Date

Board of Aldermen
City of Parkville
8880 Clark Avenue
Parkville, Missouri 64152

RE: Parkville Liquor Permit Request – Retail Liquor by the Drink Picnic License

Dear Board of Aldermen,

The _____ requests permission from the City of Parkville
Organization Name

to serve liquor on _____, 20_____
Event month and day *Event year*

for _____
Event Name

to be held at _____.
Event Location

Liquor will be sold from _____ to _____.
Start time *End time*

Sincerely,

_____
Organization Representative's Signature

_____
Organization Name

_____
Organization Address