



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#19-9)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, November 13, 2019 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Anna Mitchell, Assistant to the City Administrator.

Members present were:

Adam Zink (Chair)
Neil Davidson (Vice Chair)
Laura Ozenberger (Secretary)
Linda Arnold
Bill Gresham

Absent with prior notice were:

Michelle Flamm
Steven Sturgess
Susan Robb
Bob Stuteville

Marc Sportsman (Liaison)

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator, Alysén Abel, Public Works Director, Shakedra Knight, Management Analyst, Tom Barnard, Parks Superintendent, and Bonnie Buckmaster, Public Works Assistant was present on behalf of the City.

2. CONSENT AGENDA

1. Approve the minutes for the October 9, 2019 Regular Meeting

LAURA OZENBERGER MOVED TO APPROVE THE MINUTES FOR THE OCTOBER 9, 2019 REGULAR MEETING; NEIL DAVIDSON SECONDED MOTION PASSED 5-0.

3. NON-ACTION AGENDA

- A. Platte Landing Park Ballfield Discussion

Greg Pfau with McClure Engineering presented two preliminary ballfield designs. CLARB discussed options related to the ballfield layouts and the amenities. CLARB members also discussed the level of play and condition of the fields. Grand Construction has assisted McClure with providing initial cost estimates based on their experience with construction various tournament level fields. Based on the feedback received from CLARB, the designer will modify the site plan to present at a future CLARB meeting.

- B. Royal Charities Donation Discussion

Staff was contacted by the Kansas City Royals about a donation to Parkville for the restoration of the parks. The focus would be on the ballfields in particular. Since FEMA was assisting with the flood restoration efforts, staff discussed additional improvements to the ballfields. These

improvements would not impact the reimbursement from FEMA, and the much needed improvements will enhance the ballfields.

Staff reviewed the needs of the ballfields with representatives of the Royals organization. They committed to a donation of \$25,000. The improvements include (1) repair of the existing Grigsby field scoreboard; (2) dugouts for Ballfield #3; and (3) improvements to the existing bullpen on Grigsby Field.

A donation celebration was held on Friday, November 8th with the Royals organization, prior to the ballfield improvements. Once the improvements are made, there will be an additional celebration with the Royals organization. These projects will be completed in the spring of 2020.

4. ACTION AGENDA

A. Approval of the 2020 Outreach Grant Application Submission

Alysen Abel, Public Works Director, presented the three projects for consideration for the applications for the Platte County Parks and Recreation Outreach Grant. The three projects for consideration are as follows:

- Pickleball Courts - Two courts in ELP, estimated cost of \$75,000
- Roundabout Improvements - \$50,000
- Waddell Bridge Lighting - \$30,000

LAURA OZENBERGER MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN AUTHORIZE STAFF TO PREPARE AND SUBMIT PLATTE COUNTY PARKS AND RECREATION OUTREACH GRANT APPLICATIONS, IN THE PRIORITY ORDER LISTED IN THE POLICY REPORT; BILL GRESHAM SECONDED; MOTION PASSED 5-0.

B. Approval of the text amendment to Section 310.050 of the Parkville Municipal Code to include the Definition of “electric-assisted bicycles.”

Shakedra Knight, Management Analyst, gave a summary of the previous meetings regarding the BikeWalk KC presentation of electric bicycles. City Code does not prohibit electric bicycles, however, there is a need to have a clear definition for their allowance. Staff is asking CLARB to recommend to the Board of Aldermen to amend the current City Code to incorporate the allowance of electric bicycles around the City of Parkville and on trails in the parks.

LAURA OZENBERGER MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN AMEND THE PARKVILLE MUNICIPAL CODE, SECTION 300.010 ADDING A DEFINITION FOR ELECTRIC-ASSISTED BICYCLES, AND AMEND SECTION 310.050 CLARIFYING THE OPERATION OF ELECTRIC-ASSISTED BICYCLES ON TRAILS IN THE PARKS; BILL GRESHAM SECONDED MOTION PASSED 5-0.

C. Discussion and approval of the addition of parking stalls within English Landing Park.

Alysen Abel, Public Works Director, presented a background of the current parking areas in English Landing Park which include (1) boat ramp parking, (2) loading zones, and (3) ADA parking spaces. The City has approved several Parks Master Plans that contain additional improvements to the riverfront parks. Staff discussed this parking area with CLARB to determine if there is a need for additional parking spaces in this area of the park of seven spaces to be added.

CLARB members discussed the parking needs on whether to open the areas for all access parking or limit to ADA spaces and have specific loading and unloading zones. CLARB decided there needs to be more discussion and more ideas for the additional seven spaces, and agreed to postpone the item to a future meeting.

ADAM ZINK MOVED TO POSTPONE THE ITEM TO A LATER MEETING; NEIL DAVIDSON SECONDED, MOTION PASSED 5-0.

5. STAFF UPDATES ON ACTIVITIES

- A. Nature Sanctuary Report – Included in the CLARB Packet
- B. Parks Report – Included in the CLARB Packet
- C. Public Works Report – Included in the CLARB Packet
- D. Wetland Project – Bids were received at the end of September, and came in within budget. There were some value engineered items to bring costs down. Looking to start later this year.
- E. Trail connectivity – City is looking to move as much of the trail out of the railroad right of way; and will go to BNSF to ask for the matching square footage pricing that was given to the county for their permit.
- F. Pre-con meeting with the Corps of Engineers, they are working on getting the paperwork finished – 10/26/2020 completion date – more to come

6. MISCELLANEOUS ITEMS FROM THE BOARD

7. ADJOURN

NEIL DAVIDSON MOVED TO ADJOURN AT 7:42 P.M. ADAM ZINK SECONDED; MOTION PASSED 5-0.

The minutes for November 13, 2019, having been read and considered by the Community Land and Recreation Board, were approved on this the 8th Day of January, 2020.


Bonnie Buckmaster, Public Works Assistant


Approval date