



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#19-3)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, April 10, 2019 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Assistant to the City Administrator, Anna Mitchell.

Members present were:

Adam Zink (Chair)
Neil Davidson (Secretary)
Michelle Flamm
Bill Gresham
Linda Arnold
Susan Robb

Absent with prior notice were:

Laura Ozenberger (Vice Chair)
Steven Sturgess
Bob Stuteville
Marc Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator, Alysen Abel, Public Works Director, and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the February 13, 2019, Regular Meeting

NEIL DAVIDSON MOVED TO APPROVE THE MINUTES FROM THE FEBRUARY 13, 2019 REGULAR MEETING; MICHELLE FLAMM SECONDED; MOTION PASSED 6-0.

3. ACTION AGENDA

A. Officer Elections

Anna Mitchell, Assistant to the City Administrator gave a background of the Community Land and Recreation Board Bylaws and Procedures adopted on October 12, 2005. The officers of the Community Land and Recreation Board shall consist of a Chairman, Vice Chairman, and Secretary. The Community Land and Recreation Board shall annually elect these officers from its citizen members. Nominations shall be made from the floor, and the person receiving a majority vote of the total Board membership shall be declared elected. Officers shall serve until their successor is elected. No member may serve as Chairman for more than three consecutive elected one-year terms. As this is not applicable to any member of the Board at this time, the Chairman position is open to any CLARB member.

The Board members that currently hold the elected positions are Adam Zink as Chairman, Laura Ozenberger as Vice Chairman, and Neil Davidson as Secretary.

MICHELLE FLAMM MOVED TO NOMINATE ADAM ZINK AS COMMUNITY LAND AND RECREATION BOARD CHAIRMAN; SUSAN ROBB SECONDED; MOTION PASSED 6-0.

MICHELLE FLAMM MOVED TO NOMINATE NEIL DAVIDSON AS COMMUNITY LAND AND RECREATION BOARD VICE CHAIRMAN; ADAM ZINK SECONDED; MOTION PASSED 6-0.

ADAM ZINK MOVED TO NOMINATE LAURA OZENBERGER AS COMMUNITY LAND AND RECREATION BOARD SECRETARY; NEIL DAVIDSON SECONDED; MOTION PASSED 6-0.

B. Approval of the painting and color of the Pocket Park deck.

Mitchell explained that the Director of Main Street Parkville Association (MSPA), Kelly Putman, reached out to staff regarding the painting of the Pocket Park deck. Putnam explained that although there are future plans to upgrade the area, MSPA wanted to give Pocket Park a facelift. This would be a voluntary project with no cost to the City. Design Chair Sara Rouse said that the color would be a light grey that would match the Evolytics building and would complement the color scheme of the surrounding buildings. Rouse added that there are a couple of boards that may need to be secured by City staff. Chair Adam Zink wanted to make sure that the paint being used is of high quality and a done by a professional, and asked that there be someone to oversee the project. Putnam said that Brian Mertz, nearby property owner at 116 Main, while painting his building will have his painters paint the decking of Pocket Park. There will also need to be some prep work to the area before painting can begin. The improvements should be complete in June. MSPA will also be planting a variety of flowers from Family Tree, in the area to be delivered May 13th. CLARB would like staff to approve the improvements.

BILL GRESHAM MOVED TO APPROVE THE PAINTING OF THE POCKET PARK DECK IN THE SPECIFIC COLOR CHOSEN BY CLARB AND REPAIRS TO THE BOARDS; NEIL DAVIDSON SECONDED; MOTION PASSED 6-0.

C. Approval of Addendum Number 1 to the Use and Maintenance Agreement with Park University Sand Volleyball team.

Mitchell gave a background of the Field Maintenance and Use Agreement with Park University Sand Volleyball team and presented Addendum Number 1. Park University put approximately \$30,000 into the courts to ensure use at a higher standard. Due to the extreme winter and flooding in the park, they were unable to use the courts this season. Staff is proposing an addendum to extend the contract one additional year, ending May 15, 2020. The addendum proposes that Park University not be responsible for any additional upgrades or rental fees during the one year extension but is still required to abide by the maintenance requirements set in the agreement.

Michael Talamantes, coach for the beach volleyball team, gave an update of the teams' successes and is excited to get back to the use of the courts.

NEIL DAVIDSON MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE ADDENDUM NUMBER 1 TO THE FIELD MAINTENANCE AND USE AGREEMENT WITH PARK UNIVERSITY; BILL GRESHAM SECONDED; MOTION PASSED 6-0.

