



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#17-134)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, April 12, 2017 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Tim Blakeslee. Members present were: Adam Zink, Neil Davidson, Bob Stuteville, Laura Ozenberger, Linda Arnold, Susan Robb, Michelle Flamm, and Liaison, Marc Sportsman. Absent with prior notice were William Gresham and Phil Wassmer. Tim Blakeslee (Assistant to the City Administrator), and Bonnie Buckmaster (Public Works Assistant) were present for the City. A quorum was present.

2. CONSENT AGENDA

A. Approve the minutes for the March 8, 2017 regular meeting.

MICHELLE FLAMM MOVED TO APPROVE THE MINUTES FROM THE MARCH 8, 2017 REGULAR MEETING. NEIL DAVIDSON SECONDED; MOTION PASSED 7-0.

3. ACTION AGENDA

A. Grigsby Statute Donation Agreement

The City received a proposal from a citizen group led by Kevin Heaton on November 28, 2016, to relocate a statue of Bill Grigsby to Pocket Park. The relocation of the statue will be made entirely by private donations. On February 21, 2017, the engineering for the statue base and the statue was presented and the revised location of the statue was approved. The donation agreement with the Main Street Parkville Association (Attachment 1) addresses the ownership, insurance, installation, and maintenance of the donated statue. The agreement also includes a plan for recognition of the donors and addresses the term of the project. Tim Blakeslee, Assistant to the City Administrator, stated that MSPA would like to add to the agreement that if the statue is ever moved, MSPA would not be responsible for the cost, which will be added. This is a standard donation agreement that the City uses, MSPA will maintain up to \$500 per year to keep it clean. It is a 10 year term which can be renewed or move in a different direction.

Chairman Adam Zink asked where they were in the funding process. Blakeslee said that Mr. Kevin Heaton has funding cards to hand out and is almost to their goal. The tentative date is June 29th for a celebration, pending construction. There may be a need to shift the benches around and move the statute further back, if so, this action would come before the Community Land and Recreation Board.

NEIL DAVIDSON MOVED TO RECOMMEND TO THE BOARD OF ALDERMEN AUTHORIZE STAFF TO FINALIZE AND THE MAYOR AND CITY CLERK TO EXECUTE A DONATION AGREEMENT WITH THE MAIN STREET PARKVILLE ASSOCIATION FOR THE GRIGSBY STATUE AND ASSOCIATED INSTALLATION AT POCKET PARK; LINDA ARNOLD SECONDED; MOTION PASSED 7-0.

B. Missouri Riverfront Trail Fence Mural

While the easement from Burlington Northern Santa Fe Railway (BNSF) for Phase 2 has not yet been granted, County Staff is confident based on recent discussions with BNSF that the permit for the easement will be eventually granted.

County Staff recently approached City Staff with a request to bring an MRT trail beautification project to CLARB for approval. The idea from the County is to paint a mural on what would otherwise be a rather innocuous privacy fence. The location of the fence can be found in Attachment 1 and 2. Staff is intrigued at the possibility of bringing local artists together to beautify this area at no initial cost to the City. Staff's primary concerns are fence maintenance and vandalism. Staff recommends that the County get buy-ins from any artists that they'd be willing to touch up any mural if needed and/or the mural could eventually be painted over if it became too much of a maintenance burden. Without in-depth discussion, the County representative did agree to these terms but they would need to be further outlined in a future agreement.

Pending approval from CLARB on the idea of a mural project, the County would like for CLARB to be the decision maker for the mural's theme. Some initial considerations below, but CLARB is more than welcome to brainstorm other ideas:

1. English Landing Park/Platte Landing Park
2. The Missouri River
3. "Parkville" as a whole
4. Patriotic/United States
5. Park University

Discussion from CLARB included liking the idea of public art and would like the mural to reflect Parkville. Also mentioned were possibly Lewis and Clark, the Eagle, the Park University Tower and possibly a black history. The size of the mural will be 6 ft. which will be primarily visible to the trail and possibly to the road. Bob Stuteville likes the idea of the mural but is concerned that the wood fence could get ratty and vandalized. Blakeslee stated that if it is continually vandalized and is not maintained, City could paint over it. Concern from CLARB is of the wood fence and asked if there could be a canvas for the mural. Blakeslee said he would check if it will be a wood fence or a panel. Chairman Adam Zink stated that there will most likely be an approval process of the plan of design, Blakeslee agreed and said that he is working with Noel Challis from the County and that it could come back to CLARB in the future.

MICHELLE FLAMM MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE A PAINTED DESIGN MURAL ON THE MISSOURI RIVERFRONT TRAIL WITH THE FOLLOWING THEME OF PARKVILLE, NEIL DAVIDSON SECONDED; MOTION PASSED 6-1.

C. Bob Fluchel Garden Bids

Blakeslee is asking CLARB to approve a work authorization with Embassy Landscape Group for the Bob Fluchel Memorial Butterfly Garden at the Parkville Nature Sanctuary.

FOPNS has been considering potential projects to begin in the Parkville Nature Sanctuary. The City also budgeted \$2,000 to match a FOPNS project contribution to the Nature Sanctuary. At the Board of Aldermen meeting on February 21, 2017, the Board of Aldermen approved the Bob Fluchel Memorial butterfly garden project at the Parkville Nature Sanctuary in a total amount of \$4,000 (\$2,000 from FOPNS and \$2,000 from the Nature Sanctuary Donation Fund).

Staff sent out for quotes from landscape contractors at the end of February and Embassy Landscape Group had the lowest quote of \$4,841.45. City received an unexpected donation of \$2,000 from the Turkey Trot organization to the Nature Sanctuary Donation Fund. A portion of this donation, \$841.45, could be directed to cover the outstanding cost of the garden.

