



COMMUNITY LAND AND RECREATION BOARD
Regular Meeting (#19-7) Agenda
CITY OF PARKVILLE, MISSOURI
Wednesday, September 25, 2019 6:00 pm

1. CALL TO ORDER

A. Roll Call

- | | | |
|--|---|--|
| <input type="checkbox"/> Adam Zink (Chair) | <input type="checkbox"/> Laura Ozenberger (Secretary) | <input type="checkbox"/> Michelle Flamm |
| <input type="checkbox"/> Linda Arnold | <input type="checkbox"/> Neil Davidson (Vice Chair) | <input type="checkbox"/> Bill Gresham |
| <input type="checkbox"/> Susan Robb | <input type="checkbox"/> Bob Stuteville | <input type="checkbox"/> Steven Sturgess |
| | <input type="checkbox"/> Marc Sportsman (Liaison) | |

2. CONSENT AGENDA

- A. Approve the minutes for the July 10, 2019, and August 14, 2019 regular meeting.

3. NON-ACTION AGENDA

- A. Veterans Memorial Update

4. ACTION AGENDA

- A. Lewis and Clark Historic Markers
B. Approval of the 2020 Parks Capital Improvement Budget

5. STAFF UPDATES ON ACTIVITIES

- A. Nature Sanctuary Reports
B. Parks Reports
C. Public Works Report

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#19-5)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, July 10, 2019 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Public Works Director, Alysén Abel.

Members present were:

Adam Zink (Chair)
Neil Davidson (Vice Chair)
Laura Ozenberger (Secretary)
Linda Arnold
Bill Gresham
Steven Sturgess
Michelle Flamm
Susan Robb

Absent with prior notice were:

Bob Stuteville

Marc Sportsman (Liaison)

A quorum of the Board was present.

Alysén Abel, Public Works Director, and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the May 8, 2019, Regular Meeting

LAURA OZENBERGER MOVED TO APPROVE THE MINUTES FROM THE MAY 8, 2019 REGULAR MEETING; NEIL DAVIDSON SECONDED; MOTION PASSED 8-0.

3. NON-ACTION AGENDA

A. BikeWalk KC Presentation

Alysén Abel, Public Works Director, introduced David Johnson of Kansas City Area Transportation Authority (KCATA) who gave a presentation explaining how the Bike share program works and that there would need to be sponsorship for the program. Park University is interested in the program, which could be a potential sponsor. Johnson introduced Eric Vaughan, Director of Bike Share and Business Services, who brought in and demonstrated an electric bike. The hope is to incorporate these bikes around the City and parks for residents to enjoy. The Community Land and Recreation Board members were in favor of the program. The next steps would include updating an ordinance to allow electric bikes in the parks and take it to the Board of Aldermen for approval. You may visit the City of Parkville website to view the full presentation for the July 10, 2019 CLARB meeting for more information.

B. Eagle Scout Presentation

Abel recognized Eagle Scout, Ryan Bennett, who was not in attendance. Ryan had been involved with the Veterans Memorial for an Eagle Scout project. Ryan worked with Park Superintendent, Tom Barnard to choose and plant trees along the west side of Ball field 1 and east side of the park storage building that is adjacent to the Veterans Memorial. Ryan will be recognized at a future Board of Aldermen meeting.

4. ACTION AGENDA

A. Approval of Engaged Athletics Use Contract Amendment NO. 1

Abel explained that before the 2019 floods, Engaged Athletics had put in approximately \$18,000 in improvements, however were not able to use the field due to the flooding. Staff is proposing an Addendum to the contract to allow for no additional improvements be done during the second year of the contract, but for the third year to revert to the original terms. Staff is working on getting the field back to pre-flood condition.

LAURA OZENBERGER MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE ADDENDUM NUMBER 1 TO THE FIELD MAINTENANCE AND USE AGREEMENT WITH ENGAGED HOLDINGS; STEVEN STURGESS SECONDED; MOTION PASSED 8-0.

