

**Minutes of the
Planning & Zoning Commission Regular Meeting
City of Parkville, Missouri
Tuesday, September 10, 2019 at 5:30pm
City Hall Boardroom**

1. CALL TO ORDER

Chair Katerndahl called the meeting to order at 5:30 p.m.

2. ROLL CALL

Commissioners Present:

Dean Katerndahl, Chairman

John Delich (absent)

Walt Lane

Barbara Wassmer

Doug Krtek

Kim Verhoeven (absent with notice)

Michael Wright

Allyson Berberich

Michael Lee

A quorum of the Planning & Zoning Commission was present.

Staff Present:

Stephen Lachky/Community Development Director

Shakedra Knight/Community Development Assistant/Management Analyst

Zack Martin/Planning Intern

3. GENERAL BUSINESS

A. Approval of September 10, 2019 Planning & Zoning Commission regular meeting Agenda.

Chairman Katerndahl called for questions. Seeing none he called for a motion.

Commissioner Krtek moved to approve the agenda as presented, Commissioners Berberich seconded. Motion passed: 7-0.

B. Approval of the minutes from the August 12, 2019 Planning & Zoning Commission special meeting.

Chairman Katerndahl called for questions. Seeing none he called for a motion.

Commissioner Wright moved to approve the August 12, 2019 meeting minutes as presented, Commissioner Krtek seconded. Motion passed: 7-0.

4. UNFINISHED BUSINESS

None.

5. **PUBLIC HEARING**

A. None.

6. **REGULAR BUSINESS**

A. Application for Major Site Plan for the Robert W. Plaster Free Enterprise Center at Park University in the City of Parkville, Platte County, Missouri. *Case # PZ19-07, Rick Kuhl, WSKF Architects, Inc., Applicant.*

Director Lachky introduced Community Development Intern Zack Martin to present on the application. Intern Martin gave a detailed description of the proposed business center and illustrated the location on the map. Martin gave the history of the University's 2013 Master Plan and amendments made since that included signage and the athletic field. He illustrated the proposed structure, reviewed the site plan and requirements and provided staff recommendation.

Chairman Katerndahl called from questions from the Commission.

Director Lachky explained the Planned Education Center (P-EC) zoning and the changes in the University Master Plan. It was noted that staff recommended that Park University updated their Campus Master Plan to reflect the changes.

The Applicant and Chief Financial Officer of Park University, Brian Bode said that there was no plan for expansion and that no parking spaces were lost with the project. He said the University was working on a parking plan for faculty and students during construction.

Discussion focused on the application process.

Chairman Katerndahl called for additional questions. Seeing none he called for a motion.

Commissioner Lane motioned to approve an Application for Major Site Plan for the Robert W. Plaster Free Enterprise Center, a three-story educational facility located at the main entrance of Park University in Parkville, MO 64152, subjected to staff recommendations.

Commissioner Wright asked whether there was a timeline for Park University to update their Master Plan. Director Lachky said there was not. He explained that the functional use zone needed to reflect current conditions in the update and that staff would work with the University on a timeframe.

Commissioner Wright motioned to approve an Application for Major Site Plan for the Robert W. Plaster Free Enterprise Center, a three-story educational facility located at the main entrance of Park University in Parkville, MO 64152, with an added condition that the Park University Master Plan is updated to reflect the changes within a period of one year. Commissioner Wassmer seconded. MOTION PASSED: 7-0

B. Discussion of Development Plan Requirement Checklist for the Community Development Department.

Chairman Katerndahl asked that staff document in reports whether the preliminary meeting was held.

Discussion focused on whether to proceed without Commissioner Delich.

Commissioner Krtek moved to table the item to the next meeting to allow input from Commissioner Delich. Commissioner Wright seconded. MOTION PASSED: 7-0

7. OTHER BUSINESS

A. Upcoming meetings & dates of importance:

- Board of Aldermen Meetings: Tuesday, October 15, 2019 and November 5, 2019 at 7:00 p.m.
- Board of Zoning Adjustment Meeting: Tuesday, October 22, 2019 at 5:30 p.m.
- Planning & Zoning Commission Regular Meeting: Tuesday, November 12, 2019 at 5:30 p.m.

8. ADJOURNMENT

Chairman Katerndahl called further discussion. Seeing none he called for a motion to adjourn.

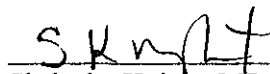
Commissioner Wright moved to adjourn, Commissioner Wassmer seconded. Motion passed: 7-0. Meeting adjourned at 6:06 p.m.

Submitted by:



 Stephen Lachky, AICP
 Community Development Director

9-10-19
Date



 Shakedra Knight, MPA
 Management Analyst/Community Development Assistant

9-10-19
Date