid for a portion of the easements and they donated other portions.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO **ACCEPT RIGHT-OF-WAY AND EASEMENTS FROM RIVER NORTH DEVELOPMENT ASSOCIATED WITH THE ROUTE 9 IMPROVEMENTS FROM HIGHWAY 45 TO LAKEVIEW DRIVE**. ALL AYES; MOTION PASSED 8-0.

**5. STAFF UPDATES ON ACTIVITIES**

**A. Administration**

**1. City Hall Closed December 24-25, 2019 and January 1, 2020**

Finance/Human Resources Director Matthew Chapman said that City Hall would be closed December 24-25, 2019, for Christmas and January 1, 2020, for New Year's Day.

**B. Police Department**

**1. Christmas on the River Recap**

Police Chief Kevin Chrisman said that Christmas on the River was held on December 6 and there were no significant incidents. The only issues were with buses and parking.

**2. Shop with a Cop**

Police Chief Kevin Chrisman said that the Police Department's annual Shop with a Cop event was held on December 15. A total of 26 children shopped and several citizens donated money and volunteered their time to help wrap gifts. He thanked aldermen Wylie and Wassmer and City Administrator Joe Parente for their help wrapping gifts and Bonnie Buckmaster, Shakedra Knight and Matthew Chapman for their help at the cash registers.

Chrisman said that the Police Department and the Leawood, Kansas Police Department jointly arrested two individuals who shoplifted at Price Chopper on November 16.

**6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

Alderman Rittman shared his concerns that the traffic light on Route 9 at Park U was holding up traffic. Public Works Director Alysén Abel said she had contacted the Missouri Department of Transportation (MoDOT) about the issue.

Alderman Sportsman thanked staff for coordinating the holiday party. He added that Gallery of Trees was held on December 12 and was well attended.

Alderman Wassmer said he had spoken with downtown merchants about business during Christmas on the River and they told him that sales were high.

Alderman Wylie requested an update on electricity in the park and Abel responded that the project was delayed because of the snow, but was close to being completed. Wylie reminded the public that candidate filing for the April 2020 election started on December 17.

City Administrator Joe Parente said that staff was notified that the City received a \$400,000 grant from

MoDOT for the improvements on Route 9 at Sixth Street. The City's portion of the grant would be funded by Chapter 100 sales tax savings from the Six at Park project, by the developer and with City funds.

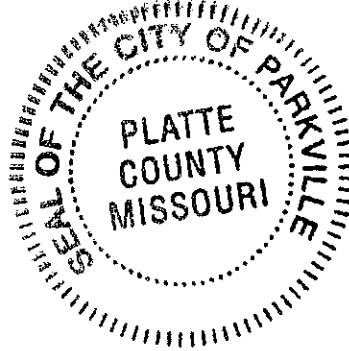
**7. ADJOURN**

Mayor Johnston declared the meeting adjourned at 8:39 p.m.

The minutes for Tuesday, December 17, 2019, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the seventh day of January 2020.

Submitted by:

Melissa McChesney  
City Clerk Melissa McChesney



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