B. Approval of Northland Defenders Use Contract

City Staff was contacted by the Northland Defenders team coach looking for a home field for regular practices for area teams. Currently the Park Girls' Lacrosse team has a contract to use the field, known as Vikings Field. The schedule proposed by ND does not conflict with PGL. ND will have opportunities to apply for large grants to upgrade the field in lieu of rental payments. If grants are not awarded, ND provided a list of improvements to be compliant with the agreement. Abel introduced Travis Clark of Northland Defenders who will be responsible for the daily maintenance of the field. Clark gave a brief background of the non-profit organization. There was a discussion of a change to the Agreement as follows: If grant monies are obtained, there would be improvement to the drainage and ground surface gravel. If grant monies are not obtained, lighting and container installed. CLARB suggested to include language for Northland Defenders and Park Girls Lacrosse to work together for scheduling field time. Staff will work with the two organizations for field reservations.

STEVEN STURGISS MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE THE USE AND MAINTENANCE AGREEMENT WITH THE NORTHLAND DEFENDERS FOR THE USE OF VIKINGS FIELD, WITH CHANGES DISCUSSED; BILL GRESHAM SECONDED; MOTION PASSED 8-0.

5. STAFF UPDATES ON ACTIVITIES

- A. May & June Nature Sanctuary Report – Included in the CLARB Packet
- B. May & June Parks Report – Included in the CLARB Packet
- C. Public Works Report – Included in the CLARB Packet
- D. FLOOD UPDATE – FEMA has approved the extension for the grant for the Low Water Crossing through October 16, 2019.

- E. Timeline of when park will be reopened – If the river does not rise again and the Low Water Crossing Bridge is completed, staff is hopeful to seed in the fall to re-establish the grass.
- F. Trails will need to be re-established to pre-flood conditions. Martin Marietta will bring in materials.
- G. The PLP boat ramp is open for emergency access only.
- H. Grant money for shade structure – Staff will ask for an extension.

6. MISCELLANEOUS ITEMS FROM THE BOARD

Neil Davidson suggested members read the article in the Citizen on the soccer complex at HWY 152 & Platte Purchase to include several tournament fields.

Chairman Zink would like to see more bike lanes and bike racks for the trails connections and would like to address this in the future.

Chairman Zink would also like CLARB to be able to have some type of approval and oversight for monies obtained from the approved park tax. Abel stated that staff will follow the purchasing policy which may need to be updated for park related purchases; and will discuss this with Joe Parente, City Administrator and Anna Mitchell, Assistant to the City Administrator to develop a plan and bring to CLARB for approval.

BNSF Trail location - Staff is looking into what the next steps will be.

7. ADJOURN

MICHELLE FLAMM MOVED TO ADJOURN AT 7:38 P.M. BILL GRESHAM SECONDED; MOTION PASSED 8-0.

The minutes for July 10th, 2019, having been read and considered by the Community Land and Recreation Board, were approved on this the 25th Day of September, 2019.

Bonnie Buckmaster, Public Works Assistant

Approval date



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#19-6)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, August 14, 2019 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Public Works Director, Alysén Abel.

Members present were:

Adam Zink (Chair)
Neil Davidson (Vice Chair)
Laura Ozenberger (Secretary)
Linda Arnold
Bill Gresham

Absent with prior notice were:

Bob Stuteville
Steven Sturgess
Michelle Flamm
Susan Robb – Via telephone

Marc Sportsman (Liaison)

A quorum of the Board was present.

Alysén Abel, Public Works Director, was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the July 10, 2019, Regular Meeting

This item will be presented at the next meeting for approval.

3. NON-ACTION AGENDA

- A. Discuss Parks Priorities for 2020 Budget and Capital Improvement Program

Alysén Abel, Public Works Director, presented a list of priorities which included the Parks Capital Improvement Program, (CIP) Workbook that was included in the CLARB packet.

The Community Land and Recreation Board discussed the priorities and decided that the following would be most desired:

A grand entrance into the park, possibly an arch
Improve and maintain ELP, PLP, and the small parks
Addition of a Pickle Ball Court in English Landing Park
Engineering study for the multi-purpose fields
Lighting around the trail in PLP, using the street lights that were removed from Downtown Parkville
Move dirt for the start of the ballfields
Trail Connectivity – Out of our control
Dog Park shade structures – apply for grant extension

Other discussions included an in depth engineering study for the multi-purpose fields, trail lighting in Platte Landing Park, relocation of the Farmers Market, and a parking study in the downtown area. The Board decided to get ideas on the beautification of the round-a-bout in ELP.