A. NON-ACTION AGENDA

B. STAFF UPDATES ON ACTIVITIES

A. Flood Update

Alysen Abel, Public Works Director, gave an update to the current conditions of the parks. Abel stated that there is a lot of damage in the park and it will take some time to get the park back to previous conditions. The police and public works staff constantly monitored the conditions of the rising waters and were able to pump water and place plugs in the inlets so that the Downtown area would not be affected. Projections indicate that the waters will rise again, however, not to this extent. Abel presented a slideshow of during and after the flood that showed Grigsby Field's extensive damage including the fencing. There were several levees that broke up north that actually helped the levels in our area. There was also a breach in the levee near the sewer plant that led to flooding at the plant. After the water receded, there was about 3 foot of silt deposited on the parking lot and about half of the access road into Platte Landing Park. Staff is looking for a location to take the silt. It cannot be deposited back into the river as it is considered polluting the water ways. Staff has cleared a path down to PLP and the concrete portion of the parking lot. The boat ramp is estimated to be under 15 ft. of silt. The City will contract to remove the mountains of silt. The dog parks and boat ramp are not open. The fencing will need to be replaced around the dog parks and silt removed. The park will most likely need to be reseeded. Staff is hopeful that trees will survive. The low lying areas in the park still have standing water. Abel said that some of the silt can be used in the low lying areas of the Dog Park and parks. CLARB asked if the silt could be used for the streets during the winter. Abel said that the silt is very fine but will check to see what uses it could be.

English Landing Park has some silt but is not as bad as PLP. The playground area is covered with silt and flood debris as well as debris in the trees. Sullivan Nature Sanctuary was hit pretty hard, which staff will evaluate the damage. The assessment of the three ballfields are that Ballfield 1 is in the best condition with some work needed. Ballfield 3 is not in bad shape, however, Grigsby Field is in pretty bad shape and will need to be completely redone. Staff has started working on the netting and the fencing removing debris. Mitchell stated that the company, Engaged, had put \$18,000 in improvements into Grigsby. Abel stated that the plan will be to get the field back to pre-flood condition.

The ELP restroom was under water, which reached just below the hand blowers. Staff power washed and cleaned the restroom.

The volleyball courts will also be put back to pre-flood condition. Park University had also put in upgrades to the courts. Staff will make sure that there will be quality sand put in as well as the upgrades to the courts.

Staff is seeing beavers damaging the trees in the park, which staff is working with someone to remove the beavers.

The Board of Aldermen took a tour of the damage along with staff on April 10th.

Brewfest will be moved to Platte Landing Park and will also have the use of Friends Shelter. There was a question of the contamination which Abel stated that Mother Nature will take care of contaminates, and is not concerned.

There has been discussion of installing a temporary dog park. This is being considered.

The Board has declared an emergency for the City; staff is meeting with the County and FEMA April 11th to access the damage and was asked to provide damage assessments. Abel stated that it is difficult to quantify and assess damages as there is an estimate of 2,000 truckloads of silt to haul. Staff is operating as if there is a declaration. Staff is logging all expenses including equipment and time for the restoration.

Low Water Crossing – Abel said that in order to construct the bridge, the water level needs to be at 19 ft., which won't happen for a few weeks. Staff has been in contact and will meet with the contractor this week on plans to move forward.

The trails in ELP are bare, there may be a little bit of rock with erosion. Staff will need to re-establish the majority of the trails before opening.

Volunteers have reached out to the City for help with clean up. Staff will look into possible opportunities.

Staff is working with Jeremy Jordan to look for possible alternate locations for the upcoming 5k/10k events.

Chair Adam Zink would like to get the trails open in English Landing first. Abel said that staff is looking at the phasing plan and to be systematic in opening the park and have barricades in place. The police have ticketed several people entering the restricted areas. Abel went on to say that with the possible impending floods, putting down material that could possibly float away would not be in the best interest. Staff will monitor the forecast to make the decisions on restoration and re-opening.

Staff is currently working on Ballfield 1, and checking the electrical in the park, opening the area for Brewfest with putting up a cord barricade and as each area is restored to move the barricades. Re-establish trails to the east but will need to move a lot of silt and restoration.

Staff is prioritizing the phasing that makes sense of the strategic point of view with the idea that the park may flood again.

There was no damage to the new Park's Storage Building.

Possible late summer early fall to be fully operational. Taking the ballfields day by day.

The Community Land and Recreation Board thanked Alysen for the update.

Chair Zink asked that the photos be made public. Mitchell agreed and said they will be put out for public viewing to understand the closures.

- B. February and March Nature Sanctuary Reports – Included in the packet. Looking for volunteer groups to come in to the Nature Sanctuary.
- C. February and March Park Reports – Included in the packet. Staff will look into drainage issues in the parks.
- D. Public Works Update – Included in the packet

C. MISCELLANEOUS ITEMS FROM THE BOARD

- A. The City was awarded the Outreach Grant for two shade structures for the dog parks. Staff may need to apply for an extension for completion.
- B. Chair Zink thanked staff for all of the work and effort put in for the parks tax and putting information on the website. Job well done to city staff. Amazing turn out for the parks tax Prop P and looks forward to the park system improvements.
- C. Wetland bids – Staff received word from the Corps of Engineers that the bids came in quite a bit higher than expected. Staff will meet with the Corps to go over the bids and see if there are other opportunities to value engineer. Staff had an appraiser out to get a more accurate appraisal.
- D. Arbor Day will be held at Watkins Park on Monday, April 22, 2019 at 12:00 p.m. to plant a tree.


E. ADJOURN

**MICHELLE FLAMM MOVED TO ADJOURN AT 7:06 P.M. BILL
GRESHAM SECONDED; MOTION PASSED 6-0.**

The minutes for April 10th, 2019, having been read and considered by the Community Land and Recreation Board, were approved on this the 8TH Day of May, 2019.



Bonnie Buckmaster, Public Works Assistant



Approval date