

1. CALL TO ORDER

A regular meeting of the Board of Aldermen was convened at 7:00 p.m. on Tuesday, December 19, 2017, at City Hall located at 8880 Clark Avenue, Parkville, Missouri, and was called to order by Mayor Nanette K. Johnston. City Clerk Melissa McChesney called the roll as follows:

Ward 1 Alderman Kevin Heaton	- present
Ward 1 Alderman Tina Welch	- present
Ward 2 Alderman Brian T. Whitley	- present
Ward 2 Alderman Dave Rittman	- present
Ward 3 Alderman Robert Lock	- present
Ward 3 Alderman Douglas Wylie	- present
Ward 4 Alderman Marc Sportsman	- present
Ward 4 Alderman Greg Plumb	- present

A quorum of the Board of Aldermen was present.

The following staff was also present: Joe Parente, City Administrator
Kevin Chrisman, Police Chief
Alysen Abel, Public Works Director
Matthew Chapman, Finance/Human Resources Director
Stephen Lachky, Community Development Director
Anna Mitchell, Assistant to the City Administrator
Chris Williams, City Attorney

Mayor Johnston led the Board in the Pledge of Allegiance to the Flag of the United States of America.

2. CITIZEN INPUT

3. CONSENT AGENDA

- A. Approve the minutes for the December 5, 2017, regular meeting
- B. Approve the minutes for the December 5, 2017, work session
- C. Receive and file the November Municipal Court Report
- D. Receive and file the financial report for the month ending November 30, 2017
- E. Receive and file the crime statistics for January through October 2017
- F. Renew the professional services agreement with Cochran Head Vick & Co., P.C. for auditing services for the 2017 fiscal year
- G. Approve accounts payable from December 1 to December 14, 2017

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE THE CONSENT AGENDA AND RECOMMENDED MOTIONS FOR EACH ITEM, AS PRESENTED. ALL AYES; MOTION PASSED 8-0.

4. ACTION AGENDA

- A. Approve the second reading of an ordinance to adopt the 2018 Operating Budget and 2018-2023 Capital Improvement Program

Mayor Johnston stated that the first reading of the ordinance was presented on December 5 and public comments were accepted.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2960, AN ORDINANCE ADOPTING THE 2018 OPERATING BUDGET AND THE 2018-2023 CAPITAL IMPROVEMENT PROGRAM, ON SECOND READING TO BECOME ORDINANCE NO. 2929. ALL AYES BY ROLL CALL

VOTE: PLUMB, WYLIE, WHITLEY, HEATON, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

B. Approve the second reading of an ordinance to classify all employee positions and establish compensation for such classifications

Mayor Johnston stated that the first reading of the ordinance was presented on December 5 and public comments were accepted. Finance/Human Resources Director Matthew Chapman noted that four revisions were made to the salary ordinance for the Police Department that were outlined in the policy report.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO AMEND BILL NO. 2961 AS APPROVED ON FIRST READING ON DECEMBER 5, 2017, RECLASSIFYING THREE POLICE OFFICERS TO OFFICER II AND ADJUSTING THE SALARY RANGE OF DEPARTMENT ASSISTANT. ALL AYES; MOTION PASSED 8-0.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2961 AS AMENDED, AN ORDINANCE APPROVING THE CLASSIFICATION OF EMPLOYEE POSITIONS AND ESTABLISHING COMPENSATION RANGES, ON SECOND READING TO BECOME ORDINANCE NO. 2930. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, HEATON, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

C. Approve the first reading of an ordinance to amend Parkville Municipal Code Section 206.020 to amend the definition of smoking

Assistant to the City Administrator Anna Mitchell presented item C and D simultaneously, stating that an alderman requested that smoking be prohibited at the Farmer's Market. While researching other municipalities and revising the Parkville Municipal Code, staff discovered that the definition of smoking was inconsistent and Section 206.020 needed to be revised. Staff also recommended amending sections 140.035 and 206.050 of the Code to prohibit smoking at the Farmer's Market during hours of operation. Mitchell noted that signs would be placed at the market prior to opening in spring.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2966, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTION 206.020 AMENDING THE DEFINITION OF SMOKING TO BE CONSISTENT WITHIN THE CODE, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 2, 2018. ALL AYES; MOTION PASSED 8-0.