4. ACTION AGENDA

5. STAFF UPDATES ON ACTIVITIES

- A. Nature Sanctuary Report – Included in the CLARB Packet
- B. Parks Report – Included in the CLARB Packet
- C. Public Works Report – Included in the CLARB Packet
- D. Park Update – Staff is restoring the parks and have contracted with MCON to remove the silt. Wiedenmann, Inc. is working on the LWC. Work remaining is the sidewalk, curb, streambank stabilization etc. – could be several weeks before completed. Once completed, staff could install delineators that are removable. The dog parks will not be opened until late spring. Ballfield 1 is available for reservations – Grigsby Field is not ready, Ballfield 3 possibly opening soon. Pedestrians are not respecting the barricades. Staff would like to open up small areas at a time to alleviate people accessing restricted areas.
- E. Park storage building fence has been installed.
- F. Playground Equipment – The equipment will be cleaned, the mulch, and lining will need to be replaced.
- G. Wetland Project – Plans are final and will re-bid. Construction should begin later this year.

6. MISCELLANEOUS ITEMS FROM THE BOARD

Chairman Zink expressed concern regarding the allocation of the new park's tax and would like to make sure that the funds would be used for projects not already included in the city budget. Liaison Marc Sportsman stated that the parks tax would be used specifically for the parks. There was discussion of adjusting the current purchasing policy to include approval from the Community Land and Recreation Board. Public Works Director, Alysén Abel, will speak with Joe Parente, City Administrator, to find out if anything over \$10,000 should go to CLARB and Finance before the Board of Aldermen.

CLARB would like to have monies spent on engineering for planned improvements.

7. ADJOURN

NEIL DAVIDSON MOVED TO ADJOURN AT 7:46 P.M. BILL GRESHAM SECONDED; MOTION PASSED 5-0.

The minutes for July 10th, 2019, and August 14, 2019, having been read and considered by the Community Land and Recreation Board, were approved on this the 25th Day of September, 2019.

Bonnie Buckmaster, Public Works Assistant

Approval date

CITY OF PARKVILLE Policy Report

Date: September 23, 2019

Prepared By:
Anna Mitchell
Assistant to the City Administrator

Reviewed By:
Alysen Abel
Public Works Director

ISSUE:

Discuss and approve the locations of the Lewis and Clark Information Boards.

BACKGROUND:

At the end of August, Staff met with Jimmy Mohler to talk about the Lewis and Clark Markers that are currently in the parks. Jimmy is volunteering as a member of the Lewis and Clark Trail Heritage Foundation and the local chapter has received some funding to repair and replace the current Lewis and Clark historical markers in and around Kansas City.

With the wear of time as well as the damage done by the recent floods, our markers are in desperate need of an upgrade. Before repair or replacement by the local chapter happens, they would like for us to discuss the location of the markers to make sure that where they are currently is where we would like for them to stay.

With the local chapter receiving funding from an outside source, the cost of upgrades as well as some of the man hours would be covered by the chapter. Pictures of the current markers are included.

BUDGET IMPACT:

With outside funding available, there is no budget impact at this time. There are budgeted funds for 2020 in the event that there will be additional costs associated with moving the signs.

ALTERNATIVES:

1. Discuss and approve the locations of the Lewis and Clark Informational Boards.
2. Do not discuss and approve the locations of the Lewis and Clark Informational Boards.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the CLARB discuss and decide upon the locations of the two Lewis and Clark Information Boards.

POLICY:

Section 150.050.A. of the Parkville Municipal Code directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to approve the locations of the Lewis and Clark Information Boards discussed and agreed upon by the Community Land and Recreation Board.

