

**1. CALL TO ORDER**

A regular meeting of the Board of Aldermen was convened at 7:09 p.m. on Tuesday, December 18, 2018, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Tina Welch	- present
Ward 1 Alderman Philip Wassmer	- present
Ward 2 Alderman Brian T. Whitley	- present ( <i>arrived at 7:55 p.m.</i> )
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- absent with prior notice
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator  
Kevin Chrisman, Police Chief  
Alysen Abel, Public Works Director  
Stephen Lachky, Community Development Director  
Matthew Chapman, Finance/Human Resources Director  
Anna Mitchell, Assistant to the City Administrator  
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

**2. CITIZEN INPUT**

**A. Recognize Friends of Parkville Nature Sanctuary Fall Photo Contest Winners**

Parkville Nature Sanctuary Director Joe Ryan and Alderman Sportsman presented a certificate to September winner Phil Jeffries. October winner Bob Thompson and November winner Doug Thomas were not in attendance.

**B. Recognize Ken Parrish and the organizers of Turkey Trot**

Mayor Johnston recognized Ken and Doreen Parrish, Melissa Walsh, Stacey Slover and Marty Wesley for their work on the Turkey Trot event held annually on Thanksgiving Day.

**3. CONSENT AGENDA**

- A. Approve the minutes for the December 4, 2018, regular meeting
- B. Receive and file the November Municipal Court report
- C. Receive and file the financial report for the month ending November 30, 2018
- D. Receive and file the crime statistics for January through October 2018
- E. Approve the 2019 Parkville Economic Development Council investment renewal and public services agreement
- F. Approve accounts payable from December 1 to December 13, 2018

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS AMENDED. ALL AYES; MOTION PASSED 6-0.

**4. ACTION AGENDA**

**A. Approve or reject the alternate slate of nominations for the Parkville Old Towne Market Community Improvement District through June 2020**

Mayor Johnston said that the Parkville Old Towne Market Community Improvement District submitted the latest alternate slate on December 14 that included the addition of Alderman Dave Rittman as the City's representative.

Alderman Rittman explained that he would abstain from the vote because his name was on the proposed slate.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN PLUMB TO APPROVE RESOLUTION NO. 18-014 APPROVING THE APPOINTMENTS OF GORDON COOK, TOM HUTSLER AND MILTON WRIGHT AS BUSINESS OPERATOR REPRESENTATIVES; AND DAVE WILLIAMS AND DAVE RITTMAN (CITY REPRESENTATIVE) AS PROPERTY OWNER REPRESENTATIVES TO THE PARKVILLE OLD TOWNE MARKET COMMUNITY IMPROVEMENT DISTRICT THROUGH JUNE 2020. MOTION PASSED 5-0-1 (RITTMAN ABSTAINED).

**B. Approve the second reading of an ordinance to adopt the 2019 Operating Budget and 2019-2024 Capital Improvement Program**

Mayor Johnston stated that the first reading of the ordinance was presented on December 4. There were not any additional staff comments or public comments for the item.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3010, AN ORDINANCE ADOPTING THE 2019 OPERATING BUDGET AND THE 2019-2024 CAPITAL IMPROVEMENT PROGRAM, ON SECOND READING TO BECOME ORDINANCE NO. 2976. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WASSMER, WELCH, RITTMAN AND SPORTSMAN. MOTION PASSED 6-0.

**C. Approve the second reading of an ordinance to classify all employee positions and establish compensation for such classifications**

Mayor Johnston stated that the first reading of the ordinance was presented on December 4. Finance/Human Resources Director Matthew Chapman stated that since the first reading was held, a correction was made to the pay ranges to reflect the two percent range adjustments and slight corrections to the salaries of a few positions. The ordinance included a two percent merit increase based on a satisfactory evaluation and the remaining 50 percent of the salary survey recommendations. Because the changes had been made to the ordinances, staff recommended both readings be done at the meeting.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3011, AN ORDINANCE APPROVING THE CLASSIFICATION OF EMPLOYEE POSITIONS AND ESTABLISHING COMPENSATION RANGES, ON FIRST READING. ALL AYES; MOTION PASSED 6-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3011 ON SECOND READING BY TITLE ONLY TO BECOME ORDINANCE NO. 2977. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WASSMER, WELCH, RITTMAN AND SPORTSMAN. MOTION PASSED 6-0.

