Finance Committee Agenda  
January 8, 2018  
4:30 PM  
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the December 11, 2017, meeting
   B. Approve the 2018 Parkville Economic Development Council investment renewal and public services agreement (Administration)

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the January 8, 2018, meeting
   B. Approve the 2018 Parkville Economic Development Council investment renewal and public services agreement (Administration)
   C. Approve a construction agreement with GPS Concrete Construction for the installation of the concrete floor for the Riverview Shelter (Public Works)
   D. Approve a construction agreement with SMICO Contracting Group LLC for the reconstruction of the South National Pump Station (Public Works)

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
This meeting was rescheduled from February 12, 2018. The agenda was amended to add Item 3H.

AMENDED Finance Committee Agenda
February 16, 2018
8:30 AM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals
   B. 4th Quarter 2017 Budget Variance Report

3. Action Items
   A. Approve the minutes from the January 29, 2018, meeting
   B. Approve a three year contract renewal with the Friends of the Parkville Animal Shelter through December 31, 2020 (Administration)
   C. Approve the purchase of an e-STUDIO 6506ACT multi-function copier from Toshiba Business Solutions for City Hall (Administration)
   D. Approve the purchase of a new Ford Taurus All Wheel Drive police interceptor sedan from Shawnee Mission Ford to be used as a patrol vehicle (Police)
   E. Approve a two year maintenance agreement with FTC Equipment, LLC for on-call pump maintenance and repair services (Public Works)
   F. Approve a construction agreement with Reinhold Electric, Inc. to install new streetlights downtown (Public Works)
   G. Approve a land use and waste disposal agreement with Damon Pursell Construction for use of its property for annual clean-up events in 2018 (Public Works)
   H. Authorize staff to transfer funds from the Emergency Reserve Fund to the Brink Meyer Debt Service Fund and Brush Creek Debt Service Fund sufficient to cover the payment of bond principal, interest and fees due and paid on March 1, 2018, and September 1, 2018 (Administration)

4. Non-Action Items
   A. Quarterly Projects Update

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
March 1, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the February 16, 2018, meeting
   B. Approve the semi-annual financial reports for the first and second half of 2017 and direct City Administration to publish (Administration)
   C. Approve the purchase of truck equipment from Kranz of Kansas City, Inc. for the new Public Works truck (Public Works)
   D. Approve a small construction services agreement with Delta Sweeping for the 2018 Street Sweeping Program (Public Works)
   E. Approve a construction agreement with Midwest Storm for roof improvements for the English Landing Park Restroom Exterior Improvements Project (Public Works)
   F. Approve a construction agreement with Reinhold Electric, Inc. to install new streetlights downtown (Public Works)

4. Non-Action Items
   A. Police Community Assistance Fund Report (Police)

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
March 12, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the March 1, 2018, meeting
   B. Approve the purchase of hydrogen sulfide odor control chemicals from Brenntag for the sanitary sewer lines in the Riss Lake subdivision (Public Works)
   C. Approve a construction agreement with Wiedenmann, Inc. for the Sanitary Sewer Phase 4 Improvements (Public Works)

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
March 26, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the March 12, 2018, meeting
   B. Approve the purchase of two PowerEdge R640 servers from Dell for City Hall (Administration)
   C. Approve a professional services agreement with CDM Smith for the engineering design of the low water crossing in English Landing Park (Public Works)

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
April 9, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the March 26, 2018, meeting
   B. Approve a construction agreement with USA Concrete for the 2018 Curb and Sidewalk Program (Public Works)
   C. Approve a construction agreement with Metro Asphalt for the 2018 Mill and Overlay Program (Public Works)
   D. Approve Work Authorization No. 97 with North Hills Engineering for the storm sewer system evaluation (Public Works)

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
May 7, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals
   B. 1st Quarter 2018 Budget Variance Report

3. Action Items
   A. Approve the minutes from the April 9, 2018, meeting
   B. Approve a service agreement with Ace Pipe Cleaning for the 2018 sanitary sewer closed circuit television and cleaning program (Public Works)
   C. Approve a construction agreement with David E. Ross Construction Co. for the Headworks Screen Replacement project (Public Works)
   D. Approve Supplemental Agreement No. 2 with George Butler Associates for consulting engineering services associated with the Route 9 improvements from Route 45 to Lakeview Drive and direct staff to move forward with the next steps for project financing (Public Works)

4. Non-Action Items
   A. Quarterly Projects Update

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
May 21, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the May 7, 2018, meeting
   B. Review and approve the audit for fiscal year 2017, as prepared by Cochran Head Vick & Co., P.C. (Administration)
   C. Approve a sponsorship with Main Street Parkville Association for the July 4th fireworks (Administration)
   D. Approve a professional services agreement with BBN Architects, Inc. for design services for downtown streetscape components (Administration)

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
June 11, 2018
4:30 PM
Administration Conference Room, City Hall

1. **Call to Order**

2. **Financial Updates**
   A. City Administrator Approvals

3. **Action Items**
   A. Approve the minutes from the May 21, 2018, meeting
   B. Approve a sponsorship with Main Street Parkville Association for the July 4th fireworks celebration (Administration)

4. **Non-Action Items**
   A. Municipal Court Audit Update (Administration)