Discussion included the location of the garden, which Blakeslee said that it will be just to the northeast near the parking lot area. Chairman Zink asked if there will be a sprinkler system.

Blakeslee said he would check but doesn't think there would be a need for sprinklers and that it will be maintained by the Nature Sanctuary volunteers. Other members agreed that these are native plants which are draught tolerant and that it could take a few years to get established. Other questions included deer and ground hog tolerant plants. Blakeslee said he will look into it and update. Chairman Zink asked if there is a maintenance budget, which Blakeslee stated that there is a small budget for the volunteers that work once or twice a month. Liaison Marc Sportsman asked if there will be a plaque placed at the garden. Blakeslee stated that it is the intention of the Nature Sanctuary to place a plaque in the future.

NEIL DAVIDSON MOVED TO RECOMMEND TO THE BOARD OF ALDERMEN TO APPROVE A WORK AUTHORIZATION WITH EMBASSY LANDSCAPE FOR THE BOB FLUCHEL MEMORIAL BUTTERFLY GARDEN PROJECT AT THE NATURE SANCTUARY IN THE AMOUNT OF \$4,841.45; SUSAN ROBB SECONDED; MOTION PASSED 7-0.

4. NON-ACTION AGENDA

A. Park Regulations related to Drones

This item was brought before CLARB to discuss Small Unmanned Aircraft Systems (drones) regulations in the park. Blakeslee presented research from local drone hobbyist and the City Attorney which included a list of proposed regulations and a draft ordinance included in the packet. Blakeslee also stated that Kansas City is also looking at regulating drones. City may want to wait for other communities to implement their regulations for the City to follow.

Discussions included not flying over special events or the dog parks. It can be added in the ordinance that if the drone causes damage it would be a violation and not to be permitted over events without permission. Also, having drone operators sign a drone policy, proof of insurance and state that there would be a fine of \$500 if not followed. Also discussed was having specific times for operators to fly drones and not having them fly during or around the ballpark or events. CLARB also thought that Platte Landing Park would be a more ideal area than English Landing Park.

Parkville citizen, Mr. Jim Sfetko, drone novice, spoke of the Federal Aviation Administration (FAA) regulations. The FAA requires drones over 55 grams (1/2 lb.), the operator must obtain a registration and license which is placed on the drone to identify the operator. Drones cannot fly above 400 feet or within 5 miles of an airport. The east side of English Landing Park gets into the 5 mile restricted area. There are apps available to show the restricted areas and weather conditions. National Parks and amusement parks are restricted areas. The Unmanned Ariel Vehicle (UAV) operator should carry liability insurance but it is not a required. Sfetko also suggested guidelines which included not flying over events or crowds and having a sunrise to sunset timeframe. Sfetko also stated that major manufacturers are working on implementing required registrations at purchase. There are also training programs available.

Liaison, Marc Sportsman expressed concern of not having a certification process for the novice operator and felt that hobbyist would use the park system as a great place to learn to fly drones. Sportsman suggested that the City have a registration process and require liability insurance. Liaison Sportsman also had concerns of enforcing the regulations.

Chairman Adam Zink agreed that having a requirement of a registration, proof of insurance and also posting these guidelines in the park with specified drone areas. Chairman Zink also suggested waiting for Kansas City to implement their regulations for City to follow and possibly add or take away some regulations.

Blakeslee stated that City will consult with attorneys on whether City can require insurance and other discussed concerns.

CLARB could recommend to the BOA to require a certification process or some type of verification of training. City will continue to look into these regulations and will bring before CLARB in the future.

THIS IS A NON-ACTION ITEM, A MOTION IS NOT NECESSARY.

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. 1135 Wetland Project Update

Staff is working with the CORP to finalize a timeframe for when the project partnership agreement will need to be signed. The intended dates are 2018 for the design and 2018/2019 for construction. City is waiting for the CORP to put the agreement together which should be mid to late April.

2. 2017 Upcoming Event List

Included in the packet

B. Public Works

1. Low Water Crossing Update – Waiting for Federal FEMA to review the application. The State FEMA cautioned the City to not complete any work. Looking at the design completion in 2018 and the construction in 2018/2019. Also waiting for the decision on prevailing wage.
2. March Parks Report – In the packet
3. Tree City USA/Arbor Day Event is Friday, April 28th at 2:30 p.m. at Dog Park which will mark the 26th year in a row.

6. MISCELLANEOUS ITEMS FROM THE BOARD

- A. Update on the County – Neil Davidson said that Noel Challis is still negotiating with the railroad and it is moving through the channels slowly.
- B. Storm water committee meets April 13th and then will go to the commission.
- C. After meeting updates:

Drones:

Blakeslee confirmed that hobby drone registration must take place between .55 pounds (250 grams) and 55 pounds (25 kg) or above.

Most drones under \$100 won't weigh enough to qualify.

The Small Unmanned Aircraft System (sUAS) Registration Service webpage can be found here: <https://registermyuas.faa.gov/>. A good page regarding hobby drone flying can be found here: https://www.faa.gov/uas/getting_started/

Nature Sanctuary Butterfly Garden:

There will not be irrigation, the Nature Sanctuary Volunteer Group will maintain. I did confirm that as Susan mentioned during the meeting, it'll be planted with Natives.

Trail Mural:

Waiting for the County to get back to me regarding what the “canvas” will be for the Trail mural.

7. ADJOURN

MICHELLE FLAMM MOVED TO ADJOURN AT 7:07 P.M. LAURA OZENBERGER SECONDED; MOTION PASSED 7-0.

The minutes for March 8, 2017, having been read and considered by the Community Land and Recreation Board, were approved on this the 12th day of April, 2017.



Bonnie Buckmaster
Public Works Assistant

4/12/17
Approval date