**D. Approve the first reading of an ordinance to authorize a ballot question to impose a local parks sales tax**

City Administrator Joe Parente provided an overview of the proposed ballot question; presentation

attached as Exhibit A. He stated that in 2016 the Board of Aldermen adopted the Parks Master Plan update that set forth future plans, funding and improvement recommendations for the parks. In 2017, the Board discussed implementing a sales tax at the strategic planning session. After research of additional recommendations, the Board directed staff to prepare an ordinance for the April 2, 2019, general municipal election at the 2018 strategic planning session.

Community Land and Recreation Board (CLARB) members Michelle Flamm and Adam Zink spoke in favor of the parks sales tax. Flamm provided an overview of the overarching priorities that came from public input and Zink reviewed the future projects from the Plan and said that CLARB held a work session to determine the top three priorities for the parks.

Alderman Plumb provided an update on the Veteran's Memorial, noting that the location was moving slightly to the west to open up more space on the east and north sides.

Alderman Whitley joined the meeting at 7:55 p.m.

Discussion focused on the uncertainty of the Platte County parks sales tax and the importance of parks in Parkville.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3016, AN ORDINANCE **AUTHORIZING A BALLOT QUESTION TO IMPOSE A LOCAL PARKS SALES TAX OF ONE-HALF OF ONE PERCENT FOR LOCAL PARKS**, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 2, 2019. ALL AYES; MOTION PASSED 6-0.

**E. Approve a purchase order with Thoroughbred Ford for a Ford F-350 4x4 Super Duty truck for the Public Works Department**

Public Works Director Alysén Abel stated there were ten trucks in the Public Works fleet and one was rotated out annually when a new truck was purchased. The truck would be equipped with a snow plow and salt spreader. In 2017, the City saw cost savings because the bid process began early. The truck was ordered in December 2017 and delivered in 2018 and staff was repeating the same process in 2019. Two bids were received at the bid opening.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A PURCHASE ORDER WITH THOROUGHbred FORD FOR A FORD F-350 4X4 SUPER DUTY TRUCK IN THE AMOUNT OF \$29,720.36; AND, ONCE THE TRUCK IS FULLY EQUIPPED, DECLARE ONE OF THE FORD TRUCKS AND ASSOCIATED EQUIPMENT AS SURPLUS PROPERTY FOR AUCTION. ALL AYES; MOTION PASSED 6-0.

**F. Approve Work Authorization No. 103 with North Hills Engineering for the Sanitary Sewer Repairs Phase 4 Project**

Public Works Director Alysén Abel said that closed circuit televising of the sanitary sewer lines was completed annually and every two years staff planned for a major repair program. The project was originally planned for design in 2018 and construction in 2019. However, due to overages in other sewer projects and emergency fixes, staff deferred both to 2019 so construction would not be pushed back. The work authorization was approved by the Finance Committee on December 10.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE WORK AUTHORIZATION NO. 103 WITH NORTH HILLS ENGINEERING FOR THE SANITARY SEWER REPAIRS PHASE 4 PROJECT IN THE AMOUNT OF \$20,700. ALL AYES; MOTION PASSED 6-0.

