



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#18-9)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, November 14, 2018 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Assistant to the City Administrator, Anna Mitchell.

Members present were:

Adam Zink
Bill Gresham
Bob Stuteville
Laura Ozenberger
Susan Robb
Steven Sturgess

Liaison, Marc Sportsman

Absent with prior notice were:

Neil Davidson
Michelle Flamm
Linda Arnold

A quorum of the Board was present.

Anna Mitchell, Assistant to the City Administrator, and Bonnie Buckmaster, Public Works Assistant, were present on behalf of the City.

2. CONSENT AGENDA

A. Approve the minutes for the September 12, 2018, regular meeting.

LAURA OZENBERGER MOVED TO APPROVE THE MINUTES FROM THE SEPTEMBER 12, 2018, REGULAR MEETING. BILL GRESHAM SECONDED; MOTION PASSED 6-0.

B. Approve the minutes for the October 10, 2018 work session.

LAURA OZENBERGER MOVED TO APPROVE THE MINUTES FOR THE OCTOBER 10, 2018, WORK SESSION, STEVEN STURGESS SECONDED; MOTION PASSED 6-0

3. ACTION AGENDA

A. Direction and approval of the Outreach Grant application items.

Anna Mitchell, Assistant to the City Administrator, gave a background of the Platte County Parks and Recreation Outreach Grant Application program. It is possible to apply and receive multiple Platte County Outreach Grants. Staff anticipated including a priority order for projects listed in the grant proposals; which are (1) White Alloe Creek Stabilization; (2) Dog Park Shade Structure(s); (3) Round-about improvements; and (4) Parks Storage Building Screening.

The Community Land and Recreation Board asked staff to research the possibility of having natural vegetation for the bank stabilization instead of the rip rap. Stating that it would be more environmentally kind and aesthetically pleasing. Mitchell stated that staff could look into this suggestion. CLARB also suggested that the screening for the Parks Storage Building be a high priority asking for a screening that is safe for park users and would also maintain the beauty of the park.

CLARB asked that staff check with engineers to see if the bank stabilization could be more of a natural vegetation rather than rip rap. Also discussed were terraces and plantings to be done in phases. Mitchell said that staff would look into this and alternatives, with pending further research on project 3 and could defer to next year.

Chair Adam Zink also suggested having another local group apply for the shade structures for the dog parks.

Upon further discussion, CLARB decided that the list in priority list (according to the policy report order) should be: (2) two Dog Park shade structures, (4) the Parks Storage Building Screening, (1) White Alloe Creek stabilization, and (3) Round-about improvements.

BILL GRESHAM MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN AUTHORIZE STAFF TO PREPARE AND SUBMIT PLATTE COUNTY PARKS AND RECREATION OUTREACH GRANT APPLICATIONS, IN THE PRIORITY ORDER LISTED IN THE POLICY REPORT AS 2, 4, 1, 3, STEVEN STURGESS SECONDED; MOTION PASSED 6-0.

4. NON-ACTION AGENDA

A. Discussion on Video Permitting in the parks.

Mitchell explained that multiple organizations have contacted the City asking for information on filming in the Nature Sanctuary and City parks. Staff is asking for direction from CLARB to formulate an adequate policy. Neighboring communities have a permitting schedule for profit vendors.

Discussions included requiring camera crews, and for-profit photographers to obtain a permit at a cost of \$20, allowing only during park open hours. CLARB would also like signage listing rules at the entrance of the Nature Sanctuary and at the A Truss Bridge in English Landing Park. Also discussed were having different rules for the Nature Sanctuary, as not disrupting the activity of trail users and prohibiting some areas. Professional crews would need to obtain proper insurance if applicable and sign a liability waiver with the City having the right to deny. CLARB asked to see a typical permitting policy from KCMO, which Mitchell stated she would get one.

5. STAFF UPDATES ON ACTIVITIES

- A. September and October Nature Sanctuary Reports – Included in the CLARB packet. Bill Gresham shared feedback from the Ghost Stories, stating that the attendance was over 1,000 and had heard that the Director was less than enthusiastic for this years' event. It was reported that the hot dogs and s'mores ran out early and left hundreds without. Other feedback was that the chili would no longer be offered, which was a big hit in earlier years, but according to the Director, the lines were too long. Mitchell responded that it is difficult to know the attendance, stating that the last few years there were a lot of leftovers and that this year the weather was very nice which contributed to the larger turnout. Mitchell also said that she would pass on the feedback to the Director of the Nature Sanctuary and staff.**
- B. September and October Parks Reports – Included in the CLARB packet**
- C. Public Works Update – Included in the CLARB Packet**

- D. Next Priority Work Session – January
- E. Trail update – The City will submit an easement application, then the agreement will be brought before CLARB recommending approval to the Board of Aldermen.

6. MISCELLANEOUS ITEMS FROM THE BOARD

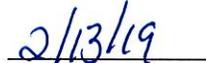
- A. It was decided that there would not be a regular December meeting and if something came up, there would be a work session or the item would be postponed until the January meeting.

7. ADJOURN

BILL GRESHAM MOVED TO ADJOURN AT 7:10 P.M. LAURA OZENBERGER SECONDED; MOTION PASSED 6-0.

The minutes for November 14 2018, having been read and considered by the Community Land and Recreation Board, were approved on this the 13th day of February, 2019.


Bonnie Buckmaster
Public Works Assistant


Approval date