



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#17-139)

MINUTES

CITY OF PARKVILLE, MISSOURI

Thursday, September 14, 2017 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Alysén Abel.

Members present were:

Phil Wassmer
Bill Gresham
Neil Davidson
Bob Stuteville
Laura Ozenberger
Linda Arnold
Michelle Flamm
Adam Zink
Susan Robb

Liaison, Marc Sportsman

Alysén Abel (Public Works Director) and Bonnie Buckmaster (Public Works Assistant) were present for the City. A quorum was present.

2. CONSENT AGENDA

A. Approve the minutes for the August 9, 2017 regular meeting.

It is noted that in Section 4A to remove the word Chair from in front of Michelle Flamm.

NEIL DAVIDSON MOVED TO APPROVE THE MINUTES WITH REVISIONS FROM THE AUGUST 9, 2017 REGULAR MEETING. LAURA OZENBERGER SECONDED; MOTION PASSED 9-0.

3. ACTION AGENDA

A. Approve the FOPP Shelter contract

Alysén Abel, Public Works Director presented the background of the Friends of Parkville Park Shelter. The proposed shelter will be located along the riverfront near the Grigsby Field parking lot. Fry & Associates was the lowest bidder with a base bid of \$34,647. Fry & Associates provided an alternate bid for the concrete pad in the amount of \$13,888. Staff recommended to obtain three quotes for the construction of the concrete building pad as Fry & Associates are not concrete contractors.

The Community Land and Recreation Board discussed the concrete plan and timeline which Abel replied that staff could do a little bit of the grading and work with the contractor. Abel also stated that staff will reach out to Action Concrete and Terry Snelling Construction which have previously done concrete work for the City.

Chairman Adam Zink, as a representative of the Friends of Parkville Park organization, stated that there could be a tax deduction for the contractors and an additional donation from FOPP of paying for material and the contractor pay for the labor. Abel stated that she would give the contractors that information.

Also, discussed, were the plans for picnic tables, grills and electrical. Abel said that staff are not planning on electrical now but could possibly put in some picnic tables and a grill. Neil Davidson suggested the concrete floor have an approximate 1 ft. dome for water runoff. Abel agreed. There was a suggestion that the roof be green to be consistent throughout the parks. Staff anticipates construction to start at the end of October.

LAURA OZENBERGER MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE THE CONSTRUCTION AGREEMENT WITH FRY & ASSOCIATES FOR THE RIVERVIEW SHELTER IN PLATTE LANDING PARK IN THE AMOUNT OF \$34,647.00; NEIL DAVIDSON SECONDED; MOTION PASSED 9-0.

B. Approve the 2018 Parks & Nature Sanctuary CIP request

City staff recommends that the Community Land and Recreation Board (CLARB) provide direction and feedback on the proposed draft Parks and Nature Sanctuary CIP document enclosed in the CLARB packet. Abel discussed the top six priorities and gave an update to the Parks Storage Building noting that the City received one bid and stated that staff will fine tune the specs and rebid the project. The budget total for 2017-2018 is \$120,000. Abel also gave an update to the Low Water Crossing and said that two cylinders collapsed during the recent heavy rains. Staff shored up the sides with concrete and flow able fill to make it structurally sound but it is a temporary fix. Abel also said the City should be receiving the FEMA grant and is looking to start construction of the Low Water Crossing in November 2018. Abel also discussed staff will apply for an Outreach Grant for the construction of the Friends Ballfield as well.

There was discussion of a possible future City wide park tax specific to Parkville, which currently a large amount of the tax goes toward Platte County and a small percentage is given back to the City for grants from the County. The proposed Parkville park tax could expedite the Parks Master Plan.

PHIL WASSMER MOVED TO RECEIVE THE UPDATE ON THE PROPOSED PARKS AND NATURE SANCTUARY CAPITAL IMPROVEMENT PROGRAM (CIP). BILL GRESHAM SECONDED; MOTION PASSED 9-0.

4. NON-ACTION AGENDA

5. STAFF UPDATES ON ACTIVITIES

A. Public Works

1. Project Update

- i. ELP Restroom – City received one bid which was over budget. Staff plans to ask finance and board to segment out the project to get it completed closer to the budget.

Chairman Zink suggested that the City possibly look into the Builders Association of North KC training group. Abel stated that for Phase I, staff reached out and received three quotes and went with the lowest bidder. There was also discussion of a mural on the outside of the building, which Abel suggested that there could be an alternate location for a mural.

- ii. Parks Storage Building – City received one bid. Staff plans to refine the specifications and resend the bid documents.
2. Parks Report – August 2017- In the packet for review – riverfront pipe – remove and replace pipe and replace flapper – damage assessment to State FEMA in the amount of \$375,000 due to the large amount of the recent rains.
3. City Hall Landscaping being updated – CLARB commented how nice the landscaping looks
4. Spirit Fountain pump replaced and is up and running
5. Nature Sanctuary Report – August 2017 – included – planning Ghost Stories 10/28/17
6. Events Update – included in the packet
7. Assistant to City Administrator – Anna Mitchell – to start Monday 9/18/17
8. Noel Challis leaving Platte County 9/28 going to the City of Riverside

6. MISCELLANEOUS ITEMS FROM THE BOARD

- A. Railroad and trail easement still in process and in the railroad's hands – concrete work being done by Balls and is being used. It was mentioned that Noel Challis believes she will be able to continue work on this project after leaving Platte County.
- B. Phil Wassmer suggested that in the future, staff put trail closure signs in Platte Landing Park while the trail is under water. Abel agreed.
- C. Discussion of Erosion on Rush Creek towards ballfield 1.
- D. Neil Davidson stated that Dunn Construction having a matching grant for trees up to \$10,000 for new trees and will send information regarding this.
- E. Outreach grant will be available early October. Abel stated that she with discuss goals for next year with Anna Mitchell, Assistant to the City Administrator.

7. ADJOURN

LAURA OZENBERGER MOVED TO ADJOURN AT 7:09 P.M. NEIL DAVIDSON SECONDED; MOTION PASSED 9-0.

The minutes for September 14, 2017, having been read and considered by the Community Land and Recreation Board, were approved on this the 2nd day of November 2017.


Bonnie Buckmaster
Public Works Assistant


Approval date