**G. Approve the second reading of an ordinance to rezone six parcels of land, approximately**

**49.01 acre generally located at the southwest quadrant of the intersection of I-435 and Highway 45 from “BP” Business Park District to “I-2-P” Light Industrial District – Case No. PZ18-18E; Brian Mertz, Parkville Development 50, LLC, applicant**

Mayor Johnston stated that the first reading of the ordinance was presented on December 4. There were not any additional staff comments or public comments for the item.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3014, AN ORDINANCE REZONING SIX PARCELS OF LAND, 49.01 ACRES, MORE OR LESS, GENERALLY LOCATED ON THE SOUTHWEST QUADRANT OF THE INTERSECTION OF I-435 AND HIGHWAY 45 FROM “BP” BUSINESS PARK DISTRICT TO “I-2-P” LIGHT INDUSTRIAL DISTRICT, ON SECOND READING TO BECOME ORDINANCE NO. 2978. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN AND SPORTSMAN. MOTION PASSED 7-0.

**H. Approve the second reading of an ordinance approving a preliminary development plan for Creekside Industrial, a planned industrial development consisting of pad sites for office/service and industrial uses on approximately 49.01 acres, generally located on the southwest quadrant of the intersection of I-435 and Highway 45 – Case No. PZ18-18F; Brian Mertz, Parkville Development 50, LLC, applicant**

Mayor Johnston stated that the first reading of the ordinance was presented on December 4. There were not any additional staff comments or public comments for the item.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 3015, AN ORDINANCE APPROVING AN APPLICATION FOR PRELIMINARY DEVELOPMENT PLAN FOR CREEKSIDE INDUSTRIAL, A PLANNED INDUSTRIAL DEVELOPMENT CONSISTING OF PAD SITES FOR OFFICE/SERVICE AND INDUSTRIAL USES ON 49.01 ACRES, MORE OR LESS, GENERALLY LOCATED ON THE SOUTHWEST QUADRANT OF THE INTERSECTION OF I-435 AND HIGHWAY 45, ON SECOND READING TO BECOME ORDINANCE NO. 2979. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, WASSMER, WELCH, RITTMAN AND SPORTSMAN. MOTION PASSED 7-0.

**I. Approve a license agreement with Charles A. Hubbard for shared use of driveway access and water service via an existing driveway and well on City-owned property**

Community Development Director Stephen Lachky stated that an existing home built in 1989 was located on the property and the driveway access cut through City-owned property, which was acquired through judicial foreclosure. He noted that because there was not a record of easements or formal agreements, the proposed license agreement would allow the property owner to continue to use the water well and driveway. Maintenance would be completed by the property owner and improvements could not be made without the City’s approval. The license agreement could be transferred to future owners.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A LICENSE AGREEMENT WITH CHARLES A. HUBBARD FOR SHARED USE OF DRIVEWAY ACCESS AND WATER SERVICE VIA AN EXISTING DRIVEWAY AND WELL ON CITY-OWNED PROPERTY. ALL AYES; MOTION PASSED 7-0.

**5. STAFF UPDATES ON ACTIVITIES**

**A. Administration**

**1. City Hall Closed December 24-25, 2018 and January 1, 2019**

Finance/Human Resources Director Matthew Chapman said that City Hall would be closed on December 24-25, 2018, for Christmas and January 1, 2019 for New Year's Day.

**2. January 1, 2019 Meeting Rescheduled to January 2, 2019**

City Clerk Melissa McChesney said that because the first Tuesday in January was New Year's Day, the regular Board of Aldermen meeting was rescheduled to Wednesday, January 2, 2019.

**B. Police Department**

**1. Park Village Christmas Luncheon Recap**

Police Chief Kevin Chrisman said that the annual senior luncheon was held on December 11 and some of the food was donated by Al Burns. Residents, emergency responders, Mayor Johnston, aldermen and City staff attended.

**2. Shop with a Cop – December 16, 2018**

Police Chief Kevin Chrisman said that the 9<sup>th</sup> Annual Shop with a Cop was held on December 16 and 22 children were helped. He thanked Wal-Mart who donated furniture to a Parkville family, his officers, donors and staff for their hard work.