ATTACHMENTS:

1. Pictures of the current boards.

Petite River Platte

On June 30, 1804, the men of the Corps of Discovery began their journey at daylight. They traveled about ten miles, passing what is now Parkville before camping at the foot of Diamond Island. Clark wrote about the river in his journal:

"passed the mouth of a Small river 10 Ms above the Kansas called by the french Petite River Platte for Shoal river; from the number of falls in it, this river is about 60 yards wide at its mouth and runs Parallel with the Missouri for ten or twelve miles. Some of the party who went up told that the lands on this Small river is good, and on it several falls well calculated for mills"

The French called this river "Petite," or little. Today, the Little Platte River comes out of the bluffs into the Missouri River valley about 12 miles north of here. In 1804, the Little Platte joined the Missouri River almost one mile from present-day Parkville. This made the mouth of the Little Platte River about ten miles from

the Kansas River in 1804, agreeing with Clark's distance. In the late 1800s, floods changed the Missouri River's channel, cutting off a portion of the 1804 Little Platte River. Today, the mouth of the Little Platte is 24 miles from the Kansas River.


In 1804, this locality was well-timbered, providing a home for many animals. Almost all the men who kept journals for the Corps of Discovery commented about the wildlife.

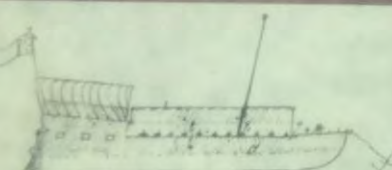
Sergeant Gass recorded, "there were the most signs of game I ever saw."

Captain Clark wrote, "Deer to be Seen in every direction and their tracks are as plenty as Hogs about a farm, our hunts Killed 9 Deer to day"

Sergeant Whitehouse added, "the deer was plentiful on the Sand beach as we passed along all sorts of fowls likewise the wolves and Bears Every day"

Saturday, June 30, 1804
Monday, September 15, 1806






Sketch of the keelboat in Clark's field notes.

The men moved the keelboat up the Missouri River by poling, rowing, pulling with ropes, and, when the wind was in the right direction, sailing. On June 30, Sergeant Oscewa says, "we broke our mast coming to Shore against a Small Tree which hung over the river." The mast, 30-feet long and pinned, would have to be replaced soon as they had no use of their sail.

Traveling down the Missouri River was much faster than going up. On the return, the expedition passed this site on Monday, September 15, 1806, and Clark wrote in his journal:

"as the winds were unfavorable the greater part of the day we only descended 48 Miles and encamped... we passed some of the most charming bottom lands to day and the uplands by no means bad, all well timbered, the weather disagreeably warm and if it was not for the constant winds which blow from the S and S E, we should be almost solicited coming out of a northern Country open and Cool, in which we had been for nearly two years."





Clark's compass.

Congress provided money to purchase instruments to collect information about latitude, longitude, and weather.

The Lewis and Clark Expedition


The landscape has changed since Lewis and Clark explored it: rivers have been dammed, forests cut over, prairies plowed under, and roads built to the horizon. Although remnants of wilderness still exist, imagine this land as Lewis and Clark first saw it two centuries ago.

The French settlers and the Louisiana Purchase were the 1800s and the 1800s. From France, President Jefferson and Meriwether Lewis set to lead an expedition.

With Jefferson's approval, Lewis and Clark set out to explore the western continent. William Clark, 33, was the oldest. All were to be accompanied by 54 men, including the first guide, a

Route of the Expedition



Legend

- Expedition
- Settlement
- Fort
- Camp
- Trail
- Water
- Mountain
- Plains
- Desert
- Forest
- Grassland
- Marsh
- Swamp
- Woods
- Rock
- Cliff
- Ice

CITY OF PARKVILLE **Policy Report**

Date: September 23, 2019

Prepared By:
Alysen Abel
Public Works Director

Reviewed By:
Anna Mitchell
Assistant to the City Administrator

ISSUE:

Approve budget priorities in the Park for the 2020 Budget and Capital Improvement Program.

BACKGROUND:

The City operates on a January 1 to December 31 fiscal year and therefore must adopt the 2020 budget before the end of the calendar year. At the Board of Aldermen level, the process involves four budget work sessions followed by a public hearing to review and adopt the final budget. Part of this process is the adoption of the annual Capital Improvement Program (CIP). The CIP reflects the priorities of the governing body for the immediate future, but is evaluated on an annual basis and is adjusted to reflect changing needs and conditions.