D. Approve the first reading of an ordinance to amend Parkville Municipal Code sections 140.035 and 206.050 to prohibit smoking in the Farmer's Market during hours of operation

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2967, AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTIONS 140.035 AND 206.050 PROHIBITING SMOKING IN OUTDOOR AREAS TO INCLUDE THE FARMER'S MARKET DURING HOURS OF OPERATION, ON FIRST READING AND POSTPONE THE SECOND READING TO JANUARY 2, 2018. ALL AYES; MOTION PASSED 8-0.

E. Approve a purchase order with FTC Equipment LLC for the purchase of a pump for the S. National Pump Station

Public Works Director Alysén Abel stated that the project to repair the South National Pump Station was designed in 2017, but due to emergency repairs the construction of the project was deferred to 2018. The pump station repair project included the purchase of a new pump. Abel noted that purchasing directly from the vendor in 2017 would save the City money; the pump would not be paid for until it was delivered in 2018.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A PURCHASE ORDER WITH FTC EQUIPMENT, LLC FOR A NEW PUMP FOR THE SOUTH NATIONAL PUMP STATION IN THE AMOUNT OF \$16,587. ALL AYES; MOTION PASSED 8-0.

F. Approve a purchase order from Thoroughbred Ford for a Ford F-350 4x4 Super Duty truck for the Public Works Department

Public Works Director Alysén Abel stated that the Public Works Department had a schedule to replace one truck annually in a fleet of 12 vehicles. In early 2017 feedback was received from bidders that the City could save money by ordering a new truck before December 31 to get better pricing and rebates. Abel noted that the bid opening for the truck confirmed the feedback. The payment would be made in 2018 once the truck was delivered and a snow plow and equipment would be purchased later in 2018 by separate action of the Board of Aldermen.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A PURCHASE ORDER WITH THOROUGHNBRED FORD FOR A FORD F-350 4X4 SUPER DUTY TRUCK IN THE AMOUNT OF \$27,039.84; AND, ONCE THE TRUCK IS FULLY EQUIPPED, DECLARE A 2005 OR 2006 FORD TRUCK AND ASSOCIATED EQUIPMENT AS SURPLUS PROPERTY FOR AUCTION. ALL AYES; MOTION PASSED 8-0.

G. Approve a three-year contract extension with Alliance Water Resources for the continued management, operation and maintenance of the City's wastewater treatment and collection system

Public Works Director Alysén Abel said that the base contract with Alliance Water Resources was approved in 2002 and three-year contract renewals had been approved since then. The contract gave them the ability to raise their fees, typically used to cover personnel and office-related expenses, to be in-line with the Consumer Price Index or within a certain percentage outlined in the original contract.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE A THREE-YEAR CONTRACT EXTENSION WITH ALLIANCE WATER RESOURCES FOR MANAGEMENT, OPERATION AND MAINTENANCE OF THE CITY'S WASTEWATER COLLECTION SYSTEM AND TREATMENT PLANT IN 2018 IN THE AMOUNT OF \$299,826. ALL AYES; MOTION PASSED 8-0.

H. Accept permanent storm and sanitary sewer easements associated with the proposed storm and sanitary sewers to serve Cider Mill 7th Plat

Public Works Director Alysén Abel stated that Cider Mill 7th Plat was the latest phase of The National development that would connect the area from the Cider Mill pool on South National Drive to the end of South National Drive near NW Crooked Road. She said that the storm sewers and sanitary sewers would need to be extended through adjacent properties for the new development.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN

RITTMAN TO ACCEPT THE PERMANENT STORM AND SANITARY SEWER EASEMENTS ASSOCIATED WITH THE PROPOSED STORM AND SANITARY SEWERS TO SERVE CIDER MILL 7TH PLAT. ALL AYES; MOTION PASSED 8-0.

I. Approve the second reading of an ordinance to approve the first amendment to the Parkville Market Place Tax Increment Financing Redevelopment Plan – Case No. TIF17-01; CBC Parkville LLC, applicant

Mayor Johnston stated that the first reading of the ordinance was presented on December 5 and public comments were accepted. Community Development Director Stephen Lachky clarified that the ordinance only amended the redevelopment plan, originally approved in 2008, to extend the Parkville Market Place Tax Increment Financing (TIF) district boundary to include the proposed APEX Plaza development property by creating Redevelopment Project Area 2. Lachky noted that the first reading to activate the project was held on December 5 and the second reading was postponed to January 16, 2018, in order for the applicant to request approval of all actions associated with the TIF at the time the redevelopment agreement would be considered and community improvement district public hearings would be held.

