

**Minutes of the
Planning & Zoning Commission Regular Meeting
City of Parkville, Missouri
Tuesday, July 9, 2019 at 5:30pm
City Hall Boardroom**

1. CALL TO ORDER

Chair Katerndahl called the meeting to order at 5:30 p.m.

2. ROLL CALL

Commissioners Present:

Dean Katerndahl, Chairman

John Delich

Walt Lane (absent with prior notice)

Barbara Wassmer

Doug Krtek (absent with prior notice)

Kim Verhoeven

Michael Wright

Allyson Berberich

Michael Lee

A quorum of the Planning & Zoning Commission was present.

Staff Present:

Stephen Lachky/Community Development Director

Shakedra Knight /Management Analyst/Community Development Assistant

3. GENERAL BUSINESS

A. Approval of July 9, 2019 Planning & Zoning Commission meeting Agenda.

Chairman Katerndahl called for questions. Seeing none he called for a motion to approve the agenda as presented.

Commissioner Wright moved to approve the agenda as presented, Commissioner Verhoeven seconded. Motion passed: 7-0.

B. Approval of the minutes from the June 11, 2019 Planning & Zoning Commission meeting.

Chairman Katerndahl called for questions.

Commissioner Delich addressed an issue with the process of preliminary development. He proposed staff provided a checklist to Commissioners to verify requirements were completed. Discussion ensued.

Commissioner Berberich noted an error in item 5B vote tally. Katerndahl called for a motion to approve the minutes with the correction.

Commissioner Delich moved to approve the June 11, 2019 meeting minutes as amended, Commissioner Lee seconded. Motion passed: 7-0.

4. UNFINISHED BUSINESS

- A. Application for Text Amendment to Parkville Municipal Code, Title IV, Section 409.060, Subsection C. Electronic Message Signs. *Case # PZ19-04; City of Parkville, Applicant.*

Director Lachky recapped the last meeting. Staff found that Kansas communities mostly prohibited EMCs in residential districts. Missouri focused on civic and institutional uses. Lachky presented examples of civic institutions and then reviewed current regulations.

Lachky presented terminology in three options for the Commission. He reviewed each option and explained criteria that could be included in review.

Commissioner Wassmer stated concern with potential developers and maintaining historic-quaint OTD. Chair Katerndahl recommended excluding the OTD.

Discussion focused on the options presented.

Commissioner Wright moved to approve the Application for Text Amendment to Parkville Municipal Code, Title IV, Section 409.060, Subsection C. Electronic Message Signs – Option 3 excluding paragraph 2C. **Commissioner Delich** seconded. **ALL AYES TO RECOMMEND ITEM TO BOARD OF ALDERMEN: 7-0.**

5. PUBLIC HEARING

- A. None.

6. REGULAR BUSINESS

- A. Communities for All Ages presentation – Cathy Boyer-Shesol presented on the regional initiative; presentation attached as Exhibit A.

7. OTHER BUSINESS

- A. Upcoming meetings & dates of importance:

- Board of Aldermen Meetings: Tuesday, July 16, 2019 and August 6, 2019 at 7:00 p.m.
- Board of Zoning Adjustment Meeting: July 23, 2019.
- Planning & Zoning Commission Regular Meeting: Tuesday, August 13, 2019 at 5:30 p.m.

8. ADJOURNMENT

Chairman Katerndahl called further discussion. Seeing none he called for a motion to adjourn.

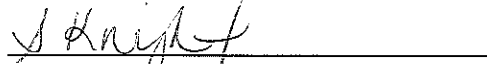
Commissioner Krtek moved to adjourn, Commissioner Wright seconded. Motion passed: 7-0. Meeting adjourned at 6:39 p.m.

Submitted by:



Stephen Lachky
Community Development Director

7-9-19
Date



Shakedra Knight
Community Development Assistant/Management Analyst

7-9-19
Date