Each department/division submits CIP requests to the City Administrator for preparation of the recommended budget to the Board of Aldermen during the budget process. This document is based on last year's CIP and other internal evaluations. Projects that are not anticipated to be funded or accomplished within the 6-year CIP planning period are listed as unfunded "future" projects. These future projects will assist with CIP preparation in future budget years and create a catalog of unmet community needs.

On October 10, 2018 and January 9, 2019, CLARB held work sessions to discuss the 2016 Parks Master Plan and to prioritize the projects outlined in the master plan. The priorities were approved by CLARB during the February 13th CLARB meeting. The approved list of priorities is included as Attachment 1.

At the CLARB meeting on August 14th, City staff provided a proposed draft CIP for consideration. Based on the feedback from that discussion, staff revised the Parks CIP. The Board of Aldermen will review the CIP recommendations during its budget work sessions in October and November. Final adoption of the budget is anticipated in December 2019.

BUDGET IMPACT:

As this is a discussion item, there is no budget impact at this time.

ALTERNATIVES:

1. Approve the budget priorities for the Parks CIP.
2. Provide direction to staff related to the priorities.
3. Postpone the item.

STAFF RECOMMENDATION:

Staff recommends the CLARB recommends approval of the parks priorities.

ITEM 4B
For 09-25-19
Community Land and Recreation Board

POLICY:

Section 150.050.A. of the Parkville Municipal Code directs CLARB to act in an advisory capacity to the Board of Aldermen to develop and administer a writer plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees and shrubs along streets and in other public areas. As CLARB serves in an advisory capacity, its recommendations must be approved by the Board of Aldermen.

SUGGESTED MOTION:

I move to recommend that the Board of Aldermen approve the proposed parks priorities as outlined.

ATTACHMENTS:

1. Parks Master Plan – Project Priorities
2. Parks Long-Range CIP
3. Parks Sales Tax Budget Worksheet

2018-19 Community Land and Recreation Board Priorities

High Importance

1. Trail Connectivity
 - a. Completion of the Riverfront Trail
 - b. Continuation of the Loop Trail (continuing west from Platte Landing Park and then north on to Brush Creek Trail)
 - c. Continuous trail from Highway 45 to downtown Parkville.
 - d. Increased Neighborhood trails for better connectivity to local parks
2. Ball Fields
 - a. Completion of the baseball complex and six multipurpose fields located in Platte Landing Park along with the associated parking needs.
3. Upgrade and maintenance of smaller neighborhood parks and trails
 - a. Adams and Watkins parks. Ensuring that resources brought in are not just funneled toward English Landing and Platte Landing parks, but also applied to smaller areas that have a more direct impact on community members in the area.
 - b. Pocket Park – safety and maintenance upgrades
4. Parking to accommodate a larger amount of people in the parks
5. Create a stand-alone Parks Department
 - a. Parks Director, possibly additional labor staff according to the Master Plan

Medium Importance

6. Extension of McAfee Road further into English Landing Park with additional parking in the area. Keep Busch drive as a pedestrian walkway to continue its use for events and festivals.
7. An additional playground in the ball park area.
8. Picnic areas near Sullivan Nature Sanctuary to accommodate for ball park users.
9. Entry Gateway on Main Street just South of the Railroad tracks. To be done after the completion of the main upgrades to the park.
10. Parking stalls with a view of the river in Platte Landing Park for more access to the trail.

Low Importance

11. Pedestrian Bridge over White Alloe Creek once additional parking is installed for easier access to English Landing Park.
12. River and creek bank stabilization and beautification
13. Farmers Market Refurbishment or Relocation.
14. Purchase work order software system for easier communication for the park's needs.
15. Stage to be used for future events in the large plaza area.
16. Canoe lockers for visitors traveling down the river to use for a stopping point.

