



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#17-132)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, February 8, 2017 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Tim Blakeslee. Members present were: Phil Wassmer, Bill Gresham, Neil Davidson, Adam Zink, Michelle Flamm, Bob Stuteville, Linda Arnold and Susan Robb. Absent with prior notice were Laura Ozenberger and Liaison, Marc Sportsman. Tim Blakeslee (Assistant to the City Administrator), and Bonnie Buckmaster (Public Works Assistant) were present for the City. A quorum was present.

2. CONSENT AGENDA

A. Approve the minutes for the January 11, 2017 regular meeting.

PHIL WASSMER MOVED TO APPROVE THE MINUTES FROM THE JANUARY 11, 2017 REGULAR MEETING WITH REVISION. BILL GRESHAM SECONDED; MOTION PASSED 8-0.

3. ACTION AGENDA

A. 2017 Community Land and Recreation Board Officer Elections

Tim Blakeslee, Assistant to the City Administrator stated that according to the Community Land and Recreation Board Bylaws and Procedures adopted on October 12, 2005, the officers of the Community Land and Recreation Board shall consist of a Chairman, Vice-Chairman, and Secretary. The Community Land and Recreation Board shall annually elect these officers from its citizen members at its regular meeting in February. Nominations shall be made from the floor, and the person receiving a majority vote of the total Board membership shall be declared elected. Officers shall serve until their successor is elected. No member may serve as Chairman for more than three consecutive elected one-year terms. Current Chair Michelle Flamm has served for 3 consecutive one-year terms and may not be elected chair for 2017-2018.

Chairman Michelle Flamm asked CLARB if anyone has the desire to become Chairman.

MICHELLE FLAMM MOVED TO NOMINATE ADAM ZINK AS COMMUNITY LAND AND RECREATION BOARD CHAIRMAN; LINDA ARNOLD SECONDED; MOTION PASSED 8-0

Michelle Flamm, Chairman, stated that Vice Chairman fills in for Chairman when absent. There is no time limit for Vice Chairman. Laura Ozenberger had said previously that she would accept another term.

MICHELLE FLAMM MOVED TO NOMINATE LAURA OZENBERGER AS COMMUNITY LAND AND RECREATION BOARD VICE CHAIRMAN; NEIL DAVIDSON SECONDED; MOTION PASSED 8-0.

ADAM ZINK MOVED TO NOMINATE NEIL DAVIDSON AS COMMUNITY LAND AND RECREATION BOARD SECRETARY; BILL GRESHAM SECONDED; MOTION PASSED 8-0.

B. Approve a New Event Fee Structure and an Adjustment to the Current Shelter Fee Structure.

Blakeslee presented a new pricing model that limits the “a la carte” model (unless additional amenities or services are requested by an event organizer), in an effort to be responsive to concerns and to address cost concerns, and to keep revenue approximately equal to the current fee structure. Staff recommends the guidelines listed in the CLARB packet.

Discussion of who pays for the police during these events, which Tim Blakeslee, Assistant to the City Administrator responded that the City does not pay for the police except it is a separately budgeted item for 4th of July.

Linda Arnold expressed concern of the setup/tear down fees and asked if there could be a one day grace period. Blakeslee stated that staff was trying to balance these fees and thought the proposed system did that without being burdensome.

Blakeslee stated that the wedding event fee will be reduced to \$200 in order to bring more weddings into the park. In 2016, there were a few weddings that turned away because of the previous fee.

Neil Davidson asked if there could be a separate fee for the carnival for the use of the Farmers’ Market lot so that Farmers’ Market users can still use the lot. Blakeslee stated staff is looking into blocking some slots for Farmers’ Market users on carnival days. Blakeslee also said that staff has discussed the fees with Main Street Parkville Association and they are satisfied with the changes.

ADAM ZINK MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN ACCEPT THE REVISIONS TO GUIDELINES FOR EVENTS IN PARKVILLE; NEIL DAVIDSON SECONDED; MOTION PASSED 8-0.

C. Approve the Butterfly Garden Project and Garden Name at the Parkville Nature Sanctuary.

Blakeslee stated that staff is seeking approval from CLARB to allow staff to move forward with the joint Butterfly Garden Project with Friends of Parkville Nature Sanctuary (FOPNS) with matching funding of \$2,000. The location of the garden can be found in Attachment 1 of the CLARB packet.