5. **Unfinished Business (postponed from prior meetings)**

6. **Other Business**

7. **Adjourn**
Finance Committee Agenda
July 9, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the June 11 2018, meeting
   B. Approve a three year contract renewal with Curious Eye Productions for broadcast management services and technical consulting required to operate the online Parkville Government Access Channel through December 31, 2020 (Administration)
   C. Approve the purchase of a Savin 301SPF multi-function printer from ProServ Business Systems for City Hall (Administration)
   D. Approve a professional services agreement with Phelps Engineering, Inc. for on-call engineering plan review services (Public Works)
   E. Approve Change Order No. 4 with USA Concrete for the brick sidewalk on Main Street (Public Works)

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
July 30, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the July 9, 2018, meeting
   B. Approve the semi-annual financial report for the first half of 2018 and direct City Administration to publish (Administration)
   C. Approve on-call maintenance agreements with Urban Tree Specialists and Arbor Masters for tree trimming services (Public Works)

4. Non-Action Items
   A. FY 2019 Budget Calendar
   B. Police Department Update – 12 Hour Shifts

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
August 13, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals
   B. Second Quarter 2018 Budget Variance Report

3. Action Items
   A. Approve the minutes from the July 30, 2018, meeting
   B. Approve the 2018 property tax levy for fiscal year 2019 (Administration)
   C. Approve Change Order No. 1 with Ace Pipe Cleaning for the closed circuit television and cleaning of the storm sewer system (Public Works)
   D. Renew the farming land use agreement with Brian Kringle for property near the Parkville Wastewater Treatment Plant (Public Works)

4. Non-Action Items
   A. Second Quarter 2018 Project Update

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the August 13, 2018, meeting
   B. Approve a small construction contract with Scottish Window Tinting for Phase 2 of the City Hall building safety upgrades (Administration)
   C. Approve a funding agreement with Parkville Development 140, LLC, Parkville Development 50, LLC, Parkville Development 38, LLC and Parkville Development 70, LLC, for a mixed use development containing approximately 274 acres located at the southeast, southwest and northwest corners of the intersection of Highway 45 and I-435 (Administration)
   D. Approve a supplemental agreement for 2019 with Alliance Water Resources for the continued management, operation, and maintenance of the City’s wastewater treatment and collection system (Public Works)
   E. Approve agreements, schedules and associated fees for electronics recycling and paper shredding events in 2019 (Public Works)

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
September 24, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the September 10, 2018, meeting
   B. Approve a professional services agreement with SFS Architecture for engineering design of the Veterans Memorial in English Landing Park (Administration)
   C. Approve a professional services agreement with Troy & Banks, Inc. to conduct a utility bill audit (Administration)
   D. Approve a work authorization with Embassy Landscape Group, Inc. for city hall landscaping (Administration)
   E. Approve a purchase order with Dale Brothers, Inc. for the salt and sand materials for the 2018/2019 winter season (Public Works)
   F. Amend the agreement with Wick Buildings for construction of the Parks Storage Building (Public Works)

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
1. **Call to Order**

2. **Financial Updates**
   A. City Administrator Approvals

3. **Action Items**
   A. Approve the minutes from the September 24, 2018, meeting
   B. Approve a professional services agreement with SFS Architecture for the engineering design of the Veterans Memorial in English Landing Park (Public Works)
   C. Approve a professional services agreement with Bliss Associates, LLC for on-call appraisal services (Public Works)

4. **Non-Action Items**

5. **Unfinished Business (postponed from prior meetings)**

6. **Other Business**

7. **Adjourn**
Finance Committee Agenda
October 29, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals
   B. Third Quarter 2018 Budget Variance Report

3. Action Items
   A. Approve the minutes from the October 8, 2018, meeting
   B. Approve the employee health insurance renewal for 2019 with Blue Cross/Blue Shield (Administration)
   C. Approve the purchase of the CrimeStar Enterprise records management system and the Microsoft SQL Server 2017 for the Police Department (Police)
   D. Approve a purchase order with Contech Engineered Solutions for the Conspan bridge system for the low water crossing in English Landing Park (Public Works)
   E. Approve a construction agreement with Wiedenmann, Inc. for the construction of the Low Water Crossing in English Landing Park (Public Works)
   F. Direct staff to conduct a public auction to surplus the old streetlights (Public Works)

4. Non-Action Items
   A. Quarterly Projects Update

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
November 26, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the October 29, 2018, meeting
   B. Approve an auditing services agreement with Cochran Head Vick & Co., P.C. (Administration)
   C. Approve an ordinance to authorize a ballot question to impose a local parks sales tax (Administration)
   D. Authorize staff to advertise a public hearing and prepare an ordinance to implement a 10 percent rate increase for the sewer utility (Administration)
   E. Renew the intergovernmental agreement with the Mid-America Regional Council Solid Waste Management District for the 2019 Regional Household Hazardous Waste Collection Program (Public Works)

4. Non-Action Items

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn
Finance Committee Agenda
December 10, 2018
4:30 PM
Administration Conference Room, City Hall

1. Call to Order

2. Financial Updates
   A. City Administrator Approvals

3. Action Items
   A. Approve the minutes from the November 26, 2018, meeting
   B. Approve the 2019 Parkville Economic Development Council investment renewal and public services agreement (Administration)
   C. Approve Work Authorization No. 103 with North Hills Engineering for the Sanitary Sewer Repairs Phase 4 Project (Public Works)

4. Non-Action Items
   A. Boat Ramp Camera Update (Police)

5. Unfinished Business (postponed from prior meetings)

6. Other Business

7. Adjourn