



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-4)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, May 13, 2020 4:00 p.m. via Zoom

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Neil Davidson (Chair)
Michelle Flamm (Vice Chair)
Laura Ozenberger (Secretary)
Adam Zink
Susan Robb
Steven Sturgess
Bill Gresham

Absent with prior notice were:

Linda Arnold
Bob Stuteville

Marc Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator, Alysén Abel, Public Works Director, Tom Barnard, Park Superintendent, Chris Ashley, Project Manager, and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the March 11, 2020 Regular Meeting

**BILL GRESHAM MOVED TO APPROVE THE MINUTES
FOR THE MARCH 11, 2020 REGULAR MEETING;
MICHELLE FLAMM SECONDED MOTION PASSED 7-0.**

3. ACTION AGENDA

- A. Direct staff to release bid documents for the proposed Pickleball Courts

Anna Mitchell, Assistant to the City Administrator, introduced Project Manager Chris Ashley, to the Community Land and Recreation Board. Alysén Abel, Public Works Director, gave a background of the 2016 Parks Master Plan and the previous CLARB discussions for the addition of Pickleball Courts within the riverfront parks system. Chris Ashley, Project Manager, presented two locations for consideration, which included locations near McKeon Stage in English Landing Park, and near Friends Shelter in Platte Landing Park.

CLARB discussed the two locations presented and had concerns with both locations, which included wind, fencing, and flooding issues near the river and parking issues near McKeon stage. CLARB directed staff to re-evaluate the area near the basketball court in English Landing Park, and to check if there are any trees in the area that would be affected. The basketball court may also need to be relocated, which staff will look into an alternate site. CLARB also requested that lighting be an alternate in the bid.

Michelle Flamm, stated for the record, that she is in favor of the four courts vs. two, as it is becoming the choice over tennis these days.

ADAM ZINK MOVED TO DIRECT STAFF TO CONSTRUCT FOUR PICKLEBALL COURTS IN ENGLISH LANDING PARK ADJACENT TO THE RESTROOMS; MICHELLE FLAMM SECONDED; MOTION PASSED 7-0.

- B. Recommend support of the TRIM Grant Application

Public Works Director Alysén Abel presented the proposal to submit a Tree Resource Inventory and Maintenance grant to the Missouri Department of Conservation for the removal of hazardous trees and reforestation. The priorities of the tree removal will be determined according to the tree inventory, which was just updated in early 2019.

MICHELLE FLAMM MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN DIRECT STAFF TO SUBMIT THE TRIM GRANT REQUESTED AS OUTLINED; BILL GRESHAM SECONDED; MOTION PASSES 7-0.

4. STAFF UPDATES ON ACTIVITIES

- A. March/April Parks Report – Included in the CLARB Packet
- B. March/April Nature Sanctuary Reports – Included in the CLARB Packet
- C. April Public Works Report – Included in the CLARB Packet
- D. BNSF Permit – BOA passed – County has also approved their permit – waiting for BNSF to sign the permit. The county will then move forward with their contractor to construct the fence.

5. MISCELLANEOUS ITEMS FROM THE BOARD

- A. Adam Zink commented that the parks look un-kept near the trail by the roundabout. Tom Barnard, Park Superintendent, said that the area had deeper silt from the floods, and that staff did disc the area, but the grass is having a hard time becoming established. Staff will look into the situation and may need to wait until the fall to re-seed or re-grade.
- B. Outreach Grant – The grant was received for the A Truss Bridge Lighting. The Roundabout project was not approved for the grant, staff has cleaned out the area and will be planting some flowers.
- C. Dog Park Shade Structures were delivered today.

- D. Social distancing at the parks – There have been a lot of people utilizing the parks, and the police have been monitoring the area. Discussions of putting in signage and directional arrows if conditions warrant.
- E. Wetland Project – Under construction, should be completed by late June to early July.
- F. Other discussions included the naming of a large oak tree in the Nature Sanctuary that is adjacent to the Girl Scout cabin named the “Jack Tree” after Jack Freedman, former aldermen. Mitchell will look into this. Platte County has opened up for gatherings of no more than 50 people, which the shelters and ballfields are opening up. There is a stump by the east shelter that is slated for chainsaw art, CLARB was instructed think of ideas to bring to a future meeting. There was a donation of \$182,000 to the Nature Sanctuary that was greatly appreciated. The City is not allowed to solicit funds, however, there is a park’s donation fund available.

6. ADJOURN

**ADAM ZINK MOVED TO ADJOURN AT 5:07 P.M BILL
GRESHAM SECONDED; MOTION PASSED 7-0.**

The minutes for May 13, 2020 having been read and considered by the Community Land and Recreation Board, were approved on this the 10th Day of June, 2020.



Bonnie Buckmaster, Public Works Assistant



Approval date