



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#18-6)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, July 11, 2018 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Assistant to the City Administrator, Anna Mitchell.

Members present were:

Adam Zink
Bill Gresham – Arrived at 6:10 p.m.
Neil Davidson
Bob Stuteville
Laura Ozenberger
Linda Arnold
Michelle Flamm

Liaison, Alderman Marc Sportsman

Absent with prior notice:

Steven Sturgess
Susan Robb

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator, Alderman Greg Plumb, and Bonnie Buckmaster, Public Works Assistant were present on behalf of the City.

2. CONSENT AGENDA

A. Approve the minutes for the June 13, 2018, Regular Meeting.

NEIL DAVIDSON MOVED TO APPROVE THE MINUTES FROM THE JUNE 13, 2018, REGULAR MEETING. LAURA OZENBERGER SECONDED; MOTION PASSED 6-0.

3. ACTION AGENDA

A. Approval of the Veterans Memorial Designs and Concept for English Landing Park.

Anna Mitchell, Assistant to the City Administrator, gave a background of the Veterans Memorial and introduced Jack Shafferman, representing the Veterans Committee, to discuss the plan moving forward with engineering.

Shafferman presented the proposed design of the Veterans Memorial, included in the CLARB Packet. The process includes approval from CLARB, the bidding process for architecture, design and geotechnical survey. Shafferman further explained the non-profit fundraising to be funneled through the City with the three organizations: American Legion, VFW, and Patriot Outreach.

Discussions included the maintenance plan, CLARB recommended the City outline the expectations in the Memorandum of Understanding. The overflow of the fundraising will go into

a maintenance fund which would include the funds from ongoing brick sales. The fundraising goal is \$500,000 in hopes to put \$150,000-\$200,000 in a maintenance fund. Further discussion of City Staff to maintain the area with concern of enough staff to keep up the area. Mitchell stated that the American Legion, VFW and the Patriot Outreach are willing to volunteer their time to help with maintenance and also in the event of any type of disaster. The water fee from the sprinklers will also be covered by the maintenance fund. Bill Gresham recommended an environmental evaluation be included in the survey.

The ceremonial groundbreaking of the Veterans Memorial will be held on September 15, 2018 to kick off the fundraising efforts, which will coincide with the Centennial anniversary of the end of WWI and Park University Homecoming with the opening of the time capsule. Construction is scheduled within a year from the approval of the final plans. Ballfield #1 will be available for use until construction begins.

LAURA OZENBERGER MOVED TO APPROVE THE CONCEPT OF THE VETERANS MEMORIAL TO BE LOCATED IN ENGLISH LANDING PARK, MICHELLE FLAMM SECONDED; MOTION PASSED 7-0.

B. Naming of the newest shelter located in Platte Landing Park.

Anna Mitchell, Assistant to the City Administrator presented the proposed names from the public survey and voting contest to name the new Platte Landing Park Shelter. The six names that were submitted were:

- River's Edge
- Riverview
- Water's Edge
- Park Place
- Det. Brad Lancaster
- Friends of Parkville Parks

The Board felt that the shelter should be named after Friends of Parkville Parks which donated the funds for the shelter, and should be recognized for their generosity.

CLARB suggested that there be a dedication ceremony to recognize Friends of Parkville Parks and to include the information in the City newsletter and have a press release.

NEIL DAVIDSON MOVED TO APPROVE THE NEW NAME OF THE SHELTER LOCATED IN PLATTE LANDING PARK AS THE "FRIENDS OF PARKVILLE PARKS SHELTER", UPDATING MUNICIPAL CODE SECTION 140.350, AND RECOMMENDING APPROVAL TO THE BOARD OF ALDERMEN, BILL GRESHAM SECONDED; ADAM ZINK RECUSED HIMSELF; MOTION PASSED 6-0.

4. NON-ACTION AGENDA

A. Parks Budgeting Priority Discussion

At the end of August, the Board of Aldermen will be going into a Strategic Goal Setting session for the 2019 year. During this session, the Board will be discussing core values of the city, success factors, budgeting strategies, as well as how we will be moving forward through the next year. Staff is asking that CLARB produce a list of priorities to inform budgeting in the upcoming fiscal year.

Chair, Adam Zink, wanted to recognize the City for the great growth and improvements in the past three years and suggested that the park be sharpened up, and upgrade the existing playground to be safe and operable. Discussion of the English Landing Stream Bank upgrade to be moved to 2019 and possibly push back the ballfield drag. CLARB supported the need to increase staff for the parks department with the additional maintenance needs for the trails, dog parks, and Platte Landing Park. There was also discussion of possible outreach grant requests for a shade structure for the Dog Park, and additional playground equipment.

THIS IS A NON-ACTION ITEM, NO VOTE IS REQUIRED.

5. STAFF UPDATES ON ACTIVITIES

- A. May and June Nature Sanctuary Report – Check out the YouTube video of Joe Ryan and a local newscaster touring the Nature Sanctuary.
- B. Public Works Project Update – Included in the CLARB Packet.
- C. Trail update – Permit papers are in BNSF hands – once released Mitchell will update.
- D. Wetland project –The 95 % design is under review. The City was notified that funding for the construction phase has been delayed. Staff met with local non-profits willing to advocate for the City.
- E. Lacrosse Field – Park Girls Lacrosse has raised \$15,000 to date and is not interested in the proposed location in PLP, however, are interested in the Vikings field. City is in negotiations.


6. MISCELLANEOUS ITEMS FROM THE BOARD

- A. CLARB expressed concern over the traffic and parking along 9 Hwy during the 4th of July evening activities. Mitchell stated she would speak to Chief Kevin Chrisman regarding future safety measures.
- B. Parking Concerns – Chairman Adam Zink invited English Landing Center property owner, Tom Hutsler, who arrived at 6:45 p.m., to express concerns of the parking for the Veterans Memorial. Hutsler stated that the CID is concerned about the parks master plan taking away parking spaces and adding green spaces. Mitchell said that adding parking could be an amendment in park master plan.

7. ADJOURN

**LAURA OZENBERGER MOVED TO ADJOURN AT 7:13 P.M.
MICHELLE FLAMM SECONDED; MOTION PASSED 7-0.**

The minutes for July 11, 2018, having been read and considered by the Community Land and Recreation Board, were approved on this the 8th day of August 2018.


Bonnie Buckmaster
Public Works Assistant


Approval date