



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#20-5)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, June 10, 2020 4:00 p.m. via Zoom

1. CALL TO ORDER

The meeting was called to order at 4:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Absent with prior notice were:

Michelle Flamm (Vice Chair)
Laura Ozenberger (Secretary)
Adam Zink
Susan Robb
Steven Sturgess
Bill Gresham
Linda Arnold

Neil Davidson (Chair)
Bob Stuteville

Mark Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator, Alysén Abel, Public Works Director, Mayor Nan Johnston, Alderman Tina Welch, Chris Ashley, Project Manager, and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the May 13, 2020 Regular Meeting

**LAURA OZENBERGER MOVED TO APPROVE THE
MINUTES FOR THE MAY 13, 2020 REGULAR MEETING;
BILL GRESHAM SECONDED MOTION PASSED 7-0.**

3. NON-ACTION AGENDA

- A. Discussion and update on the Park Monument signage (Public Works)

The 2020 Parks Capital Improvements Program includes the development of design concepts for the monument signs at the entrances to English Landing and Platte Landing Parks.

Alysén Abel, Public Works Director, Mayor Johnston, Alderman Tina Welch, and Lindsey French of Vireo gave a background of the discussions from the small committee that was formed to design concepts for the monument signage and the naming of English Landing and Platte Landing parks. The current signage in Platte Landing Park includes the park ownership

of Platte County Parks. Since Platte Landing Park is now owned by Parkville, there was discussion of renaming the riverfront parks. There were several concepts presented to the Community Land and Recreation Board for consideration.

CLARB discussed the options, which included to change the names, keep the existing names, or to have one name for the riverfront parks system. CLARB decided on a one named park by keeping the well-established name of English Landing Park, which will include the entire riverfront park system with no longer having the name of Platte Landing Park. CLARB suggested wayfinder/directional signage and an interpretative sign to explain the history of the name. CLARB also suggested staying away from logos on the monument sign and to keep the colors consistent with other park signage.

This is a discussion item and does not require a motion.

4. ACTION AGENDA

A. Review and approve concepts for Parks Sales Tax signage (Public Works)

Alysen Abel, Public Works Director presented several different design concepts, developed by Vireo, for the Parks Sales Tax signage that will be placed in different areas of the parks. Lindsey French of Vireo stated that the costs of a sign, including the post, would be approximately \$400. For a less permanent sign, it would be \$50-\$60 less.

CLARB discussed the designs, included in the packet, and agreed that the first sign is more desirable in a horizontal format, with the blue wave logo, taking off the large P, keeping Proposition P, taking out the word “your” and adding the word “sales” tax dollars at work, and changing the wording from “used” to “Improving our Local Parks”. CLARB also gave direction to design a horizontal bronze plaque.

MICHELLE FLAMM MOVED TO APPROVE THE TENTATIVE SIGNAGE AS DISCUSSED; ADAM ZINK SECONDED; MOTION PASSED 7-0.

B. Review and approve concepts associated with Wetland interpretive signage (Public Works)

The City approved a work authorization with Vireo for the design of the Wetland Interpretive Sign associated with the Section 1135 Corps of Engineers wetlands project. Vireo had prepared concepts related to the signage which were presented to CLARB for approval.

Alysen Abel presented the designs and said that the Corps of Engineers had approved the fifth sign in their vetting process. The sign would be mounted on metal stands and under plexiglass.

CLARB discussed the concepts and agreed on the 5th sign presented, which shows the type of species that will be visiting the wetlands. Other discussions included listing the contractors’ logo, which CLARB recommended to only list Parkville and the Corps of Engineers logos. Abel stated that they may be required to have the contractors’ logo that fabricated the sign, and will look into this more.

BILL GRESHAM MOVED TO APPROVE THE LAYOUT OF THE WETLAND INTERPRETIVE SIGN, AS VETTED BY THE CORPS OF ENGINEERS; STEVEN STURGESS SECONDED; MOTION PASSED 7-0.

5. STAFF UPDATES ON ACTIVITIES

- A. May Parks Report – Included in the CLARB Packet – Discussion of the Pickleball courts and the relocation of the basketball court possibly near McKeon Stage. CLARB would like to have the relocation of the basketball court and pickleball courts done simultaneously.
- B. May Nature Sanctuary Reports – Included in the CLARB Packet
- C. May Public Works Report – Included in the CLARB Packet
- D. BNSF Permit – The permit will be signed by BNSF this week, and then construction will begin and anticipate the completion by summer.
- E. New Nature Sanctuary Director – Kristen Bontrager
- F. July CLARB Meeting can be held face to face, however can be conducted by Zoom. Staff will update.

6. MISCELLANEOUS ITEMS FROM THE BOARD

- A. CLARB suggested that the Corps of Engineer give a presentation to the community at a future meeting. Staff said that the Corps will meet with staff to present a wetland maintenance guide, and will check to see what would be fitting, either a ribbon cutting ceremony or presentation on site.


6. ADJOURN

ADAM ZINK MOVED TO ADJOURN AT 5:35 P.M STEVEN STURGESS SECONDED; MOTION PASSED 7-0.

The minutes for June 10, 2020 having been read and considered by the Community Land and Recreation Board, were approved on this the 8th Day of July, 2020.



Bonnie Buckmaster, Public Works Assistant



Approval date