**3. Deer Count**

Police Chief Kevin Chrisman provided an update to the deer archery hunt at Park University that began on September 15, 2018, and would end on January 15, 2019, noting that 15 deer had been taken.

Chrisman also spoke about the fireworks ordinance that would let Parkville residents discharge fireworks on the evening of New Year's Eve.

Mayor Johnston noted that the deer taken were harvested and given to local shelters and food banks. She recognized Sergeant Laura Shaded for her hard work on the events.

**6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS**

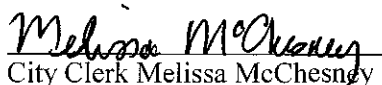
Mayor Johnston thanked staff and the Board of Aldermen for their hard work in 2018.

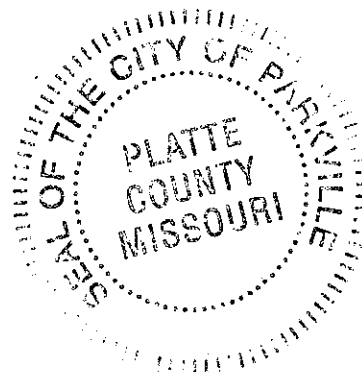
**7. ADJOURN**

Mayor Johnston declared the meeting adjourned at 8:28 p.m.

The minutes for Tuesday, December 18, 2018, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the second day of January 2019.

Submitted by:

  
City Clerk Melissa McChesney





Parkville Parks  
Proposition P  
Local Parks Sales Tax

Parkville  
**PARKS**  
Master Planning

# 2016 Parks Master Plan

- Nearly 400 participants
- Online forums
- In person focus groups
- Open Houses
- Festival booths
- One year long process

Vision

The City of Parkville will enjoy an accessible, safe and connected community park system, providing regionally significant destinations and preserving and enhancing Parkville's unique natural resource base while maintaining and creating a variety of unique recreational activities

Parkville  
**PARKS**  
Master Planning



## Future Costs

- 2016 Parks Master Plan estimates:
  - \$4.8 Million to \$7.7 Million
- Current funding averages \$150,000 annually for maintenance and new projects.
- Grants contribute up to \$50,000 annually. At the current funding rate, the Parks Master Plan would take an estimated 24-38 years.

# Funding

## Master Plan Findings

- Parkville does not have a dedicated funding source for Parks. Parkville should consider alternate sources of revenue for parks.
- It is possible that County tax contributions may one day be reduced or eliminated.

## Recommendations

- Consider a ½ cent sales tax for 10 years or in perpetuity dedicated solely to Parks. This could provide approx. \$500,000 annually or \$5 million over 10 years.
- Increase operating budget of Parks to match the national median.



OFFICIAL BALLOT  
ELECTION  
CITY OF PARKVILLE, MISSOURI  
APRIL 2, 2019

Proposition P

Shall the City of Parkville, Missouri, be authorized to impose a sales tax of one-half of one percent (1/2 of 1%) for the purpose of providing funding for local parks including land, facilities and operations for the City for a period of ten (10) years?





# Community Results and CLARB Priorities

Parkville  
PARKS  
Master Planning

## 2016 Master Plan Community Results

- From discussions, three overarching priorities stood out:
  - Loop Trail completion and general trail connections
  - Continue to provide natural areas for passive recreation and wildlife benefit
  - Additional athletic fields (multi-purpose and baseball)

Parkville  
PARKS  
Master Planning



## 2018 CLARB Prioritization

- In November, the Community Land and Recreation Board took a closer look at the 2016 Master Plan.
- From this work session, the top three priorities defined are:
  - Trail Connectivity
  - Ball Fields
  - Upgrade and maintenance of smaller neighborhood parks and trails

## Projects we would like to see completed

- Brush Creek Trail
- Completion of the loop trail
- Completion of the wetlands project
- Construction of the multipurpose and baseball fields
- Additional parking to accommodate new items
- More trail connections within the city, improving park access to as many residents as possible