



**Finance Committee Meeting
January 8, 2018**

Administration Conference Room, City Hall

Minutes

1. CALL TO ORDER

Chair Sportsman called the meeting to order at 4:31 p.m. A quorum was present.

- **Members Present:** Chair Marc Sportsman, Vice Chair Dave Rittman, Nan Johnston and Tina Welch
- **Other Aldermen Present:** Brian Whitley
- **City Staff Present:** City Administrator Joe Parente, Police Captain Jon Jordan, Finance/Human Resources Director Matthew Chapman, Community Development Director Stephen Lachky, Assistant to the City Administrator Anna Mitchell and City Clerk Melissa McChesney

2. FINANCIAL UPDATES

A. City Administrator Approvals

City Administrator Joe Parente provided an overview of purchases approved within his authority.

3. ACTION ITEMS

A. Approve the minutes from the December 11, 2017, meeting

Dave Rittman moved to approve the December 11, 2017, minutes. Tina Welch seconded; motion passed 4-0.

B. Approve the 2018 Parkville Economic Development Council investment renewal and public services agreement

City Administrator Joe Parente stated that the annual agreement with the Parkville Economic Development Council (PEDC) was due for renewal in 2018. The original agreement was approved in 2011 with funding of \$20,000; funding increased to \$30,000 in 2016 and \$40,000 in 2018. Because the PEDC had trouble hiring a candidate, an additional revision to the agreement provided the option of placing the executive director on the City's payroll in order to provide benefits. Parente said the director would be subject to the City's personnel policy and would receive instructions from the PEDC Board of Directors. The PEDC Board would reimburse the City for payroll and benefit costs.

Discussion focused on the reporting structure, how conflicts would be addressed, the termination clause, indemnification, who would be liable if something happened and the number of City voting members on the PEDC Board of Directors. The consensus of the Finance Committee was to amend the draft agreement to add more voting members and include verbiage regarding conflict resolution when a disagreement could not be resolved to add more protection for the City.

No action was taken. The item would be presented at the January 29 Finance Committee meeting.

4. NON-ACTION ITEMS

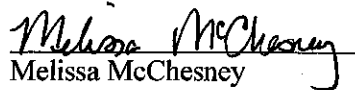
5. UNFINISHED BUSINESS (postponed from prior meetings)

6. OTHER BUSINESS

7. ADJOURNMENT

Chair Sportsman adjourned the meeting at 5:23 p.m.

Submitted by:


Melissa McChesney
City Clerk

January 29, 2018
Approval Date