PARKS BUDGET IMPACT														
Priority	Account Code	Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	2020	2021	2022	2023	2024	2025
1		Parks	Project	New	PLP BallFields	Engineer and construct new practice fields in Platte Landing Park.	100% Parks Sales Tax	\$ 2,800,000	\$ 200,000	\$ 300,000	\$ 400,000	\$ 400,000	\$ 500,000	\$ 500,000
2		Parks	Project	New	Pickleball Courts	Engineer and construct new pickleball courts in English Landing Park.	100% Parks Sales Tax	\$ 36,000	\$ 6,000	\$ 30,000				
3		Parks	Project	New	Dog Park Shade Structure	Construct a shade structure at the entrance of the two dog parks in Platte Landing Park.	50% Outreach Grant 50% Parks Sales Tax	\$ 16,000	\$ 16,000					
4		Parks	Project	Replacement	Adams Park Improvements	Install new shelter, grill and picnic table in Adams Park.	100% Parks Sales Tax	\$ 18,000	\$ 18,000					
5		Parks	Project	Replacement	Watkins Park Improvements	Install new shelter, grill and picnic table in Watkins Park. Replace basketball backboard and one playground structure.	100% Parks Sales Tax	\$ 20,000	\$ 20,000					
6		Parks	Project	New	Waddell Bridge Improvements	Paint the existing bridge structure and install lighting.	100% Parks Sales Tax	\$ 50,000	\$ 50,000					
7		Parks	Study	New	Pocket Park Master Plan	Hire consultant to perform master plan for long-term improvements to Pocket Park.	100% Parks Sales Tax	\$ 25,000	\$ 25,000					
8		Parks	Project	New	Entry Signs for ELP / PLP	Hire consultant to design the concepts for the entry signs for ELP/PLP	100% Parks Sales Tax	\$ 15,000	\$ 15,000					
9		Parks	Project	New	Lewis & Clark Monument	Improve the look-out area and install monument sign for Lewis and Clark trail.	100% Parks Sales Tax	\$ 10,000	\$ 10,000					
10		Parks	Project	New	Roundabout Makeover	Improve the appearance of the landscape island located at the end of Busch Drive in English Landing Park.	100% Parks Sales Tax	\$ 60,000	\$ 60,000					
11		Parks	Project	New	Parks HQ Office Renovations	Install new vinyl floor coverings, paint finishes, plumbing fixtures, light fixtures, Kitchenette with cabinetry and minor appliances, furnishings including a desk, chairs and bookcase.	100% General Fund	\$ 10,612		\$ 10,612				
12		Parks	Equipment	New	Ballfield Drag	Replace the existing a 3-wheel drag for ballfield maintenance.	100% General Fund	\$ 10,000		\$ 10,000				
13		Park	Equipment	New	ELP Playground Upgrade	Upgrade the existing playground areas in English Landing Park.	50% Outreach Grant 50% Parks Sales Tax	\$ 50,000		\$ 50,000				
14		Parks	Equipment	Replacement	JD 6-Series Tractor with Turf Tires	Replacement for aging (30+ years) tractor in fleet used primarily to mow riverfront parks. Can also handle a boom mower (shared with Streets) for mowing medians and riverbank.	100% General Fund	\$ 25,000		\$ 25,000				
Future		Parks	Multi-year Project	New	Alloe Creek/English Landing Park Flood Berm (Stream bank upgrade)	Multi-year project to construct the White Alloe Creek flood berm in phases. Will involve flat rock creek banks between railroad tracks and Alloe crossing.	100% General Fund	\$ 150,000						
Future		Nature Sanctuary	Project	New	Additional Access Points	Provide additional access points to the Nature Sanctuary from Park University / Riss Lake. This includes improvements to parking areas and signage.	80% General Fund; 20% Nature Sanctuary Fund	\$ 80,000						
Future		Parks	Project	New	Farmers Market	Construct new Farmers Market building	100% Parks Sales Tax	\$ 250,000						
Future		Parks	Project	New	Trail Lighting - Platte Landing Park	Install solar lighting along the loop trail in Platte Landing Park.	100% General Fund	\$ 100,000						
Future		Parks	Maintenance	New	Southern Platte Pass Trail Maintenance	The City is responsible for maintenance of the multi-modal trail along Route 45 that is beginning to show wear. Funds need to be budgeted for periodic routine maintenance. The need will grow with the completion of Route 45 - Phase C.	100% Transportation Fund	\$ 50,000						

Priority	Account Code	Division	Type	New or Replacement?	Name	Project Description	Funding Source	Total Cost	2020	2021	2022	2023	2024	2025
Future		Parks HQ	Project	Replacement	Asphalt Pavement, Total Replacement	650 square yards of parking areas and access drives	100% General Fund	\$ 21,705						
Totals								\$ 3,775,612	\$ 420,000	\$ 425,612	\$ 400,000	\$ 400,000	\$ 500,000	\$ 500,000

