



**Finance Committee Meeting
January 29, 2018**

Administration Conference Room, City Hall

Minutes

1. CALL TO ORDER

Chair Sportsman called the meeting to order at 4:31 p.m. A quorum was present.

- **Members Present:** Chair Marc Sportsman, Vice Chair Dave Rittman, Nan Johnston, Robert Lock and Tina Welch
- **City Staff Present:** City Administrator Joe Parente, Police Chief Kevin Chrisman, Public Works Director Alysen Abel, Finance/Human Resources Director Matthew Chapman, Community Development Director Stephen Lachky, Assistant to the City Administrator Anna Mitchell and City Clerk Melissa McChesney

2. FINANCIAL UPDATES

A. City Administrator Approvals

City Administrator Joe Parente provided an overview of a purchase approved within his authority.

3. ACTION ITEMS

A. Approve the minutes from the January 8, 2018, meeting

Dave Rittman moved to approve the January 8, 2018, minutes. Tina Welch seconded; motion passed 5-0.

B. Approve the 2018 Parkville Economic Development Council investment renewal and public services agreement

City Administrator Joe Parente stated that the draft agreement was presented to the Finance Committee on January 8 and no action was taken. They directed staff to address three issues, which were discussed in closed session on January 16. The revised agreement increased the number of city-appointed voting members and addressed concerns with conflict resolution and liability insurance. The final decision regarding conflict resolution would be made by the Parkville Economic Development Council (PEDC) chair and the dispute would be reported to the Board of Aldermen and the PEDC Board of Directors. Parente added that the PEDC insurance policies were shared with Midwest Public Risk and staff was waiting on their response.

Rittman moved to recommend the Board of Aldermen approve the public services agreement and the 2018 investment renewal with the Parkville Economic Development Council in the amount of \$40,000. Welch seconded; motion passed 5-0.

C. Approve a construction agreement with GPS Concrete Construction for the installation of the concrete floor for the Riverview Shelter

Public Works Director Alysen Abel said that the City received a donation from Friends of Parkville Parks for a new shelter south of Grigsby Field. In September 2017 the Board of Aldermen approved a construction agreement with Fry & Associates for the new shelter; the bid request included an alternate for a concrete floor. Abel noted that staff anticipated better pricing through concrete contractors so the floor was bid separately. She provided an overview of the funding for the project and noted that it was approximately \$6,000 over budget; the overage could be covered by savings in other projects in the Parks budget and Capital Improvement Program.

Rittman moved to recommend that the Board of Aldermen approve a construction agreement with GPS Concrete Construction for the installation of the concrete floor for the Riverview Shelter in the amount of \$12,240. Welch seconded; motion passed 5-0.

D. Approve a construction agreement with SMICO Contracting Group LLC for the reconstruction of the South National Pump Station

Public Works Director Alysén Abel provided an overview of the project, noting that it was originally planned for 2017 but due to unexpected sewer emergencies, the design was budgeted in 2017 and construction was budgeted in 2018. A bid opening was held in January and nine responses were received. Abel noted that the bid was over budget because there were elements added for the control panel and to provide better access and maintenance, which staff decided to incorporate after the 2018 budget was set. She added that staff would monitor other sewer projects to find savings in other areas to cover the overage.

Rittman moved to recommend that the Board of Aldermen approve a construction agreement with SMICO Contracting Group to reconstruct the South National Pump Station in the amount of \$60,152. Welch seconded; motion passed 5-0.

4. NON-ACTION ITEMS

5. UNFINISHED BUSINESS (postponed from prior meetings)

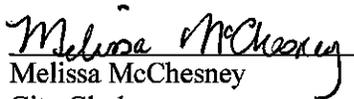
6. OTHER BUSINESS

Discussion focused on the status of improvements to Highway 9 from Highway 45 to Lakeview Drive which were anticipated to begin in late 2018, the status of the Kevin Green development, the Burlington Northern Santa Fe trail easement, and railroad quiet zones in downtown Parkville.

7. ADJOURNMENT

Chair Sportsman adjourned the meeting at 5:15 p.m.

Submitted by:


Melissa McChesney
City Clerk

February 16, 2018
Approval Date