



COMMUNITY LAND AND RECREATION BOARD

Regular Meeting (#17-141)

MINUTES

CITY OF PARKVILLE, MISSOURI

Wednesday, December 13, 2017 6:00 pm

City Hall Boardroom

1. CALL TO ORDER

The meeting was called to order at 6:00 p.m. Roll was called by Anna Mitchell.

Members present were:

Phil Wassmer
Bill Gresham – Arrived after 2A
Neil Davidson
Laura Ozenberger
Linda Arnold
Michelle Flamm Adam Zink
Susan Robb
Liaison, Marc Sportsman

Absent with prior notice were:

Bob Stuteville

Anna Mitchell (Assistant to the City Administrator), Alysén Abel (Public Works Director), and Stephan Lachky (Community Development Director) were present for the City. A quorum was present.

2. CONSENT AGENDA

A. Approve the minutes for the November 2, 2017 special meeting.

NEIL DAVIDSON MOVED TO APPROVE THE MINUTES FROM THE NOVEMBER 2, 2017 SPECIAL MEETING. LINDA ARNOLD SECONDED; MOTION PASSED 7-0.

3. ACTION AGENDA

A. Park University Public Administration Student presentation on Platte Landing Park Use

Professor Terry Ward and Zach Jarrard, Park University provided an overview of the research completed; presentation is included in the CLARB Packet. Jarrard noted that the overarching theme was to determine if a sports park was developed would people use it. The report concluded that there was a need for sports fields in the park and they would provide economic benefits to the community.

The Community Land and Recreation Board thanked Professor Ward and Zach Jarrard for their hard work and research.

MICHELLE FLAMM MOVED TO RECEIVE AND FILE THE REPORT PRESENTED BY THE PARK UNIVERSITY PUBLIC ADMINISTRATION COURSES REGARDING THE DEMAND FOR ATHLETIC FIELDS IN PARKVILLE PARKS FOR FUTURE USE; LINDA ARNOLD SECONDED; MOTION PASSED 8-0.

- B. Approval of the application to rezone Platte Landing Park from I-1 Light Industrial District and I-3 Heavy Industrial District to PLCD Parkland and Conservation District.

Stephen Lachky, Community Development Director, gave a background of the rezoning issue of the six parcels containing 146.12 acres from I-1 Light Industrial District and I-3 Heavy Industrial District to “PLCD” Parkland and Conservation District Case No. PZPZ17-09. Lachky is asking CLARB to provide a recommendation to the Board of Aldermen for the application to rezone.

LAURA OZENBERGER MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN APPROVE THE REZONING OF SIX PARCELS OF LAND CONTAINING 146.12 ACRES, MORE OR LESS, GENERALLY LOCATED TO THE SOUTHWEST OF ENGLISH LANDING CENTER, WEST OF ENGLISH LANDING PARK AND NORTH OF THE MISSOURI RIVER, FROM “I-1” LIGHT INDUSTRIAL DISTRICT AND “I-3” HEAVY INDUSTRIAL DISTRICT TO “PLCD” PARKLAND AND CONSERVATION DISTRICT; NEIL DAVIDSON SECONDED; MOTION PASSED 8-0.

- C. Approve the naming of the Parkville Nature Sanctuary Trail System to the Jim Reed Trail System.

Anna Mitchell, Assistant to the City Administrator, presented a background of the Friends of Parkville Nature Sanctuary (FOPNS) and the wish to dedicate the network of trails in honor of the first PNS Director, “The Jim Reed Trail System”.

NEIL DAVIDSON MOVED TO NAME THE TRAIL NETWORK AT THE PARKVILLE NATURE SANCTUARY TO BE “THE JIM REED TRAIL SYSTEM”; BILL GRESHAM SECONDED; MOTION PASSED 8-0.

- D. Consideration of the 2018 Outreach Grant application.

Alysen Abel, Public Works Director, provided information of the 2018 Outreach Grant Application opportunities. There is approximately \$250,000 available each year through the program. The projects are included in the CLARB packet for reference.