The second request is that the garden be named and dedicated to the memory of former Nature Sanctuary Director, Bob Fluchel. Bob’s wife Barbara gave her blessing for the name.

Blakeslee stated that a professional group will do the installation and startup and then the volunteer group will maintain the garden. Neil Davidson stated that a lot of great work has been done with the Conservation Department.

ADAM ZINK MOVED TO APPROVE THE BUTTERFLY GARDEN PROJECT AND GARDEN NAME AT THE PARKVILLE NATURE SANCTUARY; NEIL DAVIDSON SECONDED; MOTION PASSED 8-0.

D. Review and approve Grigsby Statue Engineering.

Blakeslee stated that the City received a proposal from a citizen group led by Kevin Heaton on November 28, 2016 to relocate a statue of Bill Grigsby to Pocket Park. The relocation of the statue will be made entirely by private donations. The citizen group researched the cost of the granite that would need to be ordered for the statue base at \$7,500 and would take 120 days to receive. The city approved the design and Alysén Abel, Public Works Director and Paul Giarratana, Building Inspector confirmed that it meets the city standards. The action is that CLARB recommends that the Board of Aldermen approve the engineering for the statue base,

Attachment 1 of the CLARB packet. Adam Zink stated that the granite is the same material as the Lamar Hunt statue and that the supplier is donating \$1,000. Zink also mentioned the granite is coming from India. Zink also said that Kevin Heaton would send information on the placement. Blakeslee stated he hadn't received it yet but would look into it. – **UPDATE** – Emailed a copy of the revised placement to CLARB members.

ADAM ZINK MOVED TO RECOMMEND THE BOARD OF ALDERMEN REVIEW AND APPROVE GRIGSBY STATUE ENGINEERING WITH THE APPROVAL OF THE PLACEMENT; PHIL WASSMER SECONDED; MOTION PASSED 8-0

4. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Platte County Outreach Grant Proposals – Submitted, should hear back next month, will update.
2. 1135 Wetland Project work session – Work Session February 21, 2017 at 5:30 for a project update. CLARB is invited to attend.
3. Friends Field Update – Survey has been completed, currently working on the design. Primarily for grading purposes.
4. Missouri Riverfront Trail Update – Waiting on the easement from the railroad. It has not been officially granted but has a verbal agreement. The Riverside area is under construction.
5. Camping in the Park discussion moved to future agenda.
6. CLARB meetings to be recorded beginning in March.

B. Public Works

1. January Parks Report – in the CLARB packet.
2. Low Water Crossing Update – Board of Aldermen reviewed the engineering, waiting on the final technical review from FEMA for the grant award.
3. Tree City USA update – Trim work has been completed, Awarded Tree City 26 years in a row.

5. MISCELLANEOUS ITEMS FROM THE BOARD

- A. Phil Wassmer asked what the orange dot markings on the trees downtown are for. **UPDATE** – A KCP&L Representative said that the orange dots indicate trees that will be trimmed as part of the regular maintenance program. KCP&L is trimming three (3) circuits serving the Parkville area this year. Crews have completed 90% of one circuit and the other two are being planned now and residents notified.

Trimming will be in line with our clearance specification – 10' of clearance and removing any overhanging limbs on 3-phase lines. It's generally not in KCP&L's interest to trim excessively. This is one of several steps KCP&L is taking to improve overall reliability to the Parkville area following frequent outages last year.

- B. Linda Arnold asked if there could be a waste can down in PLP alongside the railroad. CLARB also said that another bag dispenser in that area would also be good.

Phil Wassmer also stated that people are still letting dogs off their leashes and that the signs don't seem to be working.

1. **UPDATE-** Statue: Attached is the revised placement of the statue (before and after). It has moved almost 4 feet back from its original location. There is approximately 4 feet of space between the statue and the back bench. As request by CLARB, we'll have the Board of Aldermen review and approve the location.
2. Trash Can on PLP Trail: Following up with Tom and Alysen.
3. GPS Coordinates 5K/10K markers: Following up with Tom and Alysen.

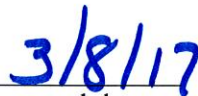
6. **ADJOURN**

**ADAM ZINK MOVED TO ADJOURN AT 6:40 P.M. PHIL WASSMER SECONDED;
MOTION PASSED 8-0.**

The minutes for February 8, 2017, having been read and considered by the Community Land and Recreation Board were approved on this the 8th day of March 2017.



Bonnie Buckmaster
Public Works Assistant



Approval date