Parks Sales Tax Fund (XX) Revenues and Expenses									
Type	Account	Description	Account	2017 Actual	2018 Actual	2019 Budget	YTD 6/30/2019	2019 Projected	2020 Budget
Rev: Parks Sales Tax	Beginning Fund Balance	Projected carryover from prior year.		-		-			47,000
	Parks Sales Tax Fund	The City levies a 0.5% sales tax to fund parks projects.	41404-00	-	-	-	-	47,000	587,108
	Transfers from Other Funds	Transfers from Other Funds.	42001-00		-				
Parks Sales Tax Fund (40) Revenues				-	-	-	-	47,000	587,108
Total Sources				-	-	-	-	47,000	634,108
Professional Fees	Engineer & Planning Fees	Professional Fees for architectural, engineering, and planning services for parks capital projects.	08-03-00						75,000
	Total Professional Services				-	-	-	-	-
Capital Outlay	Parks Projects	The funding of capital projects from the five year capital improvement plan, including trail improvements, athletic field development, parking lots, playgrounds, picnic areas, and other parks amenities,							450,000
	Total Capital Outlay				-	-	-	-	-
Exp: Transfers	Transfer to General Fund	Fund transfer to reimburse Parks Budget for related expenses (Project Manager)	20-10-00						40,000
	Transfer to Projects Fund for Grant Projects	Funds are transferred to Projects Fund for Grant projects from Platte County or any other grant entity.	20-22-00						0
Expenses: Transfers (550)				-	-	-	-	-	40,000
Total Parks Sales Tax Fund (XX) Expenses				-	-	-	-	-	565,000
Ending Fund Balance Parks Sales Tax Fund (XX)				-	-	-	-	47,000	69,108

August 2019

Activity Report

Joe Ryan

Parkville Nature Sanctuary

Planning for the Saturday, September 14 **BioBlitz and Stream Team Monitoring** continued with a focus on recruitment efforts. Contacts were made with the Missouri Master Naturalists, local high schools and colleges, and participants in last year's event. Flyers announcing the event have been posted on sanctuary kiosks and on social media. Lunch will be provided for participants this year. The FOPNS is helping to sponsor the event.

Avery Doggett completed his **Eagle Scout Project** at the Sanctuary this month by rockering a portion of the White Tail Trail. Avery and twenty of his volunteers spent a combined 79 hours covering approximately 200 yards of dirt-packed trail. This will be a benefit to all hikers in wet weather conditions.

An article was submitted to the **Parkville fall newsletter** providing information on the final two programs at the sanctuary this year – Ghost Stories Night (Oct. 26) and Trek with Santa (Dec. 7).

Writing and design work for three new **interpretive panels** continued, and two meetings measured our progress. Text plus graphic edits and additions are nearing completion. The first two signs should be ready for production in September.

As a follow-up to last fall's chimney cleaning at the **Girl Scout Cabin**, additional work was performed this month. Chimney caps were added atop the twin chimney flues, a cover coat now protects the chimney top, and the firebox was patched as needed.

Hoses from the carnival workers' trailers at **Parkville Days** had wastewater draining into the Sullivan Nature Sanctuary. A holding tank that was on order had not been delivered by the time the trailers arrived. Upon inspection the following day, the tank had been delivered, but was already full. The tank was pumped out that day and on alternate days while the trailers were there. On the next site visit, one hose was again leading to the Sullivan, and was moved to the holding tank once reported to the carnival operator.

Offers of help were given by numerous individuals and groups following the flooding of the city riverfront parks. The **Sullivan Nature Sanctuary** will benefit from this community spirit next month when the Church of Latter Day Saints agreed to wood chip trails and mulch our recently planted trees. Their original offer came on the heels of the March flood, but subsequent flooding and removal of dangerous trees by Urban Tree Specialists delayed the effort.

The August **PNS Volunteer Meeting** continued plans for the BioBlitz, and began preparations for Ghost Stories Night.

General summer maintenance continues: Mow / haul trash / weed & water gardens, new plantings & nursery / trail maintenance.