CLARB recommended that staff apply for all three projects.

MICHELLE FLAMM MOVED TO RECOMMEND THAT THE BOARD OF ALDERMEN AUTHORIZE STAFF TO PREPARE AND SUBMIT PLATTE COUNTY PARKS AND RECREATION OUTREACH GRANT APPLICATIONS, IN THE PRIORITY ORDER LISTED IN THE POLICY REPORT; BILL GRESHAM SECONDED; MOTION PASSED 8-0.

- E. Consideration of the Veterans Memorial Designs.

Anna Mitchell, Assistant to the City Administrator presented designs submitted for the Monument at the Veterans Memorial through a contest which was opened online for the community to vote on. The Memorial would be funded by the Veterans Committee and maintained by the City of Parkville.

CLARB expressed concerns of the floodplain issues, structural durability of the designs and the lack of a maintenance plan or funding and questioned whether the designs fit the global view of the plans for the parks.

Mitchell asked CLARB to prioritize the top three designs. Neil Davidson recused himself from the vote. Design D received five (5) votes and Design A received two (2) votes. There was not a third preference.

ADAM ZINK MOVED TO RECOMMEND THE PRIORITY LISTING AS DISCUSSED BY CLARB TO THE VETERANS COMMITTEE; MICHELLE FLAMM SECONDED; MOTION PASSED 7-0.

F. Approval of the recommendation to amend an ordinance to include the prohibition of smoking in the Farmer's Market during hours of operation.

Anna Mitchell, Assistant to the City Administrator, provided an overview of the Municipal Code Section 140.035 and 206.050 and recommended to amend the ordinance to include Farmer's Market during hours of operation.

Discussion included signage for the area. Mitchell will look into the wording stating that the prohibited twenty (20) foot area be from the roofline and will also check if the dog parks are included in the current ordinance.

LAURA OZENBERGER MOVED TO RECOMMEND TO THE BOARD OF ALDERMEN AN ORDINANCE AMENDING PARKVILLE MUNICIPAL CODE SECTIONS 140.035 AND 26.050 PROHIBITING SMOKING IN OUTDOOR AREAS TO INCLUDE THE FARMER'S MARKET DURING HOURS OF OPERATION; NEIL DAVIDSON SECONDED; MOTION PASSED 8-0.

4. NON-ACTION AGENDA

5. STAFF UPDATES ON ACTIVITIES

A. Administration

1. Parks Update

- i. Missouri American Water SCADA Tower – Not approved by Board of Aldermen MOAW will relocate tower to an existing well near Park University
- ii. November Nature Sanctuary Report – Included in CLARB Packet

B. Public Works

1. November Parks Report – Included in the CLARB Packet
2. PLP Land Transfer Update – Waiting on Title Company to schedule closing
3. Railroad Trail Easement Update – Nearing closure – The gate cannot be opened until there is a signed Maintenance Agreement

6. MISCELLANEOUS ITEMS FROM THE BOARD

A. Concern of the Volleyball Nets not put away and the railings taken down. Abel stated that the padded railing had an issue with vandalism – CLARB was concerned with the safety factors without padding on the poles.

- B. Abel stated that diseased trees had been taken out and have replanted new trees.
- C. 45 Highway ribbon cutting – Should be open on Friday, December 15th.
- D. KC Star article of the Liberty Parks foundation raised \$60,000 – Funds raised by a City golf tournament and fundraising.
- E. Park Shelter is on order and will be installed early 2018. Currently obtaining concrete quotes.
- F. Nature Sanctuary is having a monthly photo contest.

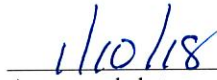
7. **ADJOURN**

**MICHELLE FLAMM MOVED TO ADJOURN AT 7:21 P.M.
LAURA OZENBERGER SECONDED; MOTION PASSED 8-0.**

The minutes for December 13, 2017, having been read and considered by the Community Land and Recreation Board, were approved on this the 10th day of January 2018.



Bonnie Buckmaster
Public Works Assistant



Approval date