IT WAS MOVED BY ALDERMAN SPORTSMAN AND SECONDED BY ALDERMAN RITTMAN TO APPROVE BILL NO. 2964, AN ORDINANCE APPROVING THE FIRST AMENDMENT TO THE PARKVILLE MARKET PLACE TAX INCREMENT FINANCING REDEVELOPMENT PLAN AND REDEVELOPMENT AREA, ENLARGING THE REDEVELOPMENT AREA TO ESTABLISH REDEVELOPMENT PROJECT AREA 2, MAKING SPECIFIC FINDINGS AND DESIGNATING CBC PARKVILLE, LLC, AS THE DEVELOPER FOR REDEVELOPMENT PROJECT AREA 2, ON SECOND READING TO BECOME ORDINANCE NO. 2931. ALL AYES BY ROLL CALL VOTE: PLUMB, WYLIE, WHITLEY, HEATON, WELCH, RITTMAN, LOCK AND SPORTSMAN. MOTION PASSED 8-0.

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. City Hall Closed December 25-26, 2017 and January 1, 2018

Finance/Human Resources Director Matthew Chapman stated that Parkville City Hall would be closed on December 25-26, 2017, and January 1, 2018.

B. Police Department

1. Shop with a Cop

Police Chief Kevin Chrisman provided an update on the 8th Annual Shop with a Cop event held on December 17, noting that 8 families, with a total of 15 children, were helped. He thanked the Police Department staff, volunteers and donors for their hard work to make the event successful.

Chrisman also noted that the 3rd Annual Park Village senior holiday luncheon would be held on December 21. He also provided an update on the deer count, noting that a total of 15 deer were taken and the meat would be donated to local food banks.

6. MAYOR, BOARD OF ALDERMEN & COMMITTEE REPORTS & MISCELLANEOUS ITEMS

Mayor Johnston said that Alderman Kevin Heaton submitted his resignation effective January 1, 2018, and thanked him for his service on the Board of Aldermen. Alderman Heaton thanked everyone for

their hard work during his tenure. Mayor Johnston noted that the City Clerk would be accepting resumes through January 19, 2018, for Ward 1 Alderman to serve the remainder of his term through April 2019.

Mayor Johnston noted that she attended the Route 45 ribbon cutting event on December 13, the Platte County Economic Development Council annual business excellence awards luncheon where Parkville business RosNET was recognized, the Parkville Economic Development Council annual social event at The National, the City's holiday party on December 15, and Shop with a Cop on December 17. She said she would attend the Park Village seniors' luncheon on December 21, the Northland Regional Chamber of Commerce annual dinner on January 20, 2018, and the Parkville Chamber of Commerce annual gala on January 27, 2018.

Mayor Johnston asked the Board its thoughts on addressing public comments during Board of Aldermen meetings. The consensus of the Board was to set a limit for all public comments, to accept public comments on action items during the item's discussion, to have a sign-in sheet for speakers, to have a group with similar comments appoint one spokesperson to speak on behalf of the group, give the mayor discretion to increase the time limit, refrain from asking questions of a public speaker until their time limit has expired, and to have a visible time clock in order for speakers to track their time. The Rules of Order would be revised to make the suggested changes and would be considered for approval at a future Board meeting.

Alderman Sportsman noted that the Community Land and Recreation Board held a meeting on December 13 and discussed the designs for the Veteran's Memorial. Public Works Director Alysén Abel said that staff would compile comments from the meeting to distribute to the memorial committee for their review.

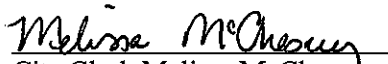
Alderman Whitley requested the status of the redistricting discussed during a work session held in August and Community Development Director Stephen Lachky said that a work session could be scheduled in January to discuss the different options.

7. ADJOURN

Mayor Johnston declared the meeting adjourned at 7:58 p.m.

The minutes for Tuesday, December 19, 2017, having been read and considered by the Board of Aldermen, and having been found to be correct as written, were approved on this the second day of January 2018.

Submitted by:


City Clerk Melissa McChesney