Volunteer Hours (PNS & FOPNS) August help: garden watering and weeding; photo contest prep; photo exhibit takedown; trail maintenance; boardwalk repairs, meetings.

MONTH	VOLUNTEER HOURS	YTD VOLUNTEER HOURS
JANUARY	35	35
FEBRUARY	19	54
MARCH	82	136
APRIL	76	212
MAY	108	320
JUNE	173	493
JULY	61	554
AUGUST	150	704



CITY OF PARKVILLE Memorandum

Date: September 6, 2019

To: Community Land and Recreation Board Members

From: Alysen Abel, Public Works Director

CC: Anna Mitchell, Assistant to the City Administrator
Tom Barnard, Parks Superintendent

RE: August 2019 Parks Activity Report

The following Parks-related activities took place during August 2019:

- Flood Restoration – Staff continues to perform restoration to the park following the 2019 floods.
 - The fence was installed at Grigsby Field.
 - The trail was restored on Ballfield #3.
 - A drain pipe was installed in the Small Dog Park to improve the drainage.
 - Weeds were addressed for the ballfields, Platte Landing Park, English Landing Park, Rush Creek and the Batting Cage.
 - The volleyball court area was cleaned up.
 - Trees were trimmed in Platte Landing Park to allow clearance for dump trucks to perform the trail reconstruction work.
 - The tree trunk from the Friends Shelter area.
 - The declining boxelder tree was removed.
 - The McKean tree trunk was removed.
 - Spirit Fountain – The fountain was drained, cleaned and refilled.
 - Tire Replacement – The tires on the disk implement were replaced.
 - Event Preparation – Staff provided assisted with the traffic control for Parkville Days.
 - The picnic tables were moved from the storage area to the Parkville Days location.
 - Barricades / cones were placed and removed for the Parkville Days parade.
 - Parks Storage Building – The concrete floor was poured for the Parks Storage Building.
 - Parks Maintenance – Staff resumed mowing and weedeating in park areas, including small parks, South Platte Pass, Hwy 45 right-of-way, ELP and PLP.
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PUBLIC WORKS DEPARTMENT
PROJECT UPDATE
AUGUST 2019

Parks Storage Building – At the end of 2018, the building was constructed. The garage doors were installed in April. The perimeter fence was installed in June. The concrete floor was installed in August. The contract for the electrical service have been approved, it is anticipated that the electrical work will be completed in November.

STATUS – IN PROGRESS.

ELP Low Water Crossing – The City applied for and received funding from FEMA for their Hazard Mitigation Grant Program in October. The Board of Aldermen approved two contracts for the low water crossing construction, one for the bridge system and one for the construction. The contractor removed the existing structure in early 2019 and installed the bridge foundation in late February. Due to the flooding of the Missouri River, the project was on hold for about 6 months. The City received additional time extension for the grant from FEMA, until mid-October. The bridge was installed in early August. Since that time, the contractor has installed the concrete sidewalk and asphalt roadway. There are a few remaining items that need to be installed prior to the completion of the bridge project.

STATUS – IN PROGRESS.

PLP Wetlands – The City signed the Project Partnership Agreement with the US Army Corps of Engineers at the end of 2017. The final plans and specification were updated and the project bid in late March. The bids came in higher than expected, there needs to discussion about the overall scope of the project. Staff will meet with Corps to review the condition of the wetland area after the flood. The wetland plans were updated to reduce the project costs. The changes include reduced areas of native plantings in the outfields of the future ballfields, use of a portable pump in lieu of a permanent pump, and reduced contractor maintenance period for the native plantings. The revised plans were released for bid, which are due at the end of September. The construction is anticipated to start later this year.

STATUS – IN PROGRESS.

2019 Outreach Grants – Staff submitted three grant applications to Platte County for the Outreach Grant. The projects were (1) Dog Park Shade Structure; (2) Parks Storage Building Screening; and (3) Busch Drive Roundabout. Staff received notice of award for one of the three grant applications. The project selected was the Dog Park Shade Structure. This project will begin following the restoration of the dog park. The City will apply for a grant extension to allow enough time to install the structure.

STATUS – IN PROGRESS.