



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-2)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, February 12, 2020 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Adam Zink (Chair)
Neil Davidson (Vice Chair)
Michelle Flamm
Susan Robb
Linda Arnold
Steven Sturgess

Absent with prior notice were:

Laura Ozenberger (Secretary)
Bill Gresham
Bob Stuteville

Marc Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator, and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the January 8, 2020 Regular Meeting

MICHELLE FLAMM MOVED TO APPROVE THE MINUTES FOR THE JANUARY 8, 2020 REGULAR MEETING; LINDA ARNOLD SECONDED MOTION PASSED 6-0.

3. ACTION AGENDA

- A. Recommend Approval of the BNSF License, Fencing and Funding Source

Anna Mitchell, Assistant to the City Administrator, gave a background of the License negotiations, and presented the final permit that will allow the connection of the trail between the County trail along the Missouri River and the City Trail ending at the East side of English Landing Park. The new permit fee is \$48,870.00 with an \$800 processing fee. There is a contingency to the permit that requires a fence to be placed alongside the trail and the railroad tracks. The fencing quote that was received was \$31,983.00. Due to the amount of the project, staff will solicit a sealed bid for the project per the City's purchasing policy. Since this is a non-budgeted item, staff asked for direction and recommendation to fund the project.

Mitchell explained that the fence would be along the existing trail with approximately 2,900 feet of fencing. There was discussion regarding the fence material and a recommendation to specify the use of treated posts and some type of sealer on the railing in the bid documents.

The permit will go before the Board of Aldermen on Tuesday February 18, 2020 for approval with the recommendation from CLARB to split the costs for the permit between the Platte Landing Park acquisition fund and the park sales tax.

NEIL DAVIDSON MOVED TO APPROVE A RECOMMENDATION TO THE BOARD OF ALDERMEN TO APPROVE THE LICENSE FOR BICYCLE PATH/PEDESTRIAN PATHWAY WITH THE BNSF RAILWAY COMPANY AS DISCUSSED BY CLARB, AND TO SHARE THE COSTS FOR THE LICENSE WITH THE PLP ACQUISITION FUND AND THE PARK SALES TAX; STEVEN STURGESS SECONDED; MOTION PASSED 6-0.

B. Officer Elections

According to the Community Land and Recreation Board Bylaws and Procedures adopted on October 12, 2005, the officers of the Community Land and Recreation Board shall consist of a Chairman, Vice Chairman, and Secretary. The Community Land and Recreation Board shall annually elect these officers from its citizen members. Nominations shall be made from the floor, and the person receiving a majority vote of the total Board membership shall be declared elected. Officers shall serve until their successor is elected. No member may serve as Chairman for more than three consecutive elected one-year terms. As this is Adam Zink's third year, the Chairman position needs to be shifted to a different CLARB member.

The Board members that currently hold the elected positions are Adam Zink as Chairman, Neil Davidson as Vice Chairman, and Laura Ozenberger as Secretary. The Board thanked Adam Zink for his service as Chairman for the past three years.

MICHELLE FLAMM MOVED TO NOMINATE NEIL DAVIDSON AS COMMUNITY LAND AND RECREATION BOARD CHAIRMAN; STEVEN STURGESS SECONDED; MOTION PASSED 6-0.

ADAM ZINK MOVED TO NOMINATE MICHELLE FLAMM AS COMMUNITY LAND AND RECREATION BOARD VICE CHAIRMAN; LINDA ARNOLD SECONDED; MOTION PASSED 6-0.

MICHELLE FLAMM MOVED TO NOMINATE LAURA OZENBERGER AS COMMUNITY LAND AND RECREATION BOARD SECRETARY; ADAM ZINK SECONDED; MOTION PASSED 6-0.

4. STAFF UPDATES ON ACTIVITIES

- A. Nature Sanctuary for January Report – Included in the CLARB Packet
- B. Parks Report for January – Included in the CLARB Packet
- C. Public Works Report for January – Included in the CLARB Packet
- D. Dog Park Timeline – The BOA has approved a fence agreement and anticipate opening in the spring to allow the grass to be re-established.
- E. Wetlands Update – Have not mobilized yet.

5. MISCELLANEOUS ITEMS FROM THE BOARD

There was additional discussion including the Rt. 9 improvements, the State of the City address from Mayor Johnston, pickle ball courts to be constructed near the first come shelters, feedback from the community came back as unfavorable regarding kiosks inside the parks, and Vireo is working on a preliminary plan to get input from the community for improvements of Adams and Watkins Parks.

7. ADJOURN

ADAM ZINK MOVED TO ADJOURN AT 6:48 P.M. MICHELLE FLAMM SECONDED; MOTION PASSED 6-0.

The minutes for February 12, 2020 having been read and considered by the Community Land and Recreation Board, were approved on this the 11thth Day of March, 2020.



Bonnie Buckmaster, Public Works Assistant



Approval date