



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-1)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, January 8, 2020 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Adam Zink (Chair)
Michelle Flamm
Steven Sturgess
Linda Arnold
Bill Gresham

Absent with prior notice were:

Laura Ozenberger (Secretary)
Neil Davidson (Vice Chair)
Bob Stuteville
Susan Robb

Marc Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator, Alysen Abel, Public Works Director, Shakedra Knight, Management Analyst, and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the November 13, 2019 Regular Meeting

BILL GRESHAM MOVED TO APPROVE THE MINUTES FOR THE NOVEMBER 13, 2019 REGULAR MEETING; MICHELLE FLAMM SECONDED MOTION PASSED 5-0.

3. NON-ACTION AGENDA

A. Platte Landing Park Ballfield Discussion

Greg Pfau with McClure Engineering presented the latest conceptual design for the ballfields in Platte Landing Park, included in the CLARB packet. Ballfields were included in the 2016 Parks Master Plan. With the eminent construction of the PLP Wetlands Project, a small committee will meet to discuss the ballfield concept. The small committee has representation from the Board (Alderman Sportsman) and CLARB (Chair Adam Zink), as well as city staff. The committee will review the concepts that were presented during the December and January CLARB meetings to get feedback and make modifications. Staff will meet with the consultant to discuss phasing and financing, and will present the concept and recommendations for phasing/financing in a future work session.

Discussion included the cost of the project and how to phase in the improvements. CLARB members requested staff to put together a chart that would break down the phases and a cost analysis for each phase. The members agreed that this design is favorable, however, have concerns with the funding.

This is a Non-Action item, therefore, no motion is required.

4. ACTION AGENDA

A. Discussion and approval of the kiosks in the Park

Staff is looking for input from CLARB regarding the interest in providing electric vehicle charging stations / information kiosks in the park. Staff would like to prioritize the location of the machines, as they become available.

There would be no cost to the City for the installation and maintenance of the machines. The City would have an agreement with the company who owns / maintains the machines to provide rights to the City regarding content on the machines. The machines can be removed easily if the park is in danger of flooding.

Bob Bennett, of B Squared Civic Solutions, gave a background and presentation on the smart city kiosks, stating that Evergy would be a contributor of several kiosks. However, the number of kiosks had not been decided upon. Bennett went on to describe the kiosks and that 55% of the content on the screens would contain City information; and 45% would show ads from local, national and regional vendors. The size of the kiosks would be seven foot tall and one and a half foot wide. There would be two car charging stations on each kiosk. Bennett presented CLARB with a list of locations, together with the timeline, which is included as Exhibit A of the minutes. The Wi-Fi coverage would be about one to one and a half blocks. The units could be removed by the vendor in the event of a flood.

Discussions included the size of the kiosks and the possibility of having the lights dimmed in some locations. CLARB agreed on the following locations:

- Location 1 – Main Street
- Location 2 – East Street/Harvey
- Location 3 – ELP Parking Lot near the Park Storage Building and information board. CLARB members agreed to a one sided kiosk or possibly putting the park map on the side facing the park.

Staff will look into signage and the laws for EV only parking. CLARB had reservations on Locations 4, 5, and 6 and recommended installing three kiosks and then re-evaluate the need for more in the future. Since there is no current commitment with the contributors, this item will be presented with more information at a future meeting.

There was no motion as there will be more discussion in the future.

5. STAFF UPDATES ON ACTIVITIES

- A. Nature Sanctuary for November/December Report – Included in the CLARB Packet
- B. Parks Report for November/December – Included in the CLARB Packet
- C. Public Works Report – Included in the CLARB Packet
- D. BNSF trail connectivity – The price per sq. foot of our permit has been requested to be equal to the County's, equaling roughly \$48,000 one-time fee for the permit. Staff will be conferencing next week and will update CLARB at the next meeting.

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN

MICHELLE FLAMM MOVED TO ADJOURN AT 7:24 P.M. BILL GRESHAM SECONDED; MOTION PASSED 5-0.

The minutes for January 8, 2020 having been read and considered by the Community Land and Recreation Board, were approved on this the 12th Day of February, 2020.



Bonnie Buckmaster, Public Works Assistant



Approval date