



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#17-137)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, July 12, 2017 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Tim Blakeslee.

Members present were:

Adam Zink

Phil Wassmer

Neil Davidson

Linda Arnold

Laura Ozenberger

Susan Robb

Michelle Flamm

Liaison, Marc Sportsman

Absent with prior notice were:

Bob Stuteville

Bill Gresham

Tim Blakeslee (Assistant to the City Administrator), Alysen Abel (Public Works Director), and Bonnie Buckmaster (Public Works Assistant) were present for the City. A quorum was present.

2. CONSENT AGENDA

A. Approve the minutes for the June 14, 2017 regular meeting.

LAURA OZENBERGER MOVED TO APPROVE THE MINUTES FROM THE JUNE 14, 2017 REGULAR MEETING. PHIL WASSMER SECONDED; MOTION PASSED 7-0.

3. ACTION AGENDA

A. Park Girls Lacrosse Field Use/Construction Agreement

Tim Blakeslee, Assistant to the City Administrator, gave a background of the Park Girls Lacrosse organization. They are looking for a permanent home and to eventually create a competition level field. Blakeslee noted that the proposed area is listed as a parking lot in the Parks Master Plan and stated that it could be 5-20 years before fields take place. We have an opportunity to have short-term fields through a public private partnership. In return for constructing, maintaining, and providing upgrades to the field, PGL has requested the first right to use the new field instead of paying a regular usage fee. The

goal is to have a practice quality field ready for use in 2018. The terms of the agreement are similar to those negotiated with the Vikings Football Club for the use of Vikings Field. Kelly Franklin, President of Park Girls Lacrosse presented the group's vision to CLARB.

Discussion included the proposed field size of 120 yards by 80 yards, which is similar to a soccer field and could additionally be used for soccer and football when not used by the lacrosse team. Phase I was discussed as removing grass and smoothing out the field with PGL budgeting \$15,000 in funding, which they are close to raising and will be able to start by March 2018. The location would be temporary until the planned multi-use fields would be constructed per the Parks Master Plan. Also discussed were concern of a storage shed for the temporary goals and the scoreboard which Franklin stated that PGL could use something else for the scoreboard. CLARB could commit on Phase I but had concerns with Phase II based on the Parks Master plan. CLARB was concerned that the proposed area was planned as a parking area on the Parks Master Plan. The Agreement would be a three (3) year commitment that could be renewed and a termination clause is included. Also discussed was if the 1135 project is approved, there will be dirt spread in the PLP and the PLG proposed area, which PLG could potentially be moved to a permanent location when the Master Plan multi-use fields are developed. Possibly the City could partner with PLG with the grading contractor when Friends Field is graded.

MICHELLE FLAMM MOVED TO RECOMMEND TO THE BOARD OF ALDERMEN ALLOW STAFF TO FINALIZE THE PLAN WITH THE PARK GIRLS LACROSSE TEAM FOR PHASE I AND PHASE II AND THAT ANY TYPE OF BUILDING WOULD BE REVIEWED AT A LATER DATE WITH CLARB; SUSAN ROBB SECONDED; MOTION PASSED 7-0.

B. Project Partnership Agreement for the Platte Landing Park Section 1135 Wetland Restoration Project

Blakeslee provided an overview of the 1135 Wetland Restoration Project. Based on prior conversations, it is anticipated there will not be any out-of-pocket cash contribution required from the project partner. The non-Federal project match for this project is anticipated to be the land area in Platte Landing Park used to dispose of the material that needs to be excavated from the wetland for the project. Staff believes that the project will greatly enhance the economic and aesthetic value of the park and downtown. The Corps of Engineers requested that the City approve the project partnership agreement prior to acquiring Platte Landing Park to avoid several time-consuming bureaucratic processes. If the project is approved, the Corps will maintain the wetland for three years and then the City will take over the maintenance which the Corps will provide a plan.

Discussions included the types of plantings designed for flood waters and if there were to be damage from a flood, there could be an opportunity for additional grant funding through FEMA or the Corps. The budgeted amount for routine maintenance is \$10,000-\$15,000 and there could be an opportunity for community groups to help establish the area.

LAURA OZENBERGER MOVED TO RECOMMEND THE BOARD OF ALDERMEN APPROVE A PROJECT AGREEMENT FOR THE PROPOSED SECTION 1135 PLATTE LANDING PARK WETLAND RESTORATION PROJECT; NEIL DAVIDSON SECONDED; MOTION PASSED 7-0.

C. Parks Storage Building

Alysen Abel, Public Works Director presented the proposed design concept drawings and specifications of the Parks Storage Building. The proposed area for the storage building is located in the FEMA floodplain and since the elevation of the proposed area is higher than the surrounding area, staff contracted with Olsson Associates to evaluate the floodplain implications in which Olsson found that there are no adverse effects to the watershed. Staff will need to obtain approval from the Board of Zoning Appeals (BZA) meeting August 22, 2017 to seek a floodplain variance in order to construct the building.

Discussion included the interior wood structures between the studs be treated to be moisture resistant. Tom Barnard, Parks Superintendent will check the specs of the wind load requirement and insulate the roof. The building would not be heated initially but could phase it in. The roof area could be used for additional storage. The building would be similar to the Wastewater building. There will also be fencing around the building and the surrounding area.

NEIL DAVIDSON MOVED TO RECOMMEND THAT THE STAFF PROCEED WITH THE BID DOCUMENTS FOR THE CONSTRUCTION OF THE PARKS STORAGE BUILDING; LINDA ARNOLD SECONDED; MOTION PASSED 7-0.

4. STAFF UPDATES ON ACTIVITIES

A. Administration

1. 2017 Upcoming Event List – included in the packet
2. PLP Land Transfer Update – In the County's hands now

B. Public Works

1. Friends Shelter – Bid Documents are out on the City's website and through the Drexel plan room with the opening being August 1, 2017.
2. Friends Field Update – City has taken it out to bid and staff is negotiating with the lowest bidder and is hopeful that the PLP land transfer will come through.
3. Low Water Crossing – Working with FEMA staff and the benefit cost analysis to get it updated with them understanding that once it is submitted it will be a matter of time to hear back from them. City will get an RFQ out for design to be constructed in 2018.
4. June Parks Report – Provided in the CLARB packet.

5. MISCELLANEOUS ITEMS FROM THE BOARD

- A. Phil Wassmer asked about the ELP Restroom updates, Abel commented that designee went back and gave revisions discussed in the last CLARB meeting. In the process of finalizing and will take out for bid and then back to CLARB to recommend to BOA for the contract.
- B. BNSF Trail – County and BNSF are currently negotiating the final contract terms. Blakeslee stated he would follow-up with Noel Chalis on the construction progress.
- C. Adam Zink requested that names be added to Roll Call section on the agenda and page numbers in the packet.

6. **ADJOURN**

MICHELLE FLAMM MOVED TO ADJOURN AT 7:11 P.M. LAURA OZENBERGER SECONDED; MOTION PASSED 7-0.

The minutes for July 12, 2017, having been read and considered by the Community Land and Recreation Board, were approved on this the 9th day of August 2017.


Bonnie Buckmaster
Public Works Assistant

8/9/17
Approval date