

Community Land and Recreation Board Meeting
January 9th, 2013
MINUTES
Meeting 088

MEETING CALLED TO ORDER AT 7:07 P.M. ROLL CALL: Members present were, Adam Zink, Kim Verhoeven, Laura Ozenberger, Bill Noble, Dave Kreher, and Diane Driver / Liaison were present. Tina Welch, Katy Roesner, and Michelle Flamm, excused absences. Tom Barnard and Kirk Rome were present from the City.

Approval of Minutes. Laura Ozenberger motioned to approve the minutes from meeting 087 and Bill Noble seconded the motion. Motion passed 5-0.

Public Input: Laurie Brown- MCRP Conservation Ecologist presented a video for the PLP Conservation Project. The video showed potential uses for Platte Landing Park with natural habitats and wetland areas. No present funding is available, and future funding would have to be available through the Corps of Engineers. Projected costs could be \$7 million. The video will be available soon through the Platte County Parks and City website for public viewing.

Action Item 1. CLARB 12-88-01. Event dates for 2013.

Tom Barnard submitted event dates for the 2013 Calendar year. Dave Kreher motion to approve the event dates. Laura Ozenberger seconded the motion. Motion passed 5-0.

Northland Education Center- June 8th
Paws in the Park – September 14th
Parktoberfest – September 21st
Gerner Center 5K – September 28th
Ian's Rainbow – October 12th

Action Item 2. CLARB 12-88-02. 2013 Colour Run/Walk for Juvenile Diabetes.

Event Chairperson Heather Clevenger proposed a fundraiser at English Landing Park for juvenile diabetes. The May 4th event would be a 5k run/walk which concludes with a celebration of color powdered corn starch. The Board recommended designated areas for the ease of cleanup with the colored corn starch and stressed the importance of leaving the park in the condition it was prior to the event. Adam Zink motioned to approve the event with the \$300 event fee and an additional \$300 refundable clean-up deposit with proper insurance of \$1 million. Laura Ozenberger seconded the motion. Motion approved 5-0.

Action Item 3. CLARB 12-88-03 Prodigy Sports Academy.

Scott Fricker was present to represent Prodigy Sports Academy, a local baseball training facility. Prodigy Sports Academy submitted a proposal for use of Field 1 and Grigsby Field in English Landing Park, on Tuesdays and Wednesdays for the 2013 calendar year for a sum of \$650. The academy would also drag, line, and remove debris following each use. Dave Kreher motioned to approve the agreement with proper insurance. Laura Ozenberger seconded the motion. Motion approved 5-0.

Action Item 4. CLARB 12-88-04 Platte County 2013 Outreach Grant Applications

A. Park Headquarters. The City will be requesting monies to assist with façade and energy efficiency improvements with the current Park Headquarters.

B. Utility Vehicle. City Staff will be submitting a request for funds to replace the Gator utility vehicle.

C. PAC Retention Pond - Dredging and Maintenance of the retention pond is needed therefore the City staff will be submitting a storm water grant request.

Adam Zink motioned to recommend submitting the grants as stated for the 2013 Platte County Outreach Program. Laura Ozenberger seconded the motion. Motion approved 5-0.

Discussion and Information:

Park Headquarters – Kirk Rome submitted three bids to the Finance Committee for roof trusses and the low bidder St. Joseph Truss Co. was approved. The Board of Aldermen will be considering the purchase at their next meeting.

Sport Field Rentals- The CLARB recommended an increase from \$15/hr to \$20/hr for ball field rentals for consideration by the Finance Committee and Board of Aldermen.

Drinking Fountain- A drinking fountain that was damaged by a DRJP worker is being replaced, two options were discussed, a black steel model that will be similar to the light poles and an aggregate covered model, the black steel was recommended.

Picnic Tables / Grills – The River Shelter, (former Main Stage) needs picnic tables and a grill to be converted to a shelter house. The Finance Committee recommended approval of the purchases, and the Board of Aldermen will be considering the purchase at their next meeting.

Other Business:

Farmer's Market – Diane Driver recommended dedicated parking lot signage for Farmer's Market patrons to be set out during Farmer's Market hours.

Buskers – The Community Development Dept. has been asked by several buskers or street performers for permission to use the park and CLARB was asked for their general thoughts and they were not supportive.

Adjourn: Bill Noble motioned to adjourn at 8:33 p.m. Kim Verhoeven seconded the motion. Motion Approved 5-0.

Respectfully submitted: _____ Tom Barnard, Parks Superintendent

APPROVED:

_____ Kirk Rome P.E. Public Works Director

_____ Adam Zink, Chairman

Community Land and Recreation Board Meeting
February 13th, 2013
MINUTES
Meeting 089

MEETING CALLED TO ORDER AT 7:08 P.M. ROLL CALL: Members present were, Adam Zink, Kim Verhoeven, Katy Roesner, Dave Kreher, Neil Davidson, and Diane Driver / Liaison were present. Tina Welch, Laura Ozenberger, Michelle Flamm, and Bill Noble were absent. Tom Barnard was present from the City.

Approval of Minutes. Dave Kreher motioned to approve the minutes from meeting 088 and Katy Roesner seconded the motion. Motion passed 5-0.

Public Input: None

Action Item 1. CLARB 13-89-01. 5K Orphan Run. Chris Sams/Jessica Schultz – Event Coordinators. The proposed 5K fundraiser to be held in English Landing Park for orphan children would be held on March 30th. Estimated attendance would be between 100- 200 participants. Event fee will be \$300 with required insurance. Dave Kreher motioned to approve as stated. Katy Roesner seconded the motion. Motion approved 5-0.

Action Item 2. CLARB 13-89-02. 2013 Pirates for Patriots 5K Walk/Run. Event Chairperson Kayla Reardon proposed a fundraiser at English Landing Park for wounded warriors. The April 6th event would be a 5k run/walk. Estimated attendance would be between 100- 200 participants. Event fee will be \$300 with required insurance. Dave Kreher motioned to approve as stated. Katy Roesner seconded the motion. Motion approved 5-0.

Action Item 3. CLARB 13-89-03. Plaza Fun Run. Royal Joliff with Park Hill's Plaza Middle School proposed a fun run on April 13th for a school fundraiser. The April 13th event would be a 5k run/walk. The event is estimating participant levels to be around 100 runners. Event fee will be \$300 with required insurance. Dave Kreher motioned to approve the event. Katy Roesner seconded the motion. Motion approved 5-0.

Action Item 4. CLARB 13-89-04. Together as One 5K- Dan Morton, Event Coordinator would like to do a youth soccer fundraiser in English Landing Park on April 20th. Estimates are for 200 participants. Event fee will be \$300 plus \$50 for an additional shelter and required insurance. Dave Kreher motioned to approve the event. Katy Roesner seconded the motion. Motion approved 5-0.

Action Item 5. CLARB 13-89-05. Brew Fest – Angelo Gangi and Danelle Nichols with Main Street Parkville Association will be Event Coordinators for the annual Brew Fest slated for April 27th in English Landing Park. Crowd estimates are at 5000. McKeon Stage will be utilized with live music during the afternoon event between the hours of 1:00 and 5:00. Event will be responsible for additional portable restrooms, a glass recycle dumpster, and clean up with additional emphasis on broken glass. Shuttles will also be utilized from Park University. Event fee will be \$300 with a \$2 million certificate of

insurance. Katy Roesner motioned to approve the event. Kim Verhoeven seconded the motion. Motion approved 5-0.

Action Item 6. CLARB 13-89-06. Cruise Nights – Danelle Nichols MSPA – Event Coordinator. Cruise Nights would be held in the Downtown Parking Lots on the first Saturday's of May, June, August, and September. The event would start at 4:00 p.m. and end at 8:00 p.m. Signage for the parking lots to announce parking lot closure for the event will be required. Event cost will be \$100 per event with proper insurance. Kim Verhoeven motioned to approve the event. Neil Davidson seconded the motion. Motion approved 5-0.

Action Item 7. CLARB 13-89-07. Go Project 5K Run- Kali Nelson, Event Coordinator. The orphanage fundraiser would desire English Landing Park on May 11th. Event fee will be \$300 with proper insurance. Katy Roesner motioned to approve the event. Neil Davidson seconded the motion. Motion approved 5-0.

Action Item 8. CLARB 13-89-08. Tour de Cure. Courtney Gray with the American Diabetes Association proposed English Landing Park as the beginning and end for the bike ride fundraiser for the medical research of diabetes. The event date will be Sunday, June 2nd. McKeon Stage will be used for music, children's activities will be held, and both shelter houses will be utilized. Event fee will be \$300 plus \$175 for McKeon Stage and an additional shelter. Proper insurance will be required. Dave Kreher motioned to approve the event. Neil Davidson seconded the motion. Motion approved 5-0.

Action Item 9. CLARB 13-89-09. Pioneer Run- Andrea McKown, Event Coordinator. The proposed date for the fundraiser for special needs children sponsored by the Northland Early Education Center will be June 8th. Both shelters will be needed. The event fee will be \$300 + \$50 for an additional shelter house. Katy Roesner motioned to approve the event as stated. Neil Davidson seconded the motion. Motion approved 5-0.

Action Item 10. CLARB 13-89-10. Ball Field User Agreements- Tom Barnard submitted two requests for the use of Grigsby Field and Field 1 at English Landing Park. The teams were the Regal Rebels and the Huskers for \$180 and \$300 respectively. Neil Davidson motioned to approve. Kim Verhoeven seconded the motion. The Board approved the motion 5-0.

Discussion and Information:

Platte County Parks Update – Neil Davidson brought the Board up to date with current negotiations with the Boat Ramp for Platte Landing Park. Cooperative agreements and secured funding are currently being worked out for construction to proceed this summer.

Other Business:

Volley Ball Court Rates- Tom Barnard reported with the addition of 3 new volleyball courts that no fee structure is currently in place. The Board discussed and recommended charging \$20/hr per court to be consistent with the ball field fee recommendations.

Brick Sales - Kim Verhoeven reported 20 confirmed brick purchases with approximately 60 verbal yes's in route to the FOPP goal of 100 purchases for an initial order. Tom Barnard is to forward the form to Katy Roesner for distribution.

Arbor Day- Tom Barnard discussed the possible coordination with Platte County Parks and the Heartland Tree Alliance for an Arbor Day on March 27th. The event date is on a Wednesday and would be from 9:00 a.m. to Noon at Platte Landing Park. The feedback was positive about joining forces in the new park area for the event.

Adjourn: Katy Roesner motioned to adjourn at 8:46 p.m. Kim Verhoeven seconded the motion. Motion Approved 5-0.

Respectfully submitted: _____ Tom Barnard, Parks Superintendent

APPROVED:



_____ Kirk Rome P.E. Public Works Director

_____ Adam Zink, Chairman

Community Land and Recreation Board Meeting
March 13th, 2013
MINUTES
Meeting 090

MEETING CALLED TO ORDER AT 7:09 P.M. ROLL CALL: Members present were, Adam Zink, Neil Davidson, Tina Welch, Bill Noble, and Diane Driver / Liaison were present. Laura Ozenberger, Kim Verhoeven, Dave Kreher, Katy Roesner, and Michelle Flamm were absent. Kirk Rome and Tom Barnard were present from the City.

Neil Davidson motioned to approve the minutes from meeting 089 and Tina Welch seconded the motion. Motion passed 4-0.

Public Input: None

Action Item 1. CLARB 13-90-01. Election of Officers. Adam Zink motioned to table the election of officers until the April meeting. Neil Davidson seconded the motion. Action Item 1 tabled until April 10th. Vote: 4-0

Action Item 2. CLARB 13-90-02. Blues, Jazz, and Fine Arts River Jam. Linda Arnold and Karen Montgomery, coordinators proposed the date of June 14th and 15th for the annual event. The event fee will be \$300/day plus \$10 for each electrical pedestal, with required insurance. Neil Davidson moved to approve the motion. Tina Welch seconded the motion. Motion approved 4-0.

Action Item 3. CLARB 13-90-03. IIDA Chasing a Cure 5K. Emily Quy with the International Interior Design Association approached the Board for a 5K event in English Landing Park. The proposed date is Saturday, May 18th. The event fee charge will be \$300 plus McKeon Stage and the West Shelter for an additional \$175 with required insurance. Tina Welch motioned to approve the event. Bill Noble seconded the motion. Motion approved 4-0.

Action Item 4. CLARB 13-90-04. Parkville Arbor Day- Tom Barnard suggested doing Parkville's Arbor Day in conjunction with Platte County Parks & Heartland Tree Alliance. Missouri Department of Conservation will be donating 1000 seedlings as volunteers will help with the plantings along Rush Creek. Tina Welch motioned to approve the Arbor Day on March 27th. Bill Noble seconded the motion. Motion approved 4-0.

Discussion and Information:

Park Building Update – Kirk Rome informed the Board that proper specifications were being obtained to submit the Park Headquarters roof out for bid.

The Board discussed a way to recognize Cory Miller for his years of service and dedication in the advancement of our park system.

FOPP – Donation plaque for review.

Adjourn: Bill Noble motioned to adjourn at 7:44 p.m. Neil Davidson seconded the motion. Motion Approved 4-0.

Respectfully submitted: _____ Tom Barnard, Parks Superintendent

APPROVED:

_____ Kirk Rome P.E. Public Works Director

_____ Adam Zink, Chairman

Community Land and Recreation Board Meeting
April 10th, 2013
MINUTES
Meeting 091

MEETING CALLED TO ORDER AT 7:09 P.M. ROLL CALL: Members present were, Adam Zink, Neil Davidson, Tina Welch, Bill Noble, Laura Ozenberger, Kim Verhoeven, Dave Kreher, Michelle Flamm and Diane Driver / Liaison were present. Kirk Rome and Tom Barnard were present from the City.

Bill Noble motioned to approve the minutes from meeting 090 and Neil Davidson seconded the motion. Motion passed 8-0.

Public Input: None

Action Item 1. CLARB 13-90-01. Election of Officers.

Results are as follows:

Adam Zink – Chairperson
Bill Noble – Co-Chairperson
Laura Ozenberger – Secretary
Tina Welch – Tree Committee

Action Item 2. CLARB 13-90-02. Gerner Center Cub Fun Run – Angie Currey-Event Coordinator. Proposed Date: Saturday, September 28th. The fun run will be a benefit for the Gerner Center. The event fee will be \$300 with \$1 million liability insurance. Laura Ozenberger moved to approve the motion. Neil Davidson seconded the motion. Motion approved 8-0.

Discussion and Information:

Benches, Trash Cans, Ash Trays – Kirk Rome showed preliminary plans from the Main Street Parkville Association for improvements to the downtown area.

Platte County Parks Outreach Grant- Applications from the City were not approved for 2013. This included Park Headquarters improvements, utility vehicle for the park, and dredging of the PAC Pond.

McKeon Stage Brick Update – Tom Barnard delivered the bricks and completed forms to Your Engraving Solution. He will pick them up upon completion for placement in the patio.

Adjourn: Michelle Flamm motioned to adjourn at 8:01 p.m. Bill Noble seconded the motion. Motion Approved 8-0.

Community Land and Recreation Board Meeting
May 8th, 2013
MINUTES
Meeting 092

MEETING CALLED TO ORDER AT 7:09 P.M. ROLL CALL: Members present were, Adam Zink, Neil Davidson, Tina Welch, Bill Noble, Laura Ozenberger, Michelle Flamm and Diane Driver / Liaison were present. Kim Verhoeven and Dave Kreher were absent. Kirk Rome and Tom Barnard were present from the City.

A grammatical error from the minutes of Meeting 091 should correctly state attendance as follows: Members present were, Adam Zink, Kim Verhoeven, Laura Ozenberger, Dave Kreher, Michelle Flamm, Neil Davidson, Tina Welch, Bill Noble, and Diane Driver were present. Kirk Rome and Tom Barnard were present from the City.

Public Input: None

Action Item 1. CLARB 13-92-01. Thoroughbred Ford Company Picnic – George O’Sullivan approached the Board for use of McKeon Stage for a company picnic on June 23rd. The music of Outlaw Jim and the Whiskey Benders will be part of the venue from 1:00 to 3:00. Event Fee / McKeon Stage \$400. Michelle Flamm motioned to approve. Neil Davidson seconded the motion. Motion approved 8-0

Action Item 2. CLARB 13-92-02. 4th of July – Danelle Nichols with the Main Street Parkville Association presented the outline for the 4th of July celebration in Downtown Parkville. The dates will be July 3rd- 6th. A carnival, parade and fireworks are all part of the annual festivities. The event fee will be \$300/ day with \$2 million liability insurance. Laura Ozenberger moved to approve the motion. Neil Davidson seconded the motion. Motion approved 8-0.

Discussion and Information:

Platte Landing Park – Updates were discussed of the present designated wetland being converted into the new wetland areas for PLP.

Park Headquarters – Steve Cantrell submitted building specifications for the City to review and begin RFP’s for construction.

Batting Cages – Tom Barnard asked the coaches that were currently using the fields if there was an interest in using the batting cage facility. Michael Younghanz said he could provide netting from his facility that could be used in the cages. It was suggested to use this opportunity as an experiment to monitor the use of the cages for future utilization purposes.

Tree City USA – Tom Barnard asked the Board for recommendations on submitting a grant for the upcoming Tree Resource Improvement and Maintenance Grant for the 2013-2014 calendar year. The Board recommended completing the inventory that was started with the 2012-2013 Grant.

Other Business:

Diane Driver asked how the park looked after the inaugural Colour Run. Tom Barnard stated that the organizers had contracted a power washer to aid in clean up and after dragging the trail the park was back to the original condition.

Diane Driver announced that citizen input was needed for preliminary plans on concepts for livability- (making downtown, parking, and parks more functionally connected). The upcoming community meeting will be held at the American Legion.

Diane Driver also wanted the Board to be thinking about the park budget in regards to maintenance and capital improvements as the 2014 budget process unfolds.

Michelle Flamm voiced her concern over unleashed dogs in the playground area where children are playing. A sign was suggested saying "NO DOGS IN CHILDREN'S PLAYGROUND AREA".

Adjourn: Neil Davidson motioned to adjourn at 8:10 p.m. Laura Ozenberger seconded the motion. Motion Approved 8-0.

Respectfully submitted: _____ Tom Barnard, Parks Superintendent

APPROVED:

_____ Kirk Rome P.E. Public Works Director

_____ Adam Zink, Chairman

Community Land and Recreation Board Meeting
June 12th, 2013
MINUTES
Meeting 093

MEETING CALLED TO ORDER AT 7:07 P.M. ROLL CALL: Members present were, Adam Zink, Neil Davidson, Tina Welch, Bill Noble, Laura Ozenberger, Michelle Flamm, Kim Verhoeven, Dave Kreher, and Diane Driver / Liaison were present. Kirk Rome and Tom Barnard were present from the City.

Michelle Flamm motioned to approve the minutes from Meeting 092. Neil Davidson seconded the motion. Motion approved 8-0.

Public Input:

Announcements: Tom Barnard recognized Tina Welch and Michelle Flamm reappointments to the CLARB. Their terms will expire in May 2013.

Derrick Wilde with the South Platte County Community Center introduced himself and the desires to work with the City on forming a volleyball league at English Landing Park.

Laruen Palmer, new City Administrator was introduced to the Board

Action Item 1. CLARB 13-93-01. McKeon Stage Plaque. A template was provided for review. The bronze plaque will give recognition to the Friends of Parkville Parks for their contribution with McKeon Stage. Tina Welch motioned to approve the design. Michelle Flamm seconded the motion. Motion approved 8-0.

Action Item 2. CLARB 13-93-02. PLP Plan Update - Kirk Rome updated the Board on current design team and ongoing plan changes for Platte Landing Park. Platte County and the City are undergoing the process for change with the architectural firms to advance with the current progress of the project. No vote was required.

Action Item 3. CLARB 13-93-03. Volleyball League - Platte County Community Center – Derrick Wilde addressed the Board for a volleyball league to begin on June 30th. He has been circulating potential interests through flyers and e-mail blasts to form teams for sand volleyball at English Landing Park. Michelle Flamm motioned to approve the idea of leagues for sand volleyball at English Landing Park. Tina Welch seconded the motion. Motion approved 8-0.

Discussion and Information:

Park Headquarters- Kirk Rome updated the Board that a Request for Proposal will go out for the Park Headquarters Building. The bid date will be due on July 2nd.

Batting Cages – Tom Barnard stated that the Park and City crews worked to update the condition of the batting cages by removing flood silt and replacing it with the lime dust

trail material to help in lowering maintenance. Michael Younghanz with Prodigy Baseball provided and installed the netting for the cage. The Board toured the area. Tom Barnard hoped that the improvements will help better utilize the facility.

Tree City USA – Tom Barnard stated the application for the TRIM Grant was submitted for completion of the tree inventory in English Landing Park. The MDC grant awards will be announced in September.

No Dogs in Playground /Volleyball Area - A template of the signs suggested for the two areas were attached to the agenda and approved. Tom Barnard will proceed with the signs and get them installed in their respected places.

Other Business:

An idea to have "Call Police" signage with an accompanying phone number for public assistance or to report problems in the park were discussed. Tom Barnard will inquire with the Police Department and report on at our next meeting.

Adjourn: Michelle Flamm motioned to adjourn the meeting for the walk through of English Landing Park at 7:57 p.m. Tina Welch seconded the motion. Motion Approved 8-0.

Respectfully submitted: _____ Tom Barnard, Parks Superintendent

APPROVED:

_____ Kirk Rome P.E. Public Works Director

_____ Adam Zink, Chairman

Community Land and Recreation Board Meeting
July 16th, 2013
MINUTES
Meeting 094

MEETING CALLED TO ORDER AT 7:06 P.M. ROLL CALL: Members present were, Adam Zink, Bill Noble, Laura Ozenberger, Neil Davidson, Tina Welch, Michelle Flamm, Kim Verhoeven, Dave Kreher, and Diane Driver / Liaison were present. Kirk Rome and Tom Barnard were present from the City.

Neil Davidson motioned to approve the minutes from Meeting 093. Michelle Flamm seconded the motion. Motion approved 8-0.

Public Input:

Action Item 1. CLARB 13-94-01. Parkville Days – Danelle Nichols spoke on behalf of the Main Street Parkville Association. The event will be held August 23rd- 25th. The event will consist of a 5K, parade, live music, and a bird show. Event Fee \$300 /day with \$2 million liability insurance will be required. A sign one week in advance for the boat ramp closure was requested. Laura Ozenberger motioned to approve the event as stated. Neil Davidson seconded the motion. Motion approved 8-0.

Action Item 2. CLARB 13-93-02. KKFI Reggae Festival 2013. September 28th, 2013. Bill Clause of KKFI radio will chair the inaugural event. The event will take place on McKeon Stage during the hours of 3:00 p.m. to 11:00 p.m. on Saturday. Tina Welch motioned to approve the event. Neil Davidson Seconded the event. Motion approved 8-0.

Discussion and Information:

PLP- Land and Policy Reports – Kirk Rome distributed information prior to the Board of Alderman meeting pertaining to Platte Landing Park.

Tree Planting – Kirk Rome spoke of establishing additional cottonwoods in English Landing Park.

“Tree City USA” – Tom Barnard informed the Board that KC Parks is initiating an effort with the Tru-Green Lawn and Tree Company to combat the infestation of the Emerald Ash Borer with injections to Kansas City ash street trees.

Other Business:

Adjourn: Neil Davidson motioned to adjourn the meeting for dismissal to the Board of Alderman meeting at 6:55 p.m. Bill Nobel seconded the motion. Motion Approved 8-0.

Respectfully submitted: _____ Tom Barnard, Parks Superintendent

APPROVED:

_____ Kirk Rome P.E. Public Works Director

_____ Adam Zink, Chairman

Community Land and Recreation Board Meeting
August 14th, 2013
MINUTES
Meeting 095

MEETING CALLED TO ORDER AT 7:06 P.M. ROLL CALL: Members present were, Adam Zink, Bill Noble, Laura Ozenberger, Neil Davidson, Michelle Flamm, Phil Wassmer, and Diane Driver / Liaison were present. Kim Verhoeven, Tina Welch, and Dave Kreher absent. Kirk Rome and Tom Barnard were present from the City.

Laura Ozenberger motioned to approve the minutes from Meeting 094. Neil Davidson seconded the motion. Motion approved 6-0.

Public Input: None

Action Item 1. CLARB 13-95-01 Ian's Rainbow – Julie Moise will host the run / walk fundraiser to raise awareness for influenza on October 12, 2013 at English Landing Park. A \$300 event fee with proper insurance will be required. . Laura Ozenberger motioned to approve the event as stated. Neil Davidson seconded the motion. Motion approved 6-0.

Action Item 2. CLARB 13-95-02. Paws in the Park – Kathy Baker chairperson for the annual fundraiser to help offset operating costs for the Parkville Animal Shelter requested the use of English Landing Park for September 14th, 2013. The event fee will be \$300 with an additional \$2 million certificate of insurance required. Michelle Flamm motioned to approve the event. Bill Noble seconded the motion. Motion approved 6-0.

Action Item 3. CLARB 13-95-03. Parktoberfest – Cory Miller with the Friends of Parkville Parks (FOPP) will chair the annual park fundraiser slated for September 21st in English Landing Park. Live music, games, and food will be included in the venue. The event fee will be \$300 with \$2 million certificate of insurance. Michelle Flamm motioned to approve the event. Laura Ozenberger seconded the motion. Motion approved 6-0.

Action Item 4. CLARB 13-95-04. Downtown Trash Can Improvements – Danelle Nichols with the MSPA discussed improving the downtown trash cans with new receptacles along Main Street. A map of the desired locations was distributed to Board members. Adam Zink recommended moving forward with the MSPA plan to the Board of Aldermen. Laura Ozenberger seconded the motion. Motion approved 6-0.

Action Item 5. CLARB 13-95-05. Bringing up the Rear – Adam Zink will chair the 5K fundraiser for colon cancer slated for October 13th, 2013 in English Landing Park. The event fee will be \$300 with insurance. Michelle Flamm motioned to approve the event. Bill Noble seconded the motion. Motion approved 6-0.

Discussion and Information:

Main Street Parkville Association \ Cruise Night Parking – Danelle Nichols requested possible use of Ball Field #1 for additional parking. The Board decided to have Tom Barnard make the call the day of the event, weather permitting, for allowing Cruise Night car parking on Ball Field #1.

Platte Landing Park – Kirk Rome updated the Board with the latest on Platte Landing Park. Bids for the project are due August 28th.

“Tree City USA” – Diane Driver distributed literature to the Board submitted by Missouri Department of Conservation pertaining to urban tree management. The information, along with our recent inventory will be utilized to develop a plan for our park and urban forestry needs.

Outreach Grant – Ideas for the upcoming Outreach Grant through Platte County were openly discussed. Ideas were exercise equipment along the trail, playground equipment at PLP, and mowing equipment for the new park land.

Other Business:

Adam Zink asked about the Park Headquarters. Kirk Rome stated the project will go out for rebid and hopefully more contractors will bid on the project this next go round.

Diane Driver requested the need of volunteers for the 5K run prior to the parade for Parkville Days.

Adjourn: Michelle Flamm motioned to adjourn the meeting at 8:30 p.m. Phil Wassmer seconded the motion. Motion Approved 6-0.

Respectfully submitted: _____ Tom Barnard, Parks Superintendent

APPROVED:

_____ Kirk Rome P.E. Public Works Director

_____ Adam Zink, Chairman

Community Land and Recreation Board Meeting
September 11, 2013
MINUTES
Meeting 096

MEETING CALLED TO ORDER AT 7:07 P.M. ROLL CALL: Members present were, Bill Noble, Laura Ozenberger, Kim Verhoeven, Neil Davidson, Dave Kreher, Michelle Flamm, Phil Wassmer, and Diane Driver / Liaison were present. Adam Zink and Tina Welch were absent. Kirk Rome and Tom Barnard were present from the City.

Laura Ozenberger motioned to approve the minutes from Meeting 094. Neil Davidson seconded the motion. Motion approved 7-0.

Public Input: None

Action Item 1. CLARB 13-96-01 Heartland MG Regional Car Show – Rick Mills approached the Board about hosting a classic car show featuring MG cars in English Landing Park. The desired date would be June 7th. A \$300 event fee would be required with proper liability insurance. An alternate location would be on the asphalt of Bush Drive if inclement weather has or will make the grass area too muddy. Kim Verhoeven motioned to approve the event as stated. Neil Davidson seconded the motion. Motion approved 7-0.

Discussion and Information:

Platte Landing Park – Kirk Rome updated the Board with the latest on Platte Landing Park. The contract for Phase I was awarded to Linaweaver Construction. Several alternate bid projects were discussed such as the loop trail, an open play area and playground. One of the bid alternates included upgrading the Grigsby Field parking lot from a gravel parking lot to concrete or asphalt. Hunt Martin Materials has indicated that they may be interested in donating the lime dust for a loop trail in exchange for naming rights. The City and County are looking over the bids for possible savings including doing some of the seeding in-house. The Ground Breaking will be held at noon on Thursday, September 26th and the public is encouraged to attend.

Park Projects / Improvements / DRJP Projects – Kirk Rome announced the Full Employment Council will be conducting interviews to hire up to six workers for the Disaster Relief Job Program (DRJP), as part of the same flood recovery program held in English Landing Park last year. The program will last 16 weeks and hiring is to be done as soon as possible. Mr. Barnard submitted a list of possible projects for the workers in English Landing and Platte Landing Parks that included tree debris removal, tree planting, pruning, mulching, staking, trail, and playground maintenance.

“Tree City USA”- Tom Barnard announced that the TRIM Grant for the completion of the tree inventory in English Landing Park was accepted by the Missouri Department of Conservation. The gathering of data to complete the inventory will begin in October.

Mr. Barnard also announced a tree planting day in English Landing Park through the partnership of Bridging the Gap. They will have volunteers on hand to help plant over 75 trees on October 19th. Tom is working with Platte County's Superintendent at Shiloh Springs Golf Course in offsetting transportation costs to St. Louis to pick up the trees made available through the Forest Releaf Program.

Other Business: Laura Ozenberger announced the need for volunteers at Parktoberfest on September 21st. A list will be distributed for anyone interested in helping out with the park benefit.

Adjourn: Kim Verhoeven motioned to adjourn the meeting at 8:28 p.m. Phil Wassmer seconded the motion. Motion Approved 7-0.

Respectfully submitted: _____ Tom Barnard, Parks Superintendent
APPROVED: _____ Kirk Rome P.E. Public Works Director
_____ Adam Zink, Chairman

Community Land and Recreation Board Meeting
October 9, 2013
MINUTES
Meeting 097

MEETING CALLED TO ORDER AT 7:04 P.M. ROLL CALL: Members present were, Adam Zink, Bill Noble, Tina Welch, Neil Davidson, Dave Kreher, Michelle Flamm, Phil Wassmer, and Diane Driver / Liaison were present. Laura Ozenberger and Kim Verhoeven were absent. Kirk Rome and Tom Barnard were present from the City.

Michelle Flamm motioned to approve the minutes from Meeting 094. Tina Welch seconded the motion. Motion approved 7-0.

Public Input: Carla Dods, President of Platte Land Trust invited any interested parties to attend the Honeysuckle Academy on October 28th at the National II Golf Course at 8:30 a.m. The purpose of the workshop will be to educate the public on how to safely eradicate and control Asian Bush Honeysuckle.

Action Item 1. CLARB 13-97-01 Turkey Trot – Ken Parrish / Chairperson. Tom Barnard in the absence of Ken Parrish distributed information about this year's Turkey Trot to be held on November 28th. The event will be similar to the year's prior with the flexibility of a different finish point with the construction on South Main Street for Platte Landing Park. A \$300 event fee would be required with proper liability insurance. Michelle Flamm motioned to approve the event as stated. Neil Davidson seconded the motion. Motion approved 7-0.

Action Item 2. CLARB 13-97-02 MSPA 2014 Event Dates – The following event dates were submitted for the calendar year 2014: (event date sheet attached)

Discussion and Information:

The Board was informed that the following homeowners were notified of potential hazardous trees located on their property as per ordinance section 150.150

Tree Removal 6527 Melody Lane as per ordinance section 150.150.

Tree Removal 5300 Crooked Rd as per ordinance section 150.150

Platte Landing Park- Kirk Rome updated the Board on the start of Phase I. construction at Platte Landing Park. Road construction will begin this month for access to the boat ramp. The boat ramp and road will be concrete. Mr. Rome noted an extension has been granted for the completion of the boat ramp until March. Phil Wassmer suggested that the County have an info board on Phase I construction for public viewing.

Park Headquarters- Kirk Rome announced the bids for the Park Headquarters are due on October 16th. The preliminary approval would go to Finance on October 28th and then to the Board of Alderman on November 5th for final approval.

“Tree City USA”-.Tom Barnard reminded the Board of a tree planting day in English Landing Park through the partnership of Bridging the Gap. They will have volunteers on hand to help plant over 75 trees on October 19th through the Forest Releaf Program.

Other Business:

Kim Verhoeven was nominated for a Community Service Award through H&R Block. The \$5000 grant for outstanding community service will be awarded to the non profit organization of choice. Kim will award the grant to Friends of Parkville Parks.

Adam Zink reminded the Board about the event; Bringing Up the Rear on October 13th.

Diane Driver announced the Nature Sanctuary is purchasing an equipment shed and may need volunteers in November; she'll send out a reminder when help is needed.

Adjourn: Tina Welch motioned to adjourn the meeting at 7:45 p.m. Michelle Flamm seconded the motion. Motion Approved 7-0.

Respectfully submitted: _____ Tom Barnard, Parks Superintendent

APPROVED:

_____ Kirk Rome P.E. Public Works Director

_____ Adam Zink, Chairman

Community Land and Recreation Board Meeting
November 13, 2013
MINUTES
Meeting 098

MEETING CALLED TO ORDER AT 7:04 P.M. ROLL CALL: Members present were, Adam Zink, Kim Verhoeven, Laura Ozenberger, Tina Welch, Dave Kreher, Michelle Flamm, Phil Wassmer, and Diane Driver / Liaison were present. Bill Noble and Neil Davidson were absent. Kirk Rome and Tom Barnard were present from the City.

Michelle Flamm motioned to approve the minutes from Meeting 097. Tina Welch seconded the motion. Motion approved 7-0.

Public Input:

Action Item 1. CLARB 13-98-02 Christmas on the River – Danelle Nichols with the Main Street Parkville Association discussed the plans for Christmas on the River. The date will be December 6th, 2013 in the parking areas south of the railroad tracks. Ball Field 1 will be used for a bonfire in addition to the area for the lighting and release of sky lanterns, weather permitting. The event will differ from previous years as the school buses will not be used for the children's transportation participating in the choir. Parents will be responsible for transportation and smaller choir groups will be organized instead. A \$300 event fee would be required with proper liability insurance. Michelle Flamm motioned to approve the event as stated. Laura Ozenberger seconded the motion. Motion approved 7-0.

Action Item 2. CLARB 13-98-02 Downtown Master Plan – Assistant City Administrator / Community Development Director presented the Downtown Parkville Master Plan draft. He summarized the project scope, project partners and consultant team. Ackerson summarized opportunities for public input, including work sessions, charrettes, open houses, stakeholder interviews and others, and thanked CLARB members and others for their participation and input.

Ackerson presented parks and recreation related recommendations, including recommendations to improve trail and sidewalk networks, pocket park, and the parking lot south of the tracks, streetscape improvements, creating better connections with English Landing and Platte Landing Parks, and more. Discussion ensued regarding funding and recommendations. Dave Kreher expressed concern for the cost of the improvements and recommended against improvements the City could not afford. Ackerson explained that the plan was a long-term vision and recommendations were not expected to be implemented immediately. Improvements would not necessarily be funded by the City but rather through partnerships as redevelopment and improvements occur. Ackerson closed by summarizing remaining meetings and opportunities for input. Members of the Board expressed support for the recommendations and thanked Ackerson for his input with parks and recreation.

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Action Item 3. CLARB 13-98-03 Platte County Parks Outreach Grant Application--

Tom Barnard addressed the Board about potential projects, needs, and desires for the Platte County Outreach Grant. The grant application is due December 20th. Options were discussed;

Adam Zink expressed the importance of a storage facility for mowers, skid steers, and equipment, in addition to the servicing needs of equipment with the Platte Landing Park expansion.

Kirk Rome stated the need for additional funding for a loop trail in Platte Landing Park, which was an important part of the initial development.

The Board also discussed the idea of playground equipment in Platte Landing Park. The response was with ongoing construction and the onset of winter, playground equipment could be better served as a Platte County Parks project with further planning as Phase I. develops.

A vote from the Board members present was unanimous to support the submittal of two Outreach Grant applications, one for the loop trail and another for a park storage building.

Discussion and Information:

DRJP Update – Tom Barnard discussed the Disaster Relief Job Program projects, the crews have been diligently clearing invasive vines and honeysuckle from the Missouri River banks in English Landing Park. Other projects included selective pruning in Platte Landing Park, brush removal from Alloe Creek, adding rubber mulch to the playground, rebuilding fences, volleyball court winterization, mulching and the staking of newly planted trees.

“Tree City USA”-.Tom Barnard told the Board about the successful operation through joint efforts with the Forest Releaf Program and Bridging the Gap that took place on October 19th . One hundred trees were picked up in St. Louis with a rental truck and then planted the next day with Bridging the Gap volunteers in English Landing Park. The J.E. Dunn contributed an additional \$750 for additional trees, the operation with the volunteer base, proved to be a very productive tree planting day. Barnard stated with ongoing tree care, park users will enjoy the benefits for years to come.

Other Business:

Adjourn: Kim Verhoeven motioned to adjourn the meeting at 8:42 p.m. Laura Ozenberger seconded the motion. Motion Approved 7-0.

Respectfully submitted: _____ Tom Barnard, Parks Superintendent

APPROVED:

_____ Kirk Rome P.E. Public Works Director

_____ Adam